

**LAKE STEVENS SCHOOL DISTRICT NO. 4
DISTRICT POLICIES
BUSINESS (3000)**

<u>Number</u>	<u>Title</u>	<u>Adopted</u>
3005	System of Funds and Accounts	5-9-12
3010	Budget Preparation and Control	8-27-80
3010.5	Payroll	8-27-80
3015	Bad Debt Write-Off	8-24-22
3020	Purchasing/Vendors	12-10-80
3020.5	Salespeople/Vendors	12-16-81
3025	Construction Financing	5-9-12 1-24-24 Revised
3022	Architectural and Engineering Services	7-28-82 7-10-96 Replaced 5-26-10 Revised 1-11-12 Revised
3022	Architectural and Engineering Procedure only	4-12-23 Revised
3027	Disposal of Surplus Equipment And/Or Materials	9-24-80 3-27-96 Replaced 12-12-01 Revised
3030	Naming Facilities	2-14-79 1-24-01 Revised
3040	School-Owned Vehicles	3-27-96
3050	Travel	2-28-79 7-23-86 Revised 2-8-23 Revised
3050	Procedures Out of State Travel/Workshop Observation Form	2-8-23 Revised
	Procedures	5-1-95 Revised 9-05 Revised
3060	Cellular Phones	1-24-01
3065	Use of District Materials, Equipment and Supplies	2-28-79 7-13-94 Revised 2-27-02 Revised

3070	Door Key Control	2-14-79
3720	Federal Impact Funds (Indian)	3-13-96
3720	Federal Impact Funds (Native American)	1-24-24 Revised
	Procedures	1-24-24 Revised
3090	Maintenance	2-14-79
		1-24-24 Revised
	Procedures	1-24-24 Revised
3090.5	Energy Management and Conservation	1-13-82
		3-10-10 Replaced
3095	Asset Preservation Program	1-26-11
3100	State Environmental Protection Act	11-14-84
		11-10-04
3110	Environmental Development Impacts	6-27-90
	Development Impact Mitigation (name change)	4-10-24 Revised
	Procedures	4-10-24 Revised
3200	Pupil Transportation	3-3-77
		4-10-96 Replaced
3210	Emergencies	3-27-96
3300	Safety	4-13-83
		1-27-93 Revised
3320	Emergency Preparedness	8-27-14
3400	Property Records	3-27-96
		6-9-99 Revised
		3-10-04 Revised
		10-22-08 Revised
		3-25-09 Replaced
3410	Site Acquisition	10-23-91
		1-10-01 Revised
		4-10-24 Revised
3420	Sale of Real Property	1-10-01
3500	Chemical Hazard Communication	10-22-86
3510	Pesticide Notification, Posting, and Record Keeping	8-14-02
3600	Catering, Meals, and Light Refreshments	7-13-94

3610	Nutrition and Physical Fitness	7-13-05 8-13-14
	Procedures	5-24-06 8-13-14
3700	Purchasing	10-26-94 5-13-98 9-27-00 Revised 2-9-05 Replaced 5-23-07 Revised 8-10-11 Revised 8-24-16 Revised 1-9-19 Revised 2-27-21 Revised 8-24-22 Revised
	Procedures	10-26-94 5-13-98 Revised 9-27-00 Revised 2-9-05 Replaced 5-23-07 Revised 8-10-11 Revised 8-24-16 Revised 1-9-19 Revised 2-27-21 Revised 8-24-22 Revised
3710	Revenues from Local, State, and Federal Sources	3-13-96 11-13-19 Revised
3712	Federal Cash and Financial Management	2-10-16
3717	Allowable Costs for Federal Programs	2-10-16
3720	Federal Impact Funds (Indian)	3-13-96
3800	Risk Management	3-27-96 6-9-10 Revised
3810	Staff Safety	3-27-96
3820	Workers' Compensation	3-27-96 8-27-14 Revised
3830	Use of Electronic Signatures	10-25-23 Adopted