

REGULAR BOARD MEETING

Minutes

Tuesday, September 12, 2017

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Efren Cenicerros called the meeting to order at 6:00 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President
Mr. Valentin Guerrero, Vice President
Mrs. Alicia Reyna, Secretary
Mr. John Billman, Trustee
Dr. Donna Mery, Trustee

The following board members were absent:

Mr. Eloy Avila, Trustee
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent
Mr. Javier Villanueva, Assistant Superintendent for Human Resources
Mrs. Velma Rangel, Chief Special Programs Officer
Ms. Sandy Martinez, Accountant
Mr. George Farah, Attorney

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Mr. Fernando Castillo stated just for a technicality I want to go on record BF.5 (Discussion and Possible Action to Solicit Request for Quotes (RFQ) #090717-041 to Purchase (2) two Seventy-Seven (77) Passenger Buses and (2) Two (54) Fifty-Four Passenger Special Needs Buses with or without seat belts for the Transportation Department for School Year 2017-2018) had a typo BF.5 should read Discussion and Possible Action to Solicit Request for Quotes (RFQ) #090717-041 to Purchase (2) two Seventy-Seven (77) Passenger Buses and (2) Two (54) Fifty-Four Passenger Special Needs Buses with and without seat belts for the Transportation Department for School Year 2017-2018.

Board Recognition

1. Recognition of the Battle of the Books Champions at the Elementary, Middle School and High School Levels

Mrs. Maria Elena B. Delgado recognized the Books Champions at the Elementary, Middle School and High School levels.

2. Recognition of the Spelling Bee Champions at the 1st-3rd Grades

Mrs. Maria Elena B. Delgado recognized the Spelling Bee Champions at the 1st-3rd grades.

3. Presentation of Students for the 2017-2018 "Today a Reader, Tomorrow a Leader: Reading Campaign

Mrs. Velma Rangel presented the Students for the 2017-2018 "Today a Reader, Tomorrow a Leader: Reading Campaign.

Trustee Guerrero thanked all the parents for showing up to the Board Meeting to recognize their child.

II. OPEN FORUM

No one addressed the Open Forum.

III. SUPERINTENDENT'S REPORT

1. Presentation of the Rio Grande Valley Learning Landscapes Project and Signed Proclamation

Ms. Chapa and Ms. De La Garza presented the Rio Grande Valley Learning Landscapes Project and signed Proclamation.

2. Report from the Texas Education Agency Department of Performance Reporting on Preliminary 2017 Accountability Ratings for Donna ISD

Mr. Fernando Castillo presented the report from the Texas Education Agency Department of Performance Reporting on Preliminary 2017 Accountability Ratings for Donna ISD.

IV. CONSENT AGENDA

1. Accounts Payable

This item was a report only.

2. Investment Report: August 2017

This item was a report only.

3. Financial Statements: District's Financial and Child Nutrition Program for August, 2017

This item was a report only.

4. Report on Monthly Tax Collections for the Month of July, 2017

This item was a report only.

5. Approval of Minutes for Regular Board Meeting August 8, 2017 and Special Board Meetings August 14, 2017, August 15, 2017, August 17, 2017, August 22, 2017, August 23, 2017 and August 29, 2017

Mr. Fernando Castillo recommended the board to approve the minutes for Regular Board Meeting August 8, 2017 and Special Board Meetings August 14, 2017, August 15, 2017, August 17, 2017, August 22, 2017, August 23, 2017 and August 29, 2017.

Trustee Billman made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Guerrero and Mery voted in favor. The motioned carried.

DO. DISTRICT OPERATIONS

DO.1 Architect's Monthly Report (ROFAA): * Status Report on All of Donna ISD's Current Facility Projects

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

DO.2 Discussion and Possible Action on Approval to Initiate Payment to Tadco Roofing, for Application Payment No. 3 for the A.P. Solis Middle School Gymnasium Re-Roofing Project

Mr. Fernando Castillo recommended the board to approve to initiate payment to Tadco Roofing, for application payment No. 3 for the A.P. Solis Middle School Gymnasium re-roofing project and as you heard the presentation a while ago based on that.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Reyna voted in favor. The motioned carried.

DO.3 Discussion and Possible Action to Approve Agreement between Law Offices of Rose Vela, PLLC/Watts Guerra, LLP and Donna ISD for School Year 2017-2018

Trustee Reyna made a motion to table the agreement between Law Offices of Rose Vela, PLLC/Watts Guerra, LLP and Donna ISD for school year 2017-2018. It was second by Trustee Billman. Trustees Cenicerros, Mery and Guerrero voted in favor. The motioned carried.

AS. ACADEMIC SERVICES

AS.1 Discussion and Possible Action on Approval to Purchase the Instructional Software Imagine Math (Formerly Think Through Math On-Line Math Program) for the 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve to purchase the instructional software Imagine Math (formerly Think Through Math On-Line Math Program) for the 2017-2018 school year.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Billman. Trustees Mery and Guerrero voted in favor. The motioned carried.

AS.2 Discussion and Possible Action on Approval to Purchase STEMScopes Supplemental Online Science Software and Resources

Mr. Fernando Castillo recommended the board to approve to purchase STEMScopes Supplemental Online Science Software and Resources.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Guerrero voted in favor. The motioned carried.

AS.3 Discussion and Possible Action on Approval of Memorandum of Understanding Between Donna ISD (DISD) and Hidalgo County Head Start Program for (HCHSP) 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding between Donna ISD (DISD) and Hidalgo County Head Start Program for (HCHSP) 2017-2018 school year.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Guerrero voted in favor. The motioned carried.

AS.4 Discussion and Possible Action on Approval of Memorandum of Understanding Regarding Buckner Children and Family Services: STAR Program

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding regarding Buckner Children and Family Services: STAR Program.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Billman. Trustees Mery and Guerrero voted in favor. The motioned carried.

AS.5 Discussion and Possible Action on Approval of 2017-2018 Texas Education Agency (TEA) Grant Application for IDEA B Formula (Fund 224) NOGA #186600011089026600

Mr. Fernando Castillo recommended the board to approve the 2017-2018 Texas Education Agency (TEA) grant application for IDEA B Formula (Fund 224) NOGA #186600011089026600.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery and Billman voted in favor. The motioned carried.

AS.6 Discussion and Possible Action on Approval of 2017-2018 Texas Education Agency (TEA) Grant Application for IDEA B Preschool (Fund 225) NOGA #186610011089026610

Mr. Fernando Castillo recommended the board to approve the 2017-2018 Texas Education Agency (TEA) grant application for IDEA B Preschool (Fund 225) NOGA #186610011089026610.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery and Billman voted in favor. The motioned carried.

AS.7 Discussion and Possible Action to Approve District Vision and Mission

Trustee Reyna made a motion to approve the District Vision and Mission. (Vision - The Vision of Donna ISD it to be a bold district at the forefront of educating all students to be passionate, motivated leaders who will be a powerful force for positive change in our community, state, and nation #bethechange and Mission - The mission of Donna ISD is to provide a rigorous and supportive learning environment with meaningful and relevant learning experiences that inspire creativity, character development, and critical thinking that ensures educational excellence for all students). It was second by Trustee Billman. Trustees Mery and Guerrero voted in favor. The motioned carried.

AS.8 Discussion and Possible Action to Approve Board Goals and Superintendent Goals

Trustee Guerrero made a motion to table Board Goals and Superintendent Goals. It was second by Trustee Mery. Trustee Billman voted in favor. The motioned

carried.

AS.9 Discussion and Possible Action to Approve the Purchase of Istation Reading, a Comprehensive Computer-Based Reading and Intervention Program that Maximizes Students' Reading Fluency, Comprehension and Retention, and Academic Success

Mr. Fernando Castillo recommended the board to approve the purchase of Istation Reading, a Comprehensive Computer-Based Reading and Intervention Program that maximizes students' reading fluency, comprehension and retention, and academic success.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Reyna voted in favor. The motioned carried.

BF. BUSINESS AND FINANCE

BF.1 Discussion and Possible Action on Approval of Investment Policy CDA (Local and Legal), Annual Investment Report, and Strategies

Mr. Fernando Castillo recommended the board to approve the Investment Policy CDA (Local and Legal), Annual Investment Report, and Strategies.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Billman and Guerrero voted in favor. The motioned carried.

BF.2 Discussion and Possible Action to Award Request for Proposal (RFP) #032417-358 Mops & Mats (Rental) District-Wide for School Year 2017-2018

Trustee Guerrero made a motion to approve the proposal (RFP) #032417-358 mops & mats (rental) district-wide for school year 2017-2018 (Unifirst one year). It was second by Trustee Mery. Trustees Billman and Reyna voted in favor. The motioned carried.

BF.3 Discussion and Possible Action to Solicit Request for Quotes for Child Nutrition Department for a Preventive Maintenance Plan

**under (RFQ) #021317-038 HVAC & Refrigeration Equipment,
Service and Repairs for School Year 2017-2018**

Trustee Guerrero made a motion to approve to solicit request for quotes for Child Nutrition Department for a preventive maintenance plan under (RFQ) #021317-038 HVAC & refrigeration equipment, service and repairs for school year 2017-2018. It was second by Trustee Mery. Trustees Billman and Reyna voted in favor. The motioned carried.

**BF.4 Discussion and Possible Action to Solicit Request for Quotes
(RFQ) #090717-040 to Purchase Six (6) 2017-2018 Compact Cargo
Vans to be used for Maintenance by Energy Management
Department**

Mr. Fernando Castillo recommended the board to approve to solicit request for quotes (RFQ) #090717-040 to purchase six (6) 2017-2018 compact cargo vans to be used for maintenance by Energy Management Department.

Trustee Billman made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Guerrero and Reyna voted in favor. The motioned carried.

**BF.5 Discussion and Possible Action to Solicit Request for Quotes
(RFQ) #090717-041 to Purchase (2) two Seventy-Seven (77)
Passenger Buses and (2) Two (54) Fifty-Four Passenger Special
Needs Buses with or without seat belts for the
Transportation Department for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve to solicit request for quotes (RFQ) #090717-041 to purchase (2) two seventy-seven (77) passenger buses and (2) two (54) fifty-four passenger special needs buses with or without seat belts for the Transportation Department for school year 2017-2018.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Reyna voted in favor. The motioned carried.

HR. HUMAN RESOURCES

**HR.1 Discussion and Possible Action to Approve the Updated Donna
Independent School District Texas Teacher Evaluation and
Support System (T-TESS) Appraiser List**

Mr. Fernando Castillo recommended the board to approve the updated Donna Independent School District Texas Teacher Evaluation and Support System (T-TESS) Appraiser List.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Billman and Mery voted in favor. The motioned carried.

V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (8:36 p.m.)

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion of District Personnel**
- C. Discussion Regarding the Recommendation to Propose the Termination of the Term Contract of Maricela Valdez for Good Cause**
- D. Report on 2016-2017 Donna ISD Safety and Security Audit**
- E. Discussion of the 2017-2018 Donna ISD Organizational Chart**
- F. Discussion Regarding Updates to Superintendent Evaluation Calendar for 2017-2018**
- G. Discussion Regarding Process of Superintendent Evaluation Instrument**
- H. Discussion Regarding Demand Letter of R. Padilla**
- I. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty**

J. Under State Board Requires Private Consultation with the School Attorney

The board reconvened back into open session at 11:15 p.m.

VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.

A. Discussion and Possible Action to Approve Superintendent's Recommendation of Personnel

Mr. Fernando Castillo recommended the board to approve the Superintendent's recommendation of personnel as discussed in Executive with all personnel.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Guerrero voted in favor. The motioned carried.

B. Discussion and Possible Action to Approve District Personnel

Mr. Fernando Castillo recommended the board to approve District Personnel as discussed in Executive Session.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Billman and Guerrero voted in favor. The motioned carried.

C. Discussion and Possible Action Regarding the Recommendation to Propose the Termination of the Term Contract of Maricela Valdez for Good Cause

No action on this item.

D. Report on 2016-2017 Donna ISD Safety and Security Audit

This item was a report only.

E. Discussion and Possible Action to Approve the 2017-2018 Donna ISD Organizational Chart

Mr. Fernando Castillo recommended the board to approve the 2017-2018 Donna ISD Organizational Chart as discussed specifically with removing all names and just keeping the positions.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Guerrero voted in favor. The motioned carried.

F. Discussion and Possible Action Regarding Updates to Superintendent Evaluation Calendar for 2017-2018

Trustee Reyna made a motion to approve with the updates to the timing and then that we also put up on our website. It was second by Trustee Guerrero. Trustees Billman and Mery voted in favor. The motioned carried.

G. Discussion and Possible Action to Approve Process for Conducting Superintendent Evaluation

Trustee Reyna made a motion to approve we use an online platform key starting to collect the information for the Superintendent's evaluation. It was second by Trustee Mery. Trustees Billman and Guerrero voted in favor. The motioned carried.

H. Discussion and Possible Action Regarding Demand Letter of R. Padilla


No action on this item.

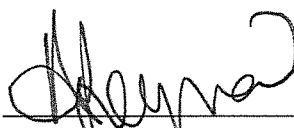
I. Discussion and Possible Action to Approve Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

No action on this item.

VII. ADJOURN

Trustee Mery made a motion to adjourn the meeting. It was second by Trustee Guerrero. Trustees Billman and Reyna voted in favor. The motion carried. The meeting adjourned at 11:19 p.m.



 or 

President
Board of Trustees
Donna ISD

Secretary

Date Approved: October 10, 2017