

REGULAR BOARD MEETING

Minutes

Tuesday, June 12, 2018

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Efren Cenicerros called the meeting to order at 6:04 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President
Mr. Valentin Guerrero, Vice President
Mrs. Alicia Reyna, Secretary
Mr. Eloy Avila, Trustee
Mr. John Billman, Trustee
Dr. Donna Mery, Trustee
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Dr. Maria Filomena Leo, Interim Superintendent
Mrs. Velma Rangel, Chief Special Programs Officer
Ms. Ludivina Cansino, Chief Financial Officer
Dr. Lazaro Ramirez, Assistant Superintendent for Human Resources

Mr. George Farah, Attorney
Mrs. Linda Romeros, TEA Conservator

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Efren Cenicerros led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Mr. Efren Cenicerros pulled items 14. (Approve Insurance Consultant as per Request for Qualifications (RFQ) #032018-316) and 16. (Approve to Award Student Accident/ Athletic Insurance for the 2018-2019 School Year) under Consent Agenda A. Business and Finance for discussion.

II. OPEN FORUM

The following people address the Open Form: Mrs. Linda Estrada on staffing guidelines, Ms. Maria Castillo and Ms. Anna Loa on stipends, Mrs. Raquel Martinez on RIF, Ms. Hernandez on students, Mr. Ernest Salinas on SubHub, Mrs. Catherine Ramirez on Security and self, Ms. Norma Cruz and Ms. Mary Ellen Castillo on staffing proposal and Alma De La Garza on cut in days.

III. HUMAN RESOURCES

1. Approve 2018-2019 Staffing Guides for Elementary, Middle School and High School

Dr. Maria Filomena Leo recommended the board to approve 2018-2019 staffing guides for Elementary, Middle School and High School as presented (to reduce five days from everyone except for teachers).

Dr. Maria Filomena Leo made a disclaimer that administration may fill vacancies based on the need of the position (extenuating circumstances).

Trustee Guerrero made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Avila and Reyna voted in favor. The motioned carried.

IV. CONSENT AGENDA

A. BUSINESS AND FINANCE

- 1. Approve to Set June 19, 2018 as Board Workshop III**
- 2. Approve Accounts Payable**
- 3. Approve Budget Amendments for General Operating for the Month of May, 2018**
- 4. Approve Financial Statements: District's Financial and Child Nutrition Program for May, 2018**
- 5. Approve Report on Monthly Tax Collections for the Month**

of April, 2018

6. Approve to Solicit Quotes through the National and State Purchasing Cooperatives for School Year 2018-2019 for Computers, Peripherals, Printers, Document Cameras, Tablets, Chromebooks, and ipads District Wide
7. Approve to Donate a Surplus of 10 Computers/Monitors to the City of Donna Recreation Center
8. Approve to Purchase a New San Storage for DISD for the Amount of \$28,769.38
9. Approve Resolution to Approve Signatories on Depository and Other Accounts
10. Approve to Renew Pablo "Paul" Villarreal Jr., RTA Tax Assessor Collector Contract for Fiscal Year 2018-2019 in the Amount of \$81,024
11. Approve Resolution to Appoint Ludivina A. Cansino, Chief Financial Officer and Sandra Martinez as Authorized Investment Officers for the Donna Independent School District
12. Approve to Award Spikes Ford for the Purchase of Two (2) 2019 Model Vehicles RFP #020718-046 for the Career and Technical Education Department in the Amount of \$97,863
13. Approve Memorandum of Agreement Between Donna ISD and Region One ESC for Business Office Support Service
14. Approve Insurance Consultant as per Request for Qualifications (RFQ) #032018-316
15. Approve Memorandum of Understanding (MOU) between City of San Juan, Texas and Donna ISD to Establish Operating Procedures for the Law Enforcement Emergency Regional Response Team
16. Approve to Award Student Accident/Athletic Insurance for the 2018-2019 School Year

B. ACADEMIC SERVICES

1. Approve the Memorandums of Understanding (MOU) between Hidalgo County Juvenile Justice Alternative Education Program (JJAEP) and Donna ISD
2. Approve Policy EIC (Local): Academic Achievement Class Ranking

C. DISTRICT OPERATIONS

1. **Approval of Minutes for Regular Board Meeting May 9, 2018 and Special Board Meetings May 1, 2018, May 15, 2018, May 25, 2018, May 26, 2018, and May 29, 2018**
2. **Approval to Solicit Request for Proposals (RFP) #052918-430 Using National & State Purchasing Cooperatives as the Procurement Method for Dining Room Furniture, Art and Decor LeNoir Elementary, Garza Elementary, Ochoa Elementary, and Donna North High School (for Chiefs Logo tables only) for the 2018-2019 School Year**
3. **Approval to Solicit Request for Proposals (RFP) 052918-429 Using National & State Purchasing Cooperatives as the Procurement Method for Purchasing Kitchen Equipment for District Wide Cafeterias for the 2018-2019 School Year**
4. **Approval to Solicit Request for Qualifications (RFQ) #060518-317 of Medical Examiners for Bus Driver Annual Mental and Physical Examination for the 2018-2019 School Year**
5. **Approval to Award Mission Restaurant Supply for a New Serving Counter for Todd Middle School Under Request for Proposals (RFP) #020718-043 in the Amount of \$96,386**
6. **Approval to Purchase Janitorial Supplies for Wax/Sealer Combination and Stripper from C.C. Distributors Inc. in the Amount of \$43,418.75 under RFP #010417-341**
7. **Approval of MEG Engineers Group, Inc. to Conduct Construction Materials Testing Services for the Todd Middle School Classroom Addition and Pavement Areas in the Amount of \$27,962.25**

Trustee Avila made a motion to approve IV. CONSENT AGENDA - A. BUSINESS AND FINANCE 1. Approve to Set June 19, 2018 as Board Workshop III, 2. Approve Accounts Payable, 3. Approve Budget Amendments for General Operating for the Month of May, 2018, 4. Approve Financial Statements: District's Financial and Child Nutrition Program for May, 2018, 5. Approve Report on Monthly Tax Collections for the Month of April, 2018, 6. Approve to Solicit Quotes through the National and State Purchasing Cooperatives for School Year 2018-2019 for Computers, Peripherals, Printers, Document Cameras, Tablets, Chromebooks, and ipads District Wide, 7. Approve to Donate a Surplus of 10 Computers/Monitors to the City of Donna Recreation Center, 8. Approve to Purchase a New San Storage for DISD for the Amount of \$28,769.38, 9. Approve Resolution to Approve Signatories on Depository and Other Accounts, 10. Approve to Renew Pablo "Paul" Villarreal Jr., RTA Tax Assessor Collector Contract for Fiscal Year 2018-2019 in the Amount of \$81,024, 11. Approve

Resolution to Appoint Ludivina A. Cansino, Chief Financial Officer and Sandra Martinez as Authorized Investment Officers for the Donna Independent School District, 12. Approve to Award Spikes Ford for the Purchase of Two (2) 2019 Model Vehicles RFP #020718-046 for the Career and Technical Education Department in the Amount of \$97,863, 13. Approve Memorandum of Agreement Between Donna ISD and Region One ESC for Business Office Support Service, 15. Approve Memorandum of Understanding (MOU) between City of San Juan, Texas and Donna ISD to Establish Operating Procedures for the Law Enforcement Emergency Regional Response Team, B. ACADEMIC SERVICES 1. Approve the Memorandums of Understanding (MOU) between Hidalgo County Juvenile Justice Alternative Education Program (JJAEP) and Donna ISD, 2. Approve Policy EIC (Local): Academic Achievement Class Ranking, C. DISTRICT OPERATIONS 1. Approval of Minutes for Regular Board Meeting May 9, 2018 and Special Board Meetings May 1, 2018, May 15, 2018, May 25, 2018, May 26, 2018, and May 29, 2018, 2. Approval to Solicit Request for Proposals (RFP) #052918-430 Using National & State Purchasing Cooperatives as the Procurement Method for Dining Room Furniture, Art and Decor LeNoir Elementary, Garza Elementary, Ochoa Elementary, and Donna North High School (for Chiefs Logo tables only) for the 2018-2019 School Year, 3. Approval to Solicit Request for Proposals (RFP) 052918-429 Using National & State Purchasing Cooperatives as the Procurement Method for Purchasing Kitchen Equipment for District Wide Cafeterias for the 2018-2019 School Year, 4. Approval to Solicit Request for Qualifications (RFQ) #060518-317 of Medical Examiners for Bus Driver Annual Mental and Physical Examination for the 2018-2019 School Year, 5. Approval to Award Mission Restaurant Supply for a New Serving Counter for Todd Middle School Under Request for Proposals (RFP) #020718-043 in the Amount of \$96,386, 6. Approval to Purchase Janitorial Supplies for Wax/Sealer Combination and Stripper from C.C. Distributors Inc. in the Amount of \$43,418.75 under RFP #010417-341, 7. Approval of MEG Engineers Group, Inc. to Conduct Construction Materials Testing Services for the Todd Middle School Classroom Addition and Pavement Areas in the Amount of \$27,962.25. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

14. Approve Insurance Consultant as per Request for Qualifications (RFQ) #032018-316

Trustee Guerrero made a motion to approve Insurance Consultant as per Request for Qualifications (RFQ) #032018-316 Homes Murphy (\$55,000). It was second by Trustee Mery. Trustees Billman, Cenicerros and Reyna voted in favor. Trustees Avila and Watts voted against. The motioned carried.

16. Approve to Award Student Accident/Athletic Insurance for the 2018-2019 School Year

Trustee Avila made a motion to approve to Award Student Accident/ Athletic Insurance for the 2018-2019 School Year Texas Insurance (\$494,700) . It was second by Trustee Guerrero. Trustees Mery, Billman, Ceniceros, Watts and Reyna voted in favor. The motioned carried.

V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (7:10 p.m.)

- A. Discussion of Superintendent's Recommendation of Personnel**
- Recommendations for Professionals, Paraprofessionals and Auxiliary Personnel
 - Discussion Regarding Proposed Settlement of Lisandra Medina v Donna ISD
 - Discussion Regarding Proposed Termination of Garza Elementary Principal
 - Discussion Regarding Proposed Rescinding of Resignation
 - Discussion Regarding Rescinding Proposed Termination of Marwa Elnaggar and Accepting Resignation
- B. Discussion/Update of District Personnel**
- C. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 9:01 p.m.

VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.

A. Discussion and Possible Action to Approve Superintendent's Recommendation of Personnel

- **Approval of Recommendation for Professionals, Paraprofessionals and Auxiliary Personnel**

Dr. Maria Filomena Leo recommended the board to approve recommendations for professionals as presented in Executive Session.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

- **Discussion and Possible Action Regarding Proposed Settlement of Lisandra Medina v Donna ISD**

Dr. Maria Filomena Leo recommended the board to approve regarding proposed settlement of Lisandra Medina v Donna ISD.

Trustee Watts made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Mery. Trustees Billman, Cenicerros, Guerrero, Avila and Reyna voted in favor. The motioned carried.

- **Discussion and Possible Action Regarding Proposed Termination of Garza Elementary Principal**

Dr. Maria Filomena Leo recommended the board to approve regarding proposed termination of Garza Elementary Principal.

Trustee Reyna made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Mery. Trustees Billman, Cenicerros, Guerrero, Watts and Avila voted in favor. The motioned carried.

- **Discussion and Possible Action Regarding Proposed Rescinding of Resignation**

Dr. Maria Filomena Leo recommended the board to approve regarding proposed rescinding of resignation as presented in Executive Session.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

- **Discussion and Possible Action Regarding Rescinding Proposed Termination of Marwa Elnaggar and Accepting Resignation**

Dr. Maria Filomena Leo recommended the board to approve rescinding Marwa Elnaggar resignation in lieu of proposed termination.

Trustee Avila made a motion to approve the recommendation of Dr. Maria Filomena Leo. It was second by Trustee Reyna. Trustees Mery, Billman, Cenicerros, Guerrero and Watts voted in favor. The motioned carried.

B. Discussion and Possible Action Regarding District Personnel


No action on this item.

C. Discussion and Possible Action to Approve Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

No action on this item.

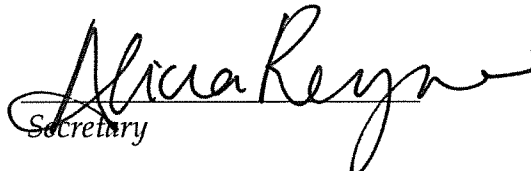
VII. ADJOURN

Trustee Avila made a motion to adjourn the meeting. It was second by Trustee Guerrero. Trustees Mery, Billman, Cenicerros, Watts and Reyna voted in favor. The motion carried. The meeting adjourned at 9:04 p.m.



President
Board of Trustees
Donna ISD

or



Secretary

Date Approved: July 24, 2018