

REGULAR BOARD MEETING

Minutes

Tuesday, January 10, 2017

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Efren Cenicerros called the meeting to order at 6:06 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President
Mr. Valentin Guerrero, Vice President
Mrs. Alicia Reyna, Secretary
Mr. Eloy Avila, Trustee
Mr. John Billman, Trustee
Dr. Donna Mery, Trustee
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent
Mr. Javier Villanueva, Assistant Superintendent for Human Resources
Mrs. Velma Rangel, Chief Special Programs Officer
Mrs. Mari Valdez, CFO
Mrs. Alyssa Romero, Attorney
Mr. George Farah, Attorney

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Mr. Fernando Castillo stated that on item DO.3 (Discussion and Possible Action to Award Vendor Request for Proposals (RFP) 010417-354 Lawncare and Landscaping for Muñoz Elementary, Singleterry Elementary, Garza Elementary for School Year 2016-2017) two words Award Vendor will be deleted. DO.3 will read Discussion and Possible Action to Request for Proposals (RFP) 010417-354 Lawncare and Landscaping for Munoz Elementary, Singleterry Elementary, Garza Elementary for School Year 2016-2017 and item BF.4 (Discussion and Possible Action to Grandfather the Attached Approved Vendor List who have Exceeded the \$25,000 Threshold and to Continue Purchasing From These Vendors However, Any Single, Budgeted Purchase of Good or Services that Cost \$25,000 or More, Shall Require Board Approval) to change the word Approved to Award. BF.4 will read Discussion and Possible Action to Grandfather the Attached Awarded Vendor List who have Exceeded the \$25,000 Threshold and to Continue Purchasing From These Vendors However, Any Single, Budgeted Purchase of Good or Services that Cost \$25,000 or More, Shall Require Board Approval.

Board Recognition

1. Board Recognition

Mr. Fernando Castillo and Mrs. Velma Rangel recognized the Board of Trustees.

Trustee Cenicerros stated we will have a small recess at 6:22 p.m. and returned at 6:38 p.m.

2. Recognition of Cross-Country Team from Donna North High School the Team Placed 107th in the Nation

Mr. Manuel Moreno and Coach Mendoz recognized the Cross-Country Team from Donna North High School the Team placed 107th in the Nation.

II. SUPERINTENDENT'S REPORT

1. Donna Independent School District Grants in Progress

Mrs. Mari Valdez presented Donna Independent School District Grants in progress.

III. OPEN FORUM

Mrs. Raquel Martinez address the open forum with concerns on district scores (Recently released State Accountability A-F Preliminary Report).

IV. CONSENT AGENDA

- 1. Accounts Payable**
- 2. Discussion and Possible Action on Budget Amendments for General Operating and Special Revenue for the Month of December, 2016**
- 3. Investment Report: December 2016**
- 4. Financial Statements: District's Financial and Child Nutrition Program for November 2016**
- 5. Report on Monthly Tax Collections for the Month of November, 2016**
- 6. Approval of Minutes for Regular Board Meeting December 13, 2016**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna, Mery and Guerrero voted in favor. The motioned carried.

DO. DISTRICT OPERATIONS

- DO.1 Architect's Monthly Report (ROFAA):
* Status Report on All of Donna ISD's Current Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

- DO.2 Discussion and Possible Action to Renew Benz Lawn Maintenance Contract for Lawncare and Landscaping Services at Donna North High School**

Mr. Fernando Castillo recommended the board to approve to renew Benz Lawn Maintenance Contract for Lawncare and Landscaping Services at Donna North High School for two additional years.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Reyna, Avila and Guerrero voted in favor. The motioned carried.

DO.3 Discussion and Possible Action to Award Vendor Request for Proposals (RFP) 010417-354 Lawncare and Landscaping for Muñoz Elementary, Singleterry Elementary, Garza Elementary for School Year 2016-2017

Mr. Fernando Castillo recommended the board to approve request for proposals (RFP) 010417-354 Lawncare and Landscaping for Muñoz Elementary, Singleterry Elementary, Garza Elementary for School Year 2016-2017.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Avila, Cenicerros and Reyna voted in favor. Trustees Billman and Watts voted against. The motioned carried.

AS. ACADEMIC SERVICES

AS.1 Discussion and Possible Action to Renew Renaissance Learning Accelerated Reader Subscription for the 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve to renew Renaissance Learning Accelerated Reader Subscription for the 2017-2018 School Year.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Avila and Reyna voted in favor. The motioned carried.

BF. BUSINESS AND FINANCE

BF.1 Discussion and Possible Action to Approve Microshare as the Awarded Vendor for the Network Access Controller Phase I (Both High Schools) RFQ 110716-034

Mr. Fernando Castillo recommended the board to approve Microshare as the awarded vendor for the Network Access Controller Phase I (Both High Schools) RFQ 110716-034.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Watts, Mery and Reyna voted in favor. The motioned carried.

BF.2 Discussion and Possible Action to Solicit Request for Quotes for District Wide Printers for School Year 2016-2017

Mr. Fernando Castillo recommended the board to approve to solicit request for quotes for District Wide Printers for School Year 2016-2017.

Trustee Billman made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Mery, Reyna and Guerrero voted in favor. The motioned carried.

BF.3 Ratification on Discussion and Possible Action to Award Cahs Inc. Taclao 10347e for the Purchase and Replace all Split HVAC Units and Fresh Air Recovery Systems at Todd Middle School M-Building, Salazar Elementary, and Muñoz Elementary for the School Year 2016-2017

Mr. Fernando Castillo recommended the board to approve to award Cahs Inc. Taclao 10347e for the purchase and replace all Split HVAC Units and Fresh Air Recovery Systems at Todd Middle School M-Building, Salazar Elementary, and Muñoz Elementary for the School Year 2016-2017.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Avila and Reyna voted in favor. The motioned carried.

BF.4 Discussion and Possible Action to Grandfather the Attached Approved Awarded Vendor List who have Exceeded the \$25,000 Threshold and to Continue Purchasing From These Vendors However, Any Single, Budgeted Purchase of Good or Services that Cost \$25,000 or More, Shall Require Board Approval

Mr. Fernando Castillo recommended the board to approve to grandfather the attached awarded vendor list who have exceeded the \$25,000 threshold and to continue purchasing from these vendors however, any single, budgeted purchase of good or services that cost \$25,000 or more, shall require Board approval.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Avila and Reyna voted in favor. The motioned carried.

BF.5 Discussion and Possible Action to Grandfather the Attached Approved Vendor List who have Exceeded the \$25,000 Threshold and to Continue Purchasing from these Vendors However, Any Single, Budgeted Purchase of Goods or Services that cost \$25,000 or more, Shall Require Board Approval

Mr. Fernando Castillo recommended the board to approve to grandfather the attached approved vendor list who have exceeded the \$25,000 threshold and to continue purchasing from these vendors however, any single, budgeted purchase of goods or services that cost \$25,000 or more, shall require Board approval.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Billman, Watts, Mery and Reyna voted in favor. The motioned carried.

BF.6 Discussion and Possible Action to Authorize Legal Counsel to Retain Forensic Auditing Firm for the Business Office

Trustee Mery made a motion to approve to authorize legal counsel to retain forensic auditing firm for the Business Office. It was second by Trustee Guerrero. Trustees Billman, Watts, Avila and Reyna voted in favor. The motioned carried.

HR. HUMAN RESOURCES

HR.1 Discussion and Possible Action to Solicit Request for Qualifications for Agent of Record for Health and Pharmacy Insurance Services

Trustee Guerrero made a motion to approve to solicit request for qualifications for Agent of Record for Health and Pharmacy Insurance Services. It was second by Trustee Mery. Trustees Billman, Avila and Reyna voted in favor. The motioned carried.

HR.2 Discussion and Possible Action to Solicit Request for Qualifications for Agent of Record for Employee Voluntary Products, Vision, and Dental Insurance Benefits

Trustee Guerrero made a motion to approve to solicit request for qualifications for Agent of Record for Employee Voluntary Products, Vision, and Dental Insurance Benefits. It was second by Trustee Mery. Trustees Billman, Reyna, Avila and Watts voted in favor. The motioned carried.

HR.3 Discussion and Possible Action to Solicit Request for Quotes for Drugs and Alcohol Testing Services

Mr. Fernando Castillo recommended the board to approve to solicit request for quotes for drugs and alcohol testing services.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Guerrero voted in favor. The motioned carried.

HR.4 Discussion and Possible Action to Select Service Provider to Conduct Team Building Workshop for Board of Trustees

Trustee Guerrero made a motion to approve to select service provider to conduct Team Building Workshop for Board of Trustees (Region One). It was second by Trustee Watts. Trustees Billman, Mery and Avila voted in favor. Trustee Reyna voted against. The motioned carried.

HR.5 Discussion and Possible Action Regarding Delegation of Authority to Board Trustee Reyna to Coordinate and Organize Team Building Workshop for Board of Trustees

Trustee Avila made a motion to approve regarding delegation of authority to Board Trustee Reyna to coordinate and organize Team Building Workshop for Board of Trustees. It was second by Trustee Guerrero. Trustees Watts and Mery voted in favor. The motioned carried.

V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (8:05 p.m.)

A. Discussion of Superintendent's Recommendation of Personnel

- B. Discussion on District Personnel**
- C. Discussion of (CL-14-1077-F) Elias Hernandez v. Donna I.S.D. with Legal Counsel**
- D. Discussion of (C-7894-14-C) Laura Bustos et al v. Donna I.S.D with Legal Counsel**
- E. Discussion of Proposed Mediated Settlement Agreement of Claim No. 108902-18501, (7:16-CV-00031) Jessica Garay v. Donna I.S.D**
- F. Discussion of (CL-16-3383-A) Davina Rodriguez et al v. Donna I.S.D. with Legal Counsel**
- G. Discussion of (7:16-cv-00605) Ernesto Lugo v. Donna I.S.D. with Legal Counsel**
- H. Discussion of (CL-16-4356-F) Luz S. Rodriguez v. Donna I.S.D. with Legal Counsel**
- I. Discussion of (7:16-CV-00666) John Doe et al v. Donna I.S.D. with Legal Counsel**
- J. Discussion Regarding Child Nutrition Director's Complaint and Request for an Investigation**
- K. Discussion Regarding Texas Education Agency Special Accreditation Investigation**
- L. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 11:04 p.m.

VI. OPEN SESSION - Take possible action on matters discussed

in Executive Session.

A. Approval of Superintendent's Recommendation of Personnel

Mr. Fernando Castillo recommended the board to approve the Superintendent's Recommendation of Personnel as discussed in Executive Session.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna, Guerrero and Avila voted in favor. The motioned carried.

B. Approval of District Personnel

Mr. Fernando Castillo recommended the board to approve District Personnel as discussed in Executive Session.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna and Guerrero voted in favor. The motioned carried.

C. Discussion and Possible Action to Approve the Proposed Mediated Settlement Agreement of Claim No. 108902-18501, (7:16-CV-00031) Jessica Garay v. Donna ISD

Mr. Fernando Castillo recommended the board to approve the proposed Mediated Settlement Agreement of Claim No. 108902-18501, (7:16-CV-00031) Jessica Garay v. Donna ISD as discussed in Executive Session.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna, Avila and Guerrero voted in favor. The motioned carried.

D. Discussion and Possible Action Regarding Child Nutrition Director's Complaint and Request for an Investigation

Mr. Fernando Castillo recommended the board to approve regarding Child Nutrition Director's complaint and request for an Investigation as discussed in Executive Session.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Watts, Avila and Reyna voted in favor. The motioned carried.


E. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

Mr. Fernando Castillo recommended the board to approve regarding pending or contemplated litigation, settlement matters, and/or matters where the Professional Duty under State Board requires private consultation with the School Attorney as discussed in Executive Session.


Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Billman, Watts, Mery and Guerrero voted in favor. The motioned carried.

VII. ADJOURN

Trustee Avila made a motion to adjourn the meeting. It was second by Trustee Watts. Trustees Mery and Reyna voted in favor. The motion carried. The meeting adjourned at 11:07 p.m.



President
Board of Trustees
Donna ISD

or 

Secretary