

Wednesday, March 13, 2024

Summary of Notes- ND School Board

ND Staff:RaeAnna Ashton-Principal, Alexandria Arguelles-AP student services, Tanya Aguirre-Admin Secretary, Will Kimble-AD

Board Members: Guillermo Valencia-President, Elizabeth Kimble-Secretary, Leslie Fraiser, Danny Saldana, Marco Juarez, Suzanne Massoud, Dennis Crammer

Guests: Sinia Regalado, the Director of Human Resources

Parents: Robert Salizar

Call to Order: 6:36pm

Welcome

Prayer-Sue

New Business-Board

-Marketing

The board presented a plan to increase enrollment at Notre Dame. It includes having ND students and families go to speak at the local Parishes at Masses and set up info booths outside of the Churches. The plan also includes more collaboration with our local Catholic Feeder schools to promote ND as the Catholic High School of Choice in the Area. Our goal is to promote Notre Dame as part of a complete Preschool-12th grade Catholic Education plan. Parent and student support will be solicited from the board.

-Alumni Gala

This is a New Fundraising and community building opportunity planned for the 2024-2025 school year. It is in the beginning stages of planning. The date is set for September 14, 2024 and location is the ND gym. A planning committee needs to be formed to address details. The proposed theme for next school year "Faith thru Education". We will be honoring all of our ND alumni who have entered the Priesthood. Parent support will be solicited from the board to head or join the Gala committee.

-Alumni Outreach

The board suggested other ways to get our Alumni involved and reinvested in the ND community included Creating an Alumni Flyer or Magazine where alumni can share life milestones: new job, move, wedding, births, etc. Get ND students to host interviews with alumni. Board also proposed sending a donation letter with an envelope to ask for financial support from Alumni. Parent support will be solicited from the board.

ND Admin

Principal, Mrs. RaeAnna Ashton

-Expense Report Ledger

A Redacted Expense Report Ledger was shared with the board prior to the meeting. The school is now contracted with a third party accounting firm per the Diocese. The Board Finance

committee members offered to support the school and sit with them and the dioceses controller to go over the school budget. A more complete budget report including Income Reports will be provided at a later date to the board.

-Review all Parent-led Boards

Bylaws for all of the parent organizations were shared with the board prior to the meeting. The various boards bylaws and functions will be reviewed at a later date by the school board.

-WASC

The WASC accreditation committee will be on campus March 24-27. They will be visiting with students, staff and parents. The WASC committee will be reviewing the school's action plan and deliver their report with suggestions for the school to the administration. The findings will be shared with the board to celebrate what ND is doing well and to help create a plan for areas of improvement and policy revision.

School Community

-Parent Concern

Robert Salizar attended the meeting to address the issue of the lack of pre-season training for the football players. Coach Will Kimble assured him that the school is actively pursuing hiring a head football coach. Until that time, there is not a current plan for pre-season training to start. Elizabeth Kimble, board member, suggested that the school look into creating a weight training/fitness program that all ND students could participate in outside of sports seasons. Concern was also expressed for the lack of JV level sports offered.

Next meeting - Apr 17, 2024 at 6:30pm

Meeting adjourned at 8:03pm