

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**April 15, 2024**

**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting, by having the date, time and place published in The Record and The Ridgewood News on January 12, 2024, sent to the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and limit their comments to a five-minute time period.

3. **ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Jennifer Lenkowsky		
Mrs. Maggie Liljegren		
Mrs. Lynn McCarthy		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Suzanne Warzala		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **BOARD TRUSTEE INTERVIEWS**
  
5. **SPECIAL PRESENTATION:** Dr. Robin Knutelsky: 2022-2023 NJ School Performance Reports
  
6. **STUDENT REPRESENTATIVE REPORTS**
  
7. **COMMITTEE & LIAISON REPORTS**

**8. SUPERINTENDENT’S REPORT****9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****10. ACTION ITEMS FOR the Business Agenda for the April 15, 2024, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-13** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approve the current bills list (check register) from March 25, 2024, through April 12, 2024, per attachment.
- B-2.** Approve the Minutes, Regular and Executive, from the March 25, 2024, Board of Education meeting, per attachment.
- B-3.** Approve the Board Secretary, Treasurer and Transfer Reports for the period ending March 31, 2024.
- B-4.** Approve the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Amy Pierret	“Harnessing Generative AI for Innovative Problem-Based Learning for Grades 5-12,” sponsored by TMI Education, <i>Virtual</i>	5/2/24	Registration Sub Cost	\$150 \$150
John Kaminsky	“SUPA English Spring Conference,” sponsored by Syracuse University, New York, NY	5/20/24	Public Transportation Sub Cost	\$19.50 \$150
Natasha Collova	“AP Physics 1 Workshop,” sponsored by the AP Summer Institute and Taft Educational Center, Watertown, CT	6/24/24- 6/28/24	Registration Lodging Mileage Tolls M&IE	\$950 \$300 \$8.32 \$6.25 N/A (meals provided)
Joshua Kim	“AP Physics - Electricity, Magnetism and Mechanics Workshop,” sponsored by the AP Summer Institute and Taft Educational Center, <i>Virtual</i>	7/8/24- 7/12/24	Registration	\$800

**B-5.** Approve the following facilities use requests as indicated below:

<b>Organization Name</b>	<b>Activity and Location(s)</b>	<b>Date(s)</b>	<b>Time(s)</b>
Northern Highlands Jr. Football	Practices; Lower Turf Field	April 14, 21, 28, May 5, 12 and 19, 2024	8:45 AM – 10:00 AM
Highlands Travel Softball	Games; Lower Turf Field	4/14/24-5/19/24	varied
Northern Highlands Jr. Football	Football Clinic; Turf Fields	6/4/24-6/6/24	3:45 PM – 5:45 PM
Coach MK Sports	Girls Basketball Camp; Main and Back Gyms	6/10/24-6/13/24	6:00 PM – 8:30 PM
Red and Black Basketball	Basketball Camp; Main and Back Gyms, Cafeteria	7/15/24-7/18/24	8:30 AM – 2:00 PM
Allendale Volunteer Fire Department	Car Show Fundraiser; Parking Lots	8/4/24 (rain date 8/11/24)	10:00 AM – 3:00 PM
Northern Highlands Jr. Football	Practices; Lower Turf Field	8/18/24-9/6/24 and 9/19/24 – 11/29/24	5:45 PM – 8:00 PM

- B-6.** *RESCIND* the approval of Occupational Therapy Evaluation services for student #27795, not to exceed \$1,400, per the Stipulation of Settlement Agreement approved on January 22, 2024.
- B-7.** Approve the Occupational Therapy Evaluation services for student #27795, not to exceed \$800, per the Stipulation of Settlement Agreement approved on January 22, 2024, per attachment.
- B-8.** Approve the contract between the Northern Highlands Regional High School Board of Education and the Northern Highlands Supervisors' Association for the period July 1, 2024 through June 30, 2028 (four-year agreement), per attachment.

**B-9. Resolution Authorizing the Sale/Disposal of Surplus Vehicle(s)**

WHEREAS, the Northern Highlands Regional High School Board of Education reaffirmed its membership in the Hunterdon County Educational Services Commission ("HCESC") Cooperative Purchasing System for the 2023-2024 school year; and

WHEREAS, the Northern Highlands Regional High School has one (1) vehicle, which is being sold by the District in as-is condition; and

NOW THEREFORE, BE IT RESOLVED that, in accordance with N.J.S.A. 40A:65-1, et. seq. and N.J.S.A. 18A:6-51, et. seq., the Northern Highlands Regional High School Board of

Education does enter into an Inter-Local Vehicle Sale Agreement with the HCESC for the following vehicle:

- **2007 Bluebird 54-Passenger Bus #NH-107 VIN: 1BABGCKA27F238946**

BE IT FURTHER RESOLVED that, as per this agreement, the Northern Highlands Regional High School Board of Education does not pay any commission or fee, or incur any sales-related cost, and the buyer shall pay any such fees to the HCESC, which will handle all legal advertisements, bid documentation, promotion, and coordination of the sale of above-listed vehicles on the behalf of Northern Highlands Regional High School Board of Education; and

BE IT FURTHER RESOLVED that, a legal notice shall be posted by the HCESC at least 10 (ten) days prior to the sealed bid date, and proof of this notice, as well as a copy of the bid packet, and all other documentation related to the sale process, shall be provided to the Northern Highlands Regional High School Board of Education; and

BE IT FINALLY RESOLVED that any offers to purchase subject vehicles will be presented by the HCESC to the Northern Highlands Regional High School Board of Education, which will have the right to authorize acceptance, counter, or decline each offer. Additionally, the Board of Education may grant authorization to the School Business Administrator and Superintendent of Schools to authorize acceptance, counter, or decline each offer.

- B-10.** Approve the FileBank Enterprise Document Management renewal for the 2024-2025 school year in the amount of \$5,572.40, per attachment.
- B-11.** RESOLVED, that the Northern Highlands Board of Education accept the proceeds from the sale of the following items that are fully depreciated and no longer in use by the maintenance department. All sales were facilitated through the GovDeals auction server, all assets have been sold as is, where is and without warranty. Once the asset is removed from the premises there is no refund of monies previously paid.

Item	Sale Amount
Two (2) – 20’ Shipping Containers	\$2,275.55

**B-12. Resolution Authorizing Disposal of Surplus Property**

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program; and

WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:

- Posting on the NJDOE textbook sharing site
- Selling or donating books in an “as is” condition without express or implied warranties.
- Disposal of books which are outdated or beyond their useful life

NOW THEREFORE, BE IT RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.

### **B-13. Resolution Authorizing Local Recreation Improvements Grant Application**

Whereas, the Northern Highlands Regional High School District Board of Education desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$60,000 to carry out a project to improve drainage and safety on softball and baseball fields which are used for high school and recreational teams.

Be it therefore RESOLVED,

1) that the Northern Highlands Regional High School District Board of Education does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Northern Highlands Regional High School District Board of Education and the New Jersey Department of Community Affairs.

Roll Call:

### **11. ACTION ITEMS FOR the Education Agenda for the April 15, 2024, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-10**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

**E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.

**E-3.** Approve the second reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

P 1140	Educational Equity Policies/Affirmative Action
P 1523	Comprehensive Equity Plan
P 1530	Equal Employment Opportunities
R 1530	Equal Employment Opportunity Complaint Procedure
P 1550	Equal Employment/Anti-Discrimination Practices
R 2200	Curriculum Content
P 2260	Equity in School and Classroom Practices
R 2260	Equity in School and Classroom Practices Complaint Procedure

- P 2411 Guidance Counseling
- P & R 2423 Bilingual Education
- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- P 3211 Code of Ethics
- R 5440 Honoring Student Achievement
- P 5570 Sportsmanship
- P 5750 Equitable Educational Opportunity
- P 5841 Secret Societies
- P 5842 Equal Access of Student Organizations
- P & R 7610 Vandalism
- P 9323 Notification of Juvenile Offender Case Disposition

- E-4.** Approve a Leave of Absence for SAMANTHA BRENDEL, Teacher of Special Education, to begin September 1, 2024 to September 10, 2024 in which 6 sick days will be used and with September 11, 2024 to December 4, 2024 utilizing FMLA and NJFLA. Then, December 5, 2024 through December 20, 2024 an unpaid leave of absence will take effect, per attachment. (Return date 1/2/25)
- E-5.** Approve one sixth assignment, for Teacher of Science, with the following faculty member: JOHN BEATTY, class coverage - at a rate of \$65.36 per day, lab coverage – an additional \$65.36 per day. Effective April 16, 2024, to end of day, April 22, 2024.
- E-6.** Approve the following field trip(s) for the 2023-2024 school year.
  - 1. Honors Engineering and Architectural Design Classes: Application and Study: 4/18/24
    - Regeneron Pharmaceuticals, Inc., Tarrytown NY
- E-7.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
AL MUGNO	Honors Engineering and Architectural Design Classes	4/18/24	Substitute cost

- E-8.** Approve SARA MAGRETTO, Teacher of Science, to complete an Administrative Internship for Montclair University, effective May 13, 2024 to July 28, 2024, per attachment.
- E-9.** Resolved, that the Board of Education hereby approves an unpaid Family Medical Leave of Absence (FMLA/NJFLA) for LAURA ELISCU, effective beginning April 15, 2024 and continuing for a maximum of eight (8) weeks through the end of the 2023-2024 school year for family care purposes per the employee’s request. Said leave will be taken and approved on an intermittent basis, every Monday for each week of the leave, subject to modification by the Board and employee as may be necessary.
- E-10.** Approve the receipt of one (1) out of district tuition student(s), for the 2024-2025 school year, per attachment.

Roll Call:

**12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Board Trustee Position**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_