

**REGULAR BOARD MEETING**

**Minutes**

**Tuesday, June 6, 2017**

**6:00 p.m.**

**STAFF DEVELOPMENT CENTER/BOARD ROOM**

**904 Hester Avenue**

**Donna, Texas**

**I. CALL MEETING TO ORDER**

Board President Mr. Efren Cenicerros called the meeting to order at 6:05 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President  
Mr. Valentin Guerrero, Vice President  
Mrs. Alicia Reyna, Secretary  
Mr. Eloy Avila, Trustee  
Mr. John Billman, Trustee  
Dr. Donna Mery, Trustee  
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent  
Mr. Javier Villanueva, Assistant Superintendent for Human Resources  
Mrs. Velma Rangel, Chief Special Programs Officer (late)  
Ms. Sandy Martinez, Accountant  
Mr. George Farah, Attorney  
Mrs. Alyssa Romero, Attorney

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mr. Fernando Castillo led a moment of silence and the Pledge of Allegiance.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

**Board Recognition**

**1. Recognition of D.I.S.D. Volunteers**

Mr. Tomas Tamez recognized D.I.S.D. Volunteers.

**2. Recognition of Campus Results for Academic Competition of Elementary Schools (A.C.E.S.)**

Mr. Tomas Tamez and Mrs. Velma Rangel recognized the campus results for Academic Competition of Elementary Schools (A.C.E.S.).

**II. OPEN FORUM**

Mrs. Linda Estrada addressed the Open Forum thanking Mr. Castillo, Superintendent, Administration and Board.

**III. SUPERINTENDENT'S REPORT**

**1. Report on Approval of Designation by TEA for Donna High School and Donna North High School to Operate as Texas Science, Technology, Engineering, and Mathematics (T-STEM) Academies for the 2017-2018 School Year**

Mr. Fernando Castillo reported on approval of Designation by TEA for Donna High School and Donna North High School to Operate as Texas Science, Technology, Engineering, and Mathematics (T-STEM) Academies for the 2017-2018 School Year.

**2. Presentation on Future Construction of Project Highway 68**

Mr. Margil Maldonado and Mr. Pilar Rodriguez made the presentations on future construction of project Highway 68.

**3. Academic Report for Donna High School and Donna North High School**

Mrs. Nancy Castillo and Mrs. Belinda Vega presented the Academic Report of Donna High School and Donna North High School.

**IV. CONSENT AGENDA**

**1. Accounts Payable**

Report only.

2. **Discussion and Possible Action on Budget Amendments for General Operating and Special Revenue for the Month of May, 2017**

Mr. Fernando Castillo recommended the board to approve the budget amendments for General Operating and Special Revenue for the month of May, 2017.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Guerrero and Reyna voted in favor. Trustee Billman voted against. The motioned carried.

3. **Investment Report: May 2017**

Report only.

4. **Financial Statements: District's Financial and Child Nutrition Program for May 2017**

Report only.

5. **Report on Monthly Tax Collections for the Month of April, 2017**

Report only.

6. **Approval of Minutes for Regular Board Meeting May 9, 2017 and Special Board Meeting May 16, 2017**

Mr. Fernando Castillo recommended the board to approve the minutes for Regular Board Meeting May 9, 2017 and Special Board Meeting May 16, 2017.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Guerrero, Reyna and Watts voted in favor. The motioned carried.

## **DO. DISTRICT OPERATIONS**

- DO.1 **Architect's Monthly Report (ROFAA):**  
\* **Status Report on All of Donna ISD's Current Facility Projects**

Mr. Fernando Castillo stated no report for Architect's Monthly Report (ROFAA): \*Status Report on All of Donna ISD's Current Facility Projects. (Questions on projects were asked.)

**DO.2 Discussion and Possible Action on Approval of Memorandum of Understanding Between The Region One Education Service Center and Donna ISD Regarding Adult Education and Literacy Program for 2017-2018**

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding between The Region One Education Service Center and Donna ISD Regarding Adult Education and Literacy Program for 2017-2018.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Avila voted in favor. The motioned carried.

**AS. ACADEMIC SERVICES**

**AS.1 Discussion and Possible Action to Approve the Adoption of Textbooks and Online Licenses for Advanced Placement (AP) Calculus, AP Computer Science, AP Statistics, Digital Electronics, Engineering Math, Financial Math, and Statistics for the 2017-2018 School Year for Both High Schools**

Mr. Fernando Castillo recommended the board to approve the adoption of textbooks and online licenses for advanced placement (AP) Calculus, AP Computer Science, AP Statistics, Digital Electronics, Engineering Math, Financial Math, and Statistics for the 2017-2018 school year for both High Schools.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Avila voted in favor. The motioned carried.

**AS.2 Discussion and Possible Action to Approve the Optional Flexible School Day Program for 3D Academy for the 2017-2018 School Year**

Mr. Fernando Castillo recommended the board to approve the Optional Flexible School Day Program for 3D Academy for the 2017-2018 school year.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery and Reyna voted in favor. The motioned carried.

**AS.3 Discussion and Possible Action to Approve Out of State Student/Staff Travel for DNHS SkillsUSA National Leadership Skills Conference in Louisville, Kentucky on Sunday, June 18, 2017 - Sunday, June 25, 2017**

Mr. Fernando Castillo recommended the board to approve Out of State student/staff travel for DNHS SkillsUSA National Leadership Skills Conference in Louisville, Kentucky on Sunday, June 18, 2017 - Sunday, June 25, 2017.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Guerrero and Reyna voted in favor. The motioned carried.

**BF. BUSINESS AND FINANCE**

**BF.1 Discussion and Possible Action to Award Vendors Request for Proposal (RFP) #010417-350 Occupational Therapy Services for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve to award vendors request for proposal (RFP) #010417-350 Occupational Therapy Services for school year 2017-2018 (Primary - Donna Therapy Group and Alternate - P & G Therapy Services).

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Billman, Mery, Guerrero and Avila voted in favor. The motioned carried.

**BF.2 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #010417-349 Physical Therapy Services for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve to award vendors request for proposals (RFP) #010417-349 Physical Therapy Services for school year 2017-2018. (Primary - Wee Therapy Services LLC and Alternate - Rio Grande Valley Rehab Plus Outpatient Therapy Service, LP).

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery and Reyna voted in favor. The motioned carried.

**BF.3 Discussion and Possible Action to Award Vendors Request for Proposals (RFP) #010417-348 Speech Therapy Services for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve to award vendors request for proposals (RFP) #010417-348 Speech Therapy Services for school year 2017-2018 (Primary - Donna Therapy Group and Alternate - Wee Therapy Services LLC).

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery and Reyna voted in favor. The motioned carried.

**BF.4 Discussion and Possible Action to Reject and Rebid Request for Proposals (RFP) #010417-345A Special Events for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve to reject and rebid request for proposals (RFP) #010417-345A Special Events for school year 2017-2018.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Avila voted in favor. The motioned carried.

**BF.5 Discussion and Possible Action to Reject and Rebid Request for Proposals (RFP) #010417-345B Catering for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve to reject and rebid request for proposals (RFP) #010417-345B Catering for school year 2017-2018.

Trustee Billman made a motion to approve the recommendation of Mr. Fernando Castillo (Reject and rebid). It was second by Trustee Guerrero. Trustees Mery, Reyna, Avila and Watts voted in favor. The motioned carried.

**BF.6 Discussion and Possible Action to Approve the Purchase of Technology Equipment (Computers and Surface Pro Tablets) for**

**Rivas Elementary through the T-TIPS Cycle 5 Grant: Early Intervention Model**

Mr. Fernando Castillo recommended the board to approve the purchase of technology equipment (Computers and Surface Pro Tablets) for Rivas Elementary through the T-TIPS Cycle 5 Grant: Early Intervention Model (RFQ #080116-028).

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Watts voted in favor. The motioned carried.

**BF.7 Discussion and Possible Action to Approve the Renewal for Atomic Learning Used as a Professional Development Resource District Wide**

Trustee Reyna made a motion to approve the renewal for Atomic Learning used as a Professional Development Resource District Wide. It was second by Trustee Guerrero. Trustees Billman, Mery, Avila and Watts voted in favor. The motioned carried.

**HR. HUMAN RESOURCES**

**HR.1 Discussion and Possible Action to Approve Employee Paid Dental Insurance for the 2017-2018 Year**

Trustee Reyna made a motion to approve employee paid Dental Insurance for the 2017-2018 year (Renew Ameritas Dental rate 6.9%). It was second by Trustee Guerrero. Trustees Billman, Mery and Watts voted in favor. The motioned carried.

**HR.2 Discussion and Possible Action to Approve Employee Paid Vision Insurance for the 2017-2018 Year**

Trustee Reyna made a motion to approve employee paid Vision Insurance for the 2017-2018 year (Renew Superior Vision lock in rate until 2020). It was second by Trustee Guerrero. Trustees Billman, Mery and Avila voted in favor. The motioned carried.

**HR.3 Discussion and Possible Action to Approve Employee Paid Accident, Critical Illness, Cancer, and Hospital Indemnity Insurance for the 2017-2018 Year**

Trustee Guerrero made a motion to employee paid Accident, Critical Illness, Cancer, and Hospital Indemnity Insurance for the 2017-2018 year (Colonial Life to be provided by the office of Tom and Mike Snyder using single source Selerix [Provides the billing reporting and enrolling on all lines]). It was second by Trustee Mery. Trustees Billman and Cenicerros voted in favor. Trustees Reyna, Watts and Avila voted against. The motioned carried.

**HR.4 Discussion and Possible Action to Approve Proposed Policy FFA (Local) to Meet Federal Requirements and Guidelines**

Mr. Fernando Castillo recommended the board to approve proposed Policy FFA (Local) to Meet Federal Requirements and Guidelines.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Mery, Reyna and Watts voted in favor. The motioned carried.

**HR.5 Discussion and Possible Action to Approve Proposed Policy Change in DEC (Local) as Presented**

Mr. Fernando Castillo recommended the board to approve the proposed policy change in DEC (Local) as presented.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Billman, Mery, Guerrero and Watts voted in favor. The motioned carried.

**HR.6 Discussion and Possible Action to Approve Policy Update 108 as per TASB's Recommendations**

Mr. Fernando Castillo recommended the board to approve Policy Update 108 as per TASB's recommendations.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Avila voted in favor. The motioned carried.

**V. The Board Convened into EXECUTIVE SESSION as Authorized by**



**Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (8:46 p.m.)**

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion on District Personnel**
- C. Discussion of the Recommendations to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**
- D. Discussion of the Recommendations NOT to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**
- E. Discussion Regarding Legal Implications of BBG (Local) and Whether to Amend or Remove BBG (Local)**
- F. Discussion Regarding Status of Forensic Audit**
- G. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 12:58 a.m.

**VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

- A. Discussion and Possible Action to Approve of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve the Superintendent's Recommendation of Personnel as discussed in Executive Session.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Reyna and Guerrero voted in favor. The motioned carried.

**B. Discussion and Possible Action to Approve of District Personnel**

Mr. Fernando Castillo recommended the board to approve District Personnel as discussed in Executive Session.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman and Reyna voted in favor. The motioned carried.

**C. Discussion and Possible Action to Approve the Recommendations to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**

Mr. Fernando Castillo recommended the board to approve the recommendations to offer Letters of Reasonable Assurance for Employment for the 2017-2018 school year as discussed in Executive Session specifically also the probationary matters that we discussed.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Guerrero and Watts voted in against. The motioned failed.

**D. Discussion and Possible Action to Approve the Recommendations NOT to Offer Letters of Reasonable Assurance for Employment for the 2017-2018 School Year**

Mr. Fernando Castillo recommended the board to approve the recommendations NOT to offer Letters of Reasonable Assurance for employment for the 2017-2018 school year as discussed in Executive Session those were three (3) individuals three (3) out of the nine (9).

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman, Reyna and Guerrero voted in favor. The motioned carried.

**E. Discussion and Possible Action Regarding Legal Implications of BBG (Local) and Whether to Amend or Remove BBG (Local)**

Trustee Avila made a motion to approve (regarding legal implications of BBG (Local)) to remove BBG (Local). It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Guerrero voted in favor. The motioned carried.

**F. Discussion and Possible Action Regarding Status of Forensic Audit**

No action on this item.

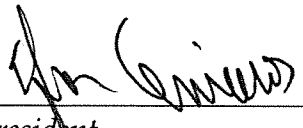
**G. Discussion and Possible Action to Approve Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

Mr. George Farah stated that there was a TEA preliminary report which was sent on June 1<sup>st</sup> of this year basically sighting 3 infractions by the school district which began in November of 2014, 2<sup>nd</sup> one in July of 2015 and April 28<sup>th</sup> of 2016. Which involved former Board Members that are not sitting on the Board here today and part of the recommendation that TEA was for TEA to assign a monitor to supervise the school district due to these infractions. Based on our discussion consensus was reached that we cannot fight this. That this is all a matter of public record and that there is no point in appealing it and that we agree with the TEA that we allow them to appoint a monitor to overlook the school district. And I recommend that this also be placed later on an agenda to be discussed at length by the school board with the community here. As far as the action is for today I believe the recommendation should be that we not appeal the discussion of the special investigation.

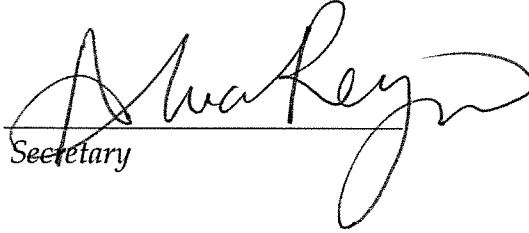
Trustee Reyna made a motion to approve we accept the monitor and we put an agenda item for our next upcoming board agenda for this TEA preliminary report. It was second by Trustee Mery. Trustees Billman, Avila and Guerrero voted in favor. The motioned carried.

**VII. ADJOURN**

Trustee Avila made a motion to adjourn the meeting. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Reyna voted in favor. The motion carried. The meeting adjourned at 1:05 a.m.

  
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President  
Board of Trustees  
Donna ISD

or

  
\_\_\_\_\_  
Secretary

Date Approved: July 25, 2017