

Donna Independent School District
Regular Board Meeting - Minutes
Tuesday, October 10, 2023 - Immediately after Public Hearing

The Board of Trustees will meet in the Staff Development Center/Board Room located at the Donna ISD Administration Building at 904 Hester Avenue, Donna, Texas 78537 to deliberate the matters noted below.

I. CALL MEETING TO ORDER

Board President Jose L. Valdez called the Public Hearing to order at 5:43 pm.

The following Board Members were in attendance:

- *Mr. Jose L. Valdez, President*
- *Mr. Fernando Castillo, Vice-President*
- *Mr. Jose Rogelio Reyna, Secretary*
- *Mr. Eloy Avila, Trustee*
- *Ida Garcia, Trustee*
- *Dr. Maricela Valdez, Trustee (Left at 7:50 pm)*
- *Mrs. Eva C. Watts, Trustee*

The following Administrators/Individuals were also in attendance:

- *Dr. Angela Dominguez, Superintendent*
- *Mrs. Rebecca Castañeda, Deputy Superintendent*
- *Mr. Alfonso Perez, Jr., Assistant Superintendent for Business and Finance*
- *Mr. Rashad Rana, Assistant Superintendent for Educational Services*
- *Ms. Adela Troncoso, Assistant Superintendent for Human Resources*
- *Mr. Tony Torres, School Attorney*
- *Dr. Diana Barrera-Ugarte, LSG Coach*

II. OPEN FORUM

No one signed up to speak during Open Forum.

III. SUPERINTENDENT'S REPORT

A. District Highlights

Dr. Angela Dominguez, Superintendent presented on the following:

- *Presented a short video on the Teacher Toolkits (Goal 1) that teachers received to start this year. Items that were distributed were in the board room so that they could see it first hand. Teachers were very appreciative. Dr. Dominguez thanked everyone involved for their support in getting this into the district and distributed to the classrooms.*

B. School Safety Center Intruder Audit Report

Dr. Angela Dominguez, Superintendent stated that the top priority in Donna ISD and the State of Texas is keeping students and staff safe everyday. TEA recently conducted intruder detection audits at one or more of our campuses. The audits test to see if a campus is accessible to unauthorized individuals. The audit provides us the opportunity to create a safer environment for students and staff. It is in the best interest of students that we do not share this information to the broader public. Specific details of the intruder detection audit will be discussed in Executive Session and with our Safety and Security Committee. Donna ISD is committed to provided a safe learning environment to all students and staff.

C. Discussion and possible action to nominate candidate(s) for the Hidalgo County Appraisal District Board of Directors and authorizing a Resolution regarding nomination

Trustee Eloy Avila nominated Joe Olivares. Motion to approve Joe Olivares was made by Trustee Ida Garcia and seconded by Trustee Eva Castillo Watts. Trustee Eloy Avila, Board Vice President Fernando Castillo, Board Secretary Jose R. Reyna, Trustee Dr. Maricela Valdez and Board President Jose L. Valdez voted in favor. Motion carried.

IV. MONITORING AND ACCOUNTABILITY (LSG)

A. LSG Progress and Accountability Presentation Goal 1-Math GPM 1.1, 1.2, 1.3 Superintendent Constraint CPM 3.1

Mr. Javier Villanueva and Mrs. Stephanie Powelson-Garza presented on Goal 1 Math, Superintendent Constraint 3.1 and Board Constraint 2.

Prior to presentation Mr. Villanueva made a "Celebration" presentation.

- *2022-2023 took 13,542 assessments – 51.5% of all assessments taken met or exceeded expected growth.*
- *275 teachers that administer STARR EOC from 4th –US History out of these 123 teachers had 55% or more met or exceed expectations.*

Dr. Dominguez stated that they had teachers indentified in all three brackets (Recognized, Exemplary, Masters).

They covered the following:

- *Reviewed the LSG Board Goal 1 Data for Math at BOY*
- *Reviewed reinforcements and refinements including year-to-date progress of Goal 1*
- *Reviewed Superintendent Constraint 1 CPM 3.1*

Reinforcements:

- *Increased use of hands-on activities and physical manipulatives*
- *System in place to identify teachers in need of additional support and intervention; progress monitoring weekly for teachers*
- *Implementation of Goal 1: Focus on Student Success*

Refinement:

- *Continue to develop our instructional assistants to provide small group instruction to students in PK-2nd Grade.*
- *Continue to develop our district Lead teachers with monthly trainings.*
- *Continue to develop our district instructional leaders (campus administrators and strategists) on the “See It, Name It, Do It” Instructional Coaching model.*

Aspiring Principals Cohort – training begins on Wednesday, October 11, 2023. Donna ISD is creating a “Principal Pipeline” within our district.

Motion to accept monitor level was made by Trustee Dr. Maricela Valdez and seconded by Trustee Eloy Avila. Board Vice President Fernando Castillo, Trustee Ida Garcia, Board Secretary Jose Reyna, Trustee Eloy Avila, and Board President Jose L. Valdez voted in favor. Motion carried.

B. Report of Donna Independent School District Board of Trustees Required Training as per Texas Education Code, Sec. 11,159(b) (Board Self Constraint 2)

Dr. Angela Dominguez, Superintendent on that Board Constraint 2 the Board will not fail to report the year end school board CEC hours on an annual basis and ensure to report September or October board meeting. Required Board Trainings are very intensive. Board President Jose L. Valdez reported the following: Continuing Education is the basic obligation and expectation of any board member under the State Board of Education rules. Board Trustees attended training in areas of compliance, academic outcomes and student safety. All Donna ISD Board Trustees have completed the continuing education requirements for statute. He read off the additional hours that the Donna ISD Board of Trustees completed above requirements.

*Jose Valdez, President – 38.5 hours
Fernando Castillo, Vice President – 64.25 hours
Jose R. Reyna, Secretary – 23.25 hours
Eloy Avila, Board Member – 19.25 hours
Eva Castillo Watts, Board Member – 3 hours
Ida Garcia, Board Member – 25.25 hours
Dr. Maricela Valdez, Board Member – 3 hours*

Donna ISD Board of Trustees had an additional 176.5 additional training hours as a Team beyond the required state of Texas minimum standards.

C. Lone Star Governance Board Self-Evaluation

Dr. Diana Barrera-Ugarte, LSG Coach conducted the Board Self-Evaluation

Goal 1 – 15

Goal 2 – 15

Goal 3 – 10

Goal 4 – 5

Progress and Accountability 1 - 15

Progress and Accountability 2 – 4 (Staffing Tracker: Add Tracking Report for Staff answering requests from Board and shared with Board on a monthly basis on the LSG report.)

Systems and Processes – 15

Advocacy and Engagement – 10

Synergy and Teamwork – 10

TOTAL: 99

V. **CONSENT AGENDA**

Motion to approve the Consent Agenda was made by Trustee Eva Castillo Watts, seconded by Dr. Maricela Valdez. Board Vice President Fernando Castillo, Trustee Ida Garcia, Board Secretary Jose R. Reyna, and Board President Jose L. Valdez voted in favor. Trustee Eloy Avila stepped out and did not vote. Motion carried.

A. **BUSINESS AND FINANCE**

- a. Approve Accounts Payable.
- b. Approve Financial Statements for August 2023.
- c. Approve Investment Report 4th Quarter (June, July and August, 2023).
- d. Approve Investment Report for Fiscal Year ending August 31, 2023.
- e. Approve Report of Monthly Tax Collections for August, 2023.
- f. Approval of the Annual Tax Collection Report from Pablo "Paul" Villarreal Jr., Tax Assessor-Collector for the Fiscal Year 2022-2023.
- g. Approve Resolution of Annual Review of Donna ISD Investment Policy and Strategies.
- h. Approval to Declare DISD Child Nutrition Program Surplus to be taken to auction.
- i. Approval to purchase budgeted non-food items for all 21 district cafeteria kitchens that cost over \$50,000 or more and have been competitively bid by the South Texas CO-OP for Child Nutrition Program.
- j. Approval to award Pro Tech Mechanical the RFP 081823-742 Preventative Maintenance, Repairs and Emergency Services for Chillers, Cooling Towers, Pumps/Motors and Boilers (Including Water Treatment).

- k. Approval to award vendors Blue Line Air Conditioning and Border Air, Inc. for RFP #081823-43 Contracted Services for HVAC Repair.
- l. Approval to award Air 6 Management and Construction for CSP 091123-383 LED Exterior Lighting Replacement Project (Turnkey).
- m. Approval for Hidalgo County Head Start to lease the Cafeteria located at 2006 Silver Ave. - Donna, TX to prepare meals for students enrolled at Head Start.

B. ACADEMIC SERVICES

- a. Approval of the 2023-2024 District Improvement Plan and all Campus Improvement Plans.
- b. Approval of Apple for 1 year renewal of Jamf Pro.
- c. Approval to purchase of N2Y Curriculum for Life Skills & ECSE teachers in the amount of \$69,123.24.
- d. Approval to the Texas Curriculum Management Program Cooperative (TCMPC) 2023-2024 Commitment form to TEKS Resource System Foundation.

C. HUMAN RESOURCES

- a. Request for approval of the MOU between Donna ISD and Texas Woman's University School of Library.
- b. Request for Approval of Waiver(s) Application submittal to Texas Education Agency

D. SUPPORT SERVICES

- a. Approve the minutes for Regular Board Meeting, September 12, 2023.

VI. EXECUTIVE SESSION as Authorized by Texas Government

Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084.

*The Board of Trustees went into Executive Session at 6:56 pm.
Trustee Dr. Maricela Valdez left the meeting at 7:50 pm*

- A. Discussion and Consideration of the Superintendent's Recommendation of Personnel Matters
 - Recommendations for Professionals to Include Contract Renewal, Hiring, Adjustments, Termination, and Rescission Recommendation
 - Update of District Personnel
- B. Discussion and Consideration of Superintendent's Annual Evaluation.
- C. School Safety Center Intruder Audit Report
- D. Discussion and Private Consultation with Attorney regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with School Attorney.

VII. OPEN SESSION - Take possible action on matters discussed in Executive Session.

The Board of Trustees reconvened from Executive Session at 7:58 pm.

A. Discussion and Possible Action to Approve Superintendent's Recommendation of Personnel


- Approve the Recommendation for Professionals to Include Contract Renewal, Hiring, Adjustments, Termination, and Rescission Recommendations

Motion to approve the Superintendent's Recommendation as discussed in Executive Session for Professionals to include Contract Renewal, Hiring, Termination, and Rescission Recommendations was made by Trustee Eloy Avila, seconded by Trustee Eva C. Watts. Board Vice President Fernando Castillo, Trustee Ida Garcia, Board Secretary Jose R. Reyna, and Board President Jose L. Valdez voted in favor. Motion carried.

VIII. ADJOURN

Motion to adjourn the Regular Board meeting was made by Trustee Eloy Avila, seconded by Trustee Eva C. Watts. Board Vice President Fernando Castillo, Trustee Ida Garcia, Board Secretary Jose R. Reyna, and Board President Jose L. Valdez voted in favor. Motion carried.

The Regular Board meeting was adjourned at 7:59 pm



Jose L. Valdez, President
Board of Trustees
Donna ISD

and



Jose R. Reyna, Secretary
Board of Trustees
Secretary

Board approved: November 14, 2023