



Ottawa Hills Local Schools


**Personnel Committee Meeting
April 10, 2024 8:15 a.m.
Village Green Conference Room**

MINUTES

1. Meeting Called to Order

Present: Jen Kielczewski, Kathy Lathrop, Adam Fineske, Tom Siloy

2. Items for discussion

- A. Updates and discussion regarding Jeremy Bauer and Erica Silk contract renewals
a.  Director of Development New Job Description

Adam updated the Personnel Committee on the contract renewals for Jeremy Bauer and Erica Silk.

- B. Job postings and adjustments to positions we plan to hire to fill
a. MTSS coordinator (Courtney Buerman) has accepted

Adam let the committee know that Courtney Buerman has accepted the MTSS coordinator position. This position is critical to our student development.

- C. Updates on Athletic Director and Coaches hiring process and next steps - **Adam updated the committee on the athletic director interviews and our five finalists. The second round interviews are scheduled for this afternoon.**

- D. Speech Services follow-up - **Tom updated the Personnel Committee on the quote from PT Services. It will not be financially beneficial to go with this service provider other than what we are currently using.**

3. Items for possible Board approval

- A.
B.
C.

4. Additional issues or concerns?

- A.
B.
C.

5. Adjournment

Meeting adjourned at 9:34 AM