

## REGULAR BOARD MEETING

Agenda

Tuesday, October 11, 2016

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

### I. CALL MEETING TO ORDER

Board President Mr. Albert Sandoval called the meeting to order at 6:03 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President  
Mr. Nick Castillo, Vice President  
Mrs. Tammy Flores, Secretary  
Mr. Efren Cenicerros, Trustee (late)  
Mr. David De Los Rios, Trustee  
Mr. Dennis Ramirez, Trustee

The following board member was absent:

Mr. Ernest Lugo, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent  
Mr. Javier Villanueva, Assistant Superintendent for Human Resources  
Mrs. Velma Rangel, Chief Special Programs Officer  
Mrs. Mari Valdez, CFO  
Mr. Robert Salinas, Attorney

### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

**Board Recognition**

- 1. Recognition of Middle School Campuses with a Student Attendance Rate of 97%, Elementary Campuses with a Student Attendance Rate of 98% during the First Six Weeks Period of the 2016-2017 School Year**

Mrs. Ida Garcia recognized the Middle School Campuses with a Student Attendance Rate of 97%, Elementary Campuses with a Student Attendance Rate of 98% during the First Six Weeks period of the 2016-2017 School Year.

- 2. Recognition of Campuses with High Participation on 2016 Wellness Screenings**

Mrs. Angie De Los Rios recognized the Campuses with High Participation on 2016 Wellness Screenings.

**II. SUPERINTENDENT'S REPORT**

- 1. Discussion and Possible Action on Approval to Reschedule Regular Board Meeting from November 8, 2016 to November 15, 2016**

Mr. Fernando Castillo recommended the board to approve to reschedule Regular Board Meeting from November 8, 2016 to November 15, 2016.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Flores, Ramirez and Cenicerros voted in favor. The motioned carried.

- 2. Donna Independent School District Grants in Progress**

Mr. Fernando Castillo presented the Donna Independent School District Grants in Progress.

- 3. Report on Child Nutrition Program - CACFP Child and Adult Care Food Program (Afterschool Dinner & Snacks)**

Ms. Diana Quintanilla presented the report on Child Nutrition Program CACFP Child and Adult Care Food Program (Afterschool Dinner & Snacks).

**III. APPROVAL OF CONSENT AGENDA**

1. **Accounts Payable**
2. **Budget Amendments for General Operating and Special Revenue for the Month of September, 2016**
3. **Investment Report: September 2016**
4. **Report on Monthly Tax Collections for the Month of August, 2016**
5. **Approval of Minutes for Regular Board Meeting September 13, 2016**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees De Los Rios, Ramirez and Cenicerros voted in favor. The motioned carried.

## **DO. DISTRICT OPERATIONS**

### **DO.1 Architect's Monthly Report (ROFAA): \* Status Report on All of Donna ISD's Current Facility Projects**

Mr. Fernando Castillo and Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): \*Status Report on All of Donna ISD's Current Facility Projects.

### **DO.2 Discussion and Possible Action on Approval for Ratification to Lease CampusMaker Mplex® (12 Modular Classrooms for Donna North High School)**

Mr. Fernando Castillo recommended the board to approve the ratification to lease CampusMaker Mplex® (12 Modular Classrooms for Donna North High School).

Trustee Cenicerros made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees De Los Rios, Ramirez and Castillo voted in favor. The motioned carried.

### **DO.3 American Electric Power (AEP) Texas SCORE Program Check Presentation**

Ms. Fibi Romero presented American Electric Power (AEP) Texas SCORE Program Check.

### **DO.4 Discussion and Possible Action on Approval to Initiate Payment**

**to E3 Entegral Solution, Inc. for Application #9 Design Build Energy Efficiency and Conservation Project**

Mr. Fernando Castillo recommended the board to approve to initiate payment to E3 Entegral Solution, Inc. for Application #9 Design Build Energy Efficiency and Conservation Project.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees De Los Rios, Ramirez and Flores voted in favor. The motioned carried.

**DO.5 Discussion and Possible Action to Authorize the Donna ISD Administration to Remodel Donna High School Cafeteria Kitchen and Serving Lines**

Mr. Fernando Castillo recommended the board to approve to authorize the Donna ISD Administration to remodel Donna High School Cafeteria Kitchen and Serving Lines.

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Flores, Castillo and Cenicerros voted in favor. The motioned carried.

**AS. ACADEMIC SERVICES**

**AS.1 Discussion and Possible Action to Approve the Targeted Improvement Plan for Maria Alicia Muñoz Elementary as per State and Federal Requirements**

Mr. Fernando Castillo recommended the board to approve the Targeted Improvement Plan for Maria Alicia Muñoz Elementary as per State and Federal requirements.

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees De Los Rios, Flores and Cenicerros voted in favor. The motioned carried.

**AS.2 Discussion and Possible Action to Approve the Targeted Improvement Plan for Truman Price Elementary as per State and Federal Requirements**

Mr. Fernando Castillo recommended the board to approve the Targeted Improvement Plan for Truman Price Elementary as per State and Federal requirements.

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees De Los Rios, Flores and Cenicerros voted in favor. The motioned carried.

**AS.3 Discussion and Possible Action to Approve the Targeted Improvement Plan for Patricia Silva Garza Elementary as per State and Federal Requirements**

Mr. Fernando Castillo recommended the board to approve the Targeted Improvement Plan for Patricia Silva Garza Elementary as per State and Federal requirements.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees Castillo, Ramirez and Cenicerros voted in favor. The motioned carried.

**AS.4 Discussion and Possible Action to Approve the Targeted Improvement Plan for Magin Rivas Elementary as per State and Federal Requirements**

Mr. Fernando Castillo recommended the board to approve the Targeted Improvement Plan for Magin Rivas Elementary as per State and Federal requirements.

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Castillo, Flores and Cenicerros voted in favor. The motioned carried.

**AS.5 Discussion and Possible Action to Approve Memorandum of Understanding (MOU) between Donna I.S.D. and The University of Texas Rio Grande Valley (UTRGV)**

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding (MOU) between Donna I.S.D. and the University of Texas Rio Grande Valley (UTRGV).

Trustee Flores made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramirez. Trustees De Los Rios, Castillo and Cenicerros voted in favor. The motioned carried.

**Consent Agenda AS.6 through AS.12**

- AS.6 Discussion and Possible Action on Approval of Carl D. Perkins Basic Formula Grant NOGA #17420006108902 in the Amount of \$305,266**
  - AS.7 Discussion and Possible Action to Approve the Parent Academy for School Success (PASOS) Training Program for Parent Educators Proposal between Texas Valley Communities Foundation and Donna ISD**
  - AS.8 Discussion and Possible Action on Approval of the 2016-2017 21<sup>st</sup> Century Community Learning Centers Cycle 9 Year 1 NOGA #S287C160044/84.287C (Fund 265) in the Amount of \$965,816**
  - AS.9 Discussion and Possible Action on Approval of Final Amounts for IDEA B Preschool (Fund 225) NOGA #176610011089026610**
  - AS.10 Discussion and Possible Action on Approval of 2016-2017 Final Amounts for IDEA B Formula (Fund 224) NOGA #176600011089026600**
  - AS.11 Discussion and Possible Action on Approval of the 2016-2017 Prekindergarten Grant Program NOGA #17026301108902 (Fund 429) in the Amount of \$250,770**
  - AS.12 Discussion and Possible Action on Approval of Local Memorandum of Understanding between Region One Educational Service Center/Early Childhood Intervention Program and Donna ISD for 2016-2017**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda AS.6 through AS.12 (AS.6 Discussion and Possible Action on Approval of Carl D. Perkins Basic Formula Grant NOGA #17420006108902 in the Amount of \$305,266, AS.7 Discussion and Possible Action to Approve the Parent Academy for School Success (PASOS) Training Program for Parent Educators Proposal between Texas Valley Communities Foundation and Donna ISD, AS.8 Discussion and Possible Action on Approval of the 2016-2017 21<sup>st</sup> Century Community Learning Centers Cycle 9 Year 1 NOGA #S287C160044/84.287C (Fund 265) in the Amount of \$965,816, AS.9 Discussion and Possible Action on Approval of Final Amounts for IDEA B Preschool (Fund 225) NOGA #176610011089026610, AS.10 Discussion and Possible Action on Approval of 2016-2017 Final Amounts for IDEA B Formula (Fund 224) NOGA #176600011089026600, AS.11 Discussion

and Possible Action on Approval of the 2016-2017 Prekindergarten Grant Program NOGA #17026301108902 (Fund 429) in the Amount of \$250,770 and AS.12 Discussion and Possible Action on Approval of Local Memorandum of Understanding between Region One Educational Service Center/Early Childhood Intervention Program and Donna ISD for 2016-2017).

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Flores, Castillo and Cenicerros voted in favor. The motioned carried.

## **BF. BUSINESS AND FINANCE**

**BF.1 Consider and Approve an Order Authorizing the Issuance, Sale and Delivery of Donna Independent School District Unlimited Tax Refunding Bonds, Series 2016; Delegating Certain Authority to the President of the Board of Trustees of the School District and Superintendent of Schools Pursuant to the Provisions of Texas Government Code, Sections 1207.007 and 1207.008; Levying a Continuing Direct Annual Ad Valorem Tax; Authorizing the Refunding of Certain Outstanding bonds: Authorizing the Execution of a Bond Purchase Contract; Approving an Official Statement, Execution of an Escrow and Trust Agreement, and Making Other Provisions Regarding such Bonds and Matters Incident Thereto**

Mr. Fernando Castillo recommended the board to approve an Order Authorizing the Issuance, Sale and Delivery of Donna Independent School District Unlimited Tax Refunding Bonds, Series 2016; Delegating Certain Authority to the President of the Board of Trustees of the School District and Superintendent of Schools Pursuant to the Provisions of Texas Government Code, Sections 1207.007 and 1207.008; Levying a Continuing Direct Annual Ad Valorem Tax; Authorizing the Refunding of Certain Outstanding bonds: Authorizing the Execution of a Bond Purchase Contract; Approving an Official Statement, Execution of an Escrow and Trust Agreement, and Making Other Provisions Regarding such Bonds and Matters Incident Thereto.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores, Ramirez and Cenicerros voted in favor. The motioned carried.

**BF.2 Approval of Underwriters for Series 2016 Refunding Bonds**

Mr. Fernando Castillo recommended the board to approve the Underwriters for Series 2016 Refunding Bonds.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustees De Los Rios, Ramirez and Cenicerros voted in favor. The motioned carried.

### **BF.3 Approval of Plan of Finance for Series 2016 Refunding Bonds**

Mr. Fernando Castillo recommended the board to approve the Plan of Finance for Series 2016 Refunding Bonds.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Flores, Ramirez and Cenicerros voted in favor. The motioned carried.

### **Consent Agenda BF.4 through BF.13**

- BF.4 Discussion and Possible Action on a Resolution Authorizing the Resale of Foreclosed Real Estate Properties for Failure to Pay Ad Valorem Taxes**
- BF.5 Discussion and Possible Action on Approval of Annual Tax Collection Report from Pablo "Paul" Villarreal Jr., Tax Assessor-Collector for Fiscal Year 2015-2016**
- BF.6 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #090616-030 Purchase of Playground Equipment to Replace Playground Equipment in Elementary Schools for the 2016-2017 School Year**
- BF.7 Discussion and Possible Action to Award Vendor Request for Proposals (RFP) #081916-306 to Replace Sixty-Two (62) Copiers Turn-Key for School Year 2016-2017**
- BF.8 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #080116-024 Purchase of a 40' X 18' Digital Bill Board, V-Shape to be Located by Expressway 83, Donna 2016-2017 School Year**
- BF.9 Discussion and Possible Action to Award Vendor Request for Competitive Seal Proposals #090616-273 From Qualified Contractors for the Re-Roofing of A. P. Solis Middle School Gym**
- BF.10 Discussion and Possible Action to Approve Awarded Vendors for Purchasing Computers, Peripherals, Printers, Document Cameras, Tablets, and Ipads District Wide for School Year 2016-2017**
- BF.11 Discussion and Possible Action to Approve Donna ISD Bring Your Own Device (BYOD) Use Policy Agreement**



- BF.12 Discussion and Possible Action to Award Vendor Request for Quote (RFQ) #080116-021 for Purchase of Two (2) Used Semi Tractor Trailers for the Band Department for School Year 2016-2017 to Transport Band Equipment**
  - BF.13 Discussion and Possible Action to Solicit Request for Quote (RFQ) #100716-033 for Purchase of a Truck for the Child Nutrition Department for School Year 2016-2017 to Transport Food Trays, Tools and Supplies**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda BF.4 through BF.13 (BF.4 Discussion and Possible Action on a Resolution Authorizing the Resale of Foreclosed Real Estate Properties for Failure to Pay Ad Valorem Taxes, BF.5 Discussion and Possible Action on Approval of Annual Tax Collection Report from Pablo "Paul" Villarreal Jr., Tax Assessor-Collector for Fiscal Year 2015-2016, BF.6 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #090616-030 Purchase of Playground Equipment to Replace Playground Equipment in Elementary Schools for the 2016-2017 School Year, BF.7 Discussion and Possible Action to Award Vendor Request for Proposals (RFP) #081916-306 to Replace Sixty-Two (62) Copiers Turn-Key for School Year 2016-2017, BF.8 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #080116-024 Purchase of a 40' X 18' Digital Bill Board, V-Shape to be Located by Expressway 83, Donna 2016-2017 School Year, BF.10 Discussion and Possible Action to Approve Awarded Vendors for Purchasing Computers, Peripherals, Printers, Document Cameras, Tablets, and Ipads District Wide for School Year 2016-2017, BF.11 Discussion and Possible Action to Approve Donna ISD Bring Your Own Device (BYOD) Use Policy Agreement, BF.12 Discussion and Possible Action to Award Vendor Request for Quote (RFQ) #080116-021 for Purchase of Two (2) Used Semi Tractor Trailers for the Band Department for School Year 2016-2017 to Transport Band Equipment and BF.13 Discussion and Possible Action to Solicit Request for Quote (RFQ) #100716-033 for Purchase of a Truck for the Child Nutrition Department for School Year 2016-2017 to Transport Food Trays, Tools and Supplies).

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramirez. Trustee Flores voted in favor. Trustees Cenicerros and De Los Rios voted in favor of all but BF.7 (Discussion and Possible Action to Award Vendor Request for Proposals (RFP) #081916-306 to Replace Sixty-Two (62) Copiers Turn-Key for School Year 2016-2017 they voted against BF.7). The motioned carried.

**BF.9 Discussion and Possible Action to Award Vendor Request for Competitive Seal Proposals #090616-273 From Qualified Contractors for the Re-Roofing of A. P. Solis Middle School Gym**

Mr. Fernando Castillo recommended the board to approve to award vendor request for Competitive Seal Proposals #090616-273 from qualified contractors for the re-roofing of A.P. Solis Middle School Gym as noted.

Trustee Ramirez made a motion to reject the Competitive Seal Proposals and authorize administration and go out for new Competitive Seal Proposals for the re-roofing at A.P. Solis Middle School. It was second by Trustee Flores. Trustees De Los Rios, Castillo and Cenicerros voted in favor. The motioned carried.

**HR. HUMAN RESOURCES**

**Consent Agenda HR.1 through HR.6**

- HR.1 Discussion and Possible Action to Approve the Updated List of Texas Teacher Evaluation & Support System (T-TESS) Appraisal List**
  - HR.2 Discussion and Possible Action to Submit Maximum Class Size Waivers to the Texas Education Agency for 19 Classrooms District Wide as presented including 3-Kinder Classrooms, 6-1<sup>st</sup> Grade Classrooms, 6-2<sup>nd</sup> Grade Classrooms, and 1-3<sup>rd</sup> Grade Classrooms and 3-4<sup>th</sup> Grade Classrooms**
  - HR.3 Discussion and Possible Action on Award of Employer Sponsored Basic Life, AD&D and Employee Paid Voluntary Supplemental Life Insurance RFP 091216-307**
  - HR.4 Discussion and Possible Action to Renew AllState Voluntary Products (2017) and Transamerica Universal Life (2017)**
  - HR.5 Discussion and Possible Action to Change 403(b) Plan Type from Employer Paid to Investment Provider Pay with National Plan Administrators (NPA)**
  - HR.6 Discussion and Possible Action to Renew The Granado Group Consulting Contract**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda HR.1 through HR.6 (HR.1 Discussion and Possible Action to Approve the Updated List of Texas Teacher Evaluation & Support System (T-TESS) Appraisal List, HR.2 Discussion and Possible Action to Submit Maximum Class Size Waivers to the Texas Education Agency for 19 Classrooms District Wide as

presented including 3-Kinder Classrooms, 6-1<sup>st</sup> Grade Classrooms, 6-2<sup>nd</sup> Grade Classrooms, and 1-3<sup>rd</sup> Grade Classrooms and 3-4<sup>th</sup> Grade Classrooms, HR.3 Discussion and Possible Action on Award of Employer Sponsored Basic Life, AD&D and Employee Paid Voluntary Supplemental Life Insurance RFP 091216-307, HR.4 Discussion and Possible Action to Renew AllState Voluntary Products (2017) and Transamerica Universal Life (2017), HR.5 Discussion and Possible Action to Change 403(b) Plan Type from Employer Paid to Investment Provider Pay with National Plan Administrators (NPA) and HR.6 Discussion and Possible Action to Renew The Granado Group Consulting Contract).

Trustee Ramirez made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Flores, Castillo and Cenicerros voted in favor. The motioned carried.

**IV. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (8:15 p.m.)**

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion and Possible Action on the Ratification of the Approval of Teacher/Employee Employment Recommendations**
- C. Discussion of District Personnel**
- D. Discussion with Attorney Regarding, Jessica Garay v. Donna ISD, Civil Action No. 7:16-CV-00031, USDC, So. Dist. of Tx, McAllen Div.**
- E. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 9:37 p.m.

**V. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

**A. Approval of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve as discussed in Executive Session we had 16 paras in auxiliary and professional nonteaching that were noted.

Trustee De Los Rios made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Flores. Trustee Castillo, Cenicerros and Ramirez voted in favor. The motioned carried.

**B. Discussion and Possible Action on the Ratification of the Approval of Teacher/Employee Employment Recommendations**

Mr. Fernando Castillo recommended the board to approve ratification of the approval of teacher/employee employment recommendations as discussed in Executive Session we have five staff members.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee De Los Rios. Trustees Cenicerros, Ramirez and Flores voted in favor. The motioned carried.

**C. Approval of District Personnel**

No action on this item.

**D. Discussion with Attorney Regarding Jessica Garay v. Donna ISD, Civil Action No. 7:16-CV-00031, USDC, So. Dist. of Tx, McAllen Div.**



Mr. Robert Salinas stated this was a discussion that was had with the attorney that was named by the insurance carried to represent the district in the Jessica Garay vs Donna ISD and it does not require any action it was simply an update to the counsel on mediation that is going to take place on Friday.

**E. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

Mr. Robert Salinas stated there were two cases that were discussed that were pending litigation however, there is an expectation to the Texas Open Meetings Acts and the Delectation to What Occurs if say what was discussed in regards to a civil matter it will impair the attorney client privilege it is not necessary that we go into the details at this time I will invoke the attorney client privilege.

## VI. ADJOURN

Trustee De Los Rios made a motion to adjourn the meeting. It was second by Trustee Ramirez. Trustees Cenicerros, Flores and Castillo voted in favor. The motion carried. The meeting adjourned at 9:39 p.m.

 or   
President Secretary  
Board of Trustees  
Donna ISD

Date Approved: November 15, 2016