

**REGULAR BOARD MEETING**  
**Minutes**  
**Wednesday, November 16, 2016**  
**5:30 p.m.**

**STAFF DEVELOPMENT CENTER/BOARD ROOM**  
**904 Hester Avenue**  
**Donna, Texas**

**I. CALL MEETING TO ORDER**

Board President Mr. Albert Sandoval called the meeting to order at 5:30 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President  
Mr. Nick Castillo, Vice President  
Mrs. Tammy Flores, Secretary  
Mr. Efren Cenicerros, Trustee  
Mr. Ernest Lugo, Trustee  
Mr. Dennis Ramirez, Trustee

The following board member was absent:

Mr. David De Los Rios, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent  
Mr. Javier Villanueva, Assistant Superintendent for Human Resources (late)  
Mrs. Velma Rangel, Chief Special Programs Officer  
Mrs. Mari Valdez, CFO  
Mr. Robert Salinas, Attorney

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

Mr. Fernando Castillo deleted item DO.2 (Magic Valley Electric Cooperative Check Presentation).

Mr. Robert Salinas stated that at least three board members must be present at the meeting for a quorum during the Trustee Election Results (items 1-4 under Donna ISD Board of Trustee Election Results).

Board of Trustees (Mr. Ernest Lugo, Mrs. Tammy Flores, Mr. Nick Castillo, Mr. Dennis Ramirez and Mr. Albert Sandoval) said a few words (Mr. Albert Sandoval read a statement on behalf of Mr. David De Los Rios).

## **II. DONNA ISD BOARD OF TRUSTEE ELECTION RESULTS**

- 1. Receive and Canvass Election Returns for the November 8, 2016 General Trustee Election Places 1, 2, 3, 4, 5, and 6**

Mr. Fernando Castillo received and canvassed election returns for the November 8, 2016 General Trustee Election Places 1, 2, 3, 4, 5, and 6.

- 2. Declare Candidates Elected to Trustee Places and Issue Certificate of Election for Each Elected Candidate**

Mr. Fernando Castillo declared candidates elected to trustee places and issue certificate of election for each elected candidate.

- 3. Administer Statement of Officer to Newly Elected Trustees**

Newly elected trustees places 1, 2, 3, 4, 5 and 6 were administered the Statement of Office.

- 4. Administer Oath of Office to Newly Elected Trustees**

Newly elected trustees places 1, 2, 3, 4, 5 and 6 were administered the Oath of Office.

- 5. Discussion and Possible Action on Re-Organization of Board of Trustees**

Trustee Billman made a motion to approve Efren Cenicerros as President, Valentin Guerrero as Vice President and Alicia Reyna as Secretary. It was second by Trustee Avila. Trustees Mery, Watts, Cenicerros, Reyna and Guerrero voted in favor. The motioned carried.

## **II. RECESS**

A short recess was taken from 6:13 p.m. to 6:41 p.m.

### **Board Recognition**

- 1. Recognition of Donna High School Students for the Following Sports: Cross-Country, Tennis & Volleyball and Recognition of Donna North Students for the Following Sport: Cross-Country**

Coach Manuel Moreno and Donna ISD Coaches recognized the Donna High School Students for the following sports: Cross-Country, Tennis & Volleyball and recognition of Donna North students for the following sport: Cross-Country.

- 2. Recognition of Donna High School's Mighty Redskin Band and Donna North's Rising Chief Band Superior Performances at the 2016 UIL Region 28 Pigskin Jubilee**

Mr. Raul Ramirez and Mr. Adrian Robledo recognized the Donna High School's Mighty Redskin Band and Donna North's Rising Chief Band Superior Performances at the 2016 UIL Region 28 Pigskin Jubilee.

- 3. Recognition of Elementary Campuses, Stainke, Rivas, and Salazar with a Student Attendance Rate of 98% during the Second Six Weeks Period of the 2016-2017 School Year**

Mrs. Ida Garcia recognized the Elementary Campuses, Stainke, Rivas, and Salazar with a student attendance rate of 98% during the second six weeks period of the 2016-2017 school year.

## **IV. SUPERINTENDENT'S REPORT**

- 1. Initial Consideration for District of Innovation for Donna Independent School District**

Mr. Fernando Castillo reported on the initial consideration for District of Innovation for Donna Independent School District.

**2. Discussion and Possible Action on Termination of Professional Services Contract of Present General Counsel for Donna ISD**

Trustee Guerrero made a motion to approve the termination of Professional Services Contract of present General Counsel for Donna ISD (General Counsel Salinas & Associates). It was second by Trustee Billman. Trustees Cenicerros, Mery, Reyna, Watts and Avila voted in favor. The motioned carried.

**3. Discussion and Possible Action of Interim Appointment of General Counsel for DISD and Authorize Board President to Execute Professional Services Contract**

Trustee Guerrero made a motion to approve Guerra and Farah as Interim General Counsel for DISD and authorize Board President to Execute Professional Services Contract. It was second by Trustee Avila. Trustees Mery, Billman, Reyna, Watts and Cenicerros voted in favor. The motioned carried.

**V. OPEN FORUM**

Ms. Diana Quintanilla and Mrs. Linda Estrada addressed the open forum with information on TSTA (DOI).

**VI. APPROVAL OF CONSENT AGENDA**

1. **Accounts Payable**
2. **Budget Amendments for General Operating and Special Revenue for the Month of October, 2016**
3. **Investment Report: October 2016**
4. **Financial Statements: District's Financial and Child Nutrition Program for September 2016**
5. **Report on Monthly Tax Collections for the Month of September, 2016**
6. **Approval of Minutes for Regular Board Meeting October 11, 2016**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda as discussed.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna and Guerrero voted in favor. The motioned carried.

## **DO. DISTRICT OPERATIONS**

### **DO.1 Architect's Monthly Report (ROFAA): \* Status Report on All of Donna ISD's Current Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): \*Status Report on All of Donna ISD's Current Facility Projects.

**DO.2 Magic Valley Electric Cooperative Check Presentation**  
This item was deleted.

## **AS. ACADEMIC SERVICES**

### **AS.1 Discussion and Possible Action on Approval of Title I 1003(A) Priority and Focus School Grant NOGA #17610112108902000 (FUND 211) in the Amount of \$465,799**

Mr. Fernando Castillo recommended the board to approve Title I 1003(A) Priority and Focus School Grant NOGA #17610112108902000 (FUND 211) in the Amount of \$465,799.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery, Billman, Reyna and Watts voted in favor. The motioned carried.

## **BF. BUSINESS AND FINANCE**

### **BF.1 Public Hearing on Annual Financial Management Report (2016 Financial Integrity Rating System of Texas) (FIRST)**

Mrs. Mari Valdez presented the Public Hearing on Annual Financial Management Report (2016 Financial Integrity Rating System of Texas) (FIRST).

### **BF.2 Discussion and Possible Action on Approval of Music Books for Fine Arts**

Mr. Fernando Castillo recommended the board to approve Music Books for Fine Arts.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Mery, Billman, Avila and Watts voted in favor. The motioned carried.

**BF.3 Discussion and Possible Action on Approval of Ratification Payment to Fieldturf USA, Inc. for Application #001 for the Donna North High School Synthetic Turf Project RFP #060916016**

Mr. Fernando Castillo recommended the board to approve ratification payment to Fieldturf USA, Inc. for Application #001 for the Donna North High School Synthetic Turf Project RFP #060916016.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

**BF.4 Discussion and Possible Action on Approval of Ratification Payment to Fieldturf USA, Inc. for Application #002 for the Donna North High School Synthetic Turf Project RFP #060916016**

Mr. Fernando Castillo recommended the board to approve ratification payment to Fieldturf USA, Inc. for application #002 for the Donna North High School synthetic turf project RFP #060916016.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery, Billman, Reyna and Watts voted in favor. The motioned carried.

**BF.5 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) 100716-033 for the Purchase of a Truck for the Child Nutrition Department for School Year 2016-2017 to Transport Food Trays, Tools and Supplies**

No action on this item.

**BF.6 Discussion and Possible Action to Award Vendor Request for Quotes (RFQ) #080116-020 to Purchase One (1) 2016-2017 Cargo Vehicle for Delivery of Textbooks by Warehouse Department**

Mr. Fernando Castillo recommended the board to approve to award vendor request for quotes (RFQ) #080116-020 to purchase one (1) 2016-2017 cargo vehicle for delivery of textbooks by Warehouse Department.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery, Billman, Reyna and Avila voted in favor. The motioned carried.

**BF.7 Discuss and Possible Action to Approve Donna ISD to Solicit Quotes Through the National and State Purchasing Cooperatives with Board Approval for a Network Access Controller RFQ 110716-034**

Mr. Fernando Castillo recommended the board to approve Donna ISD to solicit quotes through the national and state purchasing cooperatives with board approval for a network access controller RFQ 110716-034.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Guerrero and Reyna voted in favor. The motioned carried.

**BF.8 Discussion and Possible Action to Award Vendor Request for Competitive Seal Proposals CSP #090616-273 from Qualified Contractors for the Re-Roofing of A.P. Solis Middle School Gym**

Mr. Fernando Castillo recommended the board to approve to award vendor request for competitive seal proposals CSP #090616-273 from qualified contractors for the re-roofing of A.P. Solis Middle School Gym with the opportunity to negotiate minimum days from the 121 days to as low as we can with full completion.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo with the modification of days. It was second by Trustee Mery. Trustees Avila, Reyna and Watts voted in favor. Trustee Billman voted against. The motioned carried.

**HR. HUMAN RESOURCES**

**HR.1 Discussion and Possible Action to Submit Maximum Class Size Waivers to the Texas Education Agency for all Classrooms throughout the District Exceeding the 22:1 Student to Teacher Ratio in Grades Kinder through 4<sup>th</sup> Grades as of 11/11/2016**

Mr. Fernando Castillo recommended the board to approve to submit maximum class size waivers to the Texas Education Agency for all classrooms throughout

the district exceeding the 22:1 student to teacher ratio in grades kinder through 4<sup>th</sup> grades as of 11/11/2016 as noted.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Avila voted in favor. Trustee Cenicerros voted against. The motioned carried.

**VII. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (11:00 p.m.)**

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion on the Ratification of the Approval of Teacher/Employee Employment Recommendations**
- C. Discussion of District Personnel**
- D. Discussion of Sale and or Exchange of School-Owned Property between City of Donna and Donna ISD**
- E. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 12:40 a.m. (Trustee - Dr. Mery left during Executive Session).

**VIII. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

- A. Approval of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve the Superintendent's Recommendation of Personnel as discussed in Executive Session all were approved with the exception with the following positions: videographer, safety officer and clerk as noted.



Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna and Avila voted in favor. The motioned carried.

**B. Discussion on the Ratification of the Approval of Teacher/Employee Employment Recommendations**

Mr. Fernando Castillo recommended the board to approve the ratification of the approval of teacher/employee employment recommendations as discussed in Executive Session all were approved.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

**C. Approval of District Personnel**

No action on this item.

**D. Discussion of Sale and or Exchange of School-Owned Property between City of Donna and Donna ISD**

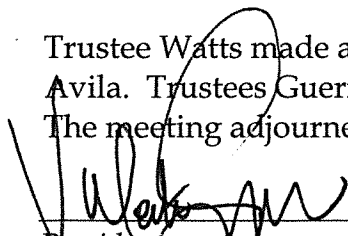
No action on this item.

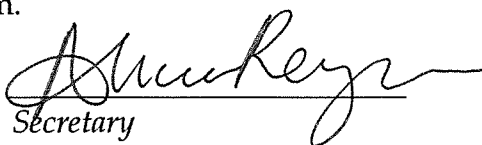
**E. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

No action on this item.

**IX. ADJOURN**

Trustee Watts made a motion to adjourn the meeting. It was second by Trustee Avila. Trustees Guerrero, Billman and Reyna voted in favor. The motion carried. The meeting adjourned at 12:41 a.m.

  
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President  
Board of Trustees  
Donna ISD

or   
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Secretary

Date Approved: December 13, 2016