

REGULAR BOARD MEETING

Minutes

Tuesday, May 9, 2017

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Efren Cenicerros called the meeting to order at 6:03 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President
Mr. Valentin Guerrero, Vice President
Mrs. Alicia Reyna, Secretary
Mr. Eloy Avila, Trustee
Mr. John Billman, Trustee
Dr. Donna Mery, Trustee
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent
Mr. Javier Villanueva, Assistant Superintendent for Human Resources
Mrs. Velma Rangel, Chief Special Programs Officer
Ms. Sandy Martinez, Accountant
Mr. George Farah, Attorney
Mrs. Alyssa Romero, Attorney

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led a moment of silence and the Pledge of Allegiance.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Mr. Efren Cenicerros and Mrs. Alicia Reyna said a few words recognizing Donna ISD teaching staff.

Board Recognition

1. Recognition of Student Athletes for Special Olympics Spring Games

Mrs. Navarro recognized student athletes for Special Olympics Spring Games.

2. Recognition of Donna North Athletes for Powerlifting, Track, Golf, and Donna High Athletes for Track, Golf, Baseball, Powerlifting and Tennis

Coach Leal, Coach Rokovich and Donna ISD Coaches recognized Donna North Athletes for Powerlifting, Track, Golf, and Donna High Athletes for Track, Golf, Baseball, Powerlifting and Tennis.

3. Recognition of Donna High School Band Students Participating at the Texas State Solo and Ensemble Contest

Mr. Guadalupe Ibarra and Mr. Raul Ramirez recognized Donna High School band students participating at the Texas State Solo and Ensemble Contest.

4. Recognition of Collaborative Health Fair Event, Fiesta de Salud, Between Donna ISD, Donna North High School and UTRGV

Ms. Nancy Nadeau and Ms. April Martinez recognized the collaborative Health Fair Event, Fiesta de Salud, between Donna ISD, Donna North High School and UTRGV (Donna ISD and Mrs. Belinda Vega).

II. OPEN FORUM

Mrs. Linda Estrada addressed the Open Forum with information on the NEA Report/Safe School (training).

Trustee Reyna made a motion to approve a break. It was second by Trustee Avila. Trustees Mery, Guerrero and Avila voted in favor. The motioned carried.

Break was taken from 7:25 p.m. to 7:34 p.m.

III. SUPERINTENDENT'S REPORT

1. Report on Financing for the Construction of New Middle School

Dr. Miguel De Los Santos presented the report on financing for the construction of new middle school.

2. Discussion and Possible Action on Approval to Reschedule the Regular Board Meeting from June 13, 2017 to June 6, 2017

Trustee Guerrero made a motion to approve to reschedule the Regular Board Meeting from June 13, 2017 to June 6, 2017. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Avila voted in favor. The motioned carried.

3. Report on 2017 Texas English Language Proficiency Assessment System Performance (TELPAS) Results

Mr. Gregorio Arellano presented the report on 2017 Texas English Language Proficiency Assessment System Performance (TELPAS) results.

4. Presentation on Simultaneous Biliteracy

Mr. Gregorio Arellano presented the presentation on Simultaneous Biliteracy.

5. Report on Donna ISD Summer Camps and Conditioning

Coach Leal and Coach Rokovich presented the report on Donna ISD Summer Camps and Conditioning.

6. Report on Donna ISD Summer Recreation – City of Donna Programs

Coach Leal, Coach Rokovich and Coach Olivo presented the report on Donna ISD Summer Recreation – City of Donna Programs.

IV. CONSENT AGENDA

1. Accounts Payable

Report only.

2. Discussion and Possible Action on Budget Amendments for General Operating and Special Revenue for the Month of April, 2017

Mr. Fernando Castillo recommended the board to approve the Budget Amendments for General Operating and Special Revenue for the Month of April, 2017.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustee Avila voted in favor. Trustees Billman, Cenicerros, Guerrero and Mery voted against. The motion failed.

Trustee Reyna made a motion to rescind prior vote (budget amendments for General Operating and Special Revenue for the Month of April 2017). It was second by Trustee Watts. Trustee Avila and Cenicerros voted in favor. The motion passed.

Trustee Reyna made a motion to approve expenses or budget amendments that are within departments/campuses that do not affect the fund balance. It was second by Trustee Watts. Trustee Mery, Guerrero and Avilla voted in favor. The motion passed.

2. Investment Report: April 2017

Report only.

3. Financial Statements: District's Financial and Child Nutrition Program for April 2017

Report only.

5. Report on Monthly Tax Collections for the Month of March, 2017

Report only.

6. Approval of Minutes for Regular Board Meeting April 11, 2017

Mr. Fernando Castillo recommended the board to approve all other items that we have in consent without dealing with 2 because we already acted on item and recommended to approve all reports.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna and Avila voted in favor. The motioned carried.

DO. DISTRICT OPERATIONS

DO.1 Architect's Monthly Report (ROFAA):

*** Status Report on All of Donna ISD's Current Facility Projects**

Mr. Cesar Roque presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

DO.2 Discussion and Possible Action on Approval to Initiate Final Payment #4 to NM Contracting LLC for Donna North High School Paving Improvements

Mr. Fernando Castillo recommended the board to approve to initiate final payment #4 to NM Contracting LLC for Donna North High School paving improvements.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna, Guerrero and Avila voted in favor. The motioned carried.

DO.3 Presentation of Summer Feeding Program

Ms. Diana Quintana made the presentation of Summer Feeding Program.

AS. ACADEMIC SERVICES

AS.1 Discussion and Possible Action to Approve the 2017-2018 School Calendar to Reflect the Revised 2018 Graduation Date for Both High Schools

No action on this item.

AS.2 Discussion and Possible Action to Approve the 2016-2020 Texas Title I Priority Schools Grant, Cycle 5 NOGA #166107307110003 in the amount of \$1,959,259

Mr. Fernando Castillo recommended the board to approve the 2016-2020 Texas Title I Priority Schools Grant, Cycle 5 NOGA #166107307110003 in the amount of \$1,959,259.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna and Guerrero voted in favor. The motioned carried. (Trustee Avila stepped out.)

AS.3 Discussion and Possible Action to Approve Purchase of Partners in Print: Primary Complete Program in English and Spanish as Part of the Requirement of the Pre-K Grant

Mr. Fernando Castillo recommended the board to approve the purchase of Partners in Print: Primary Complete Program in English and Spanish as part of the requirement of the Pre-K Grant.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Guerrero, Watts and Avila voted in favor. The motioned carried.

AS.4 Discussion and Possible Action to Approve Spanish Textbook Adoption for the 2017-2018 School Year for all Secondary Campuses

Mr. Fernando Castillo recommended the board to approve Spanish textbook adoption for the 2017-2018 school year for all secondary campuses (McGraw-Hill).

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Reyna, Watts and Avila voted in favor. The motioned carried.

AS.5 Discussion and Possible Action on Proposed Process for Revising and Refreshing District Vision and Mission

Trustee Reyna made a motion to approve the proposed process for revising and refreshing District Vision and Mission. It was second by Trustee Avila. Trustees Billman, Mery, Guerrero and Watts voted in favor. The motioned carried.

AS.6 Discussion and Possible Action to Approve Purchase of Lupe Lloyd and Associates Academic Simultaneous Biliteracy Academic Excellence Model for the following Five Campuses:

Rivas, Runn, Salinas, Singleterry, and Salazar Elementary Schools

Mr. Fernando Castillo recommended the board to approve the purchase of Lupe Lloyd and Associates Academic Simultaneous Biliteracy Academic Excellence Model for the following five campuses: Rivas, Runn, Salinas, Singleterry, and Salazar Elementary Schools.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Mery, Guerrero and Watts voted in favor. The motioned carried.

BF. BUSINESS AND FINANCE

BF.1 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #050217-358 Using Buy Board and State of Texas Purchasing Cooperatives as the Procurement Method for Art and Décor for LeNoir Elementary, Garza Elementary & Ochoa Elementary Cafeterias for School Year 2016-2017 - Turn-Key Project

Mr. Fernando Castillo recommended the board to approve to solicit request for quotes (RFQ) #050217-358 using buy board and State of Texas Purchasing Cooperatives as the Procurement Method for art and décor for LeNoir Elementary, Garza Elementary & Ochoa Elementary Cafeterias for school year 2016-2017 – turn-key project.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Mery, Billman, Guerrero and Watts voted in favor. The motioned carried.

BF.2 Discussion and Possible Action to Solicit Request for Quotes (RFQ) #050217-357 to Purchase a Refrigerated Box Truck for the Child Nutrition Department for School Year 2016-2107

Mr. Fernando Castillo recommended the board to approve to solicit request for quotes (RFQ) #050217-357 to purchase a refrigerated box truck for the Child Nutrition Department for school year 2016-2107.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Billman, Mery, Guerrero and Watts voted in favor. The motioned carried.

BF.3 Discussion and Possible Action to Reject and Rebid for Quotes (RFQ) #012517-037 to Purchase One (1) 60' Bucket Truck Not to Exceed \$55,000

Trustee Avila made a motion to approve to reject and rebid for quotes (RFQ) #012517-037 to purchase one (1) 60' bucket truck not to exceed \$55,000. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Watts voted in favor. The motioned carried.

BF.4 Discussion and Possible Action to Reject and Rebid for Proposals (RFP) #010417-352 Electrical Repair and Services District Wide for School Year 2017-2018

Mr. Fernando Castillo recommended the board to approve to reject and rebid for proposals (RFP) #010417-352 electrical repair and services district wide for school year 2017-2018.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery and Reyna voted in favor. The motioned carried.

BF.5 Discussion and Possible Action to Approve Vendors of RFP # 022187-356 for a Turn-Key Solution to Lease Computers for a 3 Year Term and Option to Buyout Not to Exceed \$1 (All Secondary Campuses and 1 Full Lab at 14 Elementary Campuses)

Trustee Mery made a motion to approve vendors of RFP # 022187-356 for a turn-key solution to lease computers for a 3 year term and option to buyout not to exceed \$1 (all secondary campuses and 1 full lab at 14 Elementary Campuses). It was second by Trustee Watts. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

BF.6 Discussion and Possible Action to Solicit Request for Proposals (RFP) #03217-358 Mops and Mats District Wide for School Year 2017-2018

Mr. Fernando Castillo recommended the board to approve to solicit request for proposals (RFP) #03217-358 mops and mats district wide for school year 2017-2018.

Trustee Watt made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Avila voted in favor. The motioned carried.

BF.7 Discussion and Possible Action on Approval of Vendors to Purchase 23 Interactive Flat Panels for Donna North High School (T-Stem Academy Teachers and Core Teachers in Modular Building)

Mr. Fernando Castillo recommended the board to approve vendors to purchase 23 interactive flat panels for Donna North High School (T-Stem Academy teachers and core teachers in Modular Building).

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Watts voted in favor. The motioned carried.

BF.8 Discussion and Possible Action to Rebid for Proposals (RFP) #010417-353 Security & Fire Alarm System Monitoring, Parts and Repair Services for School Year 2017-2018

Mr. Fernando Castillo recommended the board to approve to rebid for proposals (RFP) #010417-353 security & fire alarm system monitoring, parts and repair services for school year 2017-2018.

Trustee Watt made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

BF.9 Discussion and Possible Action to Award Vendor for Request for Qualifications (RFQ) #121616-306 for Financial Audit Services

Mr. Fernando Castillo recommended the board to approve to award vendor for request for qualifications (RFQ) #121616-306 for Financial Audit Services (Carr, Riggs & Ingram).

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Avila voted in favor. The motioned carried.

BF.10 Discussion and Possible Action to Award Vendor for Request for Proposals (RFP) #032117-357 for Bank Depository Services

Mr. Fernando Castillo recommended the board to approve to award vendor for request for proposals (RFP) #032117-357 for Bank Depository Services (Plains Capital).

Trustee Watt made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Guerrero, Reyna and Avila voted in favor. The motioned carried.

HR. HUMAN RESOURCES

HR.1 Discussion and Possible Action to Approve the Memorandum of Understanding (MOU) between Donna ISD and Hidalgo County Juvenile Justice Alternative Education Program (JJAEP) for the 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding (MOU) between Donna ISD and Hidalgo County Juvenile Justice Alternative Education Program (JJAEP) for the 2017-2018 school year.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Guerrero voted in favor. The motioned carried.

HR.2 Discussion and Possible Action to Approve the Proposed Policy DEC (Local)

Mr. Fernando Castillo recommended the board to approve the proposed Policy DEC (Local).

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

HR.3 Discussion and Possible Action to Award RFP #021317-355 Self-Funded and Fully-Funded Health Insurance Program to Include Claim Administrator Services, PPO, Stoploss/Reinsurance and Pharmacy Benefit Management (PBM)

Trustee Guerrero made a motion to reject the bids and go back out and rebid RFP #021317-355 Self-Funded and Fully-Funded Health Insurance Program to include Claim Administrator Services, PPO, Stoploss/Reinsurance and

Pharmacy Benefit Management (PBM). It was second by Trustee Mery. Trustees Billman, Reyna, Watts and Avila voted in favor. The motioned carried.

HR.4 Discussion and Possible Action to Approve Renewal of Prologic Technology System Inc., Disaster Recovery/Business Continuity Plans for District's Fiscal Year 2017-2018

Mr. Fernando Castillo recommended the board to approve the renewal of Prologic Technology System Inc., Disaster Recovery/Business Continuity Plans for district's fiscal year 2017-2018.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Avila voted in favor. The motioned carried.

HR.5 Discussion and Possible Action on Approval for Health Plan Design and Recalculating Services with Personalized Prevention

No action on this item.

HR.6 Discussion and Possible Action to Approve Board using TASB Inventory to Assess Current Responsibilities and Practices of the Board

Trustee Reyna made a motion to approve the Board using TASB Inventory to assess current responsibilities and practices of the Board. It was second by Trustee Avila. Trustees Billman, Mery, Guerrero and Watts voted in favor. The motioned carried.

HR.7 Discussion and Possible Action on Ratification to Change Effective/Anniversary Date for Health, Pharmacy, Dental and Vision Benefits from September 1 to October 1 and all Voluntary Products from January 1 to October 1

Trustee Reyna made a motion to approve ratification to change effective/ anniversary date for Dental and Vision Benefits from September 1 to October 1 and all Voluntary Products from January 1 to October 1 and take no action on moving the anniversary date for Health and Pharmacy. It was second by Trustee Mery. Trustees Billman, Guerrero, Watts and Avila voted in favor. The motioned carried.

HR.8 Discussion and Possible Action to Implement Open Enrollment for Grades PK-12 Starting the 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve to implement Open Enrollment for Grades PK-12 starting the 2017-2018 school year.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery, Billman, Reyna and Watts voted in favor. The motioned carried.

V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (11:06 p.m.)

Trustee Watts left early at 11:07 p.m.

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion on District Personnel**
- C. Discussion Regarding Rescinding Proposed Termination of Roxanna Gonzalez**
- D. Discussion of the Proposed Terminations of Probationary Contract Employees**
- E. Discussion of the Proposed Non-Renewal of Term Contract Employees Due to Lack of Grant Funding**
- F. Discussion of the Proposed Non-Renewal of Term Contract Employees**
- G. Discussion of the Recommendations to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**

- H. Discussion of the Recommendations NOT to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year
- I. Conduct Level III Grievance of Donald O. Crist Jr.
- J. Discussion on Proposed Superintendent Evaluation Instrument
- K. Discussion on Proposed Superintendent Evaluation Calendar for School Year 2017-2018
- L. Discussion Only on Proposed Board and Superintendent Goals
- M. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

The board reconvened back into open session at 12:30 a.m.

VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. Discussion and Possible Action to Approve of Superintendent's Recommendation of Personnel

This item was tabled.

- B. Discussion and Possible Action to Approve of District Personnel

This item was tabled.

- C. Discussion and Possible Action Regarding Rescinding Proposed Termination of Roxanne Gonzalez

This item was tabled.

D. Discussion and Possible Action to Approve the Proposed Terminations of Probationary Contract Employees

This item was tabled.

E. Discussion and Possible Action to Approve the Proposed Non-Renewal of Term Contract Employees Due to Lack of Grant Funding

This item was tabled.

F. Discussion and Possible Action to Approve the Proposed Non-Renewal of Term Contract Employees

This item was tabled.

G. Discussion and Possible Action to Approve the Recommendations to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year

This item was tabled.

H. Discussion and Possible Action to Approve the Recommendations NOT to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year

This item was tabled.

I. Discussion and Possible Action Regarding Level III Grievance of Donald O. Crist Jr.

Trustee Mery made a motion to approve regarding Level III Grievance of Donald O. Crist Jr. It was second by Trustee Avila. Trustees Billman, Guerrero and Reyna voted in favor. The motioned carried.

J. Discussion and Possible Action to Approve Proposed Superintendent Evaluation Instrument

This item was tabled.

K. Discussion and Possible Action to Approve Proposed Superintendent Evaluation Calendar for School Year 2017-2018


This item was tabled.

L. Discussion and Possible Action to Approve Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

This item was tabled. (*All tabled items will be heard at the next scheduled Special Board Meeting).

VII. ADJOURN

Trustee Avila made a motion to adjourn the meeting. It was second by Trustee Guerrero. Trustees Billman, Mery and Reyna voted in favor. The motion carried. The meeting adjourned at 12:32 a.m.



President
Board of Trustees
Donna ISD

or 

Secretary

Date Approved: June 6, 2017