

## REGULAR BOARD MEETING

### Minutes

Tuesday, August 9, 2016

6:00 p.m.

### STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

#### I. CALL MEETING TO ORDER

Board President Mr. Albert Sandoval called the meeting to order at 6:00 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President  
Mr. Nick Castillo, Vice President  
Mrs. Tammy Flores, Secretary  
Mr. Efren Cenicerros, Trustee  
Mr. David De Los Rios, Trustee

The following board members were absent:

Mr. Ernest Lugo, Trustee  
Mr. Dennis Ramirez, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Deputy Superintendent  
Mr. Javier Villanueva, Assistant Superintendent for Human Resources  
Mrs. Velma Rangel, Chief Special Programs Officer  
Mrs. Mari Valdez, CFO  
Mr. Robert Salinas, Attorney

#### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

Mr. Fernando Castillo deleted item BF.6 (Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #051016-015 to Replace Fifty-Nine (59) Copiers District Wide for School Year 2015-2016).

**Board Recognition**

**1. Recognition of Vince Castillo**

Mr. Manuel Moreno recognized Vince Castillo.

**2. Recognition of Gilbert Saenz**

Mr. Guadalupe Ibarra recognized Gilbert Saenz.

**3. Recognition of National Hispanic Institute 2016 Summer Leadership Program The Great Debate**

Mrs. Velma Rangel recognized National Hispanic Institute 2016 Summer Leadership Program The Great Debate.

**II. APPROVAL OF CONSENT AGENDA**

1. **Accounts Payable**
2. **Budget Amendments for General Operating and Special Revenue for the Month of July, 2016**
3. **Investment Report: July 2016**
4. **Financial Statements: District's Financial and Child Nutrition Program for July 2016**
5. **Report on Monthly Tax Collections for the Month of June, 2016**
6. **Approval of Minutes for Regular Board Meeting July 26, 2016 and Special Board Meeting July 19, 2016**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Flores and Ceniceros voted in favor. The motioned carried.

**DO. DISTRICT OPERATIONS**

**DO.1 Architect's Monthly Report (ROFAA):**

**\* Status Report on All of Donna ISD's Current Facility Projects**

Mr. Fernando Castillo presented the Architect's Monthly Report (ROFAA):  
\*Status Report on All of Donna ISD's Current Facility Projects.

## **AS. ACADEMIC SERVICES**

### **Consent Agenda AS.1 through AS.8**

- AS.1 Discussion and Possible Action to Approve the Student Code of Conduct for 2016-2017**
  - AS.2 Discussion and Possible Action on a Memorandum of Understanding Between Donna ISD (DISD) and Hidalgo County Head Start Program for (HCHSP) 2016-2017 School Year**
  - AS.3 Discussion and Possible Action on a Memorandum of Understanding Between Donna ISD (DISD) and Wal-Mart - Donna Location for 2016-2017 School Year**
  - AS.4 Discussion and Possible Action on Memorandum of Understanding (MOU) Between Donna ISD - Patricia Silva Garza Elementary School and Professional Service Provider (PSP) Mrs. Gloria Cepeda for the 2016-2017 School Year**
  - AS.5 Discussion and Possible Action on Memorandum of Understanding (MOU) Between Donna ISD - Truman Price Elementary School and Professional Service Provider (PSP) Mrs. Gloria Cepeda for the 2016-2017 School Year**
  - AS.6 Discussion and Possible Action on Memorandum of Understanding (MOU) Between Donna ISD - Maria Alicia Perez Muñoz Elementary School and Professional Service Provider (PSP) Mrs. Gloria Cepeda for the 2016-2017 School Year**
  - AS.7 Discussion and Possible Action on Memorandum of Understanding (MOU) Between Donna ISD - Rivas Elementary School and Professional Service Provider (PSP) Dr. Juan Garcia for the 2016-2017 School Year**
  - AS.8 Discussion and Possible Action to Approve the Purchase of the District Annual License for Eduphoria: Premium Suite Edition**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda AS.1 through AS.8 (AS.1 Discussion and Possible Action to Approve the Student Code of Conduct for 2016-2017, AS.2 Discussion and Possible Action on a Memorandum of Understanding Between Donna ISD (DISD) and Hidalgo County Head Start Program for (HCHSP) 2016-2017 School Year, AS.3 Discussion and Possible Action on a Memorandum of Understanding Between Donna ISD (DISD) and Wal-Mart - Donna Location for 2016-2017 School Year,

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Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees Cenicerros and Castillo voted in favor. The motioned carried.

## **BF. BUSINESS AND FINANCE**

### **BF.1 Budget Update for Fiscal Year 2016-2017**

Mrs. Mari Valdez presented the Budget Update for Fiscal Year 2016-2017.

### **Consent Agenda BF.2 through BF.10**

- BF.2 Discussion and Possible Action to Solicit Request for Quotes (RFQ) through National and State Purchasing Cooperatives 2016-2019 Karpersky Antivirus and Internet Security Software**
- BF.3 Discussion and Possible Action to Solicit Request for Quotes (RFQ) through National and State Purchasing Cooperatives 2016-2017 to Purchase Computers, Peripheral, Printers, Document Cameras, Tablets, and Ipads District Wide for School Year 2016-2017**
- BF.4 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-024 to Purchase a 40" x 18" Digital Bill Board, V-Shape to be Located by Expressway 83, Donna**
- BF.5 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-019 to Purchase (2) Two Seventy Seven (77) Passenger Buses ad (3) three (53) Passenger Special Needs Buses for the Transportation Department for School Year 2016-2017**

- BF.6 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #051016-015 to Replace Fifty-Nine (59) Copiers District Wide for School Year 2015-2016 (Item was deleted.)**
  - BF.7 Discussion and Possible Actin to Approve Consultant for Energy Supply Services Qualification (RFQ) #061416-305 Using the Evaluation Criteria Ranking**
  - BF.8 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-021 to Purchase two (2) Used Semi, Tractor-Trailers for the Band Department for School Year 2016-2107 to Transport Band Equipment. (Semi-Tractor Year Model 2010 - or Higher with Low Mileage)**
  - BF.9 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-026 to Purchase ad Replace Four (4) Split Units at Ochoa Elementary Office Area, Kitchen/Dining Area, Computer Lab, and Library for School Year 2015-2016**
  - BF.10 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-025 to Purchase ad Replace One (1) 100 Ton HVAC Chiller System and Four (4) Chilled Water Air-Handlers at Donna High School for the Competition Gym, Coaches & Trainer Areas for School Year 2015-2016**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda BF.2 through BF.10 (BF.2 Discussion and Possible Action to Solicit Request for Quotes (RFQ) through National and State Purchasing Cooperatives 2016-2019 Karpersky Antivirus and Internet Security Software, BF.3 Discussion and Possible Action to Solicit Request for Quotes (RFQ) through National and State Purchasing Cooperatives 2016-2017 to Purchase Computers, Peripheral, Printers, Document Cameras, Tablets, and Ipads District Wide for School Year 2016-2017, BF.4 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-024 to Purchase a 40" x 18" Digital Bill Board, V-Shape to be Located by Expressway 83, Donna, BF.5 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-019 to Purchase (2) Two Seventy Seven (77) Passenger Buses ad (3) three (53) Passenger Special Needs Buses for the Transportation Department for School Year 2016-2017, BF.7 Discussion and Possible Actin to Approve Consultant for Energy Supply Services Qualification (RFQ) #061416-305 Using the Evaluation Criteria Ranking, BF.8 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-021 to Purchase two (2) Used Semi, Tractor-Trailers for the Band Department for School Year 2016-2107 to Transport Band Equipment. (Semi-Tractor Year Model 2010 - or Higher with Low Mileage), BF.9 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-

026 to Purchase and Replace Four (4) Split Units at Ochoa Elementary Office Area, Kitchen/Dining Area, Computer Lab, and Library for School Year 2015-2016 and BF.10 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-025 to Purchase and Replace One (1) 100 Ton HVAC Chiller System and Four (4) Chilled Water Air-Handlers at Donna High School for the Competition Gym, Coaches & Trainer Areas for School Year 2015-2016).

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustee Castillo voted in favor. Trustee Cenicerros voted in favor for all but BF.7 (Discussion and Possible Action to Approve Consultant for Energy Supply Services Qualification (RFQ) #061416-305 Using the Evaluation Criteria Ranking). The motioned carried.

## **HR. HUMAN RESOURCES**

### **HR.1 Update on Health Insurance**

Mrs. Angie De Los Rios and Mr. Granado presented the Update on Health Insurance.

### **HR.2 Report on Texas Department of Insurance - Division of Workers' Compensation Performance Based Oversight Audit**

Mr. Fernando Castillo presented the Report on Texas Department of Insurance - Division of Workers' Compensation Performance Based Oversight Audit.

### **HR.3 Discussion and Possible Action on the Renewal for Workers' Compensation Third Party Administration (TPA) Services with Claims Administrative Services and Workers' Compensation Reinsurance with Midwest Employers Casualty Company**

Mr. Fernando Castillo recommended the board to approve the renewal for Workers' Compensation Third Party Administration (TPA) Services with Claims Administrative Services and Workers' Compensation Reinsurance with Midwest Employers Casualty Company.

Trustee Flores made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Cenicerros and Castillo voted in favor. The motioned carried.

**HR.4 Discussion and Possible Action to Approve a Public Relations Officer Position**

Mr. Fernando Castillo recommended the board to approve a Public Relations Officer Position.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees Sandoval and De Los Rios voted in favor. Trustee Cenicerros voted against. The motioned carried.

**III. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (7:11 p.m.)**

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**
- C. Discussion of District Personnel**
- D. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 7:41 p.m.

**IV. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

- A. Approval of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve as discussed in Executive Session one Special Education Diagnosticians and eight paraprofessionals.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustee Cenicerros and Flores voted in favor. The motioned carried.

**B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**

Mr. Fernando Castillo recommended the board to approve ratification of the approval of teacher employment recommendations as noted in Executive Session fourteen teachers all vacancies.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Cenicerros and Flores voted in favor. The motioned carried.

**C. Approval of District Personnel**

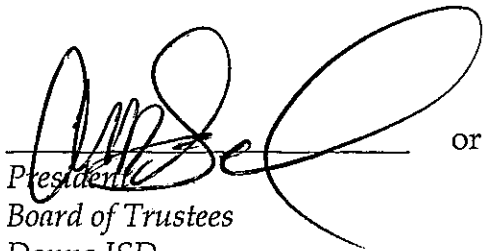
No action on this item.

**D. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**


No action on this item.

**V. ADJOURN**

Trustee Castillo made a motion to adjourn the meeting. It was second by Trustee De Los Rios. Trustees Cenicerros and Flores voted in favor. The motion carried. The meeting adjourned at 7:43 p.m.

  
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President  
Board of Trustees  
Donna ISD

or

  
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Secretary

Date Approved: September 13, 2016