

REGULAR BOARD MEETING

Minutes

Tuesday, December 14, 2021

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Dr. Maricela Valdez called the meeting to order at 6:00 p.m. with the following Board of Trustees were in attendance:

Dr. Maricela Valdez, President
Mr. David De Los Rios, Vice President
Mr. Jose L. Valdez, Secretary
Mr. Fernando Castillo, Trustee
Mr. Jose Rogelio Reyna Jr., Trustee

The following Board of Trustees were absent:

Col Roberto Perez, Trustee
Mrs. Eva Castillo Watts, Trustee

The following administrators were in attendance:

Ms. Angela Dominguez, Superintendent
Dr. Debra Campbell, Assistant Superintendent of Secondary Leadership
Mr. Alfonso Perez, Jr. Assistant Superintendent of Business and Finance
Ms. Rebecca Castañeda, Assistant Superintendent of Elementary Leadership

Mr. Tony Torres, Attorney
Mrs. Linda Romeros, TEA Conservator

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Dr. Maricela Valdez led the Pledge of Allegiance and a moment of silence.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

II. OPEN FORUM

No one addressed the Open Forum.

III. SUPERINTENDENT'S REPORT

1. District Highlights

Ms. Angela Dominguez presented the district highlights.

- ### **2. December LSG Monitoring Report**
- Goal 1**
 - GPM 1.1**
 - GPM 1.2**
 - GPM 1.3**
 - Superintendent Evaluation of Goal 1 and Next Steps**
 - Superintendent Constraint 1**
 - CPM 1.1**
 - Board Accept/Reject Report**

Mr. Javier Villanueva, Mrs. Stephanie Powelson-Garza and Ms. Angela Dominguez presented the December LSG Monitoring Report A. Goal 1, GPM 1.1, GPM 1.2, GPM 1.3, B. Superintendent Evaluation of Goal 1 and next steps, C. Superintendent Constraint 1, CPM 1.1 and D. Board accept/reject report.

Trustees Valdez, J. Valdez, De Los Rios, Reyna and Castillo accepted the December LSG Monitoring Report A. Goal 1, GPM 1.1, GPM 1.2, GPM 1.3, B. Superintendent Evaluation of Goal 1 and next steps and C. Superintendent Constraint 1 CPM 1.1. report.

- ### **3. Acknowledgment by the Board of Trustees of receipt of Generation Twenty-Seven Statement of Impact from Champions Prep Academy and ToGive International - Creative Arts Studio**

Ms. Angela Dominguez presented the acknowledgment to the Board of Trustees of the receipt of Generation Twenty-Seven Statement of Impact from Champions Prep Academy and ToGive International - Creative Arts Studio.

Dr. Maricela Valdez pulled item 13. Approve Annual Financial Audit Report under Consent Agenda - A. Business and Finance for a brief presentation.

13. Approve Annual Financial Audit Report

Mr. Alfred Vela from Cascos & Associates, PC presented the Comprehensive Annual Financial Audit Report.

Trustee Castillo made a motion to approve the Annual Financial Audit Report as presented. It was second by Trustee De Los Rios. Trustees Valdez, J. Valdez and Reyna voted in favor. The motioned carried.

IV. CONSENT AGENDA

A. BUSINESS AND FINANCE

1. Approve Accounts Payable
2. Approve Budget Amendments for the Month of November, 2021
3. Approve Financial Statements for the Month of October, 2021
4. Approve Report on Monthly Tax Collections for the Month of October, 2021
5. Approve 2021 Tax Roll Totals for Donna Independent School District
6. Approve Resolution of Annual Review of Donna ISD Investment Policy and Strategies
7. Approve to Award E3 Entegral Solutions, Inc. the Request for Qualifications RFQ #110221-327 Design Build Services for ESSER Facility Improvement Program
8. Approve to Award Jeff Everett & Associates, Inc. the Request for Qualification RFQ #110321-328 Agent of Record for Voluntary Insurance Products, Employee Health, Pharmaceutical, Stop Loss, Vision and Dental Benefits Management
9. Approve to Declare Donna ISD's Surplus to be taken to Auction
10. Approve to Renew Benz Lawn Service for Lawn Care Services RFP #101320-565 Donna North High School for the 2022-2023 School Year

11. Approve to Renew Benz Lawn Service for Lawn Care Services RFP #101320-566 Garza Elementary, Muñoz Elementary, Singleterry Elementary and Adame Elementary for the 2022-2023 School Year
12. Approve Payment to WIFIRUS Regarding Tower Project
13. Approve Annual Financial Audit Report

B. ACADEMIC SERVICES

1. Approve Learning A-Z Online Program that Provides Literacy-Focused Resources for Instruction and Practice, English and Spanish
2. Approve Alternate TEAL (Texas Education Agency Login) Approver Rebecca Castañeda

C. SUPPORT SERVICES

1. Approve Minutes for Regular Board Meeting November 11, 2021

D. HUMAN RESOURCES

1. Approve TASB Update of District's Localized Policy Manual Review
2. Approve Revisions on Compensation Plan 2021-2022
3. Approve to Renew Chronic Disease Management for Diabetes and Related Medical Supplies

Trustee De Los Rios made a motion to approve Consent Agenda as presented (A. Business and Finance - 1. Approve Accounts Payable, 2. Approve Budget Amendments for the Month of November, 2021, 3. Approve Financial Statements for the Month of October, 2021, 4. Approve Report on Monthly Tax Collections for the Month of October, 2021, 5. Approve 2021 Tax Roll Totals for Donna Independent School District, 6. Approve Resolution of Annual Review of Donna ISD Investment Policy and Strategies, 7. Approve to Award E3 Entegral Solutions, Inc. the Request for Qualifications RFQ #110221-327 Design Build Services for ESSER Facility Improvement Program, 8. Approve to Award Jeff Everett & Associates, Inc. the Request for Qualification RFQ #110321-328 Agent of Record for Voluntary Insurance Products, Employee Health, Pharmaceutical, Stop Loss, Vision and Dental Benefits Management, 9. Approve to Declare Donna ISD's Surplus to be taken to Auction, 10. Approve to Renew Benz Lawn Service for Lawn

Care Services RFP #101320-565 Donna North High School for the 2022-2023 School Year, 11. Approve to Renew Benz Lawn Service for Lawn Care Services RFP #101320-566 Garza Elementary, Muñoz Elementary, Singleterry Elementary and Adame Elementary for the 2022-2023 School Year, 12. Approve Payment to WIFIRUS Regarding Tower Project, B. Academic Services - 1. Approve Learning A-Z Online Program that Provides Literacy-Focused Resources for Instruction and Practice, English and Spanish, 2. Approve Alternate TEAL (Texas Education Agency Login) Approver Rebecca Castañeda, C. Support Services - 1. Approve Minutes for Regular Board Meeting November 11, 2021, D. Human Resources - 1. Approve TASB Update of District's Localized Policy Manual Review, 2. Approve Revisions on Compensation Plan 2021-2022, and 3. Approve to Renew Chronic Disease Management for Diabetes and Related Medical Supplies) as presented. It was second by Trustee Castillo. Trustees J. Valdez, Valdez and Reyna voted in favor. The motioned carried.

V. GOVERNANCE

1. Conservator Monthly Report for October 2021

Mrs. Romeros presented the Conservator Monthly Report for October 2021.

2. Re-Organization of Board of Trustees/Election of Officers

Trustee Castillo made a motion to approve David De Los Rios as Board President (Re-Organization of Board of Trustees/Election of Officers). It was second by Trustee J. Valdez. Trustees Valdez, De Los Rios and Reyna voted in favor. The motioned carried.

Trustee Castillo made a motion to approve Jose Luis Valdez as Board Vice President (Re-Organization of Board of Trustees/Election of Officers). It was second by Trustee Reyna. Trustees Valdez, De Los Rios and J. Valdez voted in favor. The motioned carried.

Trustee J. Valdez made a motion to approve Fernando Castillo as Board Secretary (Re-Organization of Board of Trustees/Election of Officers). It was second by Trustee Reyna. Trustees Valdez, De Los Rios and Castillo voted in favor. The motioned carried.

Trustee Castillo said a few words thanking Dr. Maricela Valdez.

VI. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (6:39 p.m.)

- A. Discussion of Superintendent's Recommendation of Personnel**
 - Recommendations for Professionals to Include Hiring, Termination, and Rescission Recommendations
 - Update of District Personnel
- B. Discussion and Consideration to Employ Employee Benefits and Risk Management Director**
- C. Discussion and Consideration to Employ Assistant Superintendent of Human Resources**
- D. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 7:03 p.m.

VII. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. Discussion and Possible Action to Approve Superintendent's Recommendation of Personnel**
 - Approval of Recommendation for Professionals to Include Hiring, Termination, and Rescission Recommendations

Trustee Castillo made a motion to approve the Superintendent's Recommendation of Personnel, * Approval of Recommendation for Professionals to Include Hiring and Termination, and Rescission Recommendations as discussed in Executive Session. It was second by Trustee J. Valdez. Trustees Valdez, Reyna and De Los Rios voted in favor. The motioned carried.

**B. Discussion and Possible Action to Approve to Employ
Employee Benefits and Risk Management Director**

Angela Dominguez recommended the board to approve David Mosqueda as the Employee Benefits and Risk Management Director.

Trustee Castillo made a motion to approve the recommendation of Angela Dominguez. It was second by Trustee J. Valdez. Trustees Valdez, Reyna and De Los Rios voted in favor. The motioned carried.

**C. Discussion and Possible Action to Approve to Employ
Assistant Superintendent of Human Resources**

Angela Dominguez recommended the board to approve Adela Troncoso as the Assistant Superintendent of Human Resources.


Trustee Valdez made a motion to approve the recommendation of Angela Dominguez. It was second by Trustee Castillo. Trustees J. Valdez, Reyna and De Los Rios voted in favor. The motioned carried.

VIII. ADJOURN

Trustee Valdez made a motion to adjourn the meeting. It was second by Trustee J. Valdez. Trustees Castillo, Reyna and De Los Rios voted in favor. The motion carried. The meeting adjourned at 7:04 p.m.



President
Board of Trustees
Donna ISD

and 

Secretary

Date Approved: January 11, 2022