

Kickemuit Middle School

Student & Family Handbook

2023-2024



Bristol-Warren Regional School District

525 Child Street

Warren, Rhode Island, 02885

<https://www.bwrsd.org/Domain/9>

We ARE Huskies

We are Respectful
We are Responsible
We are Resilient
We are Safe

We ARE Huskies

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(I) Kickemuit Middle School Overview

Mission & Vision

(a) Mission Statement

To educate all student to become skillful learners and responsible, productive citizens

(b) Vision Statement

The vision of Kickemuit Middle School is to provide a program that responds to the intellectual, social, emotional and health needs of early adolescents. It is a program that has a clearly established course of study and provides opportunities for student growth based upon the concept of exploration. We recognize the need to evaluate our program on a regular basis and make changes that enhance learning. We are dedicated to providing for the educational needs of all students in a safe, supportive, and culturally diverse environment.

(c) Values Statement

At Kickemuit Middle School, we value *respect, responsibility, and resilience*. We believe that:

(i) All individuals can learn.

(ii) Learning is an active and life-long process.

(iii) Learning is the focus of all activities.

(iv) All individuals must be challenged to reach their fullest potential.

(v) All decision making should be based on the needs of learners.

(vi) All involved in the learning process must act lawfully, ethically and prudently.

(vii) Mutual respect and open communication among all members of the community are essential.

(viii) All individuals must have accessibility to health services (physical, social and emotional).

Bristol-Warren Regional School District: School Committee Members

Member	Position	Email/Contact Information
Nicky Piper	Chairperson	nicky.piper@sc.bwrsd.org
Adam McGovern	Vice-Chairperson	adam.mcgovern@sc.bwrsd.org
Jessica A. Almeida	Treasurer	jessica.almeida@sc.bwrsd.org
Tara Thibaudeau	Secretary	tarathib6@gmail.com
Carly N. Reich	Member At Large	carly.reich@sc.bwrsd.org
Marjorie McBride	Member At Large	mjmcb@fullchannel.net
Sarah Bullard	Member At Large	sarah.bullard@sc.bwrsd.org
Kyle Jackson	Member At Large	kyle.jackson@sc.bwrsd.org
Karen Cabral	Member At Large	karen.cabral@sc.bwrsd.org

Bristol-Warren Regional School District: Administration

Name	Position	Email/Contact Information
Ana C. Riley	Superintendent of Schools	ana.riley@bwrsd.org
Diane Sanna, Ph.D.	Assistant Superintendent of Schools	diane.sanna@bwrsd.org

Danielle Carey	Chief Financial Officer	danielle.carey@bwrzd.org
Lisa Colwell, Ed.D.	Director of Student Support Services	lisa.colwell@bwrzd.org
Rose O'Connor	Director of Technology	rose.oconnor@bwrzd.org
Frank Caliri	Director of Facilities	frank.caliri@bwrzd.org

Kickemuit Middle School: Administration

Name	Position	Email/Contact Information
Dennis Morrell	Principal	dennis.morrell@bwrzd.org
Michelle Clifford	Assistant Principal	michelle.clifford@bwrzd.org
Lincoln DeMoura	Assistant Principal	lincoln.demoura@bwrzd.org
Vincent Verardo	Assistant Principal	vincent.verardo@bwrzd.org

Kickemuit Middle School: Office Staff

Name	Position	Email/Contact Information
Meredith DePalma	Secretary to the Principal	meredith.depalma@bwrzd.org
Donna Cruz	Office Secretary	donna.cruz@bwrzd.org
Kathy Donato	Office Secretary	kathy.donato@bwrzd.org

Kickemuit Middle School: Guidance Department

Name	Position	Email/Contact Information
Bethanie Maduro-Antonio	Guidance Secretary	bethanie.antonio@bwrzd.org
Grade 6 Guidance Counselor	Caitlin Toevs	caitlin.toevs@bwrzd.org
Grade 7 Guidance Counselor	Katharine Fitzpatrick	katharine.fitzpatrick@bwrzd.org
Grade 8 Guidance Counselor	Diane Nappi	diane.nappi@bwrzd.org
School Psychologist	Lora Helton, Ph.D	lora.helton@bwrzd.org
School Social Worker	Nolan Ross	nolan.ross@bwrzd.org

Kickemuit Middle School: Building Information

School Hours 7:30 am - 2:00 pm
Office Hours 7:00 am - 3:00 pm
Student Arrival 7:20 am - 7:30 am

(II) School Safety Information

Building Security

(a) Arrival By Bus

Students arriving by bus will be dropped off at either the main entrance or side circle area depending on arrival plan. Those arriving in the side circle, will be allowed to enter the cafeteria upon arrival. Those arriving at the main entrance will wait until doors open at 7:20 am.

(b) Arrival By Car

Students arriving by car will use the main entrance and be allowed to enter at 7:20 am. When dropping off students, please be mindful of traffic patterns and follow directions of all school personnel.

(c) Breakfast

Those students partaking in breakfast are expected to do so upon arrival and are able to do so beginning at 7:10 am. Prior to 7:20 am, they are expected to enter and consume breakfast in the cafeteria. If this is after 7:20 am but before 7:30am, they are expected to grab breakfast and head to homeroom. If this is after 7:30 am, they are expected to obtain an office late pass, grab breakfast, and head to homeroom or class, whichever is appropriate.

(d) Dismissal

Students will be dismissed beginning at 1:57 pm. Those students taking the bus will be dismissed first, and are expected to exit through the main entrance or side circle entrance, whichever is appropriate based on the dismissal plan. Pick-Ups/Walker will be dismissed after buses have departed with consideration for safety. Main entrance or side entrances may be used.

(e) Security Doors

Students are not allowed to open the door for anyone wishing to enter the building at any time. Students who violate this rule will be subject to disciplinary action.

(f) Visitor Information

- (i) Visitors wishing to enter the building must use the security buzzer at the main entrance and proceed directly to the main office.
- (ii) All visitors wishing to speak with a faculty/staff member must have a previously scheduled appointment.
- (iii) When arriving for a pre-scheduled meeting, visitors must proceed to the main office, sign in on the computer terminal, and wait in the vestibule area until a faculty/staff member escorts them into the main building, past the second set of security doors. Upon meeting completion, visitors will be escorted back to the vestibule area and must sign out at the computer terminal.

(g) Security System

A security system, including CCTV, will be used to monitor all public areas in and around the building. Footage may be used for any/all purposes deemed appropriate by administration, including for disciplinary action and investigations. In a school setting, there is no expectation of privacy.

Evacuation Plan

(a) Evacuation Drills

State law *RIGL 16-21-4* requires 2 evacuation drills throughout the school year.

(b) Emergency Evacuations

In the event of an emergency situation which elicits evacuation from the building the following procedure will be followed:

- (i) Students shall follow the instructions of their classroom teacher to safely exit the building.

If it is determined that it is not safe for students to re-enter the building and students/staff must be relocated to another site:

- (i) Students and staff will be transported to the designated evacuation site.
- (ii) The site will be determined at the time of the incident.

- (iii) If the students must be dismissed from the evacuation site(s), attempts will be made to utilize normal bus assignments. If bussing is impossible, students will only be dismissed to persons authorized on emergency cards. Walkers will follow the latter plan regardless of circumstance.
- (iv) When appropriate, the superintendent's office will provide details to the media.
- (v) Students not picked up by authorized individuals will remain at the site until a parent/guardian is notified.

Fire Procedures

(a) Fire Drills

State law *RIGL 16-21-4* requires 15 fire drills at regular intervals throughout the school year.

(b) Fire Protocols

- (i) Upon signal, it is expected that all students and staff promptly exit the building by the prescribed route.
- (ii) Students are expected to be quiet, orderly, and follow all faculty/staff directions.
- (iii) Students must remain outside with their responsible adult until a sign is given to return inside.
- (iv) Students will be informed of evacuation routes.
- (v) In the event of a drill or incident during passing time, students should join the class that would be receiving them.

(c) Disabled Students

- (i) Any disabled student should report to the nearest “safe area” within the building.
- (ii) Elevators are not to be used in case of fires or fire drills.

Lockdowns

(a) Lockdown Drills

State law *RIGL 16-21-4* requires 2 lockdown drills at regular intervals throughout the school year.

(b) Lockdowns

Lockdowns or stay-in-place orders may be issued when a situation warrants. The following procedure will be followed:

- (i) The principal or another administrator will announce a lockdown or stay-in-place order.
- (ii) Students, staff, and visitors will be directed into classrooms. Anyone utilizing a restroom should join the nearest classroom.
- (iii) No one is to leave a secured room.
- (iv) Classroom doors must be locked.
- (v) Staff may be directed to cover classroom windows if necessary (i.e. pull down shades).
- (vi) If evacuation is necessary, regular evacuation procedures will be followed.
- (vii) Lockdown/stay-in-place will end only when the principal or administrator gives an all-clear.

School Resource Officer

(a) An Overview

The School Resource Officer (SRO) is a uniformed member of the Community Police Division of the Warren Police Department. The officer serves as a visible and active law enforcement officer at Kickemuit Middle School and is ultimately responsible for the safety of all teachers, staff, and students on a daily basis. The officer offers classroom instruction on specific topics (i.e. drug prevention, alcohol) as needed and serves as a strong liaison between the police and school departments.

(III) Medical Policies & Regulations

General Considerations

- (a) Parents/Guardians are responsible for keeping home and emergency contact information up-to-date with the nurse's and/or main office.
- (b) Every student, upon entering any Rhode Island public school, shall furnish evidence that the student has been immunized.

Medical Assistance

(a) The School Nurse

A school nurse is available to all students. The following procedure must be followed to access the nurses office:

- (i) Any student who is ill during class is to report to the nurses office with a pass from an adult, typically the classroom teacher or administrator responsible for them at that time.
- (ii) If the nurse believes that a student should be dismissed from school, the nurse will contact the student's parent/guardian. If parent/guardian cannot be reached, the student will remain in the nurse's office or applicable area until a parent/guardian can be reached.
- (iii) Should the school nurse not be available, students must report to the main office.
- (iv) Parents will be responsible for student transportation in the event of student illness.
- (v) No student is to leave the building without being excused by the nurse or an administrator.
- (vi) Any student who is excused from school or marked absent for the day will be ineligible to participate in any school-sponsored activities or athletics for that day.
- (vii) Parents/Guardians or emergency contacts who are picking up and/or dismissing students must come into the building and sign the student out in the main office.
- (viii) If it is medically determined that a student is capable of walking home, the student may do so only with parent/guardian permission.

Health Issues & Medication

(a) Student Health

It is expected that parents/guardians will notify the school nurse of any significant health problem or chronic condition that a student may have, such as diabetes, food allergies, seizure disorder, etc.. Students with specific allergies and food reactions should have their medication, if necessary, available at school. Students requiring other medical equipment or snacks are responsible for providing the school with said objects. The school nurse will collaborate with parents/guardians, the student's healthcare provider, and, if appropriate, the student to develop an Individual Health Care Plan and/or Emergency Health Care Plan.

(b) Providing Medication

All medications, including over the counter medicines (tylenol, allergy medication, cough drops, etc.), are to be provided to and by the school nurse. If a student requires a prescription or nonprescription medication in school:

- (i) A written order provided by a licensed healthcare provider must be provided if the medication is a prescription medication.
- (ii) The medication must be received in the original labeled container and it must be taken in the presence of the school nurse.

(c) Health Screenings

Rhode Island School Health Regulations requires a vision screening be performed for all students in Grade 7 and scoliosis screening in Grades 6-8. All screenings are conducted by the school nurse and medical professionals. To avoid duplicating services, if your child has had any of these screenings completed by his or her primary healthcare provider, please send documentation and results to the school. If we do not have this information for your child, we will include him or her in the screening process.

(d) Illness At Home & School

(i) Illness at Home

Students with fever, diarrhea, or vomiting should remain home until the illness has passed and/or temperatures are normal for 24 hours. In the cases of communicable illness (i.e. head lice or pink eye), the

student may not return to school until treatment has been initiated and the student has been on medication to control the health problem. Students who exhibit any of the following symptoms should **not** be sent to school and will be sent home:

- (1) Fever greater than 100.5 degrees within the past 24 hours
 - (2) Vomiting or diarrhea within the past 24 hours
 - (3) Significant pain that prevents student from focusing in class
 - (4) Infectious illness that has not been treated for at least 24 hours
 - (5) Unidentified and/or untreated rash
 - (6) Viral illness with excessive coughing and/or sneezing
 - (7) Pediculosis (Head Lice)
 - (8) Conjunctivitis (Pink Eye)
- (ii) Illness at School
- Students who are ill at school will be sent home if they are not able to return to class after resting in the health office for one class level.

Please Note: The guidelines set forth by the RI Department of Health for exclusion and readmission will be enforced to reduce the spread of influenza-like illness amongst students and staff.

(IV) Student Attendance

Attendance Procedures

(a) Defined

Rhode Island General Law 16-19-1 and 16-19-6 requires regular attendance of all students enrolled in a public school. Parents/Guardians have the responsibility of ensuring attendance and punctuality, with the main goal of affording the student an education that will make them a responsible citizen. When a student is absent and/or late, they miss all or part of the classroom instruction, which is an essential part of the educational structure and ultimately impacts their grade.

Absences

(a) Defined

The Rhode Island Department of Education, Bristol Warren Regional School District, and Kickemuit Middle School expectation is that each student is in school and in each class every single day of the school year, barring serious reasons for non-attendance. Appointments and vacations are not valid reasons for an absence and should be scheduled after the end of the school day, during a school vacation week, or over the summer.

(b) Contacting the School

Parents/Guardians of absent students are required to call the KMS Main Office at **401-245-2010, ext. 2279** or email KMSAttendance@bwrsd.org prior to the start of the next school day, but no later than 7:30 am the morning of an absence. If no contact is made, the school will attempt to call parents/guardians of all absent students throughout the day. In cases where parental verification cannot be made, students must bring a note, with a valid reason for the absence and a daytime phone number where a parent can be reached, to the main office upon returning to school.

(c) Chronic Absenteeism

Chronic absenteeism is a measure of how many students miss a defined number of school days for any reason. The Rhode Island Department of Education defines a school's chronic absenteeism rate as the percentage of students who miss 10% of more school days throughout the school year. As a total, this means that chronic absenteeism is defined as 18 absences per year or, generally speaking, 2 days per month. Research indicated that chronic absenteeism is associated with a number of negative consequences, including lower achievement, disengagement from school, course failure, and an increased risk of dropping out.

(d) Absence Notes

Parents/Guardians are asked to provide a valid physician's note for any absence, tardy, or dismissal related to a doctor's appointment. Parents/Guardians are required to provide a physician's note for extended absences of more than three (3) consecutive school days. Notes from parents/guardians regarding illness will not be recognized as an "excused" absence. All absences are recorded and reported as unexcused until notification of an approved reason is presented to the main office. Notification of an excused absence will not be accepted later than five (5) school days following the absence.

(e) Family Travel & Vacations

Student absence from class or school for purposes of family travel or vacation is a loss of valuable classroom instructional time and is strongly discouraged. Students are responsible for all work assigned both in class and as homework throughout the vacation period, and students are required to make up all work as deemed necessary by the individual teacher. Family travel or vacations are considered unexcused.

Truancy

(a) Defined

Students absent from school without parental permission and a valid excuse will be considered truant. Discipline for a truant student will be the responsibility of the parent/guardian though a student who is excessively absent, and therefore excessively truant, will be referred to the truancy officer and/or truancy court per *Rhode Island General Law 16-19-1* and Bristol Warren Regional School District policy. Please note that parent permission for an absence from school, in and of itself, is not recognized as a legitimate reason. A student is considered excessively truant if:

- (i) They are chronically absent; absent more than 10% of the time at any given point during the school year, or
- (ii) They are excessively tardy; with 5 tardies being considered the same as 1 absence from school

(b) Disciplinary Action

Though the responsibility and discipline for truant students falls to the parent/guardian, students that are excessively truant may receive disciplinary action at the discretion of administration. This can include, but not limited to, lunch detentions, detentions, social suspension, and/or removal from sports or extracurriculars.

(c) Bristol Warren Regional School District Attendance Tiers of Support

The BWRSD will not be responsible for the educational progress of students who fail to maintain regular attendance or who are removed from school for extended periods of time contrary to law or good educational practices as determined by the district. The following supports will be used when deemed applicable by administration:

(i) **Tier 1:** Supports for all students

Practice: School will provide clear communication to parents and guardians as to the attendance expectations of students and how they will be notified if they are approaching truant behavior.

Intervention: If students are at risk (5-9% of total school days), they will receive a notification from school administration.

(ii) **Tier 2:** Targeted Support

Practice: The MTSS team will implement interventions to improve student attendance.

Intervention: Students who are chronically absent (10% or more) will receive a letter from the school principal and may potentially receive a home visit from the truancy officer. When extenuating circumstances are present, parents and guardians will be made aware of school and community-based supports.

(iii) **Tier 3:** Intensive Support

Practice: Interventions, as seen fit, by the school and recommendation to participate in truancy court.

Intervention: Visit by the district truancy, report files to Department of Children Youth and Families (DCYF), and required attendance of truancy court.

For more information on attendance support offered by the Bristol Warren Regional School District, please see *Appendix* documents at the end of the handbook.

Tardiness

(a) Defined

Students are expected to be on time for school and for class each day. Tardiness disrupts the learning environment and affects the learning process for both the student and others. A student is considered tardy if he/she is not in their homeroom by 7:30 am. A student arriving at or after 7:30 am must obtain a late pass from the main office and present this pass to the first teacher/adult they are scheduled to be with.

(b) Disciplinary Action

All tardies are recorded and reported as unexcused until an approved reason for the tardy is provided to the main office. It is the responsibility of the parent/guardian to provide information regarding emergency situations and/or written documentation for appointments. Tardies cannot be excused after two school days. Students who are excessively tardy may face disciplinary action at the discretion of administration as prescribed below:

- (i) Any student who exceeds five (5) tardies to school in any given quarter may receive an office detention for each subsequent tardy.
- (ii) Family emergencies, documented medical appointments, and other reasons approved by administration on an individual basis after parent contact may not fall under tardiness regulation.
- (iii) Students who exceed twelve (12) tardies to school in any given semester may be placed on social suspension for the remainder of the semester, and thus will be ineligible for sports and/or extracurricular activities in addition to all other social suspension mandates.
- (iv) Students arriving to school, unexcused, after 11:00 am are not eligible to participate in any after school activity including, but not limited to, athletics.

Early Dismissal

(a) Defined

Early dismissal from school is discouraged and will only be recognized as appropriate for business that cannot be conducted after the close of school. Appointments should be scheduled after the end of the school day, though an official physician's note may be presented to excuse an absence, tardy or dismissal. Dismissal is defined as any time a student is removed from the school after initial arrival. All early dismissals must be made prior to 1:45 pm.

(b) Dismissal Process

- (i) A student can only be dismissed and released into the custody of a person registered with the school as an emergency contact. Alternate arrangements can be made with the principal or principal's designee by a parent or legal guardian.
- (ii) All requests for dismissal must be submitted in writing or by email to the main office on the day of dismissal prior to 7:45 am, though emergency situations can be accommodated.
- (iii) Parents/Guardians/Approved Designee must be physically present at the main office to sign out each student and must present a valid identification/license.
- (iv) All dismissed students must report to the main office prior to leaving the building, and all students must sign back into school at the main office if/when they return.

(c) Emergency Dismissals

In the event of an emergency, a parent/guardian must report to the main office in person to approve dismissal.

(d) Dismissal At the School's Request

- (i) The school nurse is responsible for early dismissals due to illness. The nurse will communicate with the parents/guardians/emergency contacts when deemed necessary for medical reasons. This type of dismissal will be recorded and reported as an excused early dismissal.
- (ii) Administration is responsible for early dismissals when a student cannot peacefully and productively continue throughout the school day. When necessary, administration will reach out to parents/guardians/emergency contacts and pickup will be required. This determination is made at administrative discretion, though students who are not able to return or refuse to proceed to class after missing one class level may be sent home.

- (1) While the school recognizes the need of students to be in school and acknowledges that parents/guardians/emergency contacts have career responsibilities, it is expected that the parent/guardian/emergency contact pick up their student if an administrative or nurse decision to dismiss is made.

(e) Disciplinary Action

Students who are dismissed without valid reason, as defined above, will be prohibited from attending any after-school activities including, but not limited to, athletics. Administration reserves the right to determine student eligibility on an individual, case-by-case basis.

Requests for Work

(a) An Overview

A request for assignments and/or makeup work may be made for any excused absence of 3 days or more by contacting a student's teacher. Though teachers will provide work during excused absences, it is important to note that teachers may post assignments and work to Google Classroom, which students are required to check and responsible for completing, even during said absence. Questions about individual assignments or requirements should be made directly to each applicable teacher. Upon return to school, students will be provided time equivalent to the absence to complete materials (i.e. if a student is absent for 3 days, they will have 3 school days to complete).

Cancellation of School

(a) Procedure

In case of inclement weather or other unexpected events, school may be delayed or canceled. This decision is made at the discretion of the Superintendent, and an announcement/alert will be made on all local radio and television stations as early as possible. The Connect-Ed Phone System may be used to communicate as well. When a cancellation is in effect, students are expected to access curriculum, instruction, and instructional materials via Google Classroom, and follow the applicable day schedule for all virtual sessions.

Attendance Definitions & Descriptions *(as seen in ASPEN)*

Excused Absence: excused absences include a student's participation in an approved school-sponsored activity, suspension day, religious holiday, a court appointment, family emergencies as approved by a school administrator, and illness or injury as documented in writing by a medical professional and provided upon a student's return to school.

Unexcused Absences: all absences not covered by the definition of "excused absences" above.

Excused Tardies: an arrival at school after 7:30 am, but excused through student participation in an approved school-sponsored activity, observance of a religious holiday, a court appointment, family emergencies as approved by a school administrator, and/or a doctor's appointment as documented in writing by a medical professional and provided upon a student's arrival at school the day of the appointment.

Unexcused Tardies: all tardies not covered by the definition of "excused tardies" above.

Excused Early Dismissals: a release of a student from school prior to the end of the school day. Excused early dismissals shall include a student's participation in an approved school-sponsored activity, observance of a religious holiday, a court appointment, family emergencies as approved by a school administrator and/or a doctor's appointment as documented in writing by a medical professional and provided upon a student's return to school.

Unexcused Early Dismissals: all early dismissals not covered by the definition of "excused early dismissals."

(V) Academic Information

Assessment Window Dates

Assessment Type	Areas Tested & Grade	Scheduled Dates, SY 23/24
RI Comprehensive Assessment System (RICAS)	ELA ; Grade 6-8	March 25, 2024 - April 19, 2024
	Math ; Grade 6-8	April 22, 2024 - May 17, 2024
RI Next Generation Science Assessment (NGSA)	Science ; Grade 8	May 1, 2024 - May 19, 2024
Dynamic Learning Maps - Alternate Assessment	ELA, Math, Science ; Grade 6-8	April 1, 2024 - May 31, 2024
ACCESS Testing for EL's	English Learners ; Grade 6-8	January 8, 2024 - February 16, 2024

Grading Windows, 2023-2024

Quarter	Number of Days	Start	End
1st	46	9/6/23	11/10/23
2nd	44	11/14/23	1/26/24
3rd	44	1/29/24	4/5/24
4th	46	4/8/24	6/18/24

Grade Reporting

(a) The ASPEN Student-Family Portal

The Bristol-Warren Regional School District utilizes the ASPEN Student and Family Portal to provide parents/guardians and students access to grades, schedules, attendance and conduct information. You can obtain login and password information by visiting the BWRSD website at <https://www.bwrsd.org/domain/94>. If you require further assistance or need to reset your password, please email portal@bwrsd.org.

(b) Regular Updates & Student Progress

Teachers regularly update ASPEN to include assignments, grades, and conduct referrals. Parents/Guardians and students are encouraged and expected to check ASPEN regularly to stay up-to-date on all information. Teachers will post grades for tests, quizzes, and **projects no later than seven (7) days** from the due date for submission of grades. Written notice will be sent home as soon as a teacher suspects a student's work may result in failure for the marking period. Please reach out to your child's teacher(s) for more information pertaining to academics and in-class behaviors.

(c) Report Cards

Report cards will be issued and disseminated through the ASPEN portal approximately one week after the quarter ends. Report cards will include a numeric grade and a social expectation grade for each subject. Midway through each quarter, grades will be updated so families can check their child's progress.

Social Expectations Rubric

Social Expectation Grade	Social Expectation Indicator
(4) Advanced	Shows leadership while fully adhering to the school rules and contributing to a positive learning atmosphere by being on time, prepared for class, and engaged in learning. Student is a positive role model in school
(3) Proficient	Consistently adheres to the school rules and contributed to a positive learning atmosphere by being on time, prepared for class, and engaged in learning
(2) Developing	Inconsistently adheres to the school rules and makes little contribution to a positive learning atmosphere by sometimes being late, unprepared for class, and/or disengaged from learning
(1) Emerging	Difficulty adhering to school rules and makes very little contribution to a positive learning atmosphere by often being late, unprepared for class, and/or disengaged from learning

Honor Roll

(a) Computation

The Honor Roll is computed each quarter, based on quarterly grades and is not a cumulative honor. The unweighted average is used to calculate the honor roll, which will be reported to local newspapers shortly after each grading period, so that students receive recognition for their academic achievements.

(b) Eligibility

Honors: students who earn a cumulative average of an 80 or better, with no grade lower than a 77

High Honors: students who earn a cumulative average of a 90, with no grade lower than an 87

Incompletes

(a) Incomplete Grade

Under extenuating circumstances, a teacher may issue an incomplete grade for a student in a particular quarter. Since an incomplete grade cannot be a final grade, it is the responsibility of the student to arrange a schedule with the teacher to complete his or her missed work within two weeks of the end of the quarter. The teacher will then finalize the student's incomplete grade and report it to guidance.

(b) Incomplete Assignments

Grading is at the discretion of the individual teacher. Should a student fail to complete or submit an assignment within the applicable time frame originally prescribed, the student may receive a grade of a "0" on assignments. 0's are particularly impactful on a student's overall grade, so it is extremely important that students and parents/guardians stay up-to-date on all work and progress.

Make-Up Work

(a) Make-Up Work

It is the responsibility of the student to make arrangements with his or her teacher(s) to make up work if a class or school day was missed for legitimate reasons. In the event of a short term absence, the teacher will minimally allow the student one make up day for each day of absence. There may be exceptions to this rule, such as when long term assignments are given prior to an absence, and therefore will be within the teacher's discretion to limit or extend the time period in such a case. If a student or parent/guardian has prior knowledge of an absence, the teacher should be advised so that special arrangements or alternate assignments may be considered. If a student is absent for a trip or vacation, the student will receive the work when he or she returns, though a teacher may choose to provide work beforehand at their discretion.

Homework Club / Summer School / Ramp-Up

(a) Homework Club

Homework Club is an afterschool program offered Monday-Thursday each week. Homework Club allows a student to focus on school work and materials in a quiet setting, while being supervised by Teacher Assistants. Participation in Homework Club is by teacher, coach/club sponsor, and/or administrator referral only. When it is determined that a student may benefit from an extension to the school day, aforementioned parties may submit a formal referral to the applicable administrator, who will make the final determination as to participation after consultation with a parent/guardian. Participation in Homework Club may be required, as determined by the policies and procedures governing athletics/extracurriculars (see below).

Please note:

- (1) Individual instruction is not provided during this time. Teacher Assistants monitor participants and may help from time-to-time, but this is time for independent study and/or work.
- (2) Students who are referred and accepted into Homework Club do not have to participate. Homework Club is a privilege and option, and will not be required of any student, except as outlined in the athletics/extracurricular requirements below.

(b) Summer School

Summer school is offered on an as-needed basis. Students are recommended based on failing grades in ELA and Mathematics.

Promotion & Retention

(a) General Policy - Building Level

Any decision to extend or shorten the nine-year period of time (K-8) of a student in elementary or middle school shall be agreed upon by appropriate school personnel in consultation with the students parents/guardians. When unanimous agreement is not reached, the decision shall rest with the principal.

(b) General Policy - Multi-Level

In the event that shortening or extending the nine-year period of time normally required to progress through the grades involves both elementary and middle school principals, or middle and high school principals, both principals shall confer with appropriate school personnel and jointly agree on a course of action. When unanimous agreement is not reached, the decision shall rest with the current principal in the case of retention and the receiving principal in the case of acceleration.

(c) Grade 8 Moving-Up Ceremony

The Kickemuit Middle School Administration reserves the right to exclude any/all students who do not appropriately meet the required Grade 8 standards from participating in the end-of-year Moving-Up Ceremony. Attendance at the ceremony is a privilege, and the act of moving from grade 8 to grade 9 alone does not constitute an invitation. In order to participate, students must have successfully completed and passed their 8th grade year or received specific permission from the KMS Administration. Parents/Guardians and students will be alerted if they cannot attend, in writing, by the principal or their designee by the end of the 4th week in May if participation is revoked. It is the responsibility of the student and/or parents/guardians to remain up-to-date with their respective students' grades.

Band/Chorus

(a) Registration

Students entering grade 6 are invited to join our band or chorus program in the spring of their 5th grade year or at the beginning of the school year. Enrolled students may not drop the class until the end of the semester, and new students can only enroll during the same timeframe. During their 7th and 8th grade years, students will be automatically enrolled, unless a parent/guardian signs them out through our guidance office.

(VI) Student Code of Conduct: Occurrences

Overview

(a) Purpose

The Kickemuit Middle School Student Code of Conduct is intended to achieve and maintain a positive school environment that emphasizes academics and provides all students, parents, teachers, and administrators with a clear understanding of expected behavior.

(b) Administrative Discretion

The middle school administration reserves the right to assign, change, alter, or modify disciplinary consequences and actions at any time and for any reason. It is the right of administration to exercise judgment in any matter in which students and/or staff are endangered or threatened, or which creates a disruption to the learning process. Administration reserves the right to alter or amend any rule or regulation in this handbook when necessary.

(c) The Role of the Teacher

Behavioral problems and/or concerns are the joint responsibility of teachers and administrators. It is the responsibility of the classroom teacher to monitor day-to-day behavior, respond accordingly to classroom level violations, contact parents/guardians about disciplinary concerns, and report violations of the Student Code of Conduct in a timely manner in accordance with school policy. When, in the judgment of the classroom teacher, a student's behavior significantly disrupts the learning process of others, a teacher may refer the student to administration in accordance with established policies and procedures. All referrals, including attendance related infractions, must be made within three (3) school days of the specific occurrence, and must be referred through the ASPEN Student-Information System. Any referrals not established within these guidelines may be voided at the discretion of administration. Once a behavioral concern is elevated to the administrative level, the administrator is responsible for managing and/or issuing consequences, up to and including voiding or processing with no action, at their discretion. Once a referral is processed, the action is final also based on administrative discretion, and the teacher cannot additionally consequence. Furthermore, any and all follow-up on or inquiry into the disposition of a specific disciplinary case referred by a teacher must be made to the appropriate administrator only.

Please Note:

(1) the disclosure or release of student disciplinary records or other personally identifiable disciplinary information is subject to the provisions of the Federal Educational Rights and Privacy Act, the Rhode Island Educational Records Bill of Rights, and the policies and procedures of the Bristol-Warren Regional School District.

(2) all members of the Kickemuit Middle School community are responsible for reviewing and knowing the academics and behavioral expectations. Ignorance of policies and procedures does not qualify as an excuse.

(d) In-School

For the purposes of this code of conduct, "in school" refers to the jurisdiction of the school, defined as:

- (i) On school grounds,
- (ii) At any school-sponsored activity or event, whether or not it is held on school grounds,
- (iii) On school transportation,
- (iv) At an official school bus stop,
- (v) Using property or equipment provided by the school, or
- (vi) Acts which create a material and substantial disruption to the education process or orderly operation of school

(e) A Note on Discipline

While it is impossible to anticipate all potential situations, this handbook is meant to provide important information regarding conduct guidelines for students and parents. In defining some frequently seen behaviors, it is the intent of Kickemuit Middle School to establish what we define and consider to be instances of the following. As noted above, administration reserves the right to modify classifications and assign disciplinary consequences as they deem appropriate.

Academic Integrity

(a) Overview

Kickemuit Middle School recognizes the need for all students to assume responsibility for their own schoolwork. Academic integrity must be preserved not only for its own sake, but also in fairness to the objective evaluation of all. Cheating, in any form, will not be permitted. Plagiarism, in any form, will be considered cheating and subject to the same disciplinary consequences. Plagiarism includes, but is not limited to:

- (i) copying any material that is not your own without proper credit to the author
- (ii) work taken from any media source; internet, encyclopedias, newspapers, videos, Cliff Notes, ChatGPT, etc.

(b) Cheating & Violations of Academic Integrity

As the content area experts, cheating, plagiarism, and all violations of academic integrity will be made at the discretion of the teacher. Based on the teachers findings, one or more of the following actions may be taken:

- (i) the students work will be rejected, and a grade value of zero (0) will be recorded for the assignment in question
- (ii) the student will be assigned a teacher consequence; lunch detention, detention, etc.
- (iii) if more than one person is involved in the cheating, the same penalty will be assigned to all parties; students who allow their papers to be copied are considered to be cheating themselves
- (iv) if cheating involves significant classroom disruption, administration will assign further disciplinary action
- (v) theft of teacher materials of any type will result in a minimum 3-day out of school suspension

Bullying

(a) Defined

Per the *Rhode Island Bullying Policy*, bullying means “the use by one or more students of a written, verbal or electronic expression or a physical act/gesture or any combination thereof directed at a student that:

- (i) Causes physical or emotional harm to the student or damage to the student’s property;
 - (1) May include, but not limited to an incident or incidents that may be reasonable perceived as being motivated by characteristics such as: race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or mental, physical, or sensory disability, intellectual ability or by any other distinguishing characteristics
- (ii) Places the student in reasonable fear of harm to him/herself or to damage to his/her property;
- (iii) Creates an intimidating, threatening, hostile, or abusive educational environment for the student;
- (iv) Infringes on the right of the student to participate in school activities; or
- (v) Materially and substantially disrupts the education process or the orderly operation of a school.”

(b) In-School

The jurisdiction of the school resides within the scope of the building itself. Therefore, the school will only intervene if bullying (see above) is occurring at school, on school grounds, during the school day and:

- (i) is unprovoked by the victim and represents a “systemic abuse of power”
- (ii) presents a “power imbalance” between bully and victim; not a back-and-forth
- (iii) is repeated behavior rather than a single incident between two parties

(c) Reporting

It is the responsibility of the student to bring forth allegations of bullying. For all allegations of bullying, please appropriately fill out and submit the [KMS Bully Report Form](#) to your applicable administrator.

Cell Phones & Electronic Devices

(a) Overview

The use of cell phones and other electronic devices for non-academic purposes is disruptive to the educational process. As such, these devices, including headphones, airpods, and the like, are generally prohibited in both the school and classroom setting. That said, it is also understood that parents/guardians may wish to have students in

possession of their device for communication in emergency situations and/or other events. Likewise, teachers may accommodate students if music is a preferred method of study or assists with concentration and focus. Considering these factors, the expectation in both the school and classroom will be “out of sight.” Students should not have their cell phones visible and/or actively be using their devices at any point of the day without permission or consent from an adult. Phones can be kept in a locker, backpack, or on the person so long as they are not seen, heard, or causing an active disruption or distraction to the learning of others. Please note that the school is not responsible for any lost or damaged electronic devices. The school expectation for proper and improper utilization times is as follows:

	Cell Phone	Music w/ AirPods	Audio/Video Calls	None Allowed
AM Main Entrance	X	X		
AM Cafeteria	X	X		
In the Classroom				X
Classroom with teacher permission	X	X		
Traveling in Hallways				X
At Locker				X
Locker Rooms/Bathrooms				X
Cafeteria		X		
Main Office	X		X	

(b) Failure to Comply

When directed by any administrator, teacher, staff member or adult, students must put away their electronic devices, including headphones, even if they are within the allowable spaces listed above. Failure to comply or chronic abuse may result in confiscation of the phone/device. It is understood that the school reserves the right to confiscate the phone and/or any other electronic device for the day, and that a parent/guardian may be required to pick up the device.

Cutting Detention

(a) Teacher Detentions

As the first line of discipline, teachers are expected to redirect student behavior and use their discretion to assign appropriate consequences. Students who fail to report to a teacher detention will be assigned double the original consequence from administration (i.e. a 30-min teacher detention becomes a 1-hour office detention).

(b) Administrative Detentions

Students who do not report to office detention will be given double the consequence (i.e. 1-hour turns in 2-hour). A student who continuously does not report will be assigned in-school suspension.

Cyber-Bullying

(a) Defined

Cyber-Bullying is bullying (see above) through the use of technology or any electronic communication which shall include, but not limited to, any transfer of signs, signals, writing, images, sounds, data, texting or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system,

including, but not limited to, electronic mail, internet communications, instant messages or facsimile communications. Forms of cyber-bullying may include:

- (i) The creation of a web page or blog in which the creator assumes the identity of another person;
- (ii) The knowing impersonation of another person as the author of posted content or messages;
- (iii) The distribution by electronic means of communication to more than one person or the posting of materials on an electronic medium that may be accessed by one or more persons

(b) In-School

The jurisdiction of the school resides within the scope of the building itself. Therefore, the school will only intervene if cyber-bullying (see above) is occurring at school, on school grounds, during the school day and:

- (i) is unprovoked by the victim and represents a “systemic abuse of power”
- (ii) presents a “power imbalance” between bully and victim; not a back-and-forth
- (iii) is repeated behavior rather than a single incident between two parties

(c) Reporting

It is the responsibility of the student to bring forth allegations of bullying. For all allegations of bullying, please appropriately fill out and submit the [KMS Bully Report Form](#) to your applicable administrator.

Dress Code

Please refer to the *Bristol-Warren Regional School District Dress Code* for all information pertaining to dress code.

Drugs/Alcohol

(a) Overview

The use of alcohol and/or drugs before or during school or any school activity is a serious violation. The use, possession, transportation or sale of alcohol, tobacco, non-prescription medication and/or controlled substances violates both state and federal laws.

(b) Prescribed Medication

Any student found under the influence of or in possession of a controlled drug not registered with the school nurse, but prescribed by a medical professional will have their parent/guardian notified immediately for authorization. If authorized, medication/substance must be immediately registered with the school nurse.

(c) Non-Prescribed Medication

Any student found under the influence of or in possession of alcohol or a controlled substance which is not registered with the school nurse nor prescribed to him or her by a medical doctor will be subject to the following:

- (i) The Warren Police Department will be notified;
- (ii) The student will be suspended and will be referred for counseling at an appropriate school or community agency;
- (iii) A social suspension will be assigned for 3 weeks starting from the day of re-entry;
- (iv) A recommendation of exclusion may be made to the Superintendent of Schools

(d) Selling and/or Distributing

Any student who sells or distributed alcohol or any controlled substance will be subject to the following:

- (i) The Warren Police Department will be notified;
- (ii) The student will be suspended and will be referred for counseling at an appropriate school or community agency;
- (iii) A social suspension from all school related activities will be assigned for 3 weeks and may continue into the next school year, if applicable;
- (iv) A recommendation of exclusion may be made to the Superintendent of Schools

Fighting/Assault

(a) Fighting Defined

Fighting, by definition, involves two or more parties participating in a physical altercation. Fighting, under any circumstance, is not allowed at school or on school grounds. This includes but is not limited to claims of self-defense, revenge, losing control, or being bullied. Fighting will result in an out-of-school suspension whose length will depend on intent, severity, premeditation, and other factors.

(i) Self-defense, by definition, can only occur when an individual has no other means to escape or get help

(b) **Assault/Battery Defined**

Assault/Battery, by definition, occurs when one party threatens, intimidates, and/or physically contacts another without consent. Assault/battery will be judged and disciplined appropriately based on circumstance. Assault/Battery of a staff member is a serious offense which may result in suspension and possible exclusion.

Forgery

(a) Overview

If a student forges the signature(s) of staff members or parent(s), or if he/she modifies a school document, the student will be referred to administration.

Gambling

(a) Overview

Gambling on school grounds is prohibited. Card playing, throwing of dice, and any other forms will result in disciplinary consequences.

Hall Passes

(a) Overview

When a student is dismissed from a classroom, they must have a signed pass or electronic record through Google Forms that identifies their name, date, time, and destination. Students out of class must show their pass to any member of the staff upon request. Failure to do so may result in disciplinary action with a referral to administration.

Inciting a Fight

(a) Overview

Students found responsible for promoting or otherwise encouraging students to fight will be subject to equivalent disciplinary action which may include, but not limited to, an out-of-school suspension. Taking pictures or videos of fighting is not allowed and will count as incitation. It is the responsibility of all students to promote a safe environment. If it is determined that students knew of and planned to attend a fight, they will be considered as having incited the fight in their own right.

Insubordination

(a) Defined

Insubordination is defined as the refusal to follow the directives of a member of the school staff, including, but not limited to, administration, teachers, or support staff members. All students must follow the directions and requests of all school personnel. Consequences for insubordination will depend on the level and severity of insubordination. Violations will result in disciplinary action up to and including suspension from school.

Larceny

(a) Overview

Stealing school or personal property while at school will result in disciplinary consequences and may require restitution and a referral to the SRO.

Leaving School Without Permission

(a) Overview

Students are not allowed to leave school without permission. Violations will result in disciplinary action up to and including suspension from school. In case of dismissal or emergency situations, please see *Dismissals*.

Pornography

(a) Overview

Inappropriate or illicit images, publications and/or literature is not permitted on school property and may result in disciplinary consequences, recommendations for counseling, and notification of SRO.

Removal from Class for Disruption

(a) Overview

If a student is distracting themselves from instruction, they will remain in the classroom with the grade earned as a consequence. Students who are significantly disrupting class and/or the learning environment of others, will be addressed by the teacher and consequence appropriately. If the student continues to disrupt following these attempts, an administrator may be called to reset the student OR the student may be instructed by the classroom teacher to leave the room. Students who are instructed to leave the room should proceed to an administrator's office and/or the main office. Consequences will reflect the severity and frequency of issues.

Smoking

(a) Overview

Possession of tobacco, including vapes and e-cigarettes, and/or use of them on school property is prohibited at all times (before, during, and after school). Students determined in possession of tobacco products shall receive the same disciplinary action as if they had been determined to be using these products. Violations will be considered on a case-by-case basis, but generally as follows:

- (i) 1st Offense : detentions, parental notification and notification to SRO, referral to SAC
- (ii) 2nd Offense : parental notification, notification to SRO, referral to SAC, and 3-weeks of social suspension
- (iii) Additional Offenses : multiple days of suspension from school and parental conferences

Vandalism

(a) Defined

Vandalism is the deliberate destruction or defacing of school property of any kind. Violation will be considered on a case-by-case basis, but may include a period of suspension, a period of social suspension, a referral to the SRO, restitution, and/or a recommendation for exclusion.

Weapons

(a) Overview

The possession and/or use of weapons will not be tolerated at Kickemuit Middle School. Any student found in possession of a weapon, as defined herein, shall immediately be suspended in accordance with applicable due process.

(b) Firearms

The Gun-Free School Act, Section 921, Title 18 of the Code 1994 defines firearm as:

Any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive or other propellant;

- (i) The frame or receiver of any weapon described above; any firearm muffler or firearm silencer;
- (ii) Any explosive, incendiary, or poison gas, bomb, grenade rocker having a propellant charge, missile having an explosive or incendiary charge or similar device;
- (iii) Any combination of parts either designed in the two immediately preceding examples and from which a destructive device may be readily assembled

Please Note: for the purposes of school grounds, BB-Guns, AirSoft-Guns, Pellet-Guns, and Paint Guns will all be classified as firearms

(c) Knives

Any object that is designed to cut or stab such as any knife, dagger, bowie knife, stiletto, folding knife, razor, pocket knife, kitchen knife, or carving knife, and any device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of causing harm or serious bodily injury.

(VII) Student Code of Conduct: Disciplinary Consequences

Teacher Consequences

(a) Overview

Teachers have the right, authority, and responsibility of responding to student behavior on a day-to-day basis at the classroom level. Teacher consequences can and should be applied prior to a referral to administration, and implementation/assignment is at the discretion of the teacher. Should parents/guardians have a question regarding student behavior, the best resource is the child's team of teachers, as they are most familiar with what is happening each day. All teacher referrals to administration should follow the procedures and expectations established above (see *Student Code of Conduct: Disciplinary Occurrences - Overview*).

A Progressive Approach to Discipline

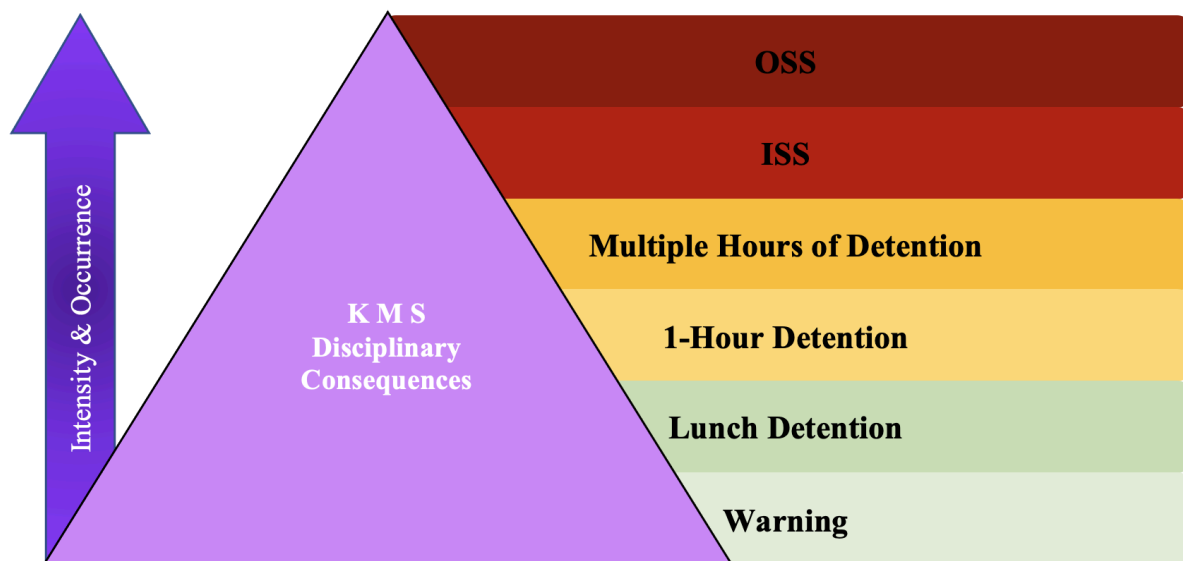
(a) Behavior + Intent + Impact

At Kickemuit Middle School, we believe in a progressive approach to discipline, with a goal of altering behavior. While consequences are a necessary response to problematic actions, a progressive approach allows administration to respond appropriately to each instance, on a case-by-case basis, while considering the child as an individual. As such, administration uses the formula of **behavior + intent + impact** to determine disciplinary action:

- (i) Behavior: what has occurred
- (ii) Intent: why did this occur and/or what was the intention behind the action
- (iii) Impact: what impact did it have on other students/teachers and/or the learning environment

(b) Consequences Through the Progressive Lens

When considering outcomes/consequences, the following diagram outlines our progressive approach. Please note that this is used as a guide, but may be changed or altered at any time at the discretion of administration:



- (i) **Warning:** a warning is issued when the behavior, intent, and impact is less obtrusive.

- (ii) **Lunch Detention:** lunch detentions are issued when the behavior, intent, and/or impact was low to moderately obtrusive or if the student has already received a warning. Alternatively, a lunch detention may be issued for moderate infractions, or when a lunch detention is deemed more impactful on the student. Two (2) lunch detentions = 1 hour of detention after school.
- (iii) **1-Hour Detention:** a 1-hour detention is issued when the behavior, intent, and/or impact is moderately obtrusive. Detentions occur either before or after school. Before school detentions can be accommodated, when deemed appropriate by administration and a parent/guardian, and take place 6:30 am - 7:30 am. After school detentions take place 2:00 pm - 3:00 pm, with students having the ability to take the late bus home at 3:30 pm. If a student is unable to productively serve the detention, the detention will be doubled. A second failure to productively serve either will result in an automatic out-of-school suspension.
- (iv) **Multiple Hours of Detention:** multiple hours of detention are issued when the behavior, intent, and/or impact are moderately to severely obtrusive. As each detention is 1-hour in length, multiple hours can be accommodated over multiple days, or through a combination of morning-afternoon detentions, or through any combination of the options.
- (v) **In-School Suspension (ISS):** ISS is issued when the behavior, intent, and/or impact is moderately to severely obtrusive. During ISS, students are expected to adhere to all rules and regulations, including being productive, having no access to a cellular device, and being cooperative with the adult supervisor. A failure to adequately serve ISS will result in the child being removed from school, and out-of-school suspension for double the length of the original ISS.
- (vi) **Out-of-School Suspension (OSS):** OSS is issued when the behavior, intent, and impact is severely obtrusive. OSS is the option of last resort, but the administration recognizes that it is necessary in certain circumstances. Suspended students are not allowed on school grounds for the duration of their suspension. If students are found on school property during this time, they will be subject to additional suspension and may be arrested for trespassing. Please note: suspended students are prohibited from participating in any/all activities until reinstatement.
- (vii) **Social Suspension:** Certain offenses, including chronic tardiness, may result in social suspension. During social suspension, the student may not participate in any after-school activities, evening, or extracurricular activities, including, but not limited to, athletics as a spectator or participant.
- (viii) **Exclusion from School:** In rare and extreme circumstances, a student may be excluded from school for the duration of the school year. Such actions are governed by the guidelines established by the Bristol-Warren Regional School District and are made at the request of the principal, recommendation of the Superintendent, and approval of the school board.

Procedures Governing In-School Suspension

(a) Defined

In-School Suspension (ISS) provides an alternative to out-of-school suspensions. ISS allows students to attend school and complete and receive credit for class assignments in a structured environment. Students will have access to the curriculum through Google Classroom and their Chromebook, though hard-copy materials may be necessary and provided as an alternative.

(b) Procedure

The following procedures will govern In-School Suspensions (ISS):

- (i) An administrator will make reasonable attempts to notify a parent/guardian of the suspension and the cause(s) leading to it
- (ii) If an administrator is unable to reach the family, as indicated above, an email will be sent to the parent/guardian stating the nature of the infraction and noting the consequences. The formal in-school suspension notice, with rules/regulations, will be sent via email, though a physical copy can be obtained from the main office or sent to the last reported address on file. Said letter will include the infraction(s).

- (iii) The student will be able to engage with instruction through Google Classroom. Teachers will provide work in a virtual format, though hard-copies of materials may be provided instead.
- (iv) If a student is unable to productively participate in ISS and violates any of the established rules/regulations, they will be OSS for a time double to original consequence.

Procedures Governing Suspension

(b) Meeting With An Administrator

Unless an emergency situation exists requiring a student's immediate removal, no student shall be suspended prior to having a meeting with an administrator. At this meeting, the student will be informed of the charges and given an opportunity to respond. In the event of an emergency, the informal hearing shall be held as soon as possible.

(c) Procedures

The following procedures will govern Out-of-School Suspensions (OSS):

- (i) An administrator will make reasonable attempts to notify a parent/guardian of the suspension and the cause(s) leading to it
- (ii) If an administrator is unable to reach the family, as indicated above, an email will be sent to the parent/guardian stating the nature of the infraction and noting the consequences. The formal suspension letter will be sent via email, though a physical copy can be obtained from the main office or sent to the last reported address on file. Said letter will include the infraction(s) as well as the details of the student's due process rights including the appeal of the suspension to the principal or superintendent as appropriate.
- (iii) If a student is OSS, a parent conference may be required before returning to school. Incidents resulting in a 10-day OSS will require a re-entry conference.
- (iv) Copies of the suspension letter(s) will be filed in a student's permanent file and sent to district offices.
- (v) The student will be able to engage with instruction through Google Classroom. Teachers will provide work in a virtual format, though hard-copies of materials may be provided with an official request from the parent/guardian. It will be the parent/guardian's responsibility to pick up all hard-copy materials from the school during normal operating hours. Any makeup work not previously provided online must be completed within the period of time equal to the number of days suspended (i.e. 5 days OSS = 5 days to complete makeup work not previously assigned online).
- (vi) Appeals related to student Code of Conduct violation decisions must be filed with the building Principal within forty-eight (48) hours of parental notification. Within five school days of receipt of a written appeal, the building Principal will provide a written response. If the decision of the building Principal does not resolve the matter, a written appeal may be filed with the Superintendent within seven days of receipt of the building Principal's written response. Within five school days of receipt of a written appeal, the Superintendent will provide a written response. If the decision of the Superintendent does not resolve the matter, a written appeal may be filed within seven days with the Chairperson of the School Committee. The Student Discipline Subcommittee will hear the appeal. Within five days of said meeting, the School Committee Chairperson will provide a written response. If the decision of the BWRSD School Committee does not resolve the matter, a written appeal may be filed with the Rhode Island Department of Education.

Procedures Governing Exclusion

(a) Defined

For suspensions of more than 10 days, up to 180 school days, the School Committee shall follow its formal policy as outlined in the School Committee Policy Handbook.

(b) Procedure

The following procedures will govern Exclusion:

- (i) When it is believed that a student's conduct endangers persons or property, is seriously disruptive to the educational process, or is in violation of publicized school committee policies, the school principal may request exclusion of the pupil to the Superintendent.

- (ii) Upon receipt of an exclusion request, the Superintendent shall conduct an inquiry as soon as possible.
- (iii) If, after the inquiry, the Superintendent or designee determines that a student should be excluded, he/she shall forward such request to the School Committee as soon as possible.
- (iv) Requests for exclusion will be directed to the School Committee for consideration.

(VIII) Student Support Services

Special Education

(a) An Overview

Services are available for students who meet the federal guidelines, to enable them to make academic progress in the general education program curriculum whenever possible. These services may include in-class support, social work services, speech and language services, occupational therapy, out-of-classroom support, and specialized classes for students unable to make progress in the general education curriculum.

Modifications & Rights for Students with Disabilities

(a) An Overview

Students identified as disabled, or in the process of being identified as disabled under the Individuals with Disabilities Education Act (*20 U.S.C Section 1415*) or *Section 504 of the Rehabilitation Services Act of 1973*, are subject to the provisions of this policy, except as noted below. These regulations and procedures are further defined in §300.530-300.536 of the *Rhode Island Board of Education Regulations Governing the Education of Children with Disabilities*.

- (i) School personnel may consider any unique circumstances on a case by case basis when determining whether a change in placement, consistent with the other requirements of this section, is appropriate for a child with a disability who violates a code of student conduct.
- (ii) If school personnel determine that a child with a disability presents an immediate threat to him or herself or to others, the child may be removed from school for the remainder of the day regardless of the number of days of suspension the child already accrued during that school year.
- (iii) School personnel may remove a child with a disability who violates a code of student conduct from his or her current placement to an appropriate interim alternative educational setting, another setting, or suspension, for no more than 10 consecutive days (to the extent those alternatives are applied to children without disabilities).
- (iv) During the first ten (10) school days of removal (cumulative) during the course of a school year, the school district may:
 - Provide educational services to the child;
 - Conduct a manifestation determination following disciplinary removal;
 - Perform a functional behavioral assessment of the child; or
 - Develop a behavioral intervention plan to address the behavioral factors
- (v) After a child with a disability has been removed from his or her current placement for more than ten (10) cumulative school days in the same school year, during any subsequent days of removal the public agency must provide services to enable the child to participate in the general education curriculum, although in a different setting, and to continue to progress toward meeting the goals set out in the child's IEP. The School District must also provide the child with a functional behavioral assessment, and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur.
- (vi) For disciplinary changes in placement that would exceed 10 consecutive school days, if the behavior that gave rise to the violation of the school code is determined not to be a manifestation of the child's disability, school personnel may apply the relevant disciplinary procedures to children with disabilities in the same

manner and for the same duration as the procedures would be applied to children without disabilities; however, the School District must provide the services outlined in Paragraph 5 above.

- (vii) A public agency is only required to provide services during periods of removal to a child with a disability who has been removed from his or her current placement for 10 school 38 days or less in that school year, if it provides services to a child without disabilities who is similarly removed.
- (viii) After a child with a disability has been removed from his or her current placement for ten (10) school days cumulative in the same school year, any subsequent removal constitutes a change in placement.
- (ix) If the removal is a change of placement, the child's IEP Team determines appropriate services by providing the child with a functional behavioral assessment, and behavioral intervention services and modifications, that are designed to address the behavior violation so that it does not recur.
- (x) Within 10 school days of any decision to change the placement of a child with a disability because of a violation of a code of student conduct, the School District, the parent, and relevant members of the child's IEP Team (as determined by the parent and the District) must review all relevant information in the student's file, including the child's IEP, any teacher observations, and any relevant information provided by the parents to determine if the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or if the conduct in question was the direct result of the District's failure to implement the IEP.
- (xi) The conduct must be determined to be a manifestation of the child's disability if the District, the parent, and relevant members of the child's IEP Team determine that either the conduct was caused by or had a direct and substantial relationship to the child's disability, or if the conduct was the direct result of the District's failure to implement the IEP.
- (xii) If the District, the parent, and relevant members of the child's IEP Team determine that the conduct was the result of the District's failure to implement the IEP, the District must take immediate steps to remedy those deficiencies.
- (xiii) If the District, the parent, and relevant members of the IEP Team make the determination that the conduct was a manifestation of the child's disability, the IEP Team must either conduct a functional behavioral assessment, unless the District had conducted a functional behavioral assessment before the behavior that resulted in the change of placement occurred, and implement a behavioral intervention plan for the child; or if a behavioral intervention plan already has been developed, review the behavioral intervention plan, and modify it, as necessary, to address the behavior; and return the child to the placement from which the child was removed, unless the parent and the LEA 39 agree to a change of placement as part of the modification of the behavioral intervention plan, or if one of the following special circumstances arise:
 - the child carries a weapon to or possesses a weapon at school, on school premises, or to or at a school function under the jurisdiction of the School District;
 - the child knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function under the jurisdiction of the School District; or
 - the child has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of the School District.
- (xiv) If any of these circumstances arise, the District may remove a student to an interim alternative educational setting for not more than 45 school days without regard to whether the behavior is determined to be a manifestation of the child's disability.
- (xv) On the date on which the decision is made to make a removal that constitutes a change of placement of a child with a disability because of a violation of a code of student conduct, the LEA must notify the parents of that decision, and provide the parents the procedural safeguards notice.

Multi-Language Learners

(a) An Overview

Services are available for students identified as Multi-Language Learners (MLL). These services are intended to support those with limited English skills so they may become proficient in the language. The program emphasizes the development of interpersonal communication, and encourages competitive academic skills. Strategies to promote effective speaking, reading, writing, listening, and thinking in English will be applied.

Guidance

(a) An Overview

The Guidance Department at Kickemuit Middle School is committed to providing services and support to all students. A specific focus on academic achievement, prevention, intervention, advocacy, social-emotional development and transition to high school is implemented.

(b) Counselor Assignments

Students are assigned to a school counselor based on their year of graduation. Counselors follow their students throughout their time at KMS in an attempt to foster interpersonal relationships, trust, and develop meaningful interactions and experiences.

(c) Accessing Guidance

To access counseling services, students must request and pre-schedule an appointment with their assigned counselor. This can be done in person or through email. While counselors may call students to guidance without an appointment, it is important that students do not show up expecting immediate access. In case of emergencies, students should speak with a trusted adult or member of the faculty/staff and alert the adult to the immediacy of the request. Parents/Guardians can reach guidance at **401-245-2010, ext. 2103**.

(d) School Psychologist & School Social Worker

The school based psychologist and school based social worker are present to support students requiring an increased level of care, specifically in the area of social-emotional well-being. Testing and services can be requested as a referral from administration, faculty, or parents/guardians. The school based psychologist and/or school based social worker may make recommendations to families for outside services and may communicate and coordinate with outside providers when necessary.

(e) A Focus on Education

Of special note, the focus of our guidance department, including our school based psychologist and school based social worker, is on education. As an educational institution, the supports provided are meant to assist students with accessing curriculum within the building. All work done is within this context and scope. Should a child require more clinical services, outside supports and referrals may be recommended.

School Nurse

(a) Overview

The School Nurse's primary role is to protect and promote the health of students in accordance with the *Rules and Regulations for School Health Programs* as developed by the Rhode Island Department of Health and the Rhode Island Department of Education.

(b) Services Provided

- (i) Assessing injured and ill students, including appropriate treatment and follow-up.
- (ii) Implementing and monitoring student compliance with state immunization laws.
 - (1) Grade 7 students are required to provide proof of a physical examination within the current calendar year and documentation of current immunizations upon entering
- (iii) Coordinating health screening programs.
 - (1) Scoliosis Screening - Grade 6 & 8
 - (2) Vision & Dental Screening - Grade 7
- (iv) Interpreting medical data to meet the needs of children with special health problems.
- (v) Administering medication and documenting protocols.
- (vi) Providing health counseling to students, staff, and families.

- (vii) Serving as a health resource to parents and teachers.
- (c) Accessing the Nurse
The school nurse is available from 7:30 am - 2:05 pm each day. Students must obtain a pass from an adult, teacher or administrator, to access the nurse. In most cases, this pass should be provided by the teacher/adult to which the student is assigned at the time.

Library / Media Center

- (a) Overview
The School Library provides students with access to hard-copy books and media resources. The Library Media Specialist works as both a school librarian and teacher, providing services as needed and educating students on proper practices, behaviors, etiquette, and research techniques.
- (b) Accessing the Library
To access the Library/Media Center, students must obtain a pass and/or have permission to visit the library with a specific purpose. The library can be accessed during open library times, but students are expected to respect the educational environment when it is being used as a classroom. Please refer to the library webpage for more information.
- (c) Library Materials
The KMS Library has an online public access catalog (OPAC) that is available to all students. Any student owing a library book and/or money owed from a lost library book may not be allowed to participate in any end of year activities. Additionally, students may receive disciplinary consequences at the discretion of administration in coordination with the school librarian for any outstanding books.

FOCUS / RISE / ALP Program

- (a) FOCUS Program
The FOCUS Program is offered at Kickemuit Middle School as an intervention provided to those students identified through the Multi-Tiered System of Support (MTSS) process as needing extra support. FOCUS provides students with an alternate space where they may complete class/school assignments outside of the traditional classroom. This alternate setting will be pre-scheduled between FOCUS staff and a student's teachers, and will allow students to complete work in a structured space, where they can work independently and/or with one-on-one support. Students are expected to productively proceed back to class and their school day after accessing FOCUS. Teachers/Teams may refer students, through the MTSS process, where a determination of need and intervention will be determined by the MTSS Team. This intervention falls under Tier 2 of the KMS MTSS Process.
- (b) RISE Program
The RISE Program is offered at Kickemuit Middle School as an intervention provided to those students identified through the Multi-Tiered System of Support (MTSS) process as needing extra support. RISE provides students with periodic check-ins throughout the day. These pre-scheduled "breaks" from instruction allow students to reset in a structured space, where they can gather themselves before productively proceeding back to class and their school day. Teachers/Teams may refer students, through the MTSS process, where a determination of need and intervention will be determined by the MTSS Team. This intervention falls under Tier 2 of the KMS MTSS Process.
- (c) ALP Program
The ALP Program is offered at Kickemuit Middle School as an intervention provided to those students identified through the Multi-Tiered System of Support (MTSS) process as needing extra support. ALP provides students with an alternate setting where their unique behavioral and academic needs can be addressed. Students are able to access ALP during pre-scheduled periods, where instructional and social-emotional support is provided in a structured space. Students are expected to access ALP only during scheduled times, and be "on team" and in the classroom at all other points in time. Teachers/Teams may refer students, through the MTSS process, where a determination of need and intervention will be determined by the MTSS Team. This intervention falls under Tier 3 of the KMS MTSS Process.

(IX) Student Information & Technology

Backpacks / Book Bags

(a) Use In School

Backpacks/book bags and any similar object that is used to transport materials to and from school each day must be placed in a student locker upon arrival each morning. All gym bags may be carried to and from the wellness center only. It is recommended that students label their bags. The school is not responsible for any lost or stolen property.

(b) Bag Searches

Administration reserves the right to search a student bag or backpack whenever deemed appropriate due to reasonable suspicion. School administration, in acting “in loco parentis,” retains the sole authority to complete any/all searches within a school building.

Books / Other Materials

(a) Overview

All books or other materials provided to students are for their academic use only. Defacement, destruction, or loss of this property is subject to disciplinary action and restitution. All books will be assessed at the end of the school year for replacement cost.

Care of School Property

(a) Overview

Kickemuit Middle School prides itself on being a clean and attractive school environment. It is the responsibility of all students and staff to maintain this atmosphere. Therefore, all students are urged to do their part in picking up after themselves and properly disposing of refuse.

Chromebooks / Computers

(a) Overview

Kickemuit Middle School students in grade 6-8 will be issued Chromebooks for use in school and at home. The Bristol-Warren Regional School District Chromebook Agreement provides students and their parents/guardians with information about the Chromebook, using it appropriately for school, and being a good digital citizen. Parents/Guardians are expected to sign the Chromebook agreement prior to students receiving a device. Families are encouraged to purchase supplemental insurance provided by the school district to cover any damage to the device.

(b) Misuse of Technology

Students and their parents/guardians are reminded that district technology is provided as a privilege, not a right. Everything done on any district-owned computer, network, or electronic communication device may be monitored by school authorities, with inappropriate use subject to consequences as established below or as deemed appropriate by administration:

- (i) Teachers may issue student’s lunch detentions, detentions, or another applicable consequence for misuse of technology
- (ii) Confiscation of device may occur at the discretion of the teacher
- (iii) Administration may issue student’s lunch detentions, detentions, or another applicable consequence for misuse of technology
- (iv) Loss of device privileges may be established at the discretion of administration

(c) In Cases of Damage

As school property, any writing, defacing, picking of keys, or other types of vandalism that damages the overall appearance or function of a Chromebook may result in disciplinary consequences, loss of privileges, and/or

remittance of payment for repairs by parents/guardians. In the event of damage, accidental or otherwise, students must:

- (i) Bring their Chromebook to the front office and submit it for repair.
- (ii) KMS will submit the Chromebook for repair with the District Technology Department.
- (iii) The BWRSD Technology Department may submit an invoice of charges to parents/guardians.
- (iv) Once the invoice is paid, the BWRSD Technology Department will then work to repair the device and return it to the student.
- (v) Timeframe for repair will vary.
- (vi) While a student's device is being repaired, they may be provided a loaner device through the front office
 - (1) Loaner devices are on a first-come-first-serve basis.
 - (2) Loaner device inventory is limited, so not all students will be able to access a device.
 - (3) Loaner devices must be picked up no earlier than 7:45am from the main office and returned no later than 1:50pm the same day.

(d) Devices

The use of personal devices is not permitted within the school building. Each student is provided a Chromebook by the Bristol-Warren Regional School District. The expectation is that this device, and only this device, be used.

Food/Drink Bottles

(a) Food

The delivery of lunches from fast food restaurants, by any means, is not allowed. Unless specifically allowed by a teacher or adult, food must be consumed in the cafeteria, unless it is breakfast, provided by the school, immediately following arrival.

(b) Drinks

Unless specifically allowed by a teacher or adult, any drink other than water will not be allowed in classrooms or hallways. No coffee or other morning drinks are allowed in school, in general, and no bottled or canned drinks should be brought beyond the cafeteria. No open containers will be allowed at any point in time.

Field Trip Guidelines

(a) Expectations

Expectations in regards to student behavior and adherence to rules and regulations are identical for students attending field trips sponsored by any teacher at Kickemuit Middle School. A field trip is an extension of school itself, whether on the bus to or from the site, as well as at the site itself. Any violations of any school rules, including, but not limited to refusal to follow the direction of any chaperone or general decorum, will result in penalties identical to those described above. In addition, students causing a problem on any field trip may be excluded from all future field trips for the remainder of the school year. Students accepting the privilege of attending any field trip do so with the knowledge that the school, through its chaperones, has the right to search any student and his/her belongings at any time deemed necessary.

Husky of the Month

(a) Description

Each month, a student in grades 6-8 will be chosen as Husky of the Month. Husky of the Month is determined through teacher recommendation and adherence to the following criteria:

- (i) *Respectful* – The student treats classmates, teachers and staff with respect by valuing each as an individual, respecting differences, and valuing the work that others do.
- (ii) *Responsible* – The student embraces the responsibility required to maintain progress in their schoolwork and other personal goals.
- (iii) *Resilient* – The student strives for success in all they do and works to the best of their ability.

- (iv) *Positive* – The student contributes to the success of the school by promoting a positive school climate through their actions and words.
- (v) *Honest* – The student communicates truthfully and in a respectful way with classmates, teachers, staff and refrains from dishonesty in completing academic work.

Internet Access Expectations

(a) Accessing BWRSD Internet

Access to the internet is a privilege, not a right. Access entails responsibility. Individual users of school computer networks are responsible for their behavior and communication, with the expectation that users will comply with school standards and will honor the agreements they have signed. Although the school is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network, it reserves the right to discipline the users and/or file civil or criminal complaints when necessary. Network and virtual files, folders, and other storage areas may be treated like school lockers, and subject to review by school administration and/or officials. Information retrieved, stored, or handled on a school computer or network is not private. There is no expectation of privacy when using a school device and/or network.

Social Networking / Text Messaging / E-Mailing

(a) Social Networking & Text Messaging

Kickemuit Middle School and the Bristol-Warren Regional School District is not responsible for any individual content released on social media or similar networking systems. The school does not police the internet, and typically will not assign consequences or get involved in any individual student interactions. If parents/guardians or students feel bullied, threatened, or otherwise harassed by social media interactions, they should reach out to the Bristol or Warren Police Departments for recourse. This applies to private text-message/imessage exchanges as well.

(b) School Involvement

Kickemuit Middle School retains the right to consequence or act in any way deemed appropriate when social networking, social media, or individual text/i-messaging severely impacts the learning environment or threatens the safety and security of KMS as a whole.

(c) E-Mailing

BWRSD emails are provided as a privilege and for the sole purpose of education and instruction. The use of a school email for personal communications between students, especially during the school day, is frowned upon and may result in disciplinary action.

Student Lockers

(a) Overview

Students will be assigned an individual locker and combination lock from the office each school year. A \$5 deposit will be required and refunded upon the return of the undamaged lock at the close of the school year. No student will be allowed to use a personal lock. Students should write the combination down and keep it in a safe place.

(b) Expectations

- (i) Students must secure and lock their lockers at all times.
- (ii) Students should not give out their combinations to others.
- (iii) Students should not store anything which might be considered contraband in the assigned locker.
- (iv) Students are advised to bring the appropriate materials to their scheduled classes; students will be permitted to go to their lockers before homeroom, at dismissal, and at times designated by their individual teams.
- (v) Students may not leave their lockers unlocked as this permits items to be taken at will; the school department is not liable nor responsible for any lost or stolen materials or items (including but not limited to electronics and/or personal items).
- (vi) Lockers may not be defaced; this includes the requirement that no stickers or graffiti are to be placed either inside or outside of any lockers under any circumstances.

- (vii) At the close of the school year, the student shall be responsible for emptying the locker and returning it to the condition in which it was received.
- (viii) The school administration reserves the right to search, by any means, the student locker or any other in-school storage space provided to the student. Administration may enter a student's locker or any other in-school storage space to repair it or for routine inspection. They may also enter a student's locker or any other in-school storage space for other administrative reasons, including retrieving books and/or other materials when students are absent.
- (ix) Administration may conduct unannounced, general inspections of student's lockers with or without articulable suspicion. Such searches may be conducted by any means, including searches conducted with the assistance of police-trained dogs.

(X) Athletics, Sports & Extracurriculars

After-School Regulations

(a) After-School Activities

Students are encouraged to remain after school to participate in extracurricular activities, obtain extra help when needed, complete make-up work, and attend sporting/athletic events. After-school activities take place at the end of the school day, after 2:00 pm, and parents/guardians should know and understand that, in allowing a child to stay, the expectation of best behavior is assumed. A lack of acceptable behavior may result in social suspension and an inability to attend or participate in any other after-school activity. The school is not responsible or liable for actions of a student after school if they are not involved in a school sponsored event.

- (i) Students who intend to participate in or view a sporting event or activity are expected to leave the school at the end of day and proceed home. They are then invited back to participate in the event as prescribed. Students should not be waiting at or in the school building until an event or activity begins since faculty, staff, and/or administration may not be present to watch, discipline, or monitor student behavior and activity. Doing so will be considered loitering and disciplined appropriately.
- (ii) Loitering is defined as standing or waiting idly, with no apparent purpose. Loitering in school or on school grounds after the end of the school day is not allowed and may result in disciplinary action.

(b) The Late-Bus

The Bristol-Warren Regional School District commissions a late bus for the purpose of transporting students who participate in school-sponsored events/activities home. The late-bus arrives at Kickemuit Middle School prior to 3:30 pm, and it is the responsibility of the student to keep track of arrival and departure. To utilize the late-bus, a student must be after school, with an adult, for an official and pre-approved purpose. Students will be issued an official late-bus pass from the adult they are with, and must present said pass to the bus driver/monitor upon entering the bus. Students can only take the late-bus to their home destination/bus stop.

Please Note:

- (1) Students that are after school for unofficial purposes (aka loitering, see above) will not be able to take the late-bus home.
- (2) Students who purposefully miss the regular bus, will not be able to take the late-bus home.
- (3) Students who exit school grounds will not be allowed to take the late-bus home.
- (4) The late-bus is a privilege; once a student is outside regular school hours, the responsibility of transportation falls on the parent/guardian.

Athletic / Extracurricular Eligibility

(a) Eligibility

- (i) Any student failing two and a half classes or more (three or more year-long courses or two year-long and one semester course) at the end of any quarter shall be deemed immediately ineligible for athletics and/or

extracurriculars pending academic review, which will occur 30 days following the end of that respective quarter.

- (ii) Upon the issuance of the quarterly report card, each student failing two and a half classes or more, as explained above, may attend Homework Club, which occurs each day of the week. Homework Club will act as an intervention for those students who are failing but wish to play/participate in athletics and extracurriculars prior to the 30-day academic review.
- (iii) Students participating in Homework Club will be required to attend in full, each time, and engage in academic work for the entire session. A student's failure or refusal to comply with this requirement may result in the forfeiture of eligibility until the 30-day academic review occurs.
- (iv) If a student is not passing two and a half courses or more when the 30-day academic review occurs, continuance or abidance by the aforementioned protocol will occur.

Clubs & Activities

(a) Clubs & Activities Offered at Kickemuit Middle School

(i) National Junior Honor Society

Selection of the Kickemuit Middle School Chapter of the NJHS is based on scholarship, leadership, character, citizenship, and service. Eligibility is considered if a student has a cumulative grade point average (GPA) of a 3.9 or higher at the conclusion of the 3rd quarter in their 6th and/or 7th grade year. Students who are eligible will be notified and have the opportunity to submit an application for membership. The KMS Faculty Council will review all applications and notify students of acceptance into the Chapter before the end of the school year. A ceremony to formally induct all new members is held in the early fall of the following year.

(ii) Clubs/Activities

The following clubs/activities may be offered at KMS:

Best Buddies

Chess Club

Choose to Include

Coding Club

French Club

Husky Headlines

Jazz Band

Sewing Club

Science Olympiad

Spanish Club

Solve for Tomorrow

(b) Rules & Regulations

The rules and regulations, as established within this Student Handbook and decided by school administration throughout the course of the year, will apply at all school functions and extracurricular activities. These are necessary to ensure students and guests attend activities in a safe and pleasant environment. To participate in any/all school functions and extracurriculars:

- (i) Students must be in school for the entirety of the school day, on the day of the activity, unless a valid excuse is received and approved by administration prior to 2:00 pm on the day of the activity.
- (ii) Students who are tardy to school or dismissed early, and who are not excused as determined by administration, may not participate in any extracurricular or event that day.
- (iii) If the activity is held on a non-school day (Saturday, Sunday, Holiday, etc.), the student must be in school for the entire day on the last school day before the activity took place. A valid excuse must be submitted to and approved by administration by 2:00 pm on the last day before the activity.
- (iv) Students serving ISS or OSS on the day of an activity, or on the last school day before a non-school day activity, will not be allowed to attend the activity or event, including athletics.
- (v) Students on social suspension are not allowed to participate in any/all extracurricular activities or athletics unless otherwise allowed by administration.

(c) Administrative Discretion

If, throughout the course of a school day or multiple school days, it is determined that a student(s) behavior is unbecoming of a KMS Husky, egregious, or otherwise poor, administration reserves the right to independently and

individually suspend a student from one or more activities, events, or athletics, including games and/or practices. Administration will make this decision before 2:00 pm on the last school day that directly precedes the activity or athletic event. If a student fails to abide by this administrative directive, the student will be socially suspended for the duration of the year, or until administration decides to revoke the suspension.

Sport Offerings

(a) Sports Offered at Kickemuit Middle School

(i) Fall Sports

- (1) Football; Flag - Intramural**
- (2) Soccer; Boys & Girls - Interscholastic**
- (3) Cross-Country; Boys & Girls - Interscholastic**

(ii) Winter Sports

- (1) Basketball; Boys & Girls - Interscholastic & Intramural**
- (2) Wrestling; Co-ed - Interscholastic**

(iii) Spring Sports

- (1) Baseball; Boys - Interscholastic**
- (2) Fastpitch Softball; Girls - Interscholastic**
- (3) Outdoor Track; Boys & Girls - Interscholastic**
- (4) Tennis; Boys & Girls - Intramural**
- (5) Volleyball; Boys & Girls - Intramural**
- (6) Lacrosse; Boys & Girls - Parents Group Club**

(b) Rules & Regulations

The rules and regulations, as established within this Student Handbook and decided by school administration throughout the course of the year, will apply at all school functions and extracurricular activities. These are necessary to ensure students and guests attend activities in a safe and pleasant environment. To participate in any/all school functions and extracurriculars:

- (i) Students must be in school for the entirety of the school day, on the day of the activity, unless a valid excuse is received and approved by administration prior to 2:00 pm on the day of the activity.**
- (ii) Students who are tardy to school or dismissed early, and who are not excused as determined by administration, may not participate in any extracurricular or event that day.**
- (iii) If the activity is held on a non-school day (Saturday, Sunday, Holiday, etc.), the student must be in school for the entire day on the last school day before the activity took place. A valid excuse must be submitted to and approved by administration by 2:00 pm on the last day before the activity.**
- (iv) Students serving ISS or OSS on the day of an activity, or on the last school day before a non-school day activity, will not be allowed to attend the activity or event, including athletics.**
- (v) Students on social suspension are not allowed to participate in any/all extracurricular activities or athletics unless otherwise allowed by administration.**

(d) Spectator Expectations

It is expected that any/all spectators will make every effort to conduct themselves in a manner that brings pride to the school and to their student-athlete. Spectators are to set an example by supporting their team/student-athlete and never degrade an official, coach, or other team/team players. Any spectator that is determined to be in violation of these rules and expectations risks ejection from the game and permanent suspension from all athletic viewing throughout the school year.

(e) Administrative Discretion

If, throughout the course of a school day or multiple school days, it is determined that a student(s) behavior is unbecoming of a KMS Husky, egregious, or otherwise poor, administration reserves the right to independently and individually suspend a student from one or more activities, events, or athletics, including games and/or practices. Administration will make this decision before 2:00 pm on the last school day that directly precedes the activity or

athletic event. If a student fails to abide by this administrative directive, the student will be socially suspended for the duration of the year, or until administration decides to revoke the suspension.

(XI) RI & Bristol-Warren Regional School District Policies & Procedures

- (a) Please follow [this link](#) to the Bristol-Warren Regional School District website for more policies and information