

Meeting Packet

REGULAR SESSION

4/18/2024

07:00 PM



PHILOMATH SCHOOL DISTRICT 17J

REGULAR SESSION

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

4/18/2024 07:00 PM

A. EXECUTIVE SESSION ~ 6:30 p.m.

The Board will meet in Executive Session at 6:30 pm (closed to the public) per ORS 192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

B. REGULAR SESSION ~ 7:00 p.m.

1. Call to Order: Chairperson

i. Pledge of Allegiance

ii. Approval of Consent Agenda

[Consent Agenda \(p. 5\)](#)

[Check Listing \(p. 6\)](#)

[3-12-2024 Minutes \(p. 12\)](#)

[3-21-2024 Minutes \(p. 14\)](#)

iii. Request for Agenda Modifications

2. Public Comment

C. REPORTS~

1. Student Government Report

2. Oregon Natural Resource Education Fund Grant Presentation

3. Association Reports

- PEA
- OSEA

4. STEAM and STEM

5. Technology Department Report

6. Superintendent's Report

Teacher Appreciation
School Nurse Appreciation

7. Financial Report

- Board Report (p. 18)
- Financial Report (p. 19)
- PES Student Activities Report (p. 24)
- PMS Student Activities Report (p. 25)
- PHS Student Activities Report (p. 27)
- Enrollment Totals (p. 31)

8. Annual Board Review of Professional Learning

9. 16th Street Project

D. STRATEGY AND DISCUSSION ~

1. Curriculum Adoption

E. DISCUSSION & ACTION ITEMS ~

- 1. Student Representative to the Board**
- 2. Inter-District Transfer Slots for 2024-2025 School Year**
- 3. Second Reading Policies**

- JECB (p. 32)
- JECB-AR(1) (p. 34)

4. Resolution 2324-05: A Resolution Transferring Appropriations Between Funds

- Resolution 2324-05 (p. 35)

F. MEETING CLOSURE ~

- 1. Next Meeting Agenda Items**
- 2. Board Thanks**
- 3. Board Requests**
- 4. Adjournment**

G. IMPORTANT DATES

Apr 21-27		Volunteer Appreciation Week
Apr 25	6:00 pm	Board Work Session
May 2-4		Botany Class Plant Sale
May 6 - 10		Teacher Appreciation Week
May 8		National School Nurse Day
May 9	6:00 pm	Budget Committee Meeting
May 18	7:00-9:00 pm	Regular Board Meeting

May 23
May

Second Budget Committee Meeting, only if necessary
Asian American and Pacific Islander Heritage Month, Jewish
American Heritage Month, Speech and Hearing Awareness Month,
Mental Health Awareness Month

CONSENT AGENDA

April 18, 2024

Updated: 4/12/24 2:59 PM

A. List of Bills:

1. March 2024

B. Minutes:

1. March 12, 2024
2. March 21, 2024

C. Resolutions: None

D. Leave of Absence: None

E. Out of State Travel

F. Personnel/Staffing Adjustments

1. Retirements

2. Resignations:

- i. Jolene Latz PMS/PHS Theater Director

3. New Hires:

- i. Madison Jaquith CPS Administrative Assistant

4. Coaches: None

5. Staff Reassignments/Changes in FTE:

- i. Jessica Hanson From 1.0 FTE to .5 FTE

6. Extra Duty Assignments: None

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date: 03/01/2024

To Date: 03/31/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
228	03/22/2024	MAXTIVITY CREATIVE SPACE	\$400.20	1334	Printed	Expense	<input type="checkbox"/>		
288	03/06/2024	ANDERTON, CHERYL	\$441.04	1310	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
289	03/06/2024	BEACOCK MUSIC	\$611.00	1310	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
290	03/06/2024	LES & BOB'S SPORTS & APPAREL, INC.	\$856.25	1310	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
291	03/15/2024	ANDERTON, CHERYL	\$400.99	1323	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
292	03/15/2024	KILDEA, KATRINA	\$281.82	1323	Printed	Expense	<input type="checkbox"/>		
293	03/15/2024	KILDEA, LAURA	\$157.20	1323	Printed	Expense	<input type="checkbox"/>		
294	03/22/2024	SKAAR, BRIAN	\$253.55	1335	Printed	Expense	<input type="checkbox"/>		
295	03/22/2024	WOODCRAFT	\$1,799.10	1335	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
296	03/22/2024	WEBB, SHANNON	\$434.04	1336	Printed	Expense	<input type="checkbox"/>		
1840	03/05/2024	DONELL, LUZENA	\$350.00	1309	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1841	03/05/2024	ECKER, BLAKE	\$1,380.00	1309	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1842	03/05/2024	KEM, CHARLES RANDY	\$140.84	1309	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1843	03/05/2024	KING, TRAVIS	\$124.95	1309	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1844	03/05/2024	LARSON, STEFANIE	\$264.11	1309	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1845	03/05/2024	McFADDEN, BRIAN	\$171.20	1309	Printed	Expense	<input type="checkbox"/>		
1846	03/05/2024	NEWMAN, GREGORY	\$149.42	1309	Printed	Expense	<input type="checkbox"/>		
1847	03/05/2024	OCCA	\$920.00	1309	Printed	Expense	<input type="checkbox"/>		
1848	03/05/2024	OSAA	\$5,340.00	1309	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1849	03/05/2024	SILVA, BENITO	\$1,140.00	1309	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1850	03/07/2024	BENTON COUNTY HEALTH DEPT	\$246.00	1313	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1851	03/07/2024	ELDRIDGE, ALICE	\$24.69	1313	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1852	03/07/2024	GEORGIE'S OF EUGENE	\$98.58	1313	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date: 03/01/2024

To Date: 03/31/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1854	03/07/2024	KING, TRAVIS	\$54.40	1313	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1855	03/07/2024	SALEM BASKETBALL OFFICIALS ASSOCIATION	\$766.54	1313	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1856	03/12/2024	FELINA, BRANDY	\$50.00	1318	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1857	03/12/2024	GRESAM HIGH SCHOOL	\$315.00	1318	Printed	Expense	<input type="checkbox"/>		
1858	03/12/2024	JUNCTION CITY HIGH SCHOOL	\$175.00	1318	Printed	Expense	<input type="checkbox"/>		
1859	03/12/2024	KING, TRAVIS	\$800.00	1318	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1860	03/12/2024	NEWPORT HIGH SCHOOL	\$150.00	1318	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1861	03/12/2024	SHIRT CIRCUIT	\$664.40	1318	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1862	03/14/2024	ASTORIA HIGH SCHOOL	\$151.63	1321	Printed	Expense	<input type="checkbox"/>		
1863	03/14/2024	MO'S ENTERPRISES, INC.	\$1,638.00	1321	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1864	03/14/2024	VARSITY YEARBOOK	\$6,304.50	1321	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1865	03/15/2024	LES & BOB'S SPORTS & APPAREL, INC.	\$3,408.25	1322	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1866	03/20/2024	BAMFORD, TARA	\$340.87	1327	Printed	Expense	<input type="checkbox"/>		
1867	03/20/2024	KLEMME, PAUL	\$329.48	1327	Printed	Expense	<input type="checkbox"/>		
1868	03/20/2024	PHILIPPSON, GEORGINA	\$346.23	1327	Printed	Expense	<input type="checkbox"/>		
1870	03/21/2024	LES & BOB'S SPORTS & APPAREL, INC.	\$753.00	1332	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
1871	03/21/2024	MID VALLEY SOFTBALL UMPIRES ASSOC.	\$3,342.00	1332	Printed	Expense	<input type="checkbox"/>		
1872	03/21/2024	MID-VALLEY BASKETBALL OFFICIALS ASSOC.	\$1,267.00	1332	Printed	Expense	<input type="checkbox"/>		
1873	03/21/2024	MPTV	\$124.75	1332	Printed	Expense	<input type="checkbox"/>		
1874	03/21/2024	OSAA	\$280.00	1332	Printed	Expense	<input type="checkbox"/>		
1875	03/21/2024	OSAA FOUNDATION	\$400.00	1332	Printed	Expense	<input type="checkbox"/>		

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date: 03/01/2024

To Date: 03/31/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1876	03/22/2024	MPTV	\$41.38	1333	Printed	Expense	<input type="checkbox"/>		
22870	03/06/2024	CITY OF PHILOMATH-FINANCE DEPT.	\$4,779.34	1311	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22871	03/07/2024	CINTAS CORP	\$9,177.26	1312	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22872	03/15/2024	BEACOCK MUSIC	\$30.99	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22873	03/15/2024	BENTON COUNTY ENVIRONMENTAL HEALTH	\$1,722.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22874	03/15/2024	BROOKS, DAVE	\$160.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22875	03/15/2024	CANON FINANCIAL SERVICES, INC.	\$3,740.28	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22876	03/15/2024	CENTRAL MECHANICAL, LLC	\$1,102.00	1320	Printed	Expense	<input type="checkbox"/>		
22877	03/15/2024	CENTRAL WELDING SUPPLY CO., INC	\$183.93	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22878	03/15/2024	CERTIFIED SYSTEMS, INC.	\$3,083.20	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22879	03/15/2024	COPIERS NORTHWEST	\$165.09	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22880	03/15/2024	CORVALLIS SCHOOL DISTRICT 509J	\$20,284.79	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22881	03/15/2024	CRIMINAL INFORMATION SERVICES, INC.	\$103.50	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22882	03/15/2024	CTL CORPORATION	\$1,820.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22883	03/15/2024	CTX	\$671.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22884	03/15/2024	DAVIS, JENICA	\$399.99	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22885	03/15/2024	EXPLORE LEARNING ATTN: PAYMENTS	\$3,383.36	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22886	03/15/2024	GARRETT HEMANN ROBERTSON	\$2,398.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22887	03/15/2024	HENRY SCHEIN, INC	\$2,666.25	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22888	03/15/2024	HOWIES ATHLETIC TAPE	\$269.60	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22889	03/15/2024	INGRAM LIBRARY SERVICES	\$490.13	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date: 03/01/2024

To Date: 03/31/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
22890	03/15/2024	J.W. PEPPER & SONS, INC.	\$18.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22891	03/15/2024	LINN-BENTON COMMUNITY COLLEGE	\$17,462.56	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22892	03/15/2024	MID-VALLEY BASKETBALL OFFICIALS ASSOC.	\$2,900.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22893	03/15/2024	MPTV	\$1,896.48	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22894	03/15/2024	ODP BUSINESS SOLUTIONS, LLC	\$2,220.51	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22895	03/15/2024	OSAA	\$135.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22896	03/15/2024	PALMAR ROOFING & SIDING	\$17,957.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22897	03/15/2024	PHILOMATH AREA CHAMBER OF COMMERCE	\$250.00	1320	Printed	Expense	<input type="checkbox"/>		
22898	03/15/2024	POOL, WENDY K.	\$312.50	1320	Printed	Expense	<input type="checkbox"/>		
22899	03/15/2024	ROBERT LLOYD SHEET METAL, INC.	\$1,433.12	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22900	03/15/2024	SCHAEFERS RECREATION	\$44.23	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22901	03/15/2024	SPAETH LUMBER COMPANY	\$251.16	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22902	03/15/2024	TWGW, INC.	\$4.26	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22903	03/15/2024	US BANK EQUIPMENT FINANCE	\$6,808.12	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22904	03/15/2024	VARITONE ARCHITECTURE LLC	\$487.50	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22905	03/15/2024	WALTER E. NELSON OF EUGENE	\$1,468.32	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22906	03/15/2024	WEST COAST LIGHTING SUPPLY, LLC	\$5,800.00	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22907	03/15/2024	WILLAMETTE HOSE & FITTING	\$182.37	1320	Printed	Expense	<input checked="" type="checkbox"/>	03/31/2024	
22908	03/29/2024	AFLAC	\$45.50	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22909	03/29/2024	AMERICAN FIDELITY - INS	\$4,143.71	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22910	03/29/2024	AMERICAN FIDELITY ASSURANCE CO	\$10,399.54	1342	Printed	Payroll Ded	<input type="checkbox"/>		

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date: 03/01/2024

To Date: 03/31/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
22911	03/29/2024	AMERICAN FIDELITY ASSURANCE CO - 403b	\$6,681.34	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22912	03/29/2024	AMERIPRISE FINANCIAL SERVICES, INC.	\$290.00	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22913	03/29/2024	ASCENSUS TRUST	\$4,184.68	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22914	03/29/2024	GORDON, AYLWORTH & TAMI, P.C.	\$103.80	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22915	03/29/2024	INVESCO INVESTMENT SERVICES, INC.	\$6,581.34	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22916	03/29/2024	OSEA	\$2,613.53	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22917	03/29/2024	PenServ Plan Services, Inc/ Foresters	\$1,630.00	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22918	03/29/2024	PHILOMATH EDUCATION ASSOC	\$1,869.00	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22919	03/29/2024	PRUDENTIAL ANNUITIES	\$1,064.30	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22920	03/29/2024	TEXAS LIFE	\$2,137.01	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22921	03/29/2024	VOYA RETIREMENT INSURANCE AND ANNUITY CO	\$145.00	1342	Printed	Payroll Ded	<input type="checkbox"/>		
22922	03/29/2024	AT&T ONENET SERVICE	\$32.60	1347	Printed	Expense	<input type="checkbox"/>		
22923	03/29/2024	BETTER PORTABLE TOILETS, INC.	\$921.22	1347	Printed	Expense	<input type="checkbox"/>		
22924	03/29/2024	CANON FINANCIAL SERVICES, INC.	\$5,021.95	1347	Printed	Expense	<input type="checkbox"/>		
22925	03/29/2024	CENTURYLINK	\$71.48	1347	Printed	Expense	<input type="checkbox"/>		
22926	03/29/2024	CERTIFIED SYSTEMS, INC.	\$840.00	1347	Printed	Expense	<input type="checkbox"/>		
22927	03/29/2024	CINTAS CORP	\$6,652.39	1347	Printed	Expense	<input type="checkbox"/>		
22928	03/29/2024	CORVALLIS CLINIC PC	\$18,000.00	1347	Printed	Expense	<input type="checkbox"/>		
22929	03/29/2024	CORVALLIS POWER EQUIPMENT	\$454.88	1347	Printed	Expense	<input type="checkbox"/>		
22930	03/29/2024	LINN-BENTON-LINCOLN ESD	\$204,150.00	1347	Printed	Expense	<input type="checkbox"/>		
22931	03/29/2024	MID COLUMBIA BUS COMPANY, INC.	\$109,877.84	1347	Printed	Expense	<input type="checkbox"/>		

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date: 03/01/2024

To Date: 03/31/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
22932	03/29/2024	NORTH RIDGE AUTOMOTIVE	\$45.00	1347	Printed	Expense	<input type="checkbox"/>		
22933	03/29/2024	NORTHWEST NATURAL GAS CO.	\$16,377.37	1347	Printed	Expense	<input type="checkbox"/>		
22934	03/29/2024	ODP BUSINESS SOLUTIONS, LLC	\$503.41	1347	Printed	Expense	<input type="checkbox"/>		
22935	03/29/2024	OSU MOTOR POOL	\$1,210.81	1347	Printed	Expense	<input type="checkbox"/>		
22936	03/29/2024	PACIFIC POWER	\$25,480.72	1347	Printed	Expense	<input type="checkbox"/>		
22937	03/29/2024	PHILOMATH FIRE AND RESCUE	\$90.00	1347	Printed	Expense	<input type="checkbox"/>		
22938	03/29/2024	PHILOMATH RENTAL	\$162.39	1347	Printed	Expense	<input type="checkbox"/>		
22939	03/29/2024	ROTARY CLUB OF PHILOMATH	\$105.00	1347	Printed	Expense	<input type="checkbox"/>		
22940	03/29/2024	WALTER E. NELSON OF EUGENE	\$424.89	1347	Printed	Expense	<input type="checkbox"/>		
46209	03/29/2024	ANDERTON, CHERYL M	\$457.44	24	Printed	Payroll	<input type="checkbox"/>		
46210	03/29/2024	BUSHNELL, DIANA B	\$914.91	24	Printed	Payroll	<input type="checkbox"/>		
46211	03/29/2024	HALL, JAMES R	\$1,061.53	24	Printed	Payroll	<input type="checkbox"/>		
46212	03/29/2024	LUCAS, BRIAN K	\$903.65	24	Printed	Payroll	<input type="checkbox"/>		
46213	03/29/2024	STUCKI, NICHOLE A	\$305.40	24	Printed	Payroll	<input type="checkbox"/>		
46214	03/29/2024	LAW, RANDALL K	\$527.12	24	Printed	Payroll	<input type="checkbox"/>		
46215	03/29/2024	VAN ESSEN, HAILEY	\$723.40	24	Printed	Payroll	<input type="checkbox"/>		
46216	03/29/2024	SCHWINABART, DARLA J	\$2,055.23	24	Printed	Payroll	<input type="checkbox"/>		
46217	03/29/2024	VAN PATTEN, CANDACE M	\$3,894.18	24	Printed	Payroll	<input type="checkbox"/>		
46218	03/29/2024	SKAAR, LINDA M	\$4,199.30	24	Printed	Payroll	<input type="checkbox"/>		
Total Amount:			\$601,302.11						

End of Report

SPECIAL SESSION

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

3/12/2024 06:00 PM

A. **EXECUTIVE SESSION:** The Board met in Executive Session as cited in a separate notice.

B. **SPECIAL SESSION**

1. **Call to Order:** Board Chair Rick Wells called the meeting to order at 6:03 pm. Those in attendance were Directors Rick Wells, Joe Dealy, Erin Gudge and Ryan Cheeke; Superintendent Susan Halliday; Business Manager Jennifer Griffith; Executive Assistant Michele McRae; Student Representative to the Board Raegan McKinley; Absent: Director Sandi Hering.

i. **Pledge of Allegiance:** Raegan McKinley led us in the Pledge of Allegiance.

ii. **Request for Agenda Modifications:** There were no Agenda Modifications.

C. **DISCUSSION & ACTION ITEMS**

1. **Licensed Renewals, Non-Renewals, Extensions and Non-Extensions**

i. Director Gudge moved to approve the list of Renewals as listed in the Board packet. Director Dealy seconded the motion. The Board unanimously approved the motion. Motion passes 4-0 with one absentee.

D. **STRATEGY AND DISCUSSION**

1. **Student Representative to the Board:** Director Gudge will send an updated application to HS Teacher David Dunham after spring break, so that he can distribute them to students who are interested in the Student Representative to the Board position.

E. **MEETING CLOSURE**

1. **Next Meeting Agenda Items**

i. Student Representative to the Board

ii. Building Representative Presentations

2. **Adjournment:** Board Chair Rick Wells adjourned the meeting at 6:14 pm.

Board Chair

Superintendent

Date

REGULAR SESSION

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

3/21/2024 07:00 PM

A. **EXECUTIVE SESSION:** The Board convened into Executive Session at 6:07 pm per ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent; and per ORS 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing; and per ORS 192.660(2)(f) to consider records exempt by law from public exemption; and per ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

B. REGULAR SESSION

1. **Call to Order:** Board Chair Rick Wells called the meeting to order at 7:06 pm. Present at the meeting were Directors Rick Wells, Joe Dealy, Erin Gudge, Sandi Hering. Director Ryan Cheeke joined the meeting at 7:10 pm. Superintendent Susan Halliday; Business Manager Jennifer Griffith; Executive Assistant Michele McRae.
 - i. **Pledge of Allegiance:** Director Dealy led us in the Pledge of Allegiance.
 - ii. **Approval of Consent Agenda:** The Consent Agenda was amended to add Cynthia Barthuly to Resignations. Director Gudge moved to approve the Consent Agenda as amended. Director Dealy seconded the motion. The Board unanimously approved it. Motion passes 4-0, with one absence.
 - iii. **Request for Agenda Modifications:** Director Gudge requested Student Representative to the Board be added to the agenda. It was added as item D6.
2. **Student Government Report:** Raegan McKinney reported that **Matilda** ran all last week, and that the students did a great job on this performance. The dance team went to state. Eighth grade students toured the high school in preparation of their next school year. ASB is making plans for Homecoming week.
3. **Public Comment:** There were no public comments.

C. REPORTS

1. **Association Reports**
 - i. **PEA:** David Dunham reported that the spring blood drive is coming up. He said that PEA is working on some MOU's. Everyone is looking forward to spring break,

and he added that everything has been going well in the buildings, and that it's been a pleasant environment.

ii. **OSEA:** There was no report tonight.

2. **Nancy Griffith – LBL-ESD Assistant Superintendent:** Nancy Griffith from the LBL-ESD attended the Board meeting to introduce herself and to let them know that the ESD is there to them. She presented a document with a list of services that the ESD offers to the Districts that they support.

3. **MTSS Presentations**

i. **K-8 RTIi:** Abby Couture, Eric Beasley and Molly Bell gave a comprehensive presentation on Multi-Tiered System of Support and updated the Board on the growth of the students since they presented last year. One of the scores showed that the percentage of high-risk students was reduced from 44% to 22%, and students had significant improvements in reading and math. Adeline Stewart and Steve Bell presented their data for the middle school. They have had success helping students move from Tier 3 (high risk) down to Tiers 1 and 2.

ii. **HS Success:** Deedee Collins and Mark Henderson shared data from the high school showing that if a student is on track to graduate at the beginning of high school, they are more likely to graduate. Mark shared that they check student's grades every Monday, and he explained how they use data to decide how to support students. Deedee reported that they have their Tier 2 meetings every Friday. They meet to discuss attendance issues with students, and she explained how they address student issues.

4. **Superintendent's Report:**

- i. Superintendent Halliday reported that a pipe broke in one of the middle school parking lots. She described how everyone pitched in to make sure that students could still attend school safely on Friday even though the water will still be shut off.
- ii. She reported that the play **Matilda** was a success and it was well attended. The play was performed for students in the District, as well as the public. The play was double cast, so many students were able to perform. There was a tea party to go along with the play, and the high school culinary program provided the cupcakes for the tea party. Books were handed out to students who attended to go along with the theme of the story.
- iii. The District's music teachers worked together to present a District Band Concert on February 28th. The District Choir Concert was on March 20th.
- iv. STEAM for the Win: A grant from the Niemeyer Foundation supports students in the District's STEM CTE hub, and the students have been learning about drones.
- v. She reported that the District is low on the priority list for receiving summer school funding. Approval of the literacy grant happened earlier this year.
- vi. The regional superintendents met at PHS for their monthly meeting.

5. **Financial Report:** Jennifer Griffith, PSD Business Manager, reported that the budget work session was well attended, and people had good questions for her. She reported that there has been an increase in student enrollment. There were no questions from the Board about the financial reports.

D. **STRATEGY AND DISCUSSION**

1. **District Goals:** Director Wells said they needed to set up a work session to work on District Goals. They decided to meet on April 25th. He said they might work on Superintendent Goals also.
2. **Superintendent's Evaluation:** Director Dealy read a statement about the Superintendent's Evaluation. He said that the Board completed the Superintendent's Evaluation.
3. **Schedule Work Session with KVCS:** The staff at King's Valley Charter School wants to meet in May or June. They decided to meet on the day of the Regular Board Meeting, before the Board meeting.
4. **CPS Covered Play Area Update:** Jennifer Griffith reported that they met with Luna Design and Construction LLC. They would like to begin construction before school is out. Everyone is pleased with the plan for the cover.
5. **Inter-District Transfers:** Superintendent Halliday reported that she has worked on the inter-district transfer process since it was closed last month. She reviewed the policy, and explained how the process will work for next year.
6. **Student Representative to the Board:** Director Gudge presented the application from last year's Student Representative to the Board that will be used to find the next representative. The consensus was that the application is good, so Director Gudge will update it and send it to David Dunham, ASB Advisor.

E. **DISCUSSION & ACTION ITEMS**

1. **Inclement Weather Days:** Inclement weather days that were missed in January still need to be decided whether or not they will be made up. May 24th is a day reserved as a make-up day. Director Cheeke moved to go with option A from Superintendent Halliday's chart which states that one of the inclement weather days in January will not be made up on May 24th. Director Dealy seconded and added that if there are any other school closures, this topic will be revisited and possibly changed. The Board approved the motion unanimously. Motion passes 5-0.

F. **MEETING CLOSURE**

1. **Next Meeting Agenda Items**

- i. Director Gudge requested that Student Representative to the Board be on the April agenda.
- ii. Director Wells listed the April Board meeting items from the monthly Board topic calendar: approve curriculum adoption, OSBA policy update (if applicable), annual Board review of Professional Development accomplishments and outcomes. There will be a Technology Report in April and a Facilities Report in May. The Board decided to work on District Goals at a Work Session on April 25th, and begin the Board Self-Evaluation if there is time. Review Academy program (update from the Academy).

2. **Board Thanks**

- i. Director Gudge thanked everyone for coming to the meeting tonight. She also thanked the staff for the work they put into their MTSS presentations.
- ii. Direct Hering echoed Director Gudge's praise. She added that everyone did a great job handling the broken water pipe situation at the middle school. She also said that

seeing the staff presentations tonight shows how everyone is going above and beyond.

- iii. Director Dealy thanked all of the staff. He praised the staff for their professionalism.
- iv. Director Wells was happy to hear the reports from the schools. He said that he appreciates the in-person presentation, as opposed to a report in the packet.

3. **Board Requests**

- i. Director Wells announced that there is a fundraiser at Blodgett Elementary School on May 18th at 6 pm. There will be tacos and an auction. The money goes to scholarships for students who attended Blodgett Elementary School.
- ii. Director Hering asked the audience if they would be interested in a town hall type meeting. Director Wells indicated that she could take the lead on this.

4. **Adjournment:** Director Wells adjourned the meeting at 9:05 pm.

Board Chair

Superintendent

Date



April 18, 2024

Board Members:

We are quickly approaching the end of the fiscal year! While we continue to build the 2024-25 budget, we are working on closing out the current year.

Included in the board packet is Resolution 2324-05 to transfer appropriations between Funds. This appropriation transfer will increase the appropriation for the Trust and Agency fund where we hold the Insurance Pool allocation for the PEA Negotiated Agreement. The Insurance pool allocation amount was increased with the PEA agreement after the 2023-24 budget was adopted. This is not new funding, but a transfer of appropriations already approved.

The monthly enrollment report and the financial reports for the period ending March 31, 2024 are included in the board packet.

March 2024 General Fund Expenditures totaled \$1,990,875. Expenditures that exceed \$10,000 are as follows:

- | | | |
|-----------------------------------|------------|--------------------------------|
| • American Fidelity Assurance Co. | \$ 10,400 | (Paid Leave OR payment) |
| • Northwest Natural Gas | \$ 16,377 | (Monthly gas bill February) |
| • Linn-Benton Community College | \$ 17,463 | (Tuition for HS/PA students) |
| • Palmar Roofing & Siding | \$ 17,957 | (MS Modular siding) |
| • Corvallis Clinic | \$ 18,000 | (Athletic Training contract) |
| • Corvallis School District | \$ 20,281 | (Food Service Dec) |
| • Pacific Power | \$ 25,481 | (Monthly power bill) |
| • Mid Columbia Bus Company | \$ 109,878 | (February 2024 transportation) |
| • Linn-Benton Lincoln ESD | \$ 204,150 | (Annual Services above Tier 2) |
| • Kings Valley Charter School | \$ 227,916 | (March SSF payment to KVCS) |

Respectfully Submitted,

Jennifer Griffith
Business Manager



2023-2024 Philomath SD 17J | General Fund Overview - Revenue

YTD Local Sources

99.45% of Budget

Prior Year YTD: 95.10% of Actuals

YTD State Sources

78.87% of Budget

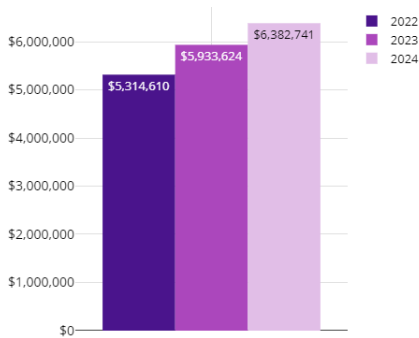
Prior Year YTD: 74.67% of Actuals

YTD All Sources (except 5400s)

84.28% of Budget

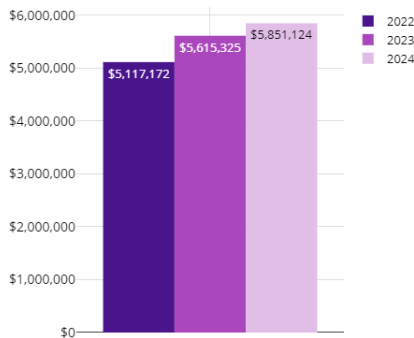
Prior Year YTD: 80.28% of Actuals

Local Sources (1000s)



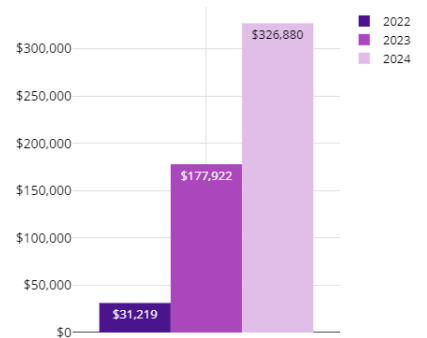
For the Period JUL - MAR

Property Taxes (1100s)



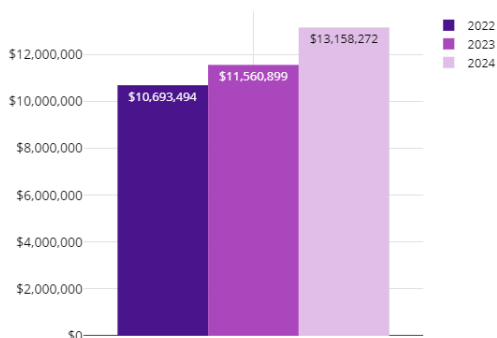
For the Period JUL - MAR

Interest Earnings (1500s)



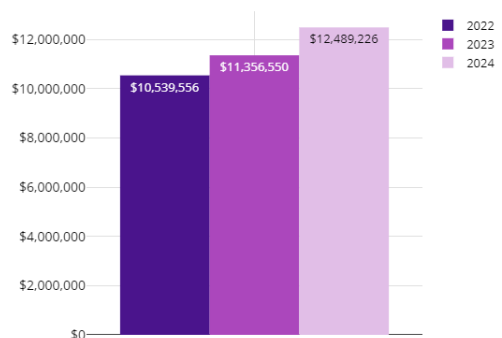
For the Period JUL - MAR

State Sources (3000s)



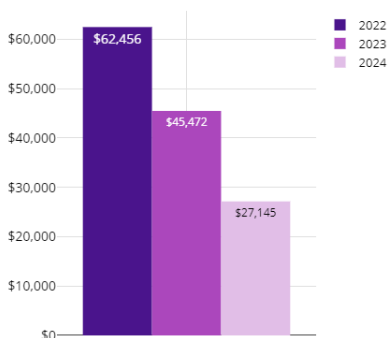
For the Period JUL - MAR

State School Fund (3101)



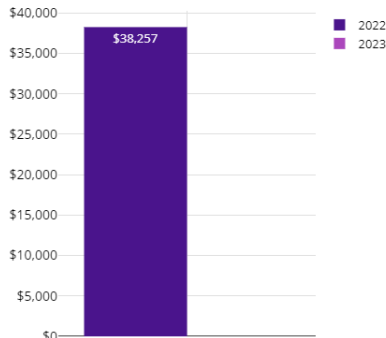
For the Period JUL - MAR

Intermediate Sources (2000s)



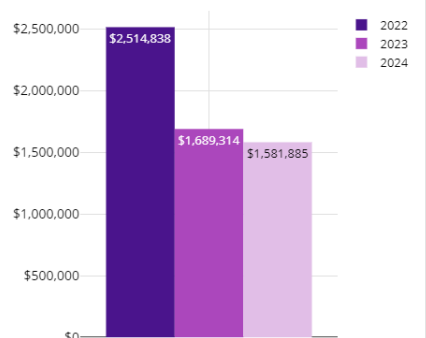
For the Period JUL - MAR

Federal Sources (4000s)



For the Period JUL - MAR

Other Sources (5000s)



For the Period JUL - MAR



YTD Salary and Benefits

63.00% of Budget

Prior Year YTD: 63.60% of Actuals

YTD Purchased Services

84.68% of Budget

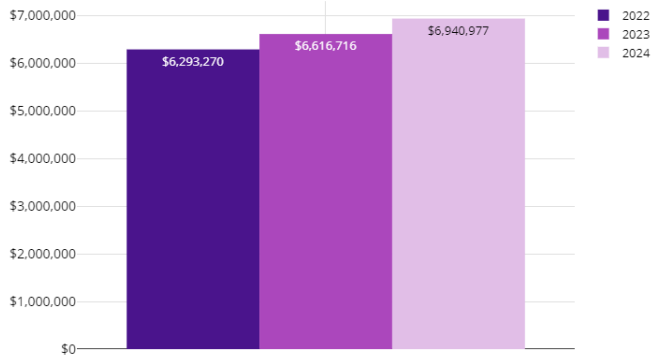
Prior Year YTD: 70.96% of Actuals

YTD Other Expenses

59.91% of Budget

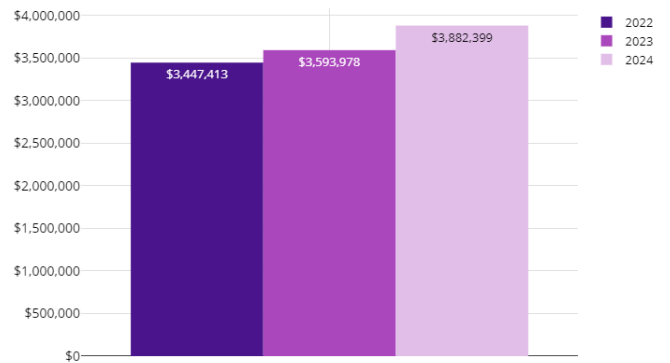
Prior Year YTD: 81.23% of Actuals

Salaries (100s)



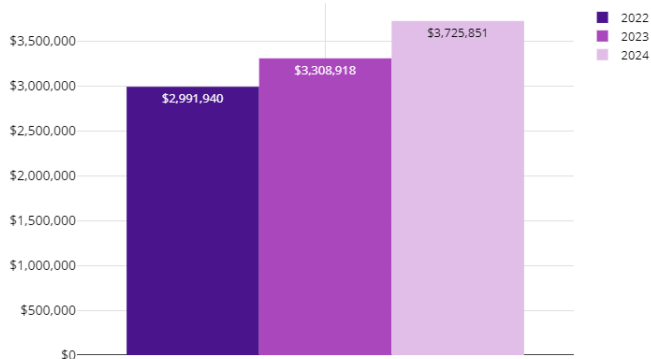
For the Period JUL - MAR

Benefits (200s)



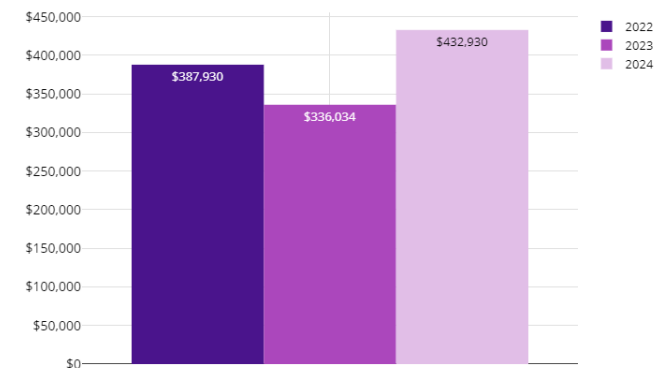
For the Period JUL - MAR

Purchased Services (300s)



For the Period JUL - MAR

Supplies (400s)



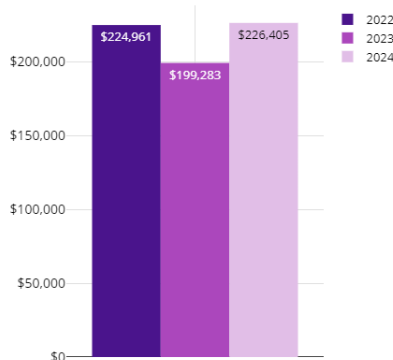
For the Period JUL - MAR

Capital Outlay (500s)



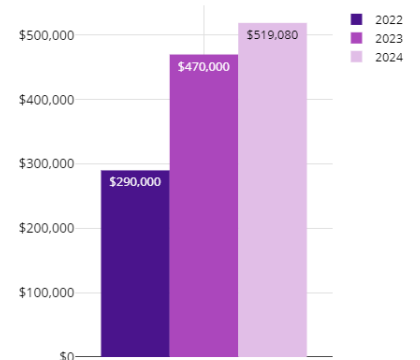
For the Period JUL - MAR

Other Objects (600s)



For the Period JUL - MAR

Transfers (700s)

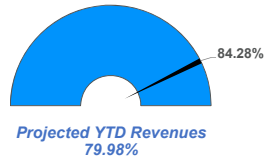


For the Period JUL - MAR

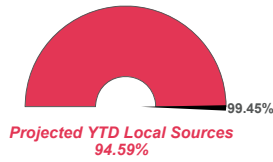
100 General Fund Revenue Dashboard Summary

For the Period Ending March 31, 2024

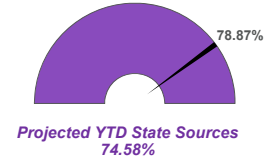
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

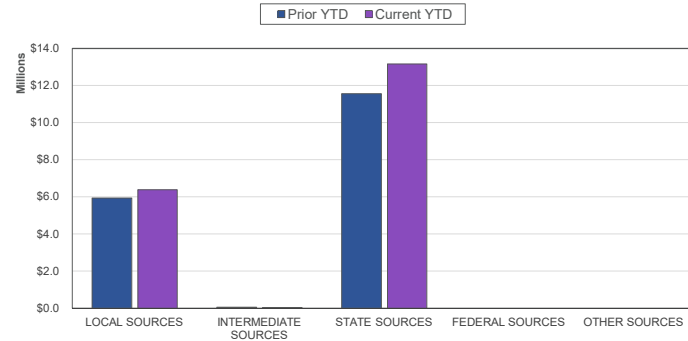


General Fund Revenues

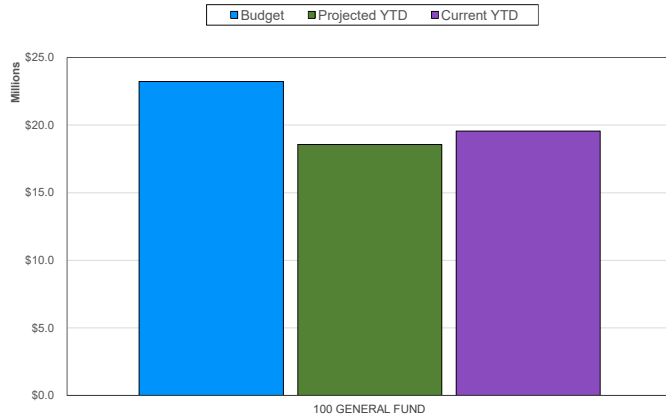
Top 10 General Fund Sources of Revenue (Year-to-Date)

State School Fund (SSF)	\$13,127,952
Property Taxes	\$4,507,105
Resources - Beginning Fund Balance	\$1,581,885
Local Option Levy Taxes	\$1,339,853
Interest On Investments	\$326,880
Kings Valley Charter School Fees	\$102,760
Miscellaneous	\$83,885
Restricted Grants-In-Aid	\$30,320
Severe Disabilities Reimbursement	\$26,765
Rentals	\$13,549
Percent of Total Revenues Year-to-Date	99.96%

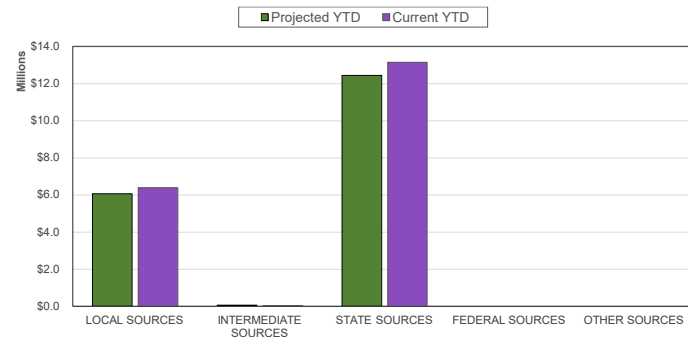
General Fund Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



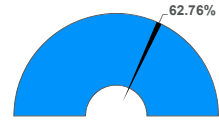
General Fund Revenue by Source | Projected YTD vs. Current YTD



100 General Fund Expense Dashboard Summary

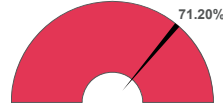
For the Period Ending March 31, 2024

Actual YTD Expenditures



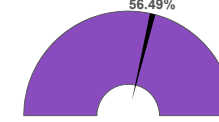
Projected YTD Expenditures
61.78%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits
68.35%

Actual YTD Other Objects



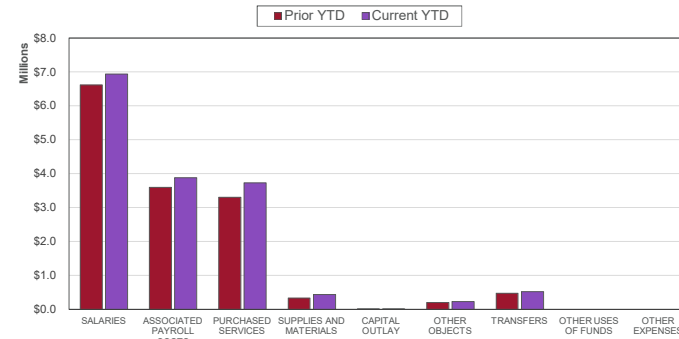
Projected YTD Other Objects
56.90%

General Fund Expenditures

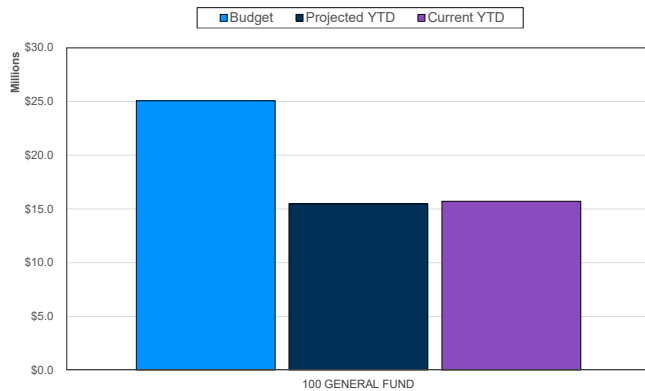
Top 10 General Fund Expenditures by Program (Year-to-Date)

Licensed Salaries	\$3,502,321
Charter School Payments, Adm	\$1,676,773
Classified Salaries	\$1,350,036
Public Employees Retirement System	\$1,137,769
Medical Insurance	\$1,125,707
Administrator Salaries	\$897,433
Unrepresented Salaries	\$607,948
Pers Bond 1	\$554,290
Reimbursable Student Transportation	\$538,651
Fund transfers	\$519,080
Percent of Total Expenditures Year-to-Date	75.72%

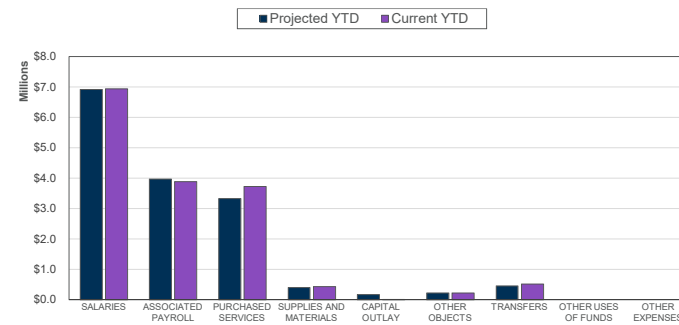
General Fund Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



General Fund Expenditures by Object | Projected YTD vs. Current YTD



PHILOMATH SCHOOL DISTRICT, 17J
Appropriations, Budget vs. Actual
Fiscal Year 2023-2024

		Appropriations	YTD	Encumbrances	Resolutions	Totals	(Over)/Under Budget
General Fund (100)	1000 Instruction	13,913,402	9,271,167	4,923,896	375,000	14,195,063	93,339
	2000 Support Services	8,046,586	5,909,864	1,922,680	78,000	7,832,544	292,042
	3000 Community Services	-	-	-	224,000	-	224,000
	5200 Transfers	540,000	519,080	-	370,000	519,080	390,920
	6000 Contingency	325,000	-	-	-	-	325,000
	Sub Totals	22,824,988	15,700,111	6,846,576	1,047,000	22,546,687	1,325,301
Local/State/Federal Programs Funds	1000 Instruction	2,117,374	1,029,238	582,161	179,000	1,611,399	684,975
	2000 Support Services	862,136	534,541	172,810	178,000	707,351	332,785
	3000 Community Services	667,526	288,833	121,877	-	410,710	256,816
	4000 Facilities	407,500	5,780	310	-	6,090	401,410
	5200 Transfers	-	-	-	-	-	-
	Sub Totals	4,054,536	1,858,392	877,158	357,000	2,735,550	1,675,986
Pool Operations Fund (295)	1000 Instruction	11,692	9,200	2,231	-	11,431	261
	2000 Support Services	-	-	-	-	-	-
	3000 Community Services	162,808	130,625	22,774	-	153,399	9,409
	Sub Totals	174,500	139,825	25,005	-	164,830	9,670
Assoc. Student Body (284, 285, 286)	1000 Instruction	806,755	368,135	67,627	-	435,762	370,993
Debt Service Funds (300)	5000 Debt Service	1,802,848	628,924	547,200	-	1,176,124	626,724
Capital Improvement Funds (400)	1000 Instruction	22,463	11,115	-	-	11,115	11,348
	2000 Support Services	394,037	270,530	5,746	-	276,276	117,761
	4000 Facilities	424,317	199	-	-	199	424,118
	Sub Totals	840,817	281,844	5,746	-	287,590	553,227
Unemployment Fund (600)	2000 Support Services	13,000	5,582	210	-	5,792	7,208
Reserve Funds (700)	1000 Instruction	67,250	40,016	27,885	15,000	67,901	14,349
	2000 Support Services	127,400	56,024	17,217	(5,000)	73,241	49,159
	3000 Community Services	-	1,100	1,000	5,000	2,100	2,900
	Sub Totals	194,650	97,140	46,102	15,000	143,242	66,408
						-	
						-	
Total Appropriations		30,712,094	19,079,953	8,415,624	1,419,000	27,495,577	4,635,517
Total Unappropriated		13,918,271	-	-	-	-	13,918,271
Total Adopted Budget		44,630,365	19,079,953	8,415,624	1,419,000	27,495,577	18,553,788

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 6/30/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
284.0000.9701.097.797.810 PES Food Pantry	10,036.52	569.00	(2,781.21)	7,824.31	.00	7,824.31
284.0000.9701.097.797.812 PES Blodgett	6,514.85	549.00	(3,481.01)	3,582.84	(2,296.45)	1,286.39
284.0000.9701.097.797.815 CPS Donations	2,819.75	10,200.00	(11,175.81)	1,843.94	(1,003.02)	840.92
284.0000.9701.097.797.816 PES Grants	4,010.89	2,050.00	(1,749.38)	4,311.51	(591.99)	3,719.52
284.0000.9701.097.797.826 PES Field Trips	.00	.00	.00	.00	.00	.00
284.0000.9701.097.797.827 PES Library	507.69	.00	.00	507.69	.00	507.69
284.0000.9701.097.797.828 PES Donations-Unrestricted	3,077.88	4,201.45	(3,204.19)	4,075.14	(1,737.33)	2,337.81
284.0000.9701.097.797.830 PES Music	(173.43)	913.00	(516.55)	223.02	.00	223.02
284.0000.9701.097.797.834 Falcon Swag Fund Balance	.00	100.00	347.86	447.86	.00	447.86
284.0000.9701.097.797.842 PES Social Committee	732.65	1,218.51	(682.08)	1,269.08	.00	1,269.08
284.0000.9701.097.797.846 PES Yearbook	1,721.00	20.00	1,642.96	3,383.96	.00	3,383.96
284.0000.9701.097.797.847 PES Students in Need	(62.43)	10.00	.00	(52.43)	.00	(52.43)
284.0000.9701.097.797.849 CPS Students in Need	(29.80)	.00	.00	(29.80)	.00	(29.80)
284.0000.9701.097.797.850 PES School Supplies	.00	.00	.00	.00	.00	.00
GRAND TOTALS	29,155.57	19,830.96	(21,599.41)	27,387.12	(5,628.79)	21,758.33

End of Report

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 6/30/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.500 PMS Apparel	838.00	.00	(182.40)	655.60	.00	655.60
285.0000.9701.098.798.501 PMS Art	1,181.04	300.00	(150.00)	1,331.04	.00	1,331.04
285.0000.9701.098.798.502 PMS Athletics	3,281.03	737.00	(1,262.35)	2,755.68	.00	2,755.68
285.0000.9701.098.798.503 PMS Band	3,192.97	1,465.00	(3,246.41)	1,411.56	.00	1,411.56
285.0000.9701.098.798.504 PMS Band Repair/Replace	379.76	.00	.00	379.76	.00	379.76
285.0000.9701.098.798.506 PMS Choir Beginning Balance	504.71	584.25	(488.45)	600.51	.00	600.51
285.0000.9701.098.798.508 PMS Drama	12,244.16	10,881.54	(6,921.15)	16,204.55	(2,973.90)	13,230.65
285.0000.9701.098.798.510 PMS Library	30.47	.00	.00	30.47	.00	30.47
285.0000.9701.098.798.511 PMS Life Skills	612.11	.00	.00	612.11	.00	612.11
285.0000.9701.098.798.512 PMS Lock Replacement	1,710.17	.00	.00	1,710.17	.00	1,710.17
285.0000.9701.098.798.515 PMS Outdoor School	23,290.23	.00	(27.32)	23,262.91	.00	23,262.91
285.0000.9701.098.798.516 PMS Sports/Pay-to-Play	25.00	.00	.00	25.00	.00	25.00
285.0000.9701.098.798.519 PMS School Enhancement	93.63	109.13	.00	202.76	.00	202.76
285.0000.9701.098.798.520 PMS Science	12.14	.00	.00	12.14	.00	12.14
285.0000.9701.098.798.521 PMS Shop	631.70	3,803.00	(4,184.01)	250.69	(300.00)	(49.31)
285.0000.9701.098.798.522 PMS Struxness - Helping Families	1,428.99	397.22	(397.22)	1,428.99	.00	1,428.99
285.0000.9701.098.798.523 PMS Student Body Fees	5,033.73	8,925.00	(6,042.00)	7,916.73	(874.10)	7,042.63
285.0000.9701.098.798.524 PMS Suspension Account	301.50	901.88	(301.50)	901.88	.00	901.88
285.0000.9701.098.798.525 PMS Technology	877.35	.00	.00	877.35	.00	877.35
285.0000.9701.098.798.527 PMS Textbook Damage/Replacement	221.77	.00	.00	221.77	.00	221.77
285.0000.9701.098.798.529 PMS Student Wellness	5,585.90	.00	.00	5,585.90	.00	5,585.90
285.0000.9701.098.798.530 PMS Oregon Research Institute	2,123.74	.00	(188.81)	1,934.93	.00	1,934.93

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 6/30/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.531 PMS Trip Club	225.08	.00	.00	225.08	.00	225.08
285.0000.9701.098.798.532 PMS Health/PE	1,404.05	.00	.00	1,404.05	.00	1,404.05
285.0000.9701.098.798.533 PMS Elective Rotation fee	.00	.00	.00	.00	.00	.00
285.0000.9701.098.798.534 PMS Battle of the Books	305.00	700.00	(270.45)	734.55	.00	734.55
285.0000.9701.098.798.535 PMS School Supplies	10.00	.00	.00	10.00	.00	10.00
285.0000.9701.098.798.536 PMS Turkey Bingo	(328.82)	.00	328.82	.00	.00	.00
285.0000.9701.098.798.537 PMS Fitness	426.02	.00	.00	426.02	.00	426.02
285.0000.9701.098.798.538 PMS Engineering	(76.51)	165.00	(23.65)	64.84	.00	64.84
285.0000.9701.098.798.685 PMS Lost or Damaged Technology	.00	.00	.00	.00	.00	.00
GRAND TOTALS	65,564.92	28,969.02	(23,356.90)	71,177.04	(4,148.00)	67,029.04

End of Report

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 6/30/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.000 Begining Fund Balance Student Activities	(217.41)	.00	.00	(217.41)	.00	(217.41)
286.0000.9701.099.799.600 PHS Over/Short	149.09	.00	.00	149.09	.00	149.09
286.0000.9701.099.799.603 PHS AP Testing	.84	.00	.00	.84	.00	.84
286.0000.9701.099.799.604 PHS Art	2,699.71	1,884.53	(2,929.64)	1,654.60	(568.76)	1,085.84
286.0000.9701.099.799.605 PHS Art Club Beginning Fund Balance	432.00	926.00	(293.00)	1,065.00	(300.00)	765.00
286.0000.9701.099.799.606 PHS ASB	6,238.15	13,031.68	(10,428.01)	8,841.82	(400.00)	8,441.82
286.0000.9701.099.799.607 PHS Athletic Officials	(9,701.60)	47,128.30	(48,432.02)	(11,005.32)	.00	(11,005.32)
286.0000.9701.099.799.611 PHS Athletics	2,818.52	16,749.86	(10,609.19)	8,959.19	630.59	9,589.78
286.0000.9701.099.799.612 PHS AV Technology	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.613 PHS Baseball	7,328.20	18,961.25	(22,544.65)	3,744.80	2,510.00	6,254.80
286.0000.9701.099.799.616 PHS Botany	4,301.84	.00	(817.84)	3,484.00	(253.05)	3,230.95
286.0000.9701.099.799.617 PHS Boys Basketball	15,084.01	15,561.50	(9,941.17)	20,704.34	(2,208.78)	18,495.56
286.0000.9701.099.799.618 PHS Cheerleading	7,257.42	47,268.08	(38,102.81)	16,422.69	5,458.72	21,881.41
286.0000.9701.099.799.619 PHS Cinematic Art Club	443.86	.00	.00	443.86	.00	443.86
286.0000.9701.099.799.620 PHS Community Service Club-G. Lake	455.06	.00	.00	455.06	.00	455.06
286.0000.9701.099.799.621 PHS Cross Country	7,356.17	4,868.37	(4,027.92)	8,196.62	(346.52)	7,850.10
286.0000.9701.099.799.622 PHS Dance Team	6,508.60	15,495.41	(13,090.46)	8,913.55	2,149.33	11,062.88
286.0000.9701.099.799.625 PHS Donation	693.01	.00	.00	693.01	.00	693.01
286.0000.9701.099.799.627 PHS Driver Education	.00	10,400.00	.00	10,400.00	.00	10,400.00
286.0000.9701.099.799.633 PHS Robotics Fund Balance	16,422.83	16,907.24	(22,658.82)	10,671.25	(646.00)	10,025.25
286.0000.9701.099.799.634 Robotics PHRED FLL Fund Balance	.00	1,000.00	(300.00)	700.00	.00	700.00

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 6/30/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.635 PHS Foods	3,468.39	2,065.00	(2,135.74)	3,397.65	.00	3,397.65
286.0000.9701.099.799.636 PHS Football	5,960.37	14,815.00	(6,645.98)	14,129.39	(4,099.99)	10,029.40
286.0000.9701.099.799.637 PHS Forestry	9,868.91	1,158.00	(3,755.38)	7,271.53	(206.95)	7,064.58
286.0000.9701.099.799.638 PHS GED	8.17	.00	.00	8.17	.00	8.17
286.0000.9701.099.799.639 PHS German Class	353.54	.00	.00	353.54	.00	353.54
286.0000.9701.099.799.640 PHS Girls Basketball	13,113.98	11,826.50	(9,715.55)	15,224.93	(3,408.75)	11,816.18
286.0000.9701.099.799.641 PHS Health Occ/Anatomy	(.53)	600.00	(144.53)	454.94	.00	454.94
286.0000.9701.099.799.642 PHS Green Team	159.83	.00	.00	159.83	.00	159.83
286.0000.9701.099.799.643 PHS Racial Equity Club	7.00	.00	(7.00)	.00	.00	.00
286.0000.9701.099.799.644 PHS Life Skills	3,510.48	300.00	(498.59)	3,311.89	(180.05)	3,131.84
286.0000.9701.099.799.645 PHS Library	(16.13)	.00	.00	(16.13)	.00	(16.13)
286.0000.9701.099.799.646 PHS Lifeguard	.00	140.00	.00	140.00	.00	140.00
286.0000.9701.099.799.647 PHS Link Crew	1,187.99	160.00	(1,132.45)	215.54	.00	215.54
286.0000.9701.099.799.649 PHS Manufacturing Technology	7,550.87	2,070.00	(2,879.96)	6,740.91	(4,000.00)	2,740.91
286.0000.9701.099.799.652 PHS Misc Books	5.78	50.00	.00	55.78	.00	55.78
286.0000.9701.099.799.653 PHS Music Band	1,685.95	728.50	(1,161.57)	1,252.88	.00	1,252.88
286.0000.9701.099.799.654 PHS Music Choir	.00	319.00	.00	319.00	.00	319.00
286.0000.9701.099.799.655 PHS Music Tour	9,694.61	1,300.00	.00	10,994.61	.00	10,994.61
286.0000.9701.099.799.656 PHS National Honor Society	1,642.73	948.89	(985.00)	1,606.62	.00	1,606.62
286.0000.9701.099.799.657 PHS OWC Athletics Account	5,972.64	13,895.81	(10,983.06)	8,885.39	(988.48)	7,896.91
286.0000.9701.099.799.658 PHS OWC Activities Account	.00	3,000.00	(4,237.35)	(1,237.35)	(119.04)	(1,356.39)

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 6/30/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.659 PHS Parking/Student Safety	697.43	1,080.00	(324.00)	1,453.43	.00	1,453.43
286.0000.9701.099.799.660 PHS PE Fees	294.59	.00	(63.99)	230.60	.00	230.60
286.0000.9701.099.799.661 PHS Peer Counseling	195.74	.00	.00	195.74	.00	195.74
286.0000.9701.099.799.664 PHS PHS Pay to Play	1,847.50	23,326.00	(11,017.50)	14,156.00	.00	14,156.00
286.0000.9701.099.799.665 PHS Preschool	1,853.93	3,300.00	(4,058.58)	1,095.35	.00	1,095.35
286.0000.9701.099.799.666 PHS Prom	4,816.66	2,196.29	(6,321.05)	691.90	(200.00)	491.90
286.0000.9701.099.799.667 PHS PSAT Fee Collections	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.670 PHS Scholarship	200.77	.00	.00	200.77	.00	200.77
286.0000.9701.099.799.672 PHS Scholarship - Steve Moos-BES fundraiser	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.674 PHS School Enhancement	8,346.45	1,945.51	(167.69)	10,124.27	.00	10,124.27
286.0000.9701.099.799.675 PHS School of Business	2,449.64	.00	(574.21)	1,875.43	.00	1,875.43
286.0000.9701.099.799.676 PHS Science	.00	20.00	(20.00)	.00	.00	.00
286.0000.9701.099.799.678 PHS Soccer Boys	991.11	4,105.00	(4,178.51)	917.60	.00	917.60
286.0000.9701.099.799.679 PHS Soccer Girls	827.29	3,088.76	(2,564.96)	1,351.09	.00	1,351.09
286.0000.9701.099.799.680 PHS Softball	8,266.01	6,192.14	(6,434.57)	8,023.58	(2,653.53)	5,370.05
286.0000.9701.099.799.681 PHS Spanish Class	1,531.61	.00	.00	1,531.61	.00	1,531.61
286.0000.9701.099.799.682 PHS Youth Transition Program	997.88	487.39	(52.75)	1,432.52	.00	1,432.52
286.0000.9701.099.799.684 PHS Student Body Fee	250.00	13,370.00	(12,855.00)	765.00	.00	765.00
286.0000.9701.099.799.685 PHS Lost or Damaged Technology	.00	200.00	.00	200.00	.00	200.00
286.0000.9701.099.799.686 PHS Swim Team	267.86	2,155.00	(1,729.38)	693.48	.00	693.48
286.0000.9701.099.799.687 PHS Boys Tennis	6,514.44	3,375.00	(4,434.94)	5,454.50	(249.00)	5,205.50
286.0000.9701.099.799.688 PHS Girls Tennis	.00	2,344.00	2,429.81	4,773.81	.00	4,773.81

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2023-2024

From: 7/1/2023

To: 6/30/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.689 PHS Theatre	5,518.04	2,844.81	(4,067.80)	4,295.05	.00	4,295.05
286.0000.9701.099.799.690 PHS Track	1,858.05	4,290.00	(1,045.00)	5,103.05	(2,564.00)	2,539.05
286.0000.9701.099.799.693 PHS Volleyball	6,513.65	16,644.51	(10,493.71)	12,664.45	(1,180.00)	11,484.45
286.0000.9701.099.799.695 PHS Warrior Wellness	3,212.68	.00	(752.93)	2,459.75	(150.00)	2,309.75
286.0000.9701.099.799.696 PHS Wrestling	(516.25)	15,101.09	(13,024.18)	1,560.66	(650.00)	910.66
286.0000.9701.099.799.697 PHS Yearbook	15,647.03	12,805.00	(23,448.78)	5,003.25	(5,695.50)	(692.25)
286.0000.9701.099.799.698 PHS Lagestee PTP Waiver Scholarship	6,699.33	.00	(250.00)	6,449.33	.00	6,449.33
286.0000.9701.099.799.705 HS Student Transcript Fees	45.11	.00	(35.87)	9.24	.00	9.24
286.0000.9701.099.799.708 Pool Timing System Fundraiser	.00	.00	.00	.00	.00	.00
GRAND TOTALS	211,771.43	382,429.42	(333,943.28)	260,257.57	(20,319.76)	239,937.81

End of Report

**2023 / 2024 SCHOOL YEAR
ENROLLMENT FIGURES as of: April 18, 2024**

District	CPS	PES	BL	PMS	PHS	Academy	Part Time	KVCS	Part Time
Kindergarten	121	90	7			0	2		22
1st	110	<u>82</u>	7			1	1		19
2nd	117	92	6			0	1		18
3rd	123	96	10			1			16
4th	107	85	<u>5</u>			1	1		15
5th	122	<u>103</u>				2			17
6th	144			120		4			20
7th	131			112		3	2		14
8th	130			<u>109</u>		6	0		15
9th	136				107	14	0		15
10th	159				126	22			11
11th	154				118	25	0		11
12th	130				<u>104</u>	<u>20</u>	<u>0</u>		6
Totals		<u>172</u>	<u>376</u>	<u>35</u>	<u>341</u>	<u>455</u>	<u>99</u>	<u>7</u>	<u>199</u>

TOTAL FULL-TIME ENROLLMENT - All Schools 1,677

Philomath School District 17J - 2023-2024 School Year -- Summary of Enrollment

School	09/23	10/19	11/16	12/13	01/18	02/29	03/21	04/18	05/16	06/20
CPS	178	178	183	179	180	179	179	172	0	0
PES	367	367	364	367	370	374	376	376	0	0
BL	35	35	35	35	35	35	35	35	0	0
PMS	344	343	343	352	343	345	345	341	0	0
PHS	476	482	461	448	450	460	457	455	0	0
Academy	71	80	87	85	93	90	98	99	0	0
KVCS	203	202	203	208	205	202	200	199	0	0
SubTotal	1,674	1,687	1,676	1,674	1,676	1,685	1,690	1,677	0	0
Part-time students	0	1	4	0	0	6	7	7	0	0
Total Enrollment	1,674	1,688	1,680	1,674	1,676	1,691	1,697	1,684	0	0

Philomath School District 17J - 2022-2023 School Year -- Summary of Enrollment

School	09/15	10/20	11/17	12/12	01/19	02/16	03/14	04/20	05/18	06/15
CPS	169	167	167	167	165	165	166	167	166	165
PES	348	350	350	350	349	352	352	353	355	353
BL	28	27	27	27	29	30	31	31	33	33
PMS	331	330	332	329	329	333	334	328	331	327
PHS	471	458	456	448	431	444	443	410	413	411
Academy	57	69	70	74	82	82	81	83	84	88
KVCS	209	204	206	199	197	194	191	185	181	182
SubTotal	1,613	1,605	1,608	1,594	1,582	1,600	1,598	1,557	1,563	1,559
Part-time students	7	10	11	9	15	5	5	27	27	21
Total Enrollment	1,620	1,615	1,617	1,603	1,597	1,605	1,603	1,584	1,590	1,580

Philomath School District 17J

Code: JECB
Adopted: 5/19/14
Revised/Readopted: 12/16/19; 3/14/22; 11/16/23
Orig. Code: JECB

Admission of Nonresident Students

The district may enroll nonresident students as follows:

1. **Interdistrict Transfer Agreement.** By written consent of the affected school boards, the student becomes a resident student of the attending district thereby allowing the attending district to receive State School Fund moneys;
2. **Tuition Paying Student.** By admitting nonresident student with tuition, whereby neither affected districts are eligible for State School Fund moneys;
3. **Court Placement.** If a juvenile court determines it is in the student's best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board may, based on district criteria, deny regular school or alternative education program admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

Consent for Admission of a Nonresident Student by Interdistrict Transfer or Consent for Admission of a Tuition Paying Student

Annually, before the end of the school year, the Board shall establish the number of student transfer requests allowed by grade, into the district for the next school year, to which consent will be given, upon recommendation of the administration. At any Regular or Special Board Meeting after the initial adoption, the Board may adopt new numbers upon the recommendation of the administration. The district will not accept transfer requests for the following year before the initial, annual adoption of numbers.

The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, gender identity, ethnicity, national origin, disability, health, whether a student has an individualized education program (IEP) or the terms of that IEP, identified as talented and gifted, income level, residence, proficiency in English, athletic ability, or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.

The Board may only ask for the student’s name, contact information, date of birth, grade level, whether the student may be given priority on consent for admission (see the following paragraph for priorities), information about which schools the student prefers to attend, and whether the student is currently expelled.

Approval of interdistrict requests will be given on a first come, first serve basis, however, the process will give priority to students who have siblings currently enrolled in the district; and, for students who previously received consent for admission because of a change in legal residence, ~~or who attended a public charter school located in the same district in which the student seeks to attend.~~ The Board may automatically allow an inter-district transfer to a dependent of a District employee. Timelines will apply.

The Board may revise the number of students to whom consent will be given at a time other than the annual date established by the Board.

If the Board decides not to give consent to a student, the Board must provide a written explanation to the student.

The district may require minimum standards of behavior and/or attendance once the student has been accepted. The minimum standards must be the same for all students that are given consent. The district is not allowed to establish minimum standards for academics as a criteria for the student to remain in the district. Students whose consent is revoked for violation of set attendance and/or behavior standards will not be allowed to apply for consent to return to this district in the same or the following school year.

The Board may determine the length of time the consent is given. Any limitations in length of time must be applied consistently among all students to whom consent is given.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

The attending district is responsible for a free appropriate public education for those students on an IEP.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 327.006](#)
[ORS 329.485](#)
[ORS 335.090](#)

[ORS 339.115 - 339.133](#)
[ORS 339.141](#)
[ORS 339.250](#)
[ORS 343.221](#)

[ORS 433.267](#)
[OAR 581-021-0019](#)

Philomath School District 17J

Code: JECB-AR(1)
Adopted: 5/14
Revised/Reviewed: 12/16/19
Orig. Code: JECB-AR(1)

Admission of Nonresident Students

By January 15 Before the end of each school year, the principals administrators will establish an approximate initial number of nonresident students their respective buildings schools can accommodate for the following school year.

Nonresident students will not be admitted without tuition, with the exception of students who become “resident pupils” by written consent of affected school boards, foreign exchange students attending districts schools on a J-1 Visa or court placement.

The amount of tuition will be established by July 1 of each year. Each admitted tuition-paying student will be charged the same amount of tuition.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

A written appeal for a denied request may be made to the Board whose decision, based upon review, will be final.

Admission by Consent of Both the Affected Boards or Consent for Admission of a Tuition Paying Student

1. The Board shall establish the number of student transfer requests into the district, to which consent will be given for the upcoming school year, by April 1, the end of the current school year.
- ~~2. The petition for admission must go through the principal's office, which will then submit the petition to the superintendent's office.~~
3. Initial admission and annual renewal must be approved by the superintendent.
4. Admission of students paying tuition will result in a mutual tuition agreement between the parties and will be filed with the business office for billing and payment control.
5. The business manager shall prepare semester bills for all tuition paying students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.
6. Students receiving consent may remain in the district until they finish the highest grade level in the school or until graduation. The student will not need to seek permission more than once from the district of origin, to transfer to this district.



RESOLUTION NO. 2324-05

**A RESOLUTION TRANSFERRING APPROPRIATIONS
BETWEEN FUNDS FOR FISCAL YEAR 2023-2024**

WHEREAS, the Board of Directors has determined that an adjustment in appropriations in the Trust & Agency Funds are needed for the purpose of reclassifying previously appropriated costs.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PHILOMATH SCHOOL DISTRICT 17J:

The budget for fiscal year 2023-2024 is hereby amended, and the amounts appropriated by the Board of Directors under Resolution 2324-05 for the Local/State/Federal fund and the Trust & Agency Fund are hereby amended as follows:

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<i>Local/State/Federal Fund (200)</i>			
Instruction Services	\$ 2,311,374	(\$15,000)	\$ 2,296,374
<i>Trust & Agency/Reserve Fund (700)</i>			
Instruction	\$ 67,250	\$ 15,000	\$ 82,250

Passed by the Board of Directors of Philomath School District this 18th day of April 2024.

By: _____
Rick Wells, Chairperson

By: _____
Susan Halliday, Superintendent