

REGULAR BOARD MEETING

Minutes

Tuesday, September 13, 2016

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Albert Sandoval called the meeting to order at 6:01 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President
Mr. Nick Castillo, Vice President
Mrs. Tammy Flores, Secretary
Mr. Efren Cenicerros, Trustee
Mr. David De Los Rios, Trustee

The following board members were absent:

Mr. Ernest Lugo, Trustee
Mr. Dennis Ramirez, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent
Mr. Javier Villanueva, Assistant Superintendent for Human Resources
Mrs. Velma Rangel, Chief Special Programs Officer
Mrs. Mari Valdez, CFO
Mr. Robert Salinas, Attorney

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Board Recognition

- 1. Recognition to Highlight the Unique Educational Opportunity for Donna High School with the Mexican American Studies Class for Dual Enrollment**

Mr. Juan Carmon recognized the Mexican American studies Class for Dual Enrollment.

- 2. Recognition of Donna High School Student, Sarah Rebecca Delgado; Channel 5 Student of the Week**

Mrs. Nancy Castillo, Mrs. D. Reyna, and Ms. A. Garza recognized Donna High School Student, Sarah Rebecca Delgado; Channel 5 Student of the Week.

- 3. Presentation of Students for "Today a Reader, Tomorrow a Leader" Reading Campaign**

Mrs. Velma Rangel and Donna ISD Principals presented the students for "Today a Reader, Tomorrow a Leader" Reading Campaign.

II. SUPERINTENDENT'S REPORT

- 1. Donna Independent School District Grants in Progress**

Mr. Fernando Castillo presented the report on Donna Independent School District Grants in Progress.

IV. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (6:56 p.m.)

- A. Discussion and Consultation Regarding the Modification of the Superintendent's Contract - Section 5.11**
- B. Discussion to Amend the 2016-2017 Compensation Plan and Procedures**

The board reconvened back into open session at 7:07 p.m.

V. OPEN SESSION - Take possible action on matters discussed in Executive Session.

A. Discussion and Possible Action to Approve the Modification to the Superintendent's Contract - Section 5.11

Trustee De Los Rios made a motion to approve the modification to the Superintendent's Contract - Section 5.11 Incentive Program beginning in the 2016-2017 school year, the Superintendent will be eligible for the Incentive Program described below. If the District is determined to have Met Standard, the Superintendent will be paid a \$5,000.00. For every school campus that is determined to have Met Standard, the Superintendent shall be paid a \$2,000.00. For every school campus that is determined to have Not Met Standard, \$500.00 will be deducted from the final incentive total. The Incentive amount will be paid after the scores are final which is generated around the December of each school year is. It was second by Trustee Castillo. Trustees Flores, Sandoval and Cenicerros voted in favor. The motioned carried.

B. Discussion and Possible Action to Approve the Amendments to the 2016-2017 Compensation Plan and Procedures

Mr. Fernando Castillo recommended the board to approve the amendments to the 2016-2017 Compensation Plan and Procedures (State Accountability Stipend for a Principal in good standing and whose campuses reported to have Met Standard or Met Alternative Standard in the Texas Education Agency Department of Assessment and Accountability Division Performance Reporting 2017 Accountability Ratings there will be a stipend of \$1,000 for each Principal) as noted.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores and Cenicerros voted in favor. The motioned carried.

III. APPROVAL OF CONSENT AGENDA

1. **Accounts Payable**
2. **Investment Report: August 2016**
3. **Financial Statements: District's Financial and Child Nutrition Program for August 2016**
4. **Report on Monthly Tax Collections for the Month of July, 2016**
5. **Approval of Minutes for Regular Board Meeting**

**August 9, 2016 and Special Board Meetings August 4, 2016,
August 8, 2016, August 16, 2016, August 25, 2016 and
August 30, 2016**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores and Ceniceros voted in favor. The motioned carried.

DO. DISTRICT OPERATIONS

DO.1 Architect's Monthly Report (ROFAA):

*** Status Report on All of Donna ISD's Current Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

DO.2 Discussion and Possible Action on Approval to Initiate Payment to E3 Entegral Solution, Inc. for Application #8 Design Build Energy Efficiency and Conservation Project

Mr. Fernando Castillo recommended the board to approve to initiate payment to E3 Entegral Solution, Inc. for application #8 Design Build Energy Efficiency and Conservation Project.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees De Los Rios and Ceniceros voted in favor. The motioned carried.

AS. ACADEMIC SERVICES

Consent Agenda AS.1 through AS.6

AS.1 Discussion and Possible Action to Approve Application for Expedited State Waiver for the 2016-2017 School Year

AS.2 Discussion and Possible Action to Approve Application of General State Waiver for the 2016-2017, 2017-2018, and 2018-2019 School Years

AS.3 Discussion and Possible Action to Approve Memorandum of Understanding (MOU) Between Donna I.S.D. and Rio Grande Valley Institutions of Higher Education College Prep Mathematics and English Language Arts Courses

- AS.4 Discussion and Possible Action on Approval of the Interlocal Cooperation Agreement Between Regional Day School Program for the Deaf and Donna Independent School District**
 - AS.5 Discussion and Possible Action to Approve the Annual Renewal of Edmentum Instructional Software Licenses for the Secondary Campuses 2016-2017 School Year**
 - AS.6 Discussion and Possible Action on Renewal of Learning A-Z Licenses for the 2016-2017 School Year**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda AS.1 through AS. 6 (AS.1 Discussion and Possible Action to Approve Application for Expedited State Waiver for the 2016-2017 School Year, AS.2 Discussion and Possible Action to Approve Application of General State Waiver for the 2016-2017, 2017-2018, and 2018-2019 School Years, AS.3 Discussion and Possible Action to Approve Memorandum of Understanding (MOU) Between Donna I.S.D. and Rio Grande Valley Institutions of Higher Education College Prep Mathematics and English Language Arts Courses, AS.4 Discussion and Possible Action on Approval of the Interlocal Cooperation Agreement Between Regional Day School Program for the Deaf and Donna Independent School District, AS.5 Discussion and Possible Action to Approve the Annual Renewal of Edmentum Instructional Software Licenses for the Secondary Campuses 2016-2017 School Year and AS.6 Discussion and Possible Action on Renewal of Learning A-Z Licenses for the 2016-2017 School Year).

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees De Los Rios and Ceniceros voted in favor. The motioned carried.

BF. BUSINESS AND FINANCE

Consent Agenda BF.1 through BF.15

- BF.1 Discussion and Possible Action on Approval of Investment Policy CDA (Local and Legal), Annual Investment Report and Strategies**
- BF.2 Discussion and Approval of Old Obsolete Copiers Via Auction**
- BF.3 Discuss and Approve Microshare as the Awarded Vendor for the Karpersky Antivirus and Internet Security Software (2016-2019)**
- BF.4 Discuss and Possible Action to Solicit Request for Proposals (RFP) to Install Fiber Optics District Wide**

- BF.5 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #041316-013 to Purchase and Replace Walk-In Cooler/Freezer for LeNoir Elementary Kitchen for School Year 2016-2017**
- BF.6 Discussion and Possible Action to Award Vendor for RFQ #080116-019 to Purchase Two (2) Seventy-Seven (77) Passenger Buses and Three (3) Fifty-Three (53) Passenger Special Needs Buses**
- BF.7 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-020 to Purchase One (1) 2016-2017 Cargo Vehicle for Delivery of Textbooks by Warehouse Department**
- BF.8 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-022 to Purchase Three (3) Vans for the Maintenance Department Working Crews for School Year 2016-2017**
- BF.9 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-023 to Purchase One (1) Self-Propelled Articulating Boom w/working Height of 60' for the 2016-2017 School Year**
- BF.10 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #090616-030 to Purchase Playground Equipment to Replace Playground Equipment in Elementary Schools for the 2016-2017 School Year**
- BF.11 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #090616-031 to Get Synthetic Turf Installed on both Donna and North High Schools Baseball and Softball Fields for the 2016-2017 School Year**
- BF.12 Discussion and Consideration to Authorize the Solicitation of Request for Proposals (RFP) 081916-306 to Replace Sixty-Two (62) Copiers Turn-Key for School Year 2016-2017**
- BF.13 Discussion and Consideration to Approve Close Out Contract for Service Performed by TRI-GEN Construction for Fencing Services at Donna High School Turn-Key Project #100715-296 and Authorize Payment #5 in an Amount of \$8,213.63 and Final Payment in an Amount of \$4,696**
- BF.14 Discussion and Possible Action to Request for Quotes (RFQ) 090616-032 to Purchase and/or Lease 2 (two) New SUV's (One (1) for the Donna High School Truancy Department and One (1) for Donna North Truancy Department)**
- BF.15 Discussion and Possible Action to Solicit Request for Competitive Sealed Proposals #090616-273 From Qualified Contractors for the Re-Roofing of AP Solis Middle School Gym**

End of Consent Agenda

Mr. Fernando Castillo recommended the board to approve the Consent Agenda BF.1 through BF.15 (BF.1 Discussion and Possible Action on Approval of Investment Policy CDA (Local and Legal), Annual Investment Report and Strategies, BF.2 Discussion and Approval of Old Obsolete Copiers Via Auction, BF.3 Discuss and Approve Microshare as the Awarded Vendor for the Karpersky Antivirus and Internet Security Software (2016-2019), BF.4 Discuss and Possible Action to Solicit Request for Proposals (RFP) to Install Fiber Optics District Wide, BF.5 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #041316-013 to Purchase and Replace Walk-In Cooler/Freezer for LeNoir Elementary Kitchen for School Year 2016-2017, BF.6 Discussion and Possible Action to Award Vendor for RFQ #080116-019 to Purchase Two (2) Seventy-Seven (77) Passenger Buses and Three (3) Fifty-Three (53) Passenger Special Needs Buses, BF.7 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-020 to Purchase One (1) 2016-2017 Cargo Vehicle for Delivery of Textbooks by Warehouse Department, BF.8 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-022 to Purchase Three (3) Vans for the Maintenance Department Working Crews for School Year 2016-2017, BF.9 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #080116-023 to Purchase One (1) Self-Propelled Articulating Boom w/working Height of 60' for the 2016-2017 School Year, BF.10 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #090616-030 to Purchase Playground Equipment to Replace Playground Equipment in Elementary Schools for the 2016-2017 School Year, BF.11 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #090616-031 to Get Synthetic Turf Installed on both Donna and North High Schools Baseball and Softball Fields for the 2016-2017 School Year, BF.12 Discussion and Consideration to Authorize the Solicitation of Request for Proposals (RFP) 081916-306 to Replace Sixty-Two (62) Copiers Turn-Key for School Year 2016-2017, BF.13 Discussion and Consideration to Approve Close Out Contract for Service Performed by TRI-GEN Construction for Fencing Services at Donna High School Turn-Key Project #100715-296 and Authorize Payment #5 in an Amount of \$8,213.63 and Final Payment in an Amount of \$4,696, BF.14 Discussion and Possible Action to Request for Quotes (RFQ) 090616-032 to Purchase and/or Lease 2 (two) New SUV's (One (1) for the Donna High School Truancy Department and One (1) for Donna North Truancy Department) and BF.15 Discussion and Possible Action to Solicit Request for Competitive Sealed Proposals #090616-273 From Qualified Contractors for the Re-Roofing of AP Solis Middle School Gym).

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores and Cenicerros voted in favor. The motioned carried.

HR. HUMAN RESOURCES

HR.1 Discussion and Possible Action to Approve the Online Policy Updates 105 & Update 106 as Per TASB's Recommendations

Mr. Fernando Castillo recommended the board to approve the Online Policy Updates 105 & Update 106 as per TASB's recommendations.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees Flores and De Los Rios voted in favor. The motioned carried.

HR.2 Discussion and Possible Action to Approve the TTESS & TPESS Appraisal List

Mr. Fernando Castillo recommended the board to approve the TTESS & TPESS Appraisal List.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Flores and Cenicerros voted in favor. The motioned carried.

IV. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (7:31 p.m.)

A. Discussion and Consultation Regarding the Modification of the Superintendent's Contract - Section 5.11

This item was moved up after II. Superintendent's Report item 1. Donna Independent School District Grants in Progress.

B. Discussion to Amend the 2016-2017 Compensation Plan and Procedures

This item was moved up after II. Superintendent's Report item 1. Donna Independent School District Grants in Progress.

- C. **Discussion Regarding the Proposed Termination of the Term Contract of Denisse Alvarado**
- D. **Discussion on the 2016-2017 Donna ISD Organizational Chart**
- E. **Discussion of Superintendent's Recommendation of Personnel**
- F. **Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**
- G. **Discussion of District Personnel**
- H. **Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 8:33 p.m.

V. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. **Discussion and Possible Action to Approve the Modification to the Superintendent's Contract - Section 5.11**

This item was moved up after II. Superintendent's Report item 1. Donna Independent School District Grants in Progress.

- B. **Discussion and Possible Action to Approve the Amendments to the 2016-2017 Compensation Plan and Procedures**

This item was moved up after II. Superintendent's Report item 1. Donna Independent School District Grants in Progress.

- C. **Discussion and Possible Action to Approve the Proposed Termination of the Term Contract of Denisse Alvarado**

Mr. Fernando Castillo recommended the board to approve the proposed termination of the term contract of Denisse Alvarado as discussed in Executive Session.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees De Los Rios and Cenicerros voted in favor. The motioned carried.

D. Discussion and Possible Action to Approve the 2016-2017 Donna ISD Organizational Chart

Mr. Fernando Castillo recommended the board to approve the 2016-2017 Donna ISD Organizational Chart as noted in Executive Session (Two positions [Deputy Superintendent and Chief Academic Officer a savings of \$200,000] were eliminated. Copy of Organizational Chart will be available tomorrow morning).

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees Flores and De Los Rios voted in favor. The motioned carried.

E. Approval of Superintendent's Recommendation of Personnel

Mr. Fernando Castillo recommended the board to approve as discussed in Executive Session is a total of replacements 22 paras which is inclusive of bus drivers, TAs, custodians, child nutrition program and four professionals nonteaching.

Trustee Flores made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustee Castillo and De Los Rios voted in favor. The motioned carried.

F. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations

Mr. Fernando Castillo recommended the board to approve ratification of the approval of teacher employment recommendations as noted in Executive Session five teachers all those are replacing vacancies.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Cenicerros and Flores voted in favor. The motioned carried.

G. Approval of District Personnel

No action on this item.

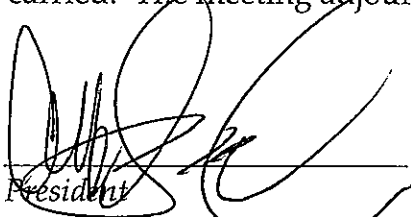
H. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

No action on this item.

Mr. Robert Salinas stated just for purposed of the record on items D, E and G the changes as discussed in Executive Session will be made Public as soon as the proper changes are made they will be available at HR.

VI. ADJOURN

Trustee De Los Rios made a motion to adjourn the meeting. It was second by Trustee Flores. Trustees Cenicerros and Castillo voted in favor. The motion carried. The meeting adjourned at 8:37 p.m.



President
Board of Trustees
Donna ISD

or



Secretary

Date Approved: October 11, 2016