

REGULAR BOARD MEETING
Minutes
Tuesday, October 10, 2017
Immediately Following the Public Hearing

STAFF DEVELOPMENT CENTER/BOARD ROOM
904 Hester Avenue
Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Efren Cenicerros called the meeting to order at 6:43 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President
Mr. Valentin Guerrero, Vice President
Mrs. Alicia Reyna, Secretary
Mr. Eloy Avila, Trustee
Mr. John Billman, Trustee
Dr. Donna Mery, Trustee
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Superintendent
Mrs. Velma Rangel, Chief Special Programs Officer
Ms. Sandy Martinez, Accountant
Mrs. Janie Ybarra, Director for Human Resources
Mrs. Alyssa Romero, Attorney

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Mr. Fernando Castillo moved item BF.2 (Discussion and Possible Action on Approval of Annual Tax Collection Report from Pablo "Paul" Villarreal Jr., Tax

Assessor-Collector for Fiscal Year 2016-2017) under section III. Superintendent's Report.

Board Recognition

1. Recognition of Campuses with a Student Attendance Rate of 97% and 98% During the First Six Weeks Period of the 2017-2018 School Year

Mrs. Lydia Lugo recognized the campuses with a student attendance rate of 97% and 98% during the first six weeks period of the 2017-2018 school year.

II. OPEN FORUM

Mrs. Linda Estrada addressed the Open Forum with information on NEA Report/Bulling and Mr. Daniel Villarreal addressed the Open Forum on concerns with the Transportation Department. Mrs. Raquel Martinez also addressed the Open Forum with concerns on the bus department.

III. SUPERINTENDENT'S REPORT

BF.2 Discussion and Possible Action on Approval of Annual Tax Collection Report from Pablo "Paul" Villarreal Jr., Tax Assessor-Collector for Fiscal Year 2016-2017

Mr. Fernando Castillo recommended the board to approve the Annual Tax Collection Report from Pablo "Paul" Villarreal Jr., Tax Assessor-Collector for fiscal year 2016-2017 as per the presentation.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

1. Discussion and Possible Action on Approval of the 2017-2018 District Improvement Plan and all Campus Improvement Plans

Mr. Fernando Castillo recommended the board to approve the 2017-2018 District Improvement Plan and all Campus Improvement Plans.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Reyna voted in favor. The motioned carried.

2. Discussion and Possible Action to Approve the Award of Youth Literacy Grant in the Amount of \$2,000 to LeNoir Elementary by the Dollar General Literacy Foundation for the 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve the award of Youth Literacy Grant in the amount of \$2,000 to LeNoir Elementary by the Dollar General Literacy Foundation for the 2017-2018 school year.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Mery, Guerrero and Reyna voted in favor. The motioned carried.

3. Report Only - Progress of DISD Response to the Forensic Audit Findings

Mr. Fernando Castillo handed out the Report Only - Progress of DISD Response to the Forensic Audit Findings.

4. Report on "Project Rise" for Rivas Elementary and 3-D Academy

Mr. Fernando Castillo presented the Report on "Project Rise" for Rivas Elementary and 3-D Academy.

IV. CONSENT AGENDA

1. Accounts Payable

This item is a report only.

2. Investment Report: September 2017

This item is a report only.

3. Financial Statements: District's Financial and Child Nutrition Program for September, 2017

This item is a report only.

4. Report on Monthly Tax Collections for the Month of August, 2017

This item is a report only.

**5. Approval of Minutes for Regular Board Meeting
September 12, 2017 and Special Board Meeting September 19, 2017**

Mr. Fernando Castillo recommended the board to approve the consenting items.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Mery, Billman, Guerrero and Reyna voted in favor. The motioned carried.

DO. DISTRICT OPERATIONS

**DO.1 Architect's Monthly Report (ROFAA):
* Status Report on All of Donna ISD's Current Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

**DO.2 Discussion and Possible Action to Approve Ratification of Fresh
Fruit and Vegetable Program (FFVP) Grant Award for the Child
Nutrition Department for School Year 2017-2018**

Mr. Fernando Castillo recommended the board to approve the ratification of Fresh Fruit and Vegetable Program (FFVP) Grant Award for the Child Nutrition Department for school year 2017-2018.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Avila voted in favor. The motioned carried.

**DO.3 Discussion and Possible Action to Approve the 2017-2018 Energy
Management Plan to be paid from the Designated Fund Balance
for Capital Projects**

Mr. Fernando Castillo recommended the board to approve the 2017-2018 Energy Management Plan to be paid from the designated fund balance for capital projects.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Reyna, Watts and Avila voted in against. The motioned failed.

DO.4 Discussion and Possible Action on Approval to Initiate Payment to Tadco Roofing, for Payment No. 4 Final Application for the A.P. Solis Middle School Gymnasium Re-Roofing Project, Paid from the Designated Fund Balance for Capital Projects

Mr. Fernando Castillo recommended the board to approve to initiate payment to Tadco Roofing, for payment No. 4 Final Application for the A.P. Solis Middle School Gymnasium re-roofing project, paid from the designated fund balance for capital projects.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Avila voted in favor. The motioned carried.

AS. ACADEMIC SERVICES

AS.1 Discussion and Possible Action on Approval of Memorandum of Understanding between Donna Independent School District (DISD) and South Texas Independent School District (South Texas ISD) in the Provision of Half-Day Career and Technology (CTE) Services for Students with Special Needs

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding between Donna Independent School District (DISD) and South Texas Independent School District (South Texas ISD) in the provision of half-day Career and Technology (CTE) Services for students with special needs.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery, Billman, Reyna and Avila voted in favor. The motioned carried.

AS.2 Discussion and Possible Action on Approval of Memorandum of Agreement between Donna ISD and Behavioral Health Solutions of South Texas (BHSST) (Teachers)

Mr. Fernando Castillo recommended the board to approve the Memorandum of Agreement between Donna ISD and Behavioral Health Solutions of South Texas (BHSST) (teachers).

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Mery, Billman, Guerrero and Reyna voted in favor. The motioned carried.

AS.3 Discussion and Possible Action on Approval of Memorandum of Agreement between Donna ISD and Behavioral Health Solutions of South Texas (BHSST) (Counselors/Social Workers)

Mr. Fernando Castillo recommended the board to approve the Memorandum of Agreement between Donna ISD and Behavioral Health Solutions of South Texas (BHSST) (counselors/social workers).

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Guerrero and Reyna voted in favor. The motioned carried.

AS.4 Discussion and Possible Action on Approval of Adopt-A-Highway Program Agreement

Mr. Fernando Castillo recommended the board to approve to Adopt-A-Highway Program Agreement.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Reyna. Trustees Mery, Guerrero and Watts voted in favor. Trustee Billman voted against. The motioned carried.

AS.5 Discussion and Possible Action on Approval of Blackboard Inc., an Emergency and Daily Event Notification System. This System will also include Customized Notices for Attendance and Library Fee Recovery Programs Option to Purchase with a One Year Term or a Two Year Term

Mr. Fernando Castillo recommended the board to approve the Blackboard Inc., an emergency and daily event notification system. This system will also include customized notices for attendance and library fee recovery programs option to purchase with a one year term or a two year term. (Two year Term)

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Reyna and Avila voted in favor. The motioned carried.

AS.6 Discussion and Possible Action on Approval of 2017-2018 Texas Education Agency (TEA) Grant Application for Texas 21st Century Community Learning Centers, Cycle 9, Year 2 (ACE Program) Grant NOGA 186950247110008

Mr. Fernando Castillo recommended the board to approve the 2017-2018 Texas Education Agency (TEA) grant application for Texas 21st Century Community Learning Centers, cycle 9, year 2 (ACE Program) grant NOGA 186950247110008.

Trustee Watts made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Mery, Billman, Guerrero and Reyna voted in favor. The motioned carried.

AS.7 Discussion and Possible Action on a Memorandum of Understanding between Donna Independent School District (DISD) and Walmart Donna location for 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding between Donna Independent School District (DISD) and Walmart Donna location for 2017-2018 school year.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Avila voted in favor. The motioned carried.

AS.8 Discussion and Possible Action on a Memorandum of Understanding between Donna Independent School District (DISD) and McDonald's Donna location for 2017-2018 School Year

Mr. Fernando Castillo recommended the board to approve the Memorandum of Understanding between Donna Independent School District (DISD) and McDonald's Donna location for 2017-2018 school year.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Guerrero. Trustees Mery, Billman, Reyna and Watts voted in favor. The motioned carried.

AS.9 Discussion and Possible Action to Solicit Request for Proposals (RFP) #091917-365 for Online Program that Provides Leveled Readers (Eng & Span), e-books for Students to Read and Listen (Eng & Span), Teacher Lesson Plans, Evaluation

**Materials/Component, Tracking Reports and Teacher Training
for Resources and Guided Reading**

Mr. Fernando Castillo recommended the board to approve to solicit request for proposals (RFP) #091917-365 for online program that provides leveled readers (Eng & Span), e-books for students to read and listen (Eng & Span), teacher lesson plans, evaluation materials/component, tracking reports and teacher training for resources and guided reading.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Guerrero and Reyna voted in favor. The motioned carried.

**AS.10 Discussion and Possible Action on Approval of the 2017-2018 M.
Rivas Elementary Texas Title I Priority Schools (TTIPS) Incentive
Pay Plan Agreements**

Mr. Fernando Castillo recommended the board to approve the 2017-2018 M. Rivas Elementary Texas Title I Priority Schools (TTIPS) Incentive Pay Plan Agreements.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman and Reyna voted in favor. The motioned carried.

**AS.11 Discussion and Possible Action on the Approval of the Carl D.
Perkins Basic Formula Grant NOGA #18420006108902 in the
Amount of \$261,175**

Mr. Fernando Castillo recommended the board to approve the Carl D. Perkins Basic Formula Grant NOGA #18420006108902 in the amount of \$261,175.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Mery. Trustees Billman, Reyna and Avila voted in favor. The motioned carried.

BF. BUSINESS AND FINANCE

**BF.1 Discussion and Possible Action to Solicit Request for Proposals
(RFP# 092917-362) for Contracted Services for Psychological
Services for Students with Special Needs**

Mr. Fernando Castillo recommended the board to approve to solicit request for proposals (RFP# 092917-362) for contracted services for psychological services for students with special needs.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Billman. Trustees Mery, Guerrero, Reyna and Watts voted in favor. The motioned carried.

BF.2 Discussion and Possible Action on Approval of Annual Tax Collection Report from Pablo "Paul" Villarreal Jr., Tax Assessor-Collector for Fiscal Year 2016-2017

This item was moved up under III. SUPERINTENDENT'S REPORT.

BF.3 Discussion and Possible Action to Solicit Request for Proposals (RFP) #091917-363 to Purchase Toilet Paper and Hand Towels to Include the Initial Installation of all Dispensers at all Facilities at "NO CHARGE" to the District for the School Year 2017-2018

Trustee Mery made a motion to approve to solicit request for proposals (RFP) #091917-363 to purchase toilet paper and hand towels to include the initial installation of all dispensers at all facilities at "NO CHARGE" to the district for the school year 2017-2018. It was second by Trustee Watts. Trustees Billman, Reyna, Avila and Guerrero voted in favor. The motioned carried.

BF.4 Discussion and Possible Action to Solicit Request for Proposal (RFP) #091917-364 for Clothing Items such as but not Limited to Uniform Shirts, Uniform Pants, Shoes, Jackets etc.. and Misc. Clothing Items for our Economically Disadvantaged Students

Mr. Fernando Castillo recommended the board to approve to solicit request for proposal (RFP) #091917-364 for clothing items such as but not limited to uniform shirts, uniform pants, shoes, jackets etc.. and misc. clothing items for our economically disadvantaged students.

Trustee Avila made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Guerrero and Reyna voted in favor. The motioned carried.

BF.5 Discussion and Possible Action to Approve Vendors for Purchasing of Computers, Peripherals, Printer, Document

Cameras, Tablets, and Ipads District Wide for School Year 2017-2018

Mr. Fernando Castillo recommended the board to approve the vendors for purchasing of computers, peripherals, printer, document cameras, tablets, and ipads district wide for school year 2017-2018.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Cenicerros and Guerrero voted in favor. The motioned carried.

BF.6 Discussion and Possible Action to Approve a Three Year Renewal with PCM-G for Deep Freeze Software and Insight Maintenance

Mr. Fernando Castillo recommended the board to approve a three year renewal with PCM-G for Deep Freeze Software and Insight Maintenance (PCMG for 3 years).

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Mery, Billman, Watts and Guerrero voted in favor. The motioned carried.

BF.7 Discussion and Possible Action to Approve Out of State E-Rate Training

Mr. Fernando Castillo recommended the board to approve the out of state E-Rate training.

Trustee Reyna made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Avila and Guerrero voted in favor. The motioned carried.

BF.8 Discussion and Possible Action to Request for Proposals #091917-366 for Vehicle Repairs and Maintenance Services for District Owned Vehicles for the 2017-2018 and 2018-2019 School Years with a One (1) Year Option to Renew

Mr. Fernando Castillo recommended the board to approve to request for proposals #091917-366 for vehicle repairs and maintenance services for district owned vehicles for the 2017-2018 and 2018-2019 school years with a one (1) year option to renew.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Avila voted in favor. The motioned carried.

BF.9 Discussion and Possible Action to Request for Proposals (RFP) #091917-367 for Lawn Care for Salazar, Muñoz, Singleterry and Adame Elementary Schools for the 2017-2018 School Year with a One (1) Year Option to Renew

No Action on item.

HR. HUMAN RESOURCES

HR.1 Discussion and Possible Action Regarding Proposed Increase to Hourly Rate for DISD Bus Drivers in Accordance with House Bill 483 and Tex. Loc. Gov't Code Section 180.007 (c)

Mr. Fernando Castillo recommended the board to approve regarding proposed increase to hourly rate for DISD bus drivers in accordance with House Bill 483 and Tex. Loc. Gov't Code Section 180.007 (c).

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Avila. Trustees Mery, Billman, Watts and Reyna voted in favor. The motioned carried.

HR.2 Discussion and Possible Action to Amend 2017-2018 Compensation Plan to Include a One Dollar (\$1.00) Hourly Rate Increase for District Bus Drivers

Trustee Avila made a motion to approve to amend 2017-2018 Compensation Plan to include a one dollar (\$1.00) hourly rate increase for district bus drivers. It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Guerrero voted in favor. The motioned carried.

HR.3 Discussion and Possible Action to Amend the 2017-2018 Compensation Plan to Increase the Beginning Pay Rate for Bus Drivers from Twelve Dollars (\$12.00) per hour to Thirteen Dollars (\$13.00) per hour

Trustee Avila made a motion to approve to amend the 2017-2018 Compensation Plan to increase the beginning pay rate for bus drivers from twelve dollars

(\$12.00) per hour to thirteen dollars (\$13.00) per hour. It was second by Trustee Mery. Trustees Billman, Reyna and Guerrero voted in favor. The motioned carried.

V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (8:55 p.m.)

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion of District Personnel**
- C. Discussion Regarding Proposed Settlement of M. Soto**
- D. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 10:45 p.m.

VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. Discussion and Possible Action to Approve Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve the Superintendent's recommendation of personnel as discussed in Executive Session.

Trustee Mery made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Billman, Guerrero, Reyna and Avila voted in favor. The motioned carried.

- B. Discussion and Possible Action to Approve District Personnel**

No action on this item.

C. Discussion and Possible Action Regarding Proposed Settlement of M. Soto

Mr. Fernando Castillo recommended the board to approve regarding proposed settlement of M. Soto as discussed in Executive Session with the specifics that were noted.

Trustee Guerrero made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Watts. Trustees Mery, Billman, Reyna and Avila voted in favor. The motioned carried.

D. Discussion and Possible Action to Approve Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

No action on this item.

VII. ADJOURN

Trustee Avila made a motion to adjourn the meeting. It was second by Trustee Watts. Trustees Mery and Guerrero voted in favor. The motion carried. The meeting adjourned at 10:46 p.m.



*President
Board of Trustees
Donna ISD*

or



Secretary

Date Approved: November 14, 2017