

REGULAR BOARD MEETING
Minutes
Tuesday, February 13, 2018
6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM
904 Hester Avenue
Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Efren Cenicerros called the meeting to order at 6:02 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President
Mr. Valentin Guerrero, Vice President
Mrs. Alicia Reyna, Secretary
Mr. Eloy Avila, Trustee (*late*)
Mr. John Billman, Trustee
Dr. Donna Mery, Trustee
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mrs. Maria Filomena Leo, Ed. D., Interim Superintendent
Mrs. Velma Rangel, Chief Special Programs Officer
Ms. Sandy Martinez, Accountant
Mrs. Janie Ybarra, Director for Human Resources
Mrs. Alyssa Romero, Attorney
Mr. George Farah, Attorney (*via Skype*)

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Efren Cenicerros led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Board Recognition

Mr. Eloy Avila arrived late at 6:11 p.m.

1. Recognition of the DISD Battle of the Books Champions in Elementary, Middle School, and High School

Mrs. Maria Elena B. Delgado recognized the DISD Battle of the Books Champions in Elementary, Middle School, and High School.

2. Recognition of Spelling Bee Champs

Mrs. Maria Elena B. Delgado recognized the Spelling Bee Champs.

3. Recognition of National School Breakfast Week on March 5th – 9th, 2018

Ms. Diana Quintanilla recognized the National School Breakfast Week on March 5th – 9th, 2018.

II. OPEN FORUM

Mrs. Sylvia Casiano addressed the Open Forum on the item termination of Superintendent.

III. SUPERINTENDENT'S REPORT

1. Status Report on Health Insurance Redesign Plan

Mrs. Angie De Los Rios presented the status report on Health Insurance Redesign Plan.

Dr. Maria Filomena Leo made a disclaimer questions have been raised about the Selerix Management System that was offered by Colonial Insurance Company when that company that was first approved by this Board. Training has begun. And when I say begun there has been one session. During that one training session several issues came to light regarding that system Selerix and so we are in conversations with Colonial and with Mr. Jaramillo, Insurance Agent to continue fortifying that system so that it gives us the data that we need to have to be able to manage the fund more efficiently.

2. Approval of Declaration of Texas Public School Week February 27, 2018 through March 1, 2018

Dr. Maria Filomena Leo recommended the board to approve to declare Texas Public School Week February 27, 2018 through March 1, 2018.

Trustee Guerrero made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Avila and Reyna voted in favor. The motioned carried.

IV. CONSENT AGENDA

- 1. Accounts Payable**
- 2. Discussion and Possible Action on Budget Amendments for General Operating and Special Revenue for the Month of January, 2018**
- 3. Investment Report: January 2018**
- 4. Financial Statements: District's Financial and Child Nutrition Program for January, 2018**
- 5. Report on Monthly Tax Collections for the Month of December, 2017**
- 6. Approval of Minutes for Regular Board Meeting January 23, 2018 and Special Board Meeting January 9, 2018**
- 7. Approval of 2017-2018 Cheerleader Constitution**

Trustee Billman made a motion to approve the Consent Agenda (1-7). It was second by Trustee Mery. Trustees Cenicerros, Guerrero, Watts, Avila and Reyna voted in favor. The motioned carried.

V. DISTRICT OPERATIONS

- DO.1 Architect's Monthly Report (ROFAA):**
*** Status Report on All of Donna ISD's Current Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

- DO.2 Discussion and Possible Action on Approval to go out for an RFP #020718-045 Purchase a Walk-In Cooler/Freezer for Donna High School**

Dr. Maria Filomena Leo recommended the board to approve to go out for an RFP #020718-045 purchase a walk-in cooler/freezer for Donna High School.

Trustee Mery made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Billman, Cenicerros, Guerrero, Avila and Reyna voted in favor. The motioned carried.

DO.3 Discussion and Possible Action on Approval to go out for an RFP #020718-043 to Purchase a New Serving Line with 2 entries for Todd Middle School

Dr. Maria Filomena Leo recommended the board to approve to go out for an RFP #020718-043 to purchase a new serving line with 2 entries for Todd Middle School.

Trustee Mery made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Billman, Cenicerros, Guerrero, Avila and Reyna voted in favor. The motioned carried.

DO.4 Discussion and Possible Action on Approval to go out for an RFP #020718-044 to Purchase a 2018 Transit XL Cargo Van to be used to Deliver Food and Supplies to Campus Cafeteria Kitchens by the Child Nutrition Department Staff

Dr. Maria Filomena Leo recommended the board to approve to go out for an RFP #020718-044 to purchase a 2018 Transit XL cargo Van to be used to deliver food and supplies to campus cafeteria kitchens by the Child Nutrition Department staff.

Trustee Mery made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Billman, Cenicerros, Guerrero, Avila and Reyna voted in favor. The motioned carried.

DO.5 Discussion and Possible Action to Approve the Child Nutrition Program to Purchase Budgeted Non-Food Items for Cafeteria Kitchens that cost \$25,000 or more and have been competitively bid by the South Texas Co-op for Child Nutrition, without getting Board Approval before the Transaction takes place as Stated on CH (Local) Policy

Dr. Maria Filomena Leo recommended the board to approve the Child Nutrition Program to purchase budgeted non-food items for cafeteria kitchens that cost \$25,000 or more and have been competitively bid by the South Texas Co-op for Child Nutrition, without getting board approval before the transaction takes place as stated on CH (Local) Policy.

Trustee Guerrero made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Watts and Reyna voted in favor. The motioned carried.

DO.6 Discussion and Possible Action to Approve the Child Nutrition Program to Purchase Budgeted Supplies for Cafeteria Kitchens that costs \$25,000 or more and have been competitively bid by the South Texas Co-op for Child Nutrition, without getting Board approval before the transaction takes place as stated on CH (Local) Policy

Dr. Maria Filomena Leo recommended the board to approve the Child Nutrition Program to purchase budgeted supplies for cafeteria kitchens that costs \$25,000 or more and have been competitively bid by the South Texas Co-op for Child Nutrition, without getting board approval before the transaction takes place as stated on CH (Local) Policy.

Trustee Guerrero made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Watts and Reyna voted in favor. The motioned carried.

DO.7 Discussion and Possible Action to Award Benz Lawn Maintenance for Lawn Care Services for Garza, Muñoz, Singleterry and Adame Elementary Schools for the 2017-2018 School Year with a One (1) Year Option to Re-New RFP 091917-367

Dr. Maria Filomena Leo recommended the board to approve to award Benz Lawn Maintenance for lawn care services for Garza, Muñoz, Singleterry and Adame Elementary schools for the 2017-2018 school year with a one (1) year option to re-new RFP 091917-367.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Mery. Trustees Billman, Cenicerros, Guerrero, Watts and Reyna voted in favor. The motioned carried.

DO.8 Discussion and Possible Action on Approval to Initiate Payment to ROFA Architects for Program and Schematic Design of Todd Middle School Classroom Addition

Dr. Maria Filomena Leo recommended the board to approve to initiate payment to ROFA Architects for program and schematic design of Todd Middle School classroom addition (\$32,000).

Trustee Guerrero made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Avila and Reyna voted in favor. The motioned carried.

DO.9 Discussion and Possible Action on Approval to Initiate Payment to ROFA Architects for Design Development and Topographic Survey of Todd Middle School Classroom Addition

Dr. Maria Filomena Leo recommended the board to approve to initiate payment to ROFA Architects for design development and Topographic Survey of Todd Middle School classroom addition (\$72,650.000).

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

VI. ACADEMIC SERVICES

AS.1 Discussion and Possible Action on Approval of Final Award Amounts for IDEA B Preschool Formula NOGA #186600011089026610 (Fund 225)

Dr. Maria Filomena Leo recommended the board to approve final award amounts for IDEA B Preschool Formula NOGA #186600011089026610 fund 225 in the amount of \$32,042.00.

Trustee Reyna made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Guerrero and Watts voted in favor. The motioned carried.

AS.2 Discussion and Possible Action on Approval of Final Award Amounts for IDEA B Formula NOGA #186600011089026600 (Fund 224)

Dr. Maria Filomena Leo recommended the board to approve final award amounts for IDEA B Preschool Formula NOGA #186600011089026610 fund 225 in the amount of \$2,857,101.00.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Guerrero. Trustees Mery, Billman, Cenicerros, Watts and Reyna voted in favor. The motioned carried.

AS.3 Discussion and Possible Approval of the 2018 Summer School Program

Dr. Maria Filomena Leo recommended the board to approve 2018 Summer School Program one change PreK – K program at Muñoz Elementary will go to LeNoir Elementary.

Trustee Watts made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Guerrero. Trustees Mery, Billman, Cenicerros, Avila and Reyna voted in favor. The motioned carried.

AS.4 Discussion and Possible Action on Approval of School Calendar 2018-2019

Dr. Maria Filomena Leo recommended the board to approve School Calendar 2018-2019 (Calendar C).

Trustee Watts made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

VII. BUSINESS AND FINANCE

BF.1 Discussion and Possible Action to Award Vendor for the Purchase of Six (6) New Compact Cargo Vans RFP #090717-040 for the Energy Management Department to be used for Maintenance Services District-Wide

Dr. Maria Filomena Leo recommended the board to approve to award vendor for the purchase of six (6) new compact cargo vans RFP #090717-040 for the Energy Management Department to be used for maintenance services district-wide to Chastang Ford in the amount of \$206,988.00.

Trustee Billman made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Avila. Trustees Mery, Cenicerros, Guerrero, Watts and Reyna voted in favor. The motioned carried.

BF.2 Discussion and Possible Action to Approve Out of State Travel to the International Society for Technology in Education Conference (ISTE) Chicago, Illinois on June 24-28, 2018

Dr. Maria Filomena Leo recommended the board to approve out of state travel to the International Society for Technology in Education Conference (ISTE) Chicago, Illinois on June 24-28, 2018.

Trustee Reyna made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Guerrero and Watts voted in against. The motioned failed.

BF.3 Discussion and Possible Action to Approve the Microsoft Licenses Renewal Agreement with SHI Government Solutions for Students, Faculty, and Staff District Wide 2018-2019

Dr. Maria Filomena Leo recommended the board to approve Microsoft Licenses Renewal Agreement with SHI Government Solutions for students, faculty, and staff district wide 2018-2019 at the cost of \$108,574.80.

Trustee Guerrero made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

BF.4 Discussion and Possible Action to Award Vendor for RFP #120417-370 E-Rate Services for Category II Funding Year 2018

Dr. Maria Filomena Leo recommended the board to approve to award vendor for RFP #120417-370 E-Rate Services for Category II Funding Year 2018 (Insight Public Sector cost \$64,422.26).

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

BF.5 Discussion and Possible Action to Award Vendor for Form 470#180012352 for Telco Services

Dr. Maria Filomena Leo recommended the board to approve to award vendor for form 470#180012352 for Telco Services.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

BF.6 Discussion and Possible Action to Approve the Purchase of the Greenhouse for Donna North and Donna High School Agricultural Science Departments RFP #020818-371

Dr. Maria Filomena Leo recommended the board to table the purchase of the greenhouse for Donna North and Donna High School Agricultural Science Departments RFP #020818-371.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Mery. Trustees Billman, Cenicerros, Guerrero, Watts and Reyna voted in favor. The motioned carried.

BF.7 Discussion and Possible Action to Approve the Purchase a Ford F250 Super Duty for Donna North Agricultural Science Department RFP #020718-046

Dr. Maria Filomena Leo recommended the board to table the purchase a Ford F250 super duty for Donna North Agricultural Science Department RFP #020718-046.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Mery. Trustees Billman, Cenicerros, Guerrero, Watts and Reyna voted in favor. The motioned carried.

BF.8 Discussion and Possible Action to Approve the Purchase a Ford Transit 12 Passenger Van for Donna North CTE Department RFP #020718-046

Dr. Maria Filomena Leo recommended the board to table the purchase a Ford transit 12 passenger van for Donna North CTE Department RFP #020718-046.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Mery. Trustees Billman, Cenicerros, Guerrero, Watts and Reyna voted in favor. The motioned carried.

VIII. HUMAN RESOURCES

HR.1 Discussion and Possible Action to Approve Additional Appraiser to T-TESS (Texas Teacher Evaluation & Support) Appraisal Listing

Trustee Guerrero made a motion to approve the additional appraiser to T-TESS (Texas Teacher Evaluation & Support) appraisal listing. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Avila and Reyna voted in favor. The motioned carried.

IX. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (7:56 p.m.)

- A. Discussion of Superintendent's Recommendation of Personnel**
 - Principal, Todd Middle School
- B. Discussion of District Personnel**
- C. Discussion Regarding Possible Resolution of Litigation in Lugo vs DISD**
- D. Discussion Regarding Proposed Termination of Superintendent**
- E. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 9:42 p.m.

X. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. Discussion and Possible Action to Approve Superintendent's Recommendation of Personnel**
 - Principal, Todd Middle School

Dr. Maria Filomena Leo recommended the board to table Superintendent's recommendation of personnel * Principal, Todd Middle School.

Trustee Guerrero made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Watts and Reyna voted in favor. The motioned carried.

B. Discussion and Possible Action to Approve District Personnel

Dr. Maria Filomena Leo recommended the board to approve (District Personnel) those individuals as discussed in Executive Session.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

C. Discussion and Possible Action Regarding Possible Resolution of Litigation in Lugo vs DISD

No action on this item.

D. Discussion and Possible Action Regarding Proposed Termination of Superintendent


Trustee Reyna made a motion to take no action regarding proposed termination of Superintendent. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Avila voted in favor. The motioned carried.

E. Discussion and Possible Action to Approve Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

No action on this item.

XI. ADJOURN

Trustee Watts made a motion to adjourn the meeting. It was second by Trustee Avila. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motion carried. The meeting adjourned at 9:44 p.m.



President
Board of Trustees
Donna ISD

or



Secretary

Date Approved: March 20, 2018