

## REGULAR BOARD MEETING

### Minutes

Tuesday, June 7, 2016

6:00 p.m.

## STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

### I. CALL MEETING TO ORDER

Board President Mr. Albert Sandoval called the meeting to order at 6:00 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President  
Mr. Nick Castillo, Vice President (late)  
Mrs. Tammy Flores, Secretary  
Mr. Efren Cenicerros, Trustee  
Mr. David De Los Rios, Trustee  
Mr. Ernest Lugo, Trustee  
Mr. Dennis Ramirez, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Deputy Superintendent  
Mr. Javier Villanueva, Assistant Superintendent for Human Resources  
Mrs. Velma Rangel, Chief Special Programs Officer (late)  
Mrs. Mari Valdez, CFO  
Mr. Robert Salinas, Attorney

### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

Mr. Fernando Castillo deleted item BF.3 (Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) One (1) Cargo Vehicle for Technology

Department School Year 2015-2016) and move up HR. Human Resources HR.1 – HR.6 (HR.1 Discussion and Possible Action to Update DNB (Local) – A1 and DNB (Local) – A2 as Presented, HR.2 Discussion and Possible Action to Update Policy DCD (Local) as Presented, HR.3 Discussion and Possible Action to Adopt Policy DECB (Local) as Presented, HR.4 Discussion and Possible Acton to Revise FD (Local) as Per TASB Legal Recommendation, HR.5 Discussion and Possible Action on the Renewal for Chronic Disease Management for Diabetes and Related Medical Supplies with Miracle Medical Equipment and Supplies of South Texas LLC and HR.6 Discussion and Possible Action to Renew Property and Casualty Insurance with Property Casualty Alliance of Texas for School Year 2016-2017) right after Board Recognition 4. (Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S.)).

**Board Recognition**

**1. Recognition of Donna High School & Donna North High School Students in Track & Field and Recognition of Donna North High School Students in Baseball**

Mr. Manuel Moreno, Coach, Coach Lee Roy Rodriguez and Coach Robert Guzman recognized Donna High School & Donna North High School students in track & field and recognition of Donna North High School student in baseball.

**2. Recognition of the Mighty Redskin Band State Solo and Ensemble Contest**

Mr. Raul Ramirez recognized the Mighty Redskin Band State Solo and Ensemble Contest.

**3. Recognition of the Donna ISD Parental Involvement Volunteers for the 2015-2016 School Year**

Mr. Tomas Tamez recognized the Donna ISD Parental Involvement Volunteers for the 2015-2016 School Year.

**4. Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S.)**

Mr. Tomas Tamez recognized the results for Academic Competition of Elementary Schools (A.C.E.S.).

**HR. HUMAN RESOURCES**

**HR.1 Discussion and Possible Action to Update DNB (Local) - A1 and DNB (Local) - A2 as Presented**

Mr. Fernando Castillo recommended the board to approve update DNB (Local) - A1 and DNB (Local) - A2 as presented.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramirez. Trustees Flores, Cenicerros, E. Lugo and Castillo voted in favor. The motioned carried.

**HR.2 Discussion and Possible Action to Update Policy DCD (Local) as Presented**

Mr. Fernando Castillo recommended the board to approve update Policy DCD (Local) as presented.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees Ramirez, Cenicerros, E. Lugo and Castillo voted in favor. The motioned carried.

**HR.3 Discussion and Possible Action to Adopt Policy DECB (Local) as Presented**

Mr. Fernando Castillo recommended the board to approve to adopt Policy DECB (Local) as presented.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramirez, Flores, Cenicerros and E. Lugo voted in favor. The motioned carried.

**HR.4 Discussion and Possible Acton to Revise FD (Local) as Per TASB Legal Recommendation**

Mr. Fernando Castillo recommended the board to approve revise FD (Local) as per TASB Legal recommendation.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees Ramirez, Cenicerros, E. Lugo and De Los Rios voted in favor. The motioned carried.

**HR.5 Discussion and Possible Action on the Renewal for Chronic Disease Management for Diabetes and Related Medical Supplies**

**with Miracle Medical Equipment and Supplies of South Texas  
LLC**

Mr. Fernando Castillo recommended the board to approve the renewal for Chronic Disease Management for Diabetes and related medical supplies with Miracle Medical Equipment and Supplies of South Texas LLC.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Ramirez, Flores, Cenicerros and E. Lugo voted in favor. The motioned carried.

**HR.6 Discussion and Possible Action to Renew Property and Casualty  
Insurance with Property Casualty Alliance of Texas for School  
Year 2016-2017**

Mr. Fernando Castillo recommended the board to approve to renew property and casualty insurance with Property Casualty Alliance of Texas for School Year 2016-2017.

Trustee Flores made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramirez, Cenicerros, E. Lugo and De Los Rios voted in favor. The motioned carried.

**II. SUPERINTENDENT'S REPORT**

**1. Budget Workshop for Fiscal Year 2016-2017**

Mrs. Mari Valdez presented the Budget Workshop for Fiscal Year 2016-2017.

**2. Discussion and Possible Action on Approval of Nominations for  
the TASB Board of Directors for Region 1, Position A**

No action on this item.

**3. Report on Four Middle School Teachers Participating in the  
James Madison Project, a Nationwide Professional Development  
Program**

Mr. Fernando Castillo presented the report on four middle school teachers participating in the James Madison Project, a Nationwide Professional Development Program.

**4. School Health Advisory Council (SHAC) Annual Report**

Mr. Fernando Castillo presented the School Health Advisory Council (SHAC) Annual Report.

**5. Report on Creating Healthy Eating Choices for Kids**

Ms. Rosemary Campos and Ms. D. Garcia presented the report on Creating Healthy Eating Choices for Kids.

**6. Donna Independent School District Grants in Progress**

Mr. Fernando Castillo presented the report on Donna Independent School District Grants in Progress.

**7. Report on Donna ISD & City of Donna 2016 Summer Recreation Programs**

Mr. Fernando Castillo presented the report on Donna ISD & City of Donna 2016 Summer Recreation Programs.

**8. Report on DISD Employee 5K/1 Mile and Fitness Games**

Mrs. Angie De Los Rios presented the report on DISD Employee 5K/1 Mile and Fitness Games.

**III. APPROVAL OF CONSENT AGENDA**

- 1. Accounts Payable**
- 2. Budget Amendments for General Operating and Special Revenue for the Month of May, 2016**
- 3. Investment Report: May 2016**
- 4. Financial Statements: District's Financial and Child Nutrition Program for April 2016**
- 5. Report on Monthly Tax Collections for the Month of April 2016**
- 6. Approval of Minutes for Regular Board Meeting May 10, 2016 and Special Board Meetings May 17, 2016 & May 19, 2016**

Mr. Fernando Castillo recommended the board to approve to Consent Agenda (1-6).

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Flores, Cenicerros, Castillo and E. Lugo voted in favor. The motioned carried.

## **DO. DISTRICT OPERATIONS**

### **DO.1 Architect's Monthly Report (ROFAA):**

#### **\* Status Report on All of Donna ISD's Current Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): \*Status Report on All of Donna ISD's Current Facility Projects.

### **Consent Agenda DO.2 through DO.3**

#### **DO.2 Discussion and Possible Action on Approval to Initiate Payment to Tri-Gen Construction, L.L.C. for Application #3 RFP#100715-296 Fencing Project**

#### **DO.3 Discussion and Possible Action to Approve the Purchase of Three Trane HVAC Units for Ochoa Elementary** **End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve Consent Agenda DO.2 through DO.3 (DO.2 Discussion and Possible Action on Approval to Initiate Payment to Tri-Gen Construction, L.L.C. for Application #3 RFP #100715-296 Fencing Project and DO.3 Discussion and Possible Action to Approve the Purchase of Three Trane HVAC Unites for Ochoa Elementary).

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramirez, Flores and Cenicerros voted in favor. Trustee E. Lugo voted against. The motioned carried.

## **AS. ACADEMIC SERVICES**

### **Consent Agenda AS.1 through AS.4**

#### **AS.1 Discussion and Possible Action to Approve the Re-Newal Optional Flexible School Day Program (OFSDP) Application for Donna ISD 3D Academy for the 2016-2017 Academic School Year**

- AS.2 Discussion and Possible Action on the Approval of Advancement Via Individual Determination (AVID) Contract in the Amount of \$22,170 for the 2016-2017 School Year**
  - AS.3 Discussion and Possible Action to Approve the Purchase of Sing, Spell, Read, & Write Consumables (English and Spanish) and Additional Phonics Kits for Pre-K – 2<sup>nd</sup> Grades for the 2016-2017 School Year**
  - AS.4 Discussion and Possible Action on Approval of Memorandum of Understandings from Mental Health and Substance Abuse Prevention Providers**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda AS.1 through AS.4 (AS.1 Discussion and Possible Action to Approve the Re-Newal Optional Flexible School Day Program (OFSDP) Application for Donna ISD 3D Academy for the 2016-2017 Academic School Year, AS.2 Discussion and Possible Action on the Approval of Advancement Via Individual Determination (AVID) Contract in the Amount of \$22,170 for the 2016-2017 School Year, AS.3 Discussion and Possible Action to Approve the Purchase of Sing, Spell, Read, & Write Consumables (English and Spanish) and Additional Phonics Kits for Pre-K – 2<sup>nd</sup> Grades for the 2016-2017 School Year and AS.4 Discussion and Possible Action on Approval of Memorandum of Understandings from Mental Health and Substance Abuse Prevention Providers).

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores, Cenicerros, E. Lugo and De Los Rios voted in favor. The motioned carried.

## **BF. BUSINESS AND FINANCE**

- BF.1 Discussion and Possible Action on Resolution to Approve Signatories on Depository and Other Accounts**

Mr. Fernando Castillo recommended the board to approve the Resolution to Approve Signatories on Depository and other accounts.

Trustee Flores made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramirez, Cenicerros, E. Lugo and De Los Rios voted in favor. The motioned carried.

## **Consent Agenda BF.2 through BF.7**

- BF.2 Discussion and Possible Action to Award Walmart as an Awarded Vendor for School Year 2015-2016 and 2016-2017**
  - BF.3 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) One (1) Cargo Vehicle for Technology Department School Year 2015-2016 - (This item was deleted.)**
  - BF.4 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #042616-014 Using Buy Board and State of Texas Purchasing Cooperatives as the Procurement Method to Replace and Purchase Furniture, Art and Décor at Saucedo Middle School Cafeteria for School Year 2015-2016 - Turn-Key Project**
  - BF.5 Discussion and Possible Action to Solicit Request for Proposal (RFQ) #060216-304 Paving Improvement Projects for Donna ISD**
  - BF.6 Discussion and Possible Action to Award Vendor for RFP in Installation of Video/Audio Surveillance Cameras for Classrooms in Compliance with SB 507**
  - BF.7 Discussion and Possible Action on Approval of Interlocal Agreement Between Houston ISD and Donna ISD School Health and Related Service (SHARS) Program**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve Consent Agenda BF.2 through BF.7 (BF.2 Discussion and Possible Action to Award Walmart as an Awarded Vendor for School Year 2015-2016 and 2016-2017, BF.4 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #042616-014 Using Buy Board and State of Texas Purchasing Cooperatives as the Procurement Method to Replace and Purchase Furniture, Art and Décor at Saucedo Middle School Cafeteria for School Year 2015-2016 - Turn-Key Project, BF.5 Discussion and Possible Action to Solicit Request for Proposal (RFQ) #060216-304 Paving Improvement Projects for Donna ISD, BF.6 Discussion and Possible Action to Award Vendor for RFP in Installation of Video/ Audio Surveillance Cameras for Classrooms in Compliance with SB 507 and BF.7 Discussion and Possible Action on Approval of Interlocal Agreement Between Houston ISD and Donna ISD School Health and Related Service (SHARS) Program). Item BF.3 (Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) One (1) Cargo Vehicle for Technology Department School Year 2015-2016) was deleted.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramirez. Trustees Flores, Cenicerros, E. Lugo and Castillo voted in favor. The motioned carried.

## **HR. HUMAN RESOURCES**



**HR.1 Discussion and Possible Action to Update DNB (Local) - A1 and DNB (Local) - A2 as Presented**

HR. HUMAN RESOURCES HR.1 - HR.6 was moved up after Board Recognition (Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S.)).

**HR.2 Discussion and Possible Action to Update Policy DCD (Local) as Presented**

HR. HUMAN RESOURCES HR.1 - HR.6 was moved up after Board Recognition (Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S.)).

**HR.3 Discussion and Possible Action to Adopt Policy DECB (Local) as Presented**

HR. HUMAN RESOURCES HR.1 - HR.6 was moved up after Board Recognition (Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S.)).

**HR.4 Discussion and Possible Action to Revise FD (Local) as Per TASB Legal Recommendation**

HR. HUMAN RESOURCES HR.1 - HR.6 was moved up after Board Recognition (Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S.)).

**HR.5 Discussion and Possible Action on the Renewal for Chronic Disease Management for Diabetes and Related Medical Supplies with Miracle Medical Equipment and Supplies of South Texas LLC**

HR. HUMAN RESOURCES HR.1 - HR.6 was moved up after Board Recognition (Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S.)).

**HR.6 Discussion and Possible Action to Renew Property and Casualty Insurance with Property Casualty Alliance of Texas for School Year 2016-2017**

HR. HUMAN RESOURCES HR.1 - HR.6 was moved up after Board Recognition (Recognition of Results for Academic Competition of Elementary Schools (A.C.E.S)).

**IV. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (8:15 p.m.)**

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**
- C. Discussion of District Personnel**
- D. Discussion on Approval of Settlement of Cause No. 7:15-CV-0036, Zamarripa vs. DISD**
- E. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 8:49 p.m.

**V. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

- A. Approval of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve as discussed in Executive Session one teacher assistant and three athletic trainers.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Ramirez, Flores, Cenicerros and E. Lugo voted in favor. The motioned carried.

**B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**

Mr. Fernando Castillo recommended the board to approve ratification of the approval of teacher employment recommendations as discussed in Executive Session six teachers.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramirez, Flores, Cenicerros and E. Lugo voted in favor. The motioned carried.

**C. Approval of District Personnel**

No action on this item.

**D. Discussion and Possible Action on Approval of Settlement of Cause No. 7:15-CV-0036, Zamarripa vs. DISD**

Mr. Robert Salinas recommended the board to approve the Settlement of Cause No. 7:15-CV-0036, Zamarripa vs. DISD (\$62,500 for a complete and total release of any and all claims).

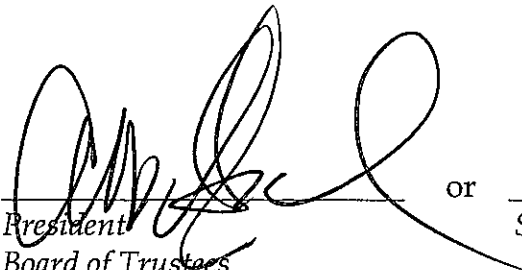
Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustee Sandoval voted in favor. Trustees Ramirez and De Los Rios abstained. Trustees E. Lugo and Cenicerros voted against. The motioned carried.

**E. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**


Mr. Robert Salinas stated no report on this item.

**VI. ADJOURN**

Trustee De Los Rios made a motion to adjourn the meeting. It was second by Trustee Castillo. Trustees Flores, Cenicerros and E. Lugo voted in favor. The motion carried. The meeting adjourned at 8:53 p.m.

  
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President  
Board of Trustees  
Donna ISD

or

  
\_\_\_\_\_  
Secretary

Date Approved: July 26, 2016