

**SPECIAL BOARD MEETING**

**Minutes**

**Tuesday, May 16, 2017**

**6:00 p.m.**

**STAFF DEVELOPMENT CENTER/BOARD ROOM**

**904 Hester Avenue**

**Donna, Texas**

**I. CALL MEETING TO ORDER**

Board President Mr. Efren Cenicerros called the meeting to order at 6:05 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President  
Mr. Valentin Guerrero, Vice President  
Mrs. Alicia Reyna, Secretary  
Mr. Eloy Avila, Trustee  
Mr. John Billman, Trustee  
Dr. Donna Mery, Trustee  
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent  
Mr. Javier Villanueva, Assistant Superintendent for Human Resources  
Mrs. Velma Rangel, Chief Special Programs Officer  
Ms. Sandy Martinez, Accountant  
Mrs. Alyssa Romero, Attorney

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mr. Fernando Castillo led a moment of silence and the Pledge of Allegiance.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

**BF. BUSINESS AND FINANCE**

**BF.1 Discussion and Possible Action on Budget Amendments for General Operation and Special Revenue for the Month of April, 2017**

For the record Mr. Fernando Castillo stated the Budget Amendments for the General Operation and Special Revenue for the Month of October 2016 and November 2017 need to be checked on the BoardBook to see if they were approved.

Trustee Reyna made a motion to approve the Budget Amendments for General Operation and Special Revenue for the Month of April, 2017. It was second by Trustee Watts. Trustee Avila voted in favor. Trustees Billman, Mery, Cenicerros and Guerrero voted in favor against. The motioned failed.

**BF.2 Discussion and Possible Action on Approval on the Amendment to the Interlocal Cooperation Agreement for Tax Assessment and Collection for Fiscal Year 2016-2017**

Mr. Fernando Castillo recommended the board to approve the Amendment to the Interlocal Cooperation Agreement for Tax Assessment and Collection for Fiscal Year 2016-2017 (An increase of 5%).

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Watts, Billman, Reyna, Mery and Cenicerros voted in favor. The motioned carried.

**HR. HUMAN RESOURCES**

**HR.1 Discussion and Possible Action to Rescind the Previous Vote on Approved Proposed Policy DEC (Local)**

Trustee Guerrero made a motion to approve to rescind the previous vote on approved proposed Policy DEC (Local). It was second by Trustee Avila. Trustees Billman, Mery and Reyna voted in favor. The motioned carried.

**HR.2 Discussion and Possible Action to Approve the Proposed Policy DEC (Local)**

Trustee Reyna made a motion to approve the proposed Policy DEC (Local). It was second by Trustee Avila. Trustees Mery and Watts voted in favor. Trustees Cenicerros and Guerrero voted against. The motioned carried.

**HR.3 Discussion and Possible Action on Approval for Health Plan Design and Recalculating Services with Personalized Prevention**

Mr. Fernando Castillo recommended the board to approve the Health Plan Design and Recalculating Services with Personalized Prevention.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna, Guerrero and Avila voted in favor. The motioned carried.

**II. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (7:34 p.m.)**

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion on District Personnel**
- C. Discussion Regarding Rescinding Proposed Termination of Roxanna Gonzalez**
- D. Discussion of the Proposed Terminations of Probationary Contract Employees**
- E. Discussion of the Proposed Non-Renewal of Term Contract Employees Due to Lack of Grant Funding**
- F. Discussion of the Proposed Non-Renewal of Term Contract Employees**
- G. Discussion of the Recommendations to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**
- H. Discussion of the Recommendations NOT to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**

- I. Discussion on Proposed Superintendent Evaluation Instrument**
- J. Discussion on Proposed Superintendent Evaluation Calendar for School Year 2017-2018**
- K. Discussion Only on Proposed Board and Superintendent Goals**
- L. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 10:19 p.m.

**III. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

- A. Discussion and Possible Action to Approve of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve the Superintendent's Recommendation of Personnel as noted in Executive Session one VIA.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Guerrero and Avila voted in favor. Trustee Billman voted against. The motioned carried.

- B. Discussion and Possible Action to Approve of District Personnel**

Mr. Fernando Castillo recommended the board to approve District Personnel as discussed in Executive Session.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Avila voted in favor. The motioned carried.

**C. Discussion and Possible Action Regarding Rescinding Proposed Termination of Roxanne Gonzalez**

Mr. Fernando Castillo recommended the board to approve regarding rescinding proposed termination of Roxanne Gonzalez as discussed.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Avila voted in favor. The motioned carried.

**D. Discussion and Possible Action to Approve the Proposed Terminations of Probationary Contract Employees**

Mr. Fernando Castillo recommended the board to approve the proposed terminations of Probationary Contract Employees as discussed in Executive Session.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

**E. Discussion and Possible Action to Approve the Proposed Non-Renewal of Term Contract Employees Due to Lack of Grant Funding**

Mr. Fernando Castillo recommended the board to approve the proposed non-renewal of term contract employees due to lack of grant funding as discussed in Executive Session.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Billman, Mery, Guerrero and Watts voted in favor. The motioned carried.

**F. Discussion and Possible Action to Approve the Proposed Non-Renewal of Term Contract Employees**

Mr. Fernando Castillo recommended the board to approve the proposed non-renewal of term contract employees as discussed in Executive Session.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Avila voted in favor. The motioned carried.

**G. Discussion and Possible Action to Approve the Recommendations to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**

Mr. Fernando Castillo recommended the board to table the recommendations to offer letters of reasonable assurance for employment for the 2017-2018 school year as discussed in Executive Session.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

**H. Discussion and Possible Action to Approve the Recommendations NOT to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**

Mr. Fernando Castillo recommended the board to table the recommendations NOT to offer letters for reasonable assurance for employment for the 2017-2018 school year as discussed in Executive Session.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Guerrero voted in favor. The motioned carried.

**I. Discussion and Possible Action to Approve Proposed Superintendent Evaluation Instrument**

Mr. Fernando Castillo recommended the board to approve the proposed Superintendent Evaluation Instrument as discussed.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Billman, Mery, Guerrero and Watts voted in favor. The motioned carried.

**J. Discussion and Possible Action to Approve Proposed Superintendent Evaluation Calendar for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve the proposed Superintendent Evaluation Calendar for school year 2017-2018 as discussed in Executive Session.

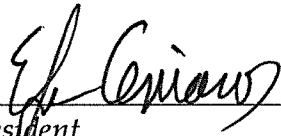
Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Watts voted in favor. The motioned carried.

**K. Discussion and Possible Action to Approve Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

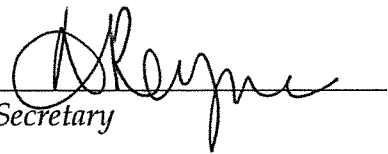
No action on this item.

**IV. ADJOURN**

Trustee Avila made a motion to adjourn the meeting. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Reyna voted in favor. The motion carried. The meeting adjourned at 10:22 p.m.

  
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President  
Board of Trustees  
Donna ISD

or

  
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Secretary

Date Approved: June 6, 2017