

March 11, 2024 TTSD School Board Work Session, Executive Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Sarah Mehrabzadeh, Controller
Rebecca Stuecker, Arcadis Architects
Carol McCoog, Hawkins Delafied & Wood LLP
Duncan Brown, PFM Financial Advisors LLC
Shawn Christensen, Project Manager, Otak
Kevin Montague, Facilities Manager, TTSD
Debbie Pearson, Project Manager, Otak
Sarah Mehrabzadeh, Controller, TTSD
Karen Emerson, Community Member
Robin Bridgeman, Parent, Hazelbrook MS & Tualatin HS
Brad Vest, Parent, Twality MS
Mackenzie McGee, Teacher, Tualatin HS
Tracie Bonica, Teacher, Byrom ES/Tualatin HS
Caroline Westman, Parent, Bridgeport ES
Jason & Kathy Holt, Parents, Byrom ES
Andrew Bonica, Teacher, Tualatin HS
Simon George, Portland Public Schools
Marcia Chapman, Community Member & FOC
Jennifer Perez, Library Media Coordinator, Tualatin HS
Ashley Ferreira, Parent, Tualatin HS
Brittney Mast, Parent, Durham ES
Anna Murphy, Parent
Claire & Mike Weeks, Parents, Tiny Timberwolves
Alyson McKay, Title III Administrator
Robin McSwain, Curriculum Associates
Kristin Cole, Curriculum Associates
Mona Khalil, Teacher, Deer Creek ES
Sonia Sealy, TOSA, Metzger ES
And
Members of the Community via the Internet

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
David Moore, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Jarvis Gomes, Operations Administrator
Carol Kinch, Director, Student Services
Dr. Zinnia Un, Director, Equity & Inclusion
Amber Fields, Director, Secondary Education
Dr. Lisa McCall, Assistant Superintendent
Todd Robson, Director, Teaching & Learning
Melissa Baran, Principal, Tigard HS

Others Present:

Christine Sugura, Executive Assistant
Lisa Burton, Community Relations Manager
Thor Kuhn, Teacher & Technology Support
Owen Ahlbrecht, Student Rep., Tigard HS
Briana Castellano Zuniga, Student Rep., Tigard HS
Jamie Hartmann, Student Rep., Tualatin HS
Olivia Trone, Student Rep., Tualatin HS
Lily Story, Student Rep., Tualatin HS

I. WORK SESSION ~ 5:01 PM

Chair Irvin called the Board Work Session of the Tigard-Tualatin School District Board of Directors to order at 5:01 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She welcomed everyone to this Work Session. Chair Irvin shared that this work session will provide a bond refunding update, Part 2.

This Board work session was streamed live and can be found on the [TTSD YouTube Channel, \(03/11/2024 TTSD Board Work Session\)](#).

(Please access the online video of this work session for full verbiage in its entirety, see Timestamp beside each title below)

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

A. Bond Refunding, Part 2 – Presenter: David Moore ~ Time: 5:01 PM (00:03 Timestamp)

David Moore, CFO, introduced Carol McCoog, Bond Counsel from Hawkins Delafied & Wood LLP and Duncan Brown, Financial Advisor from PFM Financial Advisors LLC, who attended virtually in order to answer any final questions regarding the process or resolution. They shared the plan of finance includes the following elements:

- The district is considering a small restructuring of outstanding debt;
- This transaction would take a portion of bonds payable June 2037 and “accelerate” them to June 2025;
- Intended to maintain a stable levy rate through FY 2024-25 and create additional capacity for future general obligation bonds;
- Due to relatively small transaction size (~\$3.5 million) refunding bond would likely be sold directly to a commercial bank.

Board members made the following questions & comments:

- Does this mean that the terms of the refinanced Bond will be better financially for TTSD, about the same financially or a little bit worse financially for us than the current terms?
- Once we pass the resolution, today, then what is our timeline?

II. ADJOURN WORK SESSION ~ 5:12 PM

At 5:12 PM Chair Irvin adjourned this Tigard-Tualatin School District Board Work Session.

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

III. EXECUTIVE SESSION – Presenter: Chair Irvin ~ 5:13 PM

Chair Irvin convened this Executive Session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. The minutes for the Executive Session will not be made public. Chair Irvin adjourned the Executive Session at 6:05 PM.

IV. ADJOURN EXECUTIVE SESSION ~ 6:05 PM

V. REGULAR SESSION ~6:30 P.M.

A. CALL TO ORDER

Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that earlier this evening the Board had met in a Work Session regarding a Bond Refunding, Part 2, and also had met in an Executive Session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. This Board meeting was streamed live on the [TTSD YouTube Channel \(03/11/2024 Regular Meeting of the TTSD School Board\)](#).

VI. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:31 PM (0:34 Timestamp)

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith shared that there are no changes to the agenda, however, Chair Irvin noted that she is changing the order of ACTION Item F, which has 3 parts. She will be swapping point two to become point one, which means the Board will declare a vacancy of the Superintendent, first, and then will appoint a Board member to coordinate the superintendent search process. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the Human Resources/Personnel Report, 2nd Reading: Board Policy, and Tigard Safe Grads 2024 PSO Event, as amended. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as amended. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

VII. RECOGNITION AND GOOD NEWS ~ 6:32 PM

A. Down Syndrome Awareness, March 21st – Presenter: Lisa Burton ~ *Time: 6:32 PM (2:36*

Timestamp)

Lisa Burton, Community Relations Manager, provided information regarding Global Down Syndrome Awareness on March 21st, which calls for people around the world to “End the Stereotypes” and promoting the “Lots of Socks Campaign”. She asked Board members and the TTSD community to help share the message that stereotypes can be harmful to people who have Down syndrome and intellectual disabilities. “Every person is unique and everyone with an intellectual disability is different with their own ideas, interests, identity and strengths like everyone else.” Ms. Burton provided each Board member, Student Representative, and Cabinet member, a pair of crazy socks, to be worn on March 21st, in support of Down Syndrome Awareness. She also mentioned the Tualatin HS Unified Basketball Team which has their first official game, tomorrow, on Tuesday, March 12, 2024, starting at 6:00 PM in the Tualatin HS Main Gym.

Board Members shared:

- I will be sure to wear my mis-matched socks on the 21st.
- I attended the first Unified Basketball game, last year, and it was amazing!

VIII. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:37 PM (8:10 Timestamp)

Owen Ahlbrecht, Tigard HS Student Representative, shared;

- My life has been Blood Drive focused and we still have 80 slots to fill. If anyone has time to donate, please come to Tigard HS on the 20th.
- Sports, Tennis got cancelled.
- ASB elections at Tigard HS have been completely restructured and reworked. And students now apply to serve as a class officer, rather than run for the position. And also creating class presence, which is something that students can run for. This will give students another opportunity to learn how to become a leader.

Jamie Hartmann, Tualatin HS Student Representative, shared;

- Girls Basketball and Robotics had disappointing ends to their great seasons. Boys Basketball did play two games at the Childs Center, before coming in third.
- Tomorrow, Tuesday, March 12th, the second annual Unified Basketball game will start at 6:00
- Wednesday, March 13th, will be the pre-ACT and ACT and students are feeling some nerves and prepping
- Also, tonight, during public comment regarding Child Development Preschool Program at Tualatin HS, we will hear some people going into depth on a movement to implement PAX Learning in the preschool program against the wishes of instructions, students and Portland Community College (PCC), who offers dual credit to high schoolers through the program. If PAX is incorporated into the preschool program, PCC has said they will remove the dual credit opportunity. Personally, I am in the second year of the class and I can say that I have seen substantial positive progress from preschoolers in the current way of teaching without PAX present.

Briana Castellanos Zuniga, Tigard HS Student Representative, shared;

- Spring Sports started today, including Tennis, Softball and Baseball.
- ACT, and Pre-ACT Day is coming up on Wednesday, for Freshmen, Sophomores and Juniors

Olivia Trone, Tualatin HS Student Representative, shared;

- Spring Sports are starting
- Just had a Spring Fling dance that was successful and it was really good.
- We have ASB elections this week, which is a big deal for the underclassmen who are running
- Tomorrow is a day that some seniors might not be at school.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

IX. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:42 PM (12:39 Timestamp)

Dr. Sue Rieke-Smith, Superintendent shared information regarding: ([link her comments can be found here](#))

- Congratulations to the Hazelbrook MS OBOB Team
- The next Community Budget meeting will be held at the TTSD Training Center on Wednesday, 3/13/2024
- The Tigard Chamber of Commerce Shining Stars Gala will be held on Friday, May 10th.
- And my thanks to those of you who attended the Tualatin Chamber of Commerce Excellence in Business Gala, held last Friday.

Board members shared (14:10 Timestamp):

- I met with a group of parents at Alberta Rider ES to talk about class sizes, the budget and we started talking about the state funding situation. And these parents shared interest in forming a group to become more informed and to start lobbying the Legislature in advance of the next session in order to get funding. If there's any other members of the public who would similarly like to get involved in that, let me know.
- I'd like to bring up for a future agenda item and that is language instruction. Multilingualism provides vocational opportunities in our interconnected world.
- I have heard some community concerns about the drug free workplace policy, and I am interested in discussing that on a future agenda item as well.
- I have heard from some community members concerns with moving part of the current Durham ES student body to within the Bridgeport ES boundary. I do hope to avoid that outcome, although I know the boundaries discussion are very complex and I appreciate everyone working on those.
- I am attending the Twality MS Orchestra concert on Wednesday, March 13th and so will be unable to give input on budget priorities with the rest of the community. This is a difficult budget year.
- I had the opportunity to attend the Community Budget Workgroup on February 28th and that was a great opportunity to sit with the leaders of our programs.
- I also attended one of the Budget Community meetings, last week, and to talk about really hard things, like money. There are a lot of hard choices to be made and they're not fun or easy. I appreciate everybody being really willing to come and hear other people's lived experiences and to be able to share their own experiences.
- We did receive some summer learning funding from the State.
- I have also talked to some Durham ES folks and there are some hard conversations and I am a Durham parent myself and feel for that community. And I encourage those Durham ES community members to continue to come and ask questions and be curious when it comes to boundaries because it is complex and complicated.

X. PUBLIC COMMENT ~ 6:52 PM (21:26 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel.

Mackenzie McGee, Tualatin HS Teacher, 97224, (23:44 Timestamp) provided comments "to voice concerns about a conflict of interest regarding the push down of elementary behavior management systems, which are designed for school aged students rather than preschool aged students, to the TuHS lab pre-K, which is in direct conflict with the Dual Credit accreditation."

Kelly Holt, Byrom ES Parent, 97223, (27:30 Timestamp) provided comments regarding "how the behavior programs in our district might be affecting our robust CTE programs in our schools."

Brittney Mast, Durham ES Parent, 97224, (30:30 *Timestamp*) provided comments regarding “boundary changes proposed for Durham Elementary.”

Ashley Ferreira, Parent, Hazelbrook MS and Bridgeport, 97062, (34:00 *Timestamp*) provided comments regarding “positive feedback regarding our current Tualatin HS preschool program.”

Lily Story, Tualatin HS Student Representative, 97062 (36:15 *Timestamp*) provided comments “to discuss the current state of Tualatin/Byrom ES preschool.”

Public Comments Regarding Superintendent Search: ~ Time: 7:09 PM

Marcia Chapman, Community Member, 97223, (39:30 *Timestamp*) provided comments “regarding the qualities I would like to see in a new superintendent.”

XI. REPORTS AND DISCUSSION ITEMS ~ Time: 7:12 PM

A. Diverse Educator Pathway Presentation – Presenter: Len Reed ~ Time: 7:12 PM (42:45 *Timestamp*)
Len Reed, Human Resources Director, provided information regarding the Diverse Educator Pathways (DEP) program overview and Impact, and she used a PowerPoint presentation, found in the agenda. She discussed:

- What is the DEP?
- DEP by the Numbers
- DEP Educators in TTSD
- Impact of the DEP
- Impact of BIPOC Educators
- Colleagues of Color
 - Quotes
 - Pictures

Board members provided the following questions & comments:

- Thank you for your efforts and I really appreciated the colleagues of color group, when I was an employee here. It was great to be with people of my own affinity group. I appreciate you keeping this program.
- Thank you and I love that we can bring some of our own students through the system to become teachers.
- I appreciate the focus of “grow your own” and welcome into the system. And helping students to navigate the very complex system of becoming an educator and going anywhere. I appreciate that we have the kind of program that shows that kind of support.
- Thank you and I think our society likes to pretend that all of our problems are solved and that everything’s equitable and that everyone has belonging. And I think it’s good that people have a place where they can feel that support and belonging.
- I want to reiterate what my colleagues have said that connection matters and that representation matters.

B. District Boundary Update – Presenter: Dr. Sue Rieke-Smith ~ Time: 7:30 PM (1:00:10 *Timestamp*)
Superintendent Rieke-Smith, Darin Barnard, Operations Director, and Lisa Burton, Community Relations Manager, shared information using a PPT, [a link is found here](#), that included:

- Boundary Process Timeline
- Priorities For Determining Boundary Updates
- Current Enrollment
- 2024-25 Durham Enrollment
- Current Durham ES Boundary & Proposed Bridgeport ES Boundary Update

Board members provided the following questions & comments:

- Is part of the thinking that some of the student currently attending Durham will shift over to Bridgeport and enroll in the English only track, because that's too small to be sustainable with small class sizes. I also hear that some promise was made to always offer English only, but again, I think it's work looking at the language instructional more holistically because that is an opportunity that parents are looking for.
- Thank you for the update on the portables, and it's rather devastating to hear that the timeline is so extensive, but that is not really an option. This is extremely disappointing. What is our thinking moving forward regarding the falling enrollments in Tualatin and what can we do in the future? What is our thinking going forward to the fact that in the areas where housing is going in are outside of our boundaries, and the places within our boundaries are aging in place and there is no new development?
- I know we've heard some concern from the Durham ES community about the proposed boundary. Have we also heard from that community about the overfilling of that building at the same time?
- I want to also mention the kind of natural boundaries that we see with rivers and highways, and looking at the Tigard Triangle, it's bounded on all sides by highways. I know we all like to support walkability.
- Within the District transfers, would a parent who is at Durham, who doesn't want to go, for whatever reason, to Bridgeport, would they have the opportunity to request a transfer to a different school? What schools are closed to transfers?
- We don't want to think in terms of the natural community that is there. And we want to be careful of breaking off big chunks of certain demographics. We are being really thoughtful about Durham, as a community, that is really diverse.
- If the people that currently live in the Durham area and go to Durham, then move to Bridgeport, but remain in the Durham address, would that change their middle school?

C. Long Range Facilities Report – Presenter: Darin Barnard ~ *Time: 7:58 PM (1:28:09 Timestamp)*

Darin Barnard, Operations Director and Rebecca Stuecker, Principal with Arcadia Architects, shared information regarding the [2024 TTSD Long Range Facilities Plan Report](#), and they used a PowerPoint presentation, a link is found in the agenda. They discussed:

- The Planning Process
- Administrative Rules & ODE Grants
- Facility Assessments & Cost Estimates
- Educational Adequacy Assessments
- Task Force Groups
- Long-Range Facility Planning Committee
- Next Steps

Board members provided the following questions & comments:

- Given that we are in the middle of a boundary adjustment discussion and a bond, how does that work together if we don't know if the bond will pass or not? Also, as we are trying to adjust boundaries based on overcrowding, some of the overcrowding may be resolved if the bond passes.

D. Elementary K-5 Math Curriculum Recommendation Discussion – Presenter: Todd Robson ~ *Time: 8:17 PM (1:47:30 Timestamp)*

Todd Robson, Teaching & Learning Director, Elise Cohen, K-12 Math TOSA, Robin Bridgeman, Parent, Robin McSwain and Kristin Cole, Curriculum Associates, Mona Khalil, Deer Creek ES Teacher, and Sonia Seely, Metzger ES Instructional Coach, provided Elementary K-5 Math Curriculum information using a PowerPoint presentation, a link is found in the agenda, and included:

They discussed, in detail:

- TTSD Math Adoption Committee
- Curriculum Adoption Process

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- Standards Alignment
 - Shifts in Oregon Math Standards
 - ODE Priority Standards – Clusters
 - Best Practices
 - Oregon Math Project Cornerstone Values
 - Data Deep Dive
 - Best Practices
 - SWOT Analysis
 - Strength / Weaknesses / Opportunities / Threats
 - SWOT Analysis Summary
 - Resource List
 - ODE / edreports
 - ODE K-5 Math List
 - Review Resources
 - K-5 Math Rubric
 - Publisher Presentations
 - Committee Recommendation
 - K-5 Math Adoption Committee Evaluation
 - Three (3) Choices
 - Savvas EnVision Mathematics
 - McGraw Hill Reveal Math
 - Curriculum Associates i-Ready Classroom (OR edition)
 - Recommendation
 - i-Ready Classroom Mathematics (OR edition)
 - Instructional Resources
 - Student & Family Connection
 - The top-rated K-8 math program on the new Oregon IMET
 - Partner Success Managers
 - Thoughts from the Adoption Committee
 - Questions?

Board members provided the following questions & comments:

- In the past, everyone on the committee reviewed the entire rubric, and this time, there was a new process where everybody reviewed two or three components of the rubric. This was much more manageable and I feel we got a much better and deeper review of the curriculum.
- This curriculum is implemented in the school district that I work at and the kids love the program and the data that we're getting from the diagnostic is amazing.
- Is professional development for teachers included in the price and how does that get delivered? And, how do we know that success and failure in math is predictive, as noted in the SWOT analysis?
- I was on this large committee as well and I appreciated the process. We had a good robust discussion and broad buy-in from the group.
- I like the holistic idea of assessments.

XII. ACTION ITEMS ~ Time: 8:47 PM

- A. Approval of Elementary K-5 Math Curriculum Adoption – Presenter: Todd Robson ~ Time: 8:47 PM
(2:17:00 Timestamp)

Todd Robson, Teaching & Learning Director, Elise Cohen, K-12 Math TOSA, Robin Bridgeman, Parent, Robin McSwain and Kristin Cole, Curriculum Associates, Mona Khalil, Deer Creek ES Teacher, and Sonia Seely, Metzger ES Instructional Coach, provided the Elementary K-5 Math Curriculum information, using a PowerPoint

presentation. Their detailed presentation can be found in the Reports and Discussion agenda item, prior to this ACTION item.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board approve the purchase of a seven-year adoption of 2024 Curriculum Associates; i-Ready Classroom curriculum and i-Ready K-5 Math Diagnostic and My Path personalized learning platform in an amount not to exceed \$1,278,000.00, as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

B. Bond Refunding Resolution 2324-12 – Presenter: David Moore ~ *Time: 9:04 PM (2:18:25 Timestamp)*
David Moore, CFO, shared that the Board is asked to approve Bond Refunding Resolution 2324-12 authorizing the sale of general obligation refunding bonds, as addressed in this evening’s work session memo. This will allow the district to favorably restructure its debt by refunding a portion of the outstanding maturities of its refundable 2017 bonds. Oregon statutes authorize the district to issue bonds to refund outstanding general obligation bonds. He noted that Duncan Brown, District financial Advisor from PFM Financial Advisors LLC, and Carol McCoog, the District’s Bond Counsel from Hawkins Delafied & Wood LLP are in attendance, virtually, to address any further questions related to the bond refunding and resolution.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board approve Bond Refunding Resolution 2324-12 authorizing the sale of general obligation refunding bonds, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

C. E-Rate Category 2 Services Funding Request – Presenter: Susan Barnard ~ *Time: 8:52 PM (2:21:23 Timestamp)*

Susan Barnard, IT Director, explained that the E-Rate program is a federally funded reimbursement program this is tied to our free and reduced lunch population and counts and TTSD receives a 50% discount or reimbursement, based on that program, after purchase, through the Universal Service Administrative Company (USAC). She shared that TTSD receives E-Rate funding on the following categories: (1) Internet connectivity, and (2) “Category 2 Services” (internet connections & network devices. She provided detailed information regarding what would be purchased, including: Wireless Access Points & Management, Cisco Switches, and UPS Batteries for network equipment power redundancy.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board approve the purchase of network devices and authorize the District Superintendent or CFO to sign the purchase order to Ednetics in an amount not to exceed \$427,430 for switches and access points, and to Cerium in the amount not to exceed \$9,950 for UPS Batteries, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

D. Technology Purchase – Student & Classroom Devices, Apple – Presenter: Susan Barnard ~ *Time: 8:56 PM (2:24:47 Timestamp)*

Susan Barnard, IT Director, explained that this technology purchase will be funded through the November 2016 Bond, and the devices will be used for TTSD classrooms, enabling our 1:1 device program across grades PK-12. She said this technology budget, allocated from bond funds, covers device purchases and refreshes until summer 2024. She noted that this is our final year under the 2017 Bond Replacement plan, as the bond funds must be committed by June 2024. Director Barnard shared that this specific request is focused on replacement iPads for three elementary schools, Bridgeport, Deer Creek & CF Tigard), secondary program labs and staff devices. She noted that details for this purchase can be found in the meeting agenda.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School Board approve the purchase of student, staff & classroom devices with 2017 bond & general funds and authorize the District Superintendent or CFO to sign the purchase order to Apple Corporation, in an amount not to exceed \$1,337,000, as presented. Vice Chair

Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

E. Technology Purchase – Student & Classroom Devices, ACER/OETC – Presenter: Susan Barnard ~
Time: 8:59 PM (2:27:18 Timestamp)

Susan Barnard, IT Director, explained that this technology purchase will be funded through the November 2016 Bond, and the devices will be used for TTSD classrooms, enabling our 1:1 device program across grades PK-12. She said this technology budget, allocated from bond funds, covers device purchases and refreshes until summer 2024. She noted that this is our final year under the 2017 Bond Replacement plan, as the bond funds must be committed by June 2024. Director Barnard shared that this specific request is focused on high school Chromebooks for incoming 9th grade students. As established in 2019, TTSD issues a device for freshmen as they enter a TTSD high school, and the student continues to use that device throughout their high school years. She said the requested technology purchase for Chromebooks is to cover incoming 9th grade students and an 8% repair rate. She noted that details for this purchase can be found in the meeting agenda.

Board members provided the following questions & comments:

- What if an upcoming bond does not pass, what does our technology budget look like for next year? So if the bond does not pass, for whatever reason, we would have no money to buy Chromebooks for the next year's freshman students? And so the Board will need to make sure to put out a bond that is the right size that will pass.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School Board approve the purchase of 9th grade student devices with 2017 bond funds and authorize the District Superintendent or CFO to sign the purchase order to OETC, in an amount not to exceed \$449,000, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

At 9:02 PM Chair Irvin recessed the Board meeting for a break. She reconvened the meeting at 9:08 PM.

PUBLIC COMMENT ~ 9:08 PM

Chair Irvin noted that there is one additional public comment to be shared tonight. She reviewed the public comment protocol, which can be found earlier in these minutes.

Andrew Bonica, Tualatin HS Teacher & Coach, 97123, *(2:39:27 Timestamp)* provided comments regarding the "Tualatin High School Preschool Program."

ACTION ITEMS, con't ~ Time: 9:12 PM

F. Interim Superintendent Search – Presenter: Chair Irvin

F.a. Declare the Vacancy of the Office of the Superintendent ~ *Time: 9:12 PM (2:42:30 Timestamp)*

Chair Tristan Irvin explained that this agenda item, is the first piece of the Superintendent search process and the Board must first declare the vacancy of the office of Superintendent, following the retirement announcement of Dr. Sue Rieke-Smith, effective June 30, 2024.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board declare the superintendency of the Tigard-Tualatin School District vacant, effective June 30, 2024. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

F.b. Appointment of Board Member Coordinator for Superintendent Search ~ *Time: 9:14 PM (2:44:09 Timestamp)*

Chair Irvin explained that the next step is to appoint a board member to serve as coordinator for the

superintendent search. She noted that in the past the Board Chair has served as the coordinator and she is willing and would like to serve in this role, if approved by the Board.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board appoint Board Chair Tristan Irvin to serve as coordinator of the search for Superintendent. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

F.c. Superintendent Search Calendar ~ *Time: 9:14 PM (2:45:35 Timestamp)*

Chair Tristan Irvin shared that with the recent announcement of Dr. Rieke-Smith's retirement, we want to begin our superintendent search process as soon as possible, for an interim, most likely. She referred to the proposed calendar, a link is found in the agenda, which begins with the Board taking action tonight and then concludes with the hiring of an interim or permanent superintendent by mid-May. Chair Irvin reviewed the proposed calendar, in detail, that includes some color coding.

Board members provided the following questions & comments:

- The proposed calendar would be to approve/appoint an interim superintendent, correct?
- Should we vote first on if we're going to do an interim or not? I do not think it's feasible to hire someone without doing an interim hire first. We discussed hiring an interim in our work session, but we do not vote in a work session, so I think we should officially discuss that fact in our board meeting, and that there is not a good way to get a qualified candidate by this summer.
- There was continued detailed discussion regarding the calendar dates, as found on the proposed calendar.
- Are we able to begin the RFP process for a search firm prior to the Qualities and Qualifications being adopted?
- It would be nice to have the search team that we are going to use for the full superintendent search on board to help with the interim search.
- The reason we are going for the interim is because the superintendent search is traditionally a six (6) to nine (9) month process, and we don't have that much time before this person would have to take office.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board move to approve the superintendent search calendar, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. I want to make sure that members of the public know that our next meeting, on March 18th, please come and give comment, give us your ideas for the Qualities and Qualifications for the interim superintendent, and if you cannot make that meeting, please send an email to the board. Director Weston asked to revise the current MOTION to specify that the Board is adopting the calendar, and that includes having an interim superintendent. She said it is unclear. Chair Irvin asked for second for the revised MOTION. There was no second for the revised MOTION. It was noted that this MOTION is for the interim executive search calendar, as specified on the document. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

At 9:30 PM Director Zurschmeide made a MOTION that the TTSD Board extend this meeting to 9:40 PM. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

XIII. BOARD MEMBER REFLECTION TIME ~ *Time: 9:30 PM (3:00:43 Timestamp)*

Chair Irvin noted that this agenda item is provided for the Board to give their reflection at the end of the board meeting and to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

Director Weston requested to add a few items for discussion on a future agenda, including:

- A. World Language curriculum resources and strategic prioritization;
- B. Drug Free Workplace Policy GBEC; and
- C. Use of the PAX behavior system at various ages.

XIV. ADJOURN ~9:34 PM (3:01:28 Timestamp)


Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 9:31 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: 04/08/2024

CHAIRMAN:



CLERK:

