

REGULAR BOARD MEETING

Minutes

Tuesday, March 8, 2016

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Albert Sandoval called the meeting to order at 6:00 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President
Mr. Nick Castillo, Secretary
Mr. David De Los Rios, Trustee
Mrs. Tammy Flores, Trustee
Mr. Dennis Ramirez, Trustee

The following board members were absent:

Mr. Efren Cenicerros, Trustee
Mr. Ernest Lugo, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Deputy Superintendent
Mr. Javier Villanueva, Assistant Superintendent for Human Resources (late)
Mrs. Velma Rangel, Chief Special Programs Officer
Mrs. Mari Valdez, CFO
Mr. Robert Salinas, Attorney

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Board Recognition

- 1. Recognition of Former Donna High School Student/Athlete, 1961 DHS Graduate and Three (3) Time NFL Super Bowl Team Member - Norm Evans**

Mr. Fernando Castillo recognized former Donna High School Student/Athlete, 1961 DHS Graduate and Three (3) time NFL Super Bowl Team Member - Norm Evans.

- 2. Recognition of Students that Qualified for the State Wrestling Competition for Donna High School and Donna North High School**

Mr. Manuel Moreno and DISD Coaches recognized student that qualified for the State Wrestling Competition for Donna High School and Donna North High School

II. SUPERINTENDENT'S REPORT

- 1. Discussion and Possible Action on Filling Vacancy of Officers, DISD Board of Trustees, (BDAA-Local)**

Trustee Flores made a motion to approve filling vacancy of Officers, DISD Board of Trustees, (BDAA-Local) Nick Castillo as Vice President. It was second by Trustee Ramirez. Trustee De Los Rios voted in favor. The motioned carried.

Trustee Ramirez made a motion to approve filling vacancy of Officers, DISD Board of Trustees, (BDAA-Local) Tammy Ramos (Flores) as Secretary. It was second by Trustee De Los Rios. Trustee Castillo voted in favor. The motioned carried.

- 2. Discussion and Possible Action on Election of Board of Directors for Region One Education Service Center**

This item was moved after 3. (Presentation of Bond Informational Video for New Middle School 2016).

- 3. Presentation of Bond Informational Video for New Middle School 2016**

Mrs. Mari Valdez presented the Bond Informational Video for New Middle School 2016.

1. **Discussion and Possible Action on Election of Board of Directors for Region One Education Service Center**

Board of Trustees voted on election of Board of Directors for Region One Education Service Center by mail in ballot.

III. OPEN FORUM

Mrs. Raquel Martinez addressed the Open Forum with bond issues.

IV. APPROVAL OF CONSENT AGENDA

1. **Accounts Payable**
2. **Budget Amendments for General Operating and Special Revenue for the Month of February, 2016**
3. **Investment Report: February 2016**
4. **Financial Statements: District's Financial and Child Nutrition Program for January 2016**
5. **Report on Monthly Tax Collections for the Month of January 2015**
6. **Approval of Minutes for Regular Board Meeting February 9, 2016 and Special Board Meeting February 2, 2016**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda.

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores and De Los Rios voted in favor. The motioned carried.

DO. DISTRICT OPERATIONS

- DO.1 Architect's Monthly Report (ROFAA):
* Status Report on All of Donna ISD's Current
Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

DO.2 Discussion and Possible Action on Approval to Initiate Payment to E3 Entegral Solutions, Inc. for Application #3 Design Build Energy Efficiency and Conservation Project

Mr. Fernando Castillo recommended the board to approve to initiate payment to E3 Entegral Solutions, Inc. for application #3 Design Build Energy Efficiency and Conservation Project.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramirez. Trustees Flores and De Los Rios voted in favor. The motioned carried.

AS. ACADEMIC SERVICES

AS.1 Discussion and Possible Action on Approval of the 2016-2017 School Year Calendar

Mr. Fernando Castillo recommended the board to approve the 2016-2017 School Year Calendar as noted.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees Ramirez and Castillo voted in favor. The motioned carried.

Consent Agenda AS.2 through AS.4

AS.2 Discussion and Possible Action on US Department of Education Region One ESC Gear Up Ready, Set, College! Grant Award Notification #P334A110180-12 Budget Amendment #1 for 2016

AS.3 Discussion and Possible Action to Approve Memorandum of Understanding Between Donna ISD and The National Hispanic Institute 2016 Summer Leadership Program in San Antonio, Texas

AS.4 Discussion and Possible Action on Approval of the Inter-Local Agreement with the University of Texas Rio Grande Valley for the Migrant University Summer Experience (MUSE) Program for Summer 2016

End of Consent Agenda

Mr. Fernando Castillo recommended the board to approve the Consent Agenda AS.2 through AS.4 (AS.2 Discussion and Possible Action on US Department of Education Region One ESC Gear Up Ready, Set, College! Grant Award

Notification #P334A110180-12 Budget Amendment #1 for 2016, AS.3 Discussion and Possible Action to Approve Memorandum of Understanding Between Donna ISD and The National Hispanic Institute 2016 Summer Leadership Program in San Antonio, Texas, and AS.4 Discussion and Possible Action on Approval of the Inter-Local Agreement with the University of Texas Rio Grande Valley for the Migrant University Summer Experience (MUSE) Program for Summer 2016).

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores and De Los Rios voted in favor. The motioned carried.

BF. BUSINESS AND FINANCE

Consent Agenda BF.1 through BF.23

- BF.1 Discussion and Possible Action for Renewal Contract for TEAMS Support and Maintenance 2016-2017**
- BF.2 Discussion and Possible Action on Approval Regarding District Employees Attending Out of State 2016 NEA ESP National Conference in Orlando, Florida**
- BF.3 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #020316-011 Microsoft for Students, Faculty and Staff District-Wide for Current Year 2015-2016 and Subsequent School Years 2016-2017 and 2017-2018 for a Maximum Number of 36 Full Calendar Months**
- BF.4 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-613 General Hardware & Lumber Supplies for School Year 2016-2017**
- BF.5 Discussion and Possible Action to Award Vendor Request for Proposals (RFP) #120815-614 Electrical & Plumbing Supplies for School Year 2016-2017**
- BF.6 Discussion and Possible Action to "Reject" and Not "Re-Bid" for Request for Proposals (RFP) #120815-615 Grease Trap & Septic Tank Cleaning Services for School Year 2016-2017**
- BF.7 Discussion and Possible Actin to Award Vendors Request for Proposals (RFP) #120815-616 Fire Extinguishers, Hood Suppression System, Inspection and Repair for School Year 2016-2017**
- BF.8 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-617 Athletic Training Equipment/ Supplies for School Year 2016-2017**

- BF.9 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-618 Baseball Equipment/Supplies for School Year 2016-2017**
- BF.10 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-619 Basketball Equipment/Supplies for School Year 2016-2017**
- BF.11 Discussion and Possible Action to Award Vendors Request for Proposal (RFP) #120815-620 Cross Country Equipment/Supplies for School Year 2016-2017**
- BF.12 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-621 Football Equipment/Supplies for School Year 2016-2017**
- BF.13 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-622 Golf Equipment/Supplies (Boys & Girls) for School Year 2016-2017**
- BF.14 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-623 Power-Lifting Equipment/Supplies (Boys & Girls) for School Year 2016-2017**
- BF.15 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-624 Soccer Equipment/Supplies (Boys & Girls) for School Year 2016-2017**
- BF.16 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) # 120815-625 Softball Equipment/Supplies for School Year 2016-2017**
- BF.17 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-626 Tennis Equipment/Supplies (Boys & Girls) for School Year 2016-2017**
- BF.18 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-627 Track Equipment/Supplies (Boys & Girls) for School Year 2016-2017**
- BF.19 Discussion and Possible Action to Award Vendors Request for Proposals (RF) #120815-628 Volleyball Equipment/Supplies for School Year 2016-2017**
- BF.20 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-629 Wrestling Equipment/Supplies for School Year 2016-2017**
- BF.21 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) to Purchase and Replace Kitchen Equipment at Elementary and Middle School Campuses for School Year 2015-2016**
- BF.22 Discussion and Possible Action on Approval to Solicit Request for Quotes (RFQ) To Purchase (7) Seventy Seven (77) Passenger**

Buses and (3) Special Needs Buses (53) Fifty Three Passenger Buses

**BF.23 Discussion and Possible Action to Award to Award Vendors for the Purchase of One (1) Van for 3D Academy
End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda BF.1 through BF.23 (BF.1 Discussion and Possible Action for Renewal Contract for TEAMS Support and Maintenance 2016-2017, BF.2 Discussion and Possible Action on Approval Regarding District Employees Attending Out of State 2016 NEA ESP National Conference in Orlando, Florida, BF.3 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #020316-011 Microsoft for Students, Faculty and Staff District-Wide for Current Year 2015-2016 and Subsequent School Years 2016-2017 and 2017-2018 for a Maximum Number of 36 Full Calendar Months, BF.4 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-613 General Hardware & Lumber Supplies for School Year 2016-2017, BF.5 Discussion and Possible Action to Award Vendor Request for Proposals (RFP) #120815-614 Electrical & Plumbing Supplies for School Year 2016-2017, BF.6 Discussion and Possible Action to "Reject" and Not "Re-Bid" for Request for Proposals (RFP) #120815-615 Grease Trap & Septic Tank Cleaning Services for School Year 2016-2017, BF.7 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-616 Fire Extinguishers, Hood Suppression System, Inspection and Repair for School Year 2016-2017, BF.8 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-617 Athletic Training Equipment/Supplies for School Year 2016-2017, BF.9 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-618 Baseball Equipment/Supplies for School Year 2016-2017, BF.10 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-619 Basketball Equipment/Supplies for School Year 2016-2017, BF.11 Discussion and Possible Action to Award Vendors Request for Proposal (RFP) #120815-620 Cross Country Equipment/Supplies for School Year 2016-2017, BF.12 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-621 Football Equipment/Supplies for School Year 2016-2017, BF.13 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-622 Golf Equipment/Supplies (Boys & Girls) for School Year 2016-2017, BF.14 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-623 Power-Lifting Equipment/Supplies (Boys & Girls) for School Year 2016-2017, BF.15 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-624 Soccer Equipment/Supplies (Boys & Girls) for School Year 2016-2017, BF.16 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) # 120815-625 Softball Equipment/

Supplies for School Year 2016-2017, BF.17 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-626 Tennis Equipment/Supplies (Boys & Girls) for School Year 2016-2017, BF.18 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-627 Track Equipment/Supplies (Boys & Girls) for School Year 2016-2017, BF.19 Discussion and Possible Action to Award Vendors Request for Proposals (RF) #120815-628 Volleyball Equipment/Supplies for School Year 2016-2017, BF.20 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #120815-629 Wrestling Equipment/Supplies for School Year 2016-2017, BF.21 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) to Purchase and Replace Kitchen Equipment at Elementary and Middle School Campuses for School Year 2015-2016, BF.22 Discussion and Possible Action on Approval to Solicit Request for Quotes (RFQ) To Purchase (7) Seventy Seven (77) Passenger Buses and (3) Special Needs Buses (53) Fifty Three Passenger Buses and BF.23 Discussion and Possible Action to Award to Award Vendors for the Purchase of One (1) Van for 3D Academy) as noted.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustee Flores voted in favor. The motioned carried.

HR. HUMAN RESOURCES

HR.1 Discussion and Possible Action to Approve a Records Management Officer Designee to Replace Petra Castillo to Comply with the Local Government Records Act

Mr. Fernando Castillo recommended the board to approve a Records Management Officer Designee to replace Petra Castillo to comply with the Local Government Records act.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustee Castillo voted in favor. Trustee Ramirez abstained. The motioned carried.

HR.2 Discussion and Possible Action to Adapt the Records Control Schedules EL (Records of Elections and Voter Registration, GR (Records Common to All Governments), PS (Records of Public Safety Agencies), SD (Records of Public School Districts), and TX (Records of Property Taxes) and Declare Compliance with the

**Records Scheduling Requirement of the Local Government
Records Act**

Mr. Fernando Castillo recommended the board to approve to adapt the Records Control Schedules EL (Records of Elections and Voter Registration, GR (Records Common to All Governments), PS (Records of Public Safety Agencies, SD (Records of Public School Districts), and TX (Records of Property Taxes) and declare compliance with the records scheduling requirement of the Local Government Records Act.

Trustee Flores made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramirez. Trustees Castillo and De Los Rios voted in favor. The motioned carried.

HR.3 Discussion and Possible Action to Submit a Maximum Class Size Waiver to the Texas Education Agency for Runn Elementary in Grades 1 and 3

Mr. Fernando Castillo recommended the board to approve to submit a Maximum Class Size Waiver to the Texas Education Agency for Runn Elementary in Grades 1 and 3.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustee Flores voted in favor. The motioned carried.

HR.4 Discussion and Possible Acton on Inter-Local Cooperative Agreement Between County of Hidalgo and Donna ISD to use School Facilities as Designated Sites to Dispense Large Scale Immunizations or Treatment

Mr. Fernando Castillo recommended the board to approve the Inter-Local Cooperative Agreement between County of Hidalgo and Donna ISD to use school facilities as designated sites to dispenser large scale immunizations or treatment as noted.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores and Ramirez voted in favor. The motioned carried.

HR.5 Discussion and Possible Action on the Renewal for Third Party Administration (TPA) for Self-Funded Health Insurance to

Include Claim Administration Services, Utilization Review Services, Employee Assistance Program and PPO with Blue Cross Blue Shield for School Year 2016-2017

Mr. Fernando Castillo recommended the board to approve the renewal for Third Party Administration (TPA) for Self-Funded Health Insurance to include Claim Administration Services, Utilization Review Services, Employee Assistance Program and PPO with Blue Cross Blue Shield for School Year 2016-2017 as noted.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustee Sandoval voted in favor. Trustees Ramirez and De Los Rios abstained. The motioned carried.

HR.6 Discussion and Possible Action on the Renewal for Health StopLoss with BCS Insurance Company for School Year 2016-2017

Mr. Fernando Castillo recommended the board to approve the renewal for Health StopLoss with BCS Insurance Company for School Year 2016-2017 as noted.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustee Sandoval voted in favor. Trustees Ramirez and De Los Rios abstained. The motioned carried.

HR.7 Discussion and Possible Action on the Renewal for Pharmacy Benefit Management (PBM) with Maxor Plus for School Year 2016-2017

Mr. Fernando Castillo recommended the board to approve the renewal for Pharmacy Benefit Management (PBM) with Maxor Plus for School Year 2016-2017 as noted.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustee Sandoval voted in favor. Trustees Ramirez and De Los Rios abstained. The motioned carried.

V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (7:11 p.m.)

- A. **Discussion of Superintendent's Recommendation of Personnel**
- B. **Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**
- C. **Discussion of District Personnel**
- D. **Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 8:16 p.m.

VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. **Approval of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve Superintendent's Recommendation of Personnel as discussed in Executive Session four (4) teacher assistance, two (2) bus drivers and three (3) axillary all are vacancies.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees Ramirez and De Los Rios voted in favor. The motioned carried.

- B. **Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**

Mr. Fernando Castillo recommended the board to approve the ratification of the approval of Teacher Employment Recommendations as discussed in Executive Session four (4) teachers all four (4) are vacancies as noted.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores and Ramirez voted in favor. The motioned carried.

C. Approval of District Personnel

Mr. Fernando Castillo recommended the board to approve District Personnel as noted in Executive Session termination of two (2) axillary and two (2) at will.

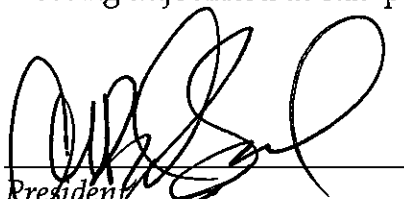
Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramirez. Trustees Sandoval and Flores voted in favor. Trustee De Los Rios abstained. The motioned carried.

D. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

No action on this item.


VII. ADJOURN

Trustee Ramirez made a motion to adjourn the meeting. It was second by Trustee De Los Rios. Trustee Castillo voted in favor. The motion carried. The meeting adjourned at 8:19 p.m.



President
Board of Trustees
Donna ISD

or



Secretary

Date Approved: April 12, 2016