



# **North Arlington Public Schools**

*2020-2021 Phase Two Guide*

*(October 19, 2020 - November 27, 2020)*

*10/13/20\* & 10/15/20\* (PreK-2 & PreK-5 Self-Contained)*

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# NORTH ARLINGTON PUBLIC SCHOOLS

## Restart & Recovery Tentative Schedule (2020-2021)



Please note that this schedule outlines Phase II (October 19, 2020 – November 27, 2020) of our Restart and Recovery Plan. *Since this is an ongoing process, it is subject to change as directed by the NJDOE or as dictated by changing circumstances of the COVID19 pandemic.*

- School-wide capacity reduced by approximately 50%
- Daily Thermometer Screenings Upon Entry
- Masks required for all students and staff, unless doing so would inhibit the individual's health.

- Daily Grab & Go Lunches (Free/Reduced/Paid)
- K-12 Self-Contained/ABA/ELL 4 Days per Week
- Related-Services (In-Person/Virtual)
- Siblings Across Grade Levels – Same Cohorts

*“FV” Represents the cohort of students choosing to attend under our Fully Virtual Learning Model*

Specialized PreK (Washington Elementary School)						
Type	Time	Monday	Tuesday	Wednesday	Thursday	Friday
In-Person	8:30 - 10:30	Cohort A	Cohort A	Google Meet	Cohort A	Cohort A
In-Person	12:00 - 2:00	Cohort B	Cohort B	Google Meet	Cohort B	Cohort B

Specialized PreK ABA Model (Roosevelt Elementary School)						
Type	Time	Monday	Tuesday	Wednesday	Thursday	Friday
In-Person	8:30 - 12:30	Cohort A	Cohort A	Google Meet	Cohort A	Cohort A

All Elementary Schools (K-5)						
Type	Time	Monday	Tuesday	Wednesday	Thursday	Friday
In-Person	8:30 - 12:30	Cohort A	Cohort A	Google Meet A, B & FV	Cohort B	Cohort B
Google Meet	8:30 - 12:30	Cohort B & FV	Cohort B & FV		Cohort A & FV	Cohort A & FV
Google Meet	1:30 - 3:00	Scheduled Small Group Instruction				Parent Calls

Veterans Middle School (6-8)						
Type	Time	Monday	Tuesday	Wednesday	Thursday	Friday
In-Person	7:50 - 12:00	Cohort A	Cohort A	Google Meet A, B & FV	Cohort B	Cohort B
Google Meet	7:50 - 12:00	Cohort B & FV	Cohort B & FV		Cohort A & FV	Cohort A & FV
Google Meet	1:00 - 2:30	Scheduled Small Group Instruction				Parent Calls

Veterans Middle School students may remain fully virtual for an additional week to ensure that appropriate safety measures are in place. Clarification will be provided as we come closer to October 19, 2020.

North Arlington High School (9-12)						
Type	Time	Monday	Tuesday	Wednesday	Thursday	Friday
In-Person	7:50 - 12:00	Cohort A	Cohort A	Google Meet A, B & FV	Cohort B	Cohort B
Google Meet	7:50 - 12:00	Cohort B & FV	Cohort B & FV		Cohort A & FV	Cohort A & FV
Google Meet	1:00 - 2:30	Scheduled Small Group Instruction				Parent Calls

Please note that this schedule may be modified slightly.

## Summary of Schedule:

- PreK-2 (A Group TBD) will begin Hybrid (In-Person & Virtual), if selected by the family, for one day on **Tuesday (10/13/20)** as part of the transition into Phase 2.
- PreK-2 (B Group TBD) will begin Hybrid (In-Person & Virtual), if selected by the family, for one day on **Thursday (10/15/20)** as part of the transition into Phase 2.
  - Cohorts will be determined primarily in the alphabetical order of your child(ren)'s last name(s) and classes will be split as evenly as possible.
  - Cohorts will be released by Wednesday, October 7, 2020.
- PreK-5 Self-Contained Classes will begin Hybrid (In-Person & Virtual), if selected by the family, on Tuesday (10/13/20) and Thursday (10/15/20) as part of the transition into Phase 2. Beginning on Monday (10/19/20), these classes will be held four days per week (Monday, Tuesday, Thursday, Friday) for four-hour sessions. Transportation will be in place if required.
- Grades 6-12 Self-Contained Classes will begin Hybrid (In-Person & Virtual), if selected by the family, on Monday(10/19/20)\*. These classes will be held four days per week (Monday, Tuesday, Thursday, Friday) for four-hour sessions. Transportation will be in place if required.
- English Language Learners (ELL) students will begin Hybrid (In-Person & Virtual), if selected by the family, on Monday (10/19/20)\*. These classes will be held four days per week (Monday, Tuesday, Thursday, Friday) for four-hour sessions.
- All grades\* PreK-12 will have the option of taking part in our Hybrid Learning Model (In-Person & Virtual) beginning on October 19, 2020. Families may also choose to keep their child(ren) in the Fully Virtual Learning Model. Under the Hybrid Learning Model, Group A would be present in school on Mondays and Tuesdays for four-hour sessions. Group B would be present in school on Thursdays and Fridays for four-hour sessions. Fully Virtual (Group FV) students will continue to take part in virtual lessons by following their current virtual schedule with their same teacher.
  - *\*Veterans Middle School may remain fully virtual for an additional week to ensure that appropriate safety measures are in place. Clarification will be provided as we come closer to October 19, 2020.*
- Wednesdays will remain fully virtual for all students.
- Schedules will mirror those in place right now, regardless of whether a student is placed in our Hybrid Learning Model (In-Person & Virtual) or Fully Virtual Learning Model.

## Screening: Requirements for School Entry

### Daily Arrivals

In order to keep our North Arlington School Community safe and healthy, we are asking for your help. Please refer to this checklist each morning to determine if you should send your child to school each day.

1. Has your child or anyone in your household had any of the following symptoms in the past 24 hours? If yes, **please keep your child home** and call your physician for further evaluation.
  - Fever
  - Cough
  - Shortness of breath or difficulty breathing
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Fatigue
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
  
2. Has your child traveled out of New Jersey to states or countries with increasing COVID-19 levels in the last 14 days? If yes, **please keep your child home** and self-quarantine for 14 days.
  - See the State of NJ updated travel advisory list for travel within the United States: <https://covid19.nj.gov/faqs/nj-information/travel-and-transportation/which-states-are-on-the-travel-advisory-list-are-there-travel-restrictions-to-or-from-new-jersey>
  - Please see the CDC website for international travel advisories: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>
  
3. Has your child been identified as a close contact of anyone who has tested positive for COVID-19 in the past 14 days? If yes, **please keep your child home** and self-quarantine for 14 days from the last contact with that person.

If you answered yes to any of the above questions, please keep your child home, notify your school nurse (listed below), and consult with your healthcare provider. Thank you for helping to keep our Viking Community safe, healthy, and happy!

- Anthony Elementary School: Helen Alarcon [halarcon@navikings.org](mailto:halarcon@navikings.org)
- Jefferson Elementary School: Rachel Weary [rweary@navikings.org](mailto:rweary@navikings.org)
- Roosevelt Elementary School: Doreen Terletzky [dterletzky@navikings.org](mailto:dterletzky@navikings.org)
- Washington Elementary School: Diane Devenio [ddevenio@navikings.org](mailto:ddevenio@navikings.org)
- Veterans Middle School: Judith Kommer [jkommer@navikings.org](mailto:jkommer@navikings.org)
- North Arlington High School: Christina Bancroft [cbancroft@navikings.org](mailto:cbancroft@navikings.org)

## Temperature Checks

- Infrared thermometers will be used to take student temperatures. It is imperative that parents remain with their children until temperature checks are complete.
- All parents will be receiving information from their child(ren)'s school principal(s) with specific arrival information. Please anticipate arriving 15 minutes earlier than the traditional school schedule.
- Students will have their temperatures taken prior to boarding the school bus by school personnel.
- Students will have their temperatures taken prior to entering class.
  - In the event that a student has an elevated temperature, the student will be taken to an isolated area for a secondary screening administered by the School Nurse.
  - The School Nurse will provide families with guidance regarding reentry, based on individual findings. Additionally, the School Nurse may contact the North Arlington Department of Health for further information and guidance.

## Face Coverings & Handwashing

- Face coverings must be worn on school property, at all times, by all visitors.
- The CDC does not recommend masks with exhalation valves or vents.
  - Visitors who have documented health reasons for not wearing a mask should contact the building principal(s) prior to visiting.
- All students must wear face coverings, as per Governor Murphy, unless it inhibits their health. If this is the case, please contact your child(ren)'s school principal(s).
- Additional masks may be provided for students, if needed.
- Handwashing breaks will be structured into the school day as a daily practice. Students are required to wash hands for at least twenty seconds at regular intervals during the school day and always before eating, after using the bathroom, and after blowing their nose, coughing, and/or sneezing. If washing with soap and water is not possible, washing with an alcohol-based hand sanitizer (at least 60% alcohol) should be used.
- Students **may not** bring their own hand sanitizer.
  - Foaming alcohol hand sanitizer (80% alcohol antiseptic) will be provided by the district.
- Staggered mask-breaks, with safety precautions in place, will take place throughout the day as needed.

## **Arrival & Departure: General Procedures**

- Please refer to the *Temperature Checks* section of this guide for all temperature checkpoints and procedures.
- Please refer to the *Face Coverings & Handwashing* section of this guide for mask-wearing procedures.
- All parents and students must follow the entry procedures outlined at each building.
- All parents and students must maintain social distancing and use identified social distancing markers outside and within all school buildings.
- During the transition phase, visitation will be restricted to emergencies only in order to decrease foot-traffic and increase safety.
- When waiting for students to exit their assigned buildings, all parents should maintain social distancing.
- Certain outdoor areas may be restricted during entry/exit times to increase safety measures. Please respect all procedures in place.
- Please follow all social distancing procedures for “Grab and Go” lunches.

## **Cleaning & Air Quality**

- Surfaces such as desks, chairs, doorknobs, handrails, and other frequently touched objects and areas will be routinely sanitized.
- A schedule of increased, routine cleaning and disinfecting will take place every evening after students, faculty, and staff leave the buildings.
- A deep cleaning of every building will take place throughout the day each Wednesday.
- Bathrooms and other shared spaces will be frequently sanitized and routinely disinfected.
- Counterstrike Electrostatic Sprayers with EPA approved Bioesque Botanical Disinfectant will be used for misting and disinfecting all areas throughout the buildings.
- MERV13 filters have been installed in all unit ventilators as well as in all roof type units and air handlers throughout all buildings.
- District-wide AC units have been power-washed, filters replaced, evaporators brushed down, drain lines cleaned, belts replaced, and pressures and operation of the units have been checked.

## **Safety & Security**

### **Building Safety Procedures**

- All CDC guidelines have been carefully reviewed. All requirements, as outlined in The Road Back: Restart and Recovery Plan for Education and Governor Murphy's Executive Order 175 will be followed.
- Please refer to the *Screening: Requirements for School Entry* and the *Arrival and Departure: General Procedures* sections of this guide for more details about screenings and procedures for being on school grounds.
- All schools will continue to conduct fire and safety drills.
- School Safety Teams will continue with staff and students to ensure all safety guidelines are followed.
- The overall physical and emotional well-being of students will continue to be priorities for all staff.
- Locations of crossing guards and safe walking routes will be provided by your child(ren)'s school principal(s).

### **Social and Emotional Wellness**

- Counselors will continue to develop and lead Social Emotional Learning (SEL) programming for students during both in-person and virtual sessions.
- Counselors will continue to provide individual and small-group support for all students.
- Activities with focus on wellness, stigma-free themes, self-care and diversity will take place in both in-person and online classes.
- Staff wellness resources and programs will also be available to teachers, aides and support staff.
- Continued communication regarding the wellness of students is highly encouraged from all parents. Social, emotional and/or academic concerns should be shared with teachers, counselors, and building principals in order to collaborate and provide support for students.

## **School Counselors**

Please feel free to contact your child(ren)'s school counselor(s) for social emotional and/or mental health resources.

### **Supervisor of Guidance (Pre-K-12)**

Lauren Buckley: [lbuckley@navikings.org](mailto:lbuckley@navikings.org)

### **Anthony/Jefferson Elementary Schools**

Jennifer Perez: [jperez@navikings.org](mailto:jperez@navikings.org)

### **Roosevelt/Washington Elementary Schools**

Krista Rambala: [krambala@navikings.org](mailto:krambala@navikings.org)

### **Veterans Middle School**

Kaitlynn Austin: [kaustin@navikings.org](mailto:kaustin@navikings.org)

Addison Keim: [akeim@navikings.org](mailto:akeim@navikings.org)

### **North Arlington High School**

Dawn Fuller: [dfuller@navikings.org](mailto:dfuller@navikings.org)

Lauren Johnson: [ljohnson@navikings.org](mailto:ljohnson@navikings.org)

Jessica Bond (SAC): [jbond@navikings.org](mailto:jbond@navikings.org)

## **Classroom Procedures**

### **Learning Environment & Activities**

- Please see all procedures for entering classrooms highlighted in the *Screening: Requirements for School Entry* section of this guide.
- Classroom structures adhere to all guidelines set forth by Governor Murphy's Executive Order 175 and NJDOE's The Road Back: Restart and Recovery Plan for Education.
- Rugs, stuffed toys, pillows, and other soft materials have been removed wherever possible.
- Classrooms will be cleaned daily, as highlighted in the *Cleaning & Air Quality* section of this guide.
- Socially distanced group activities will take place when possible.
- Outdoor learning activities will take place when possible and weather permitting.
- Gym and playground equipment will not be used or shared during the school day; however, we are developing a plan to reopen playgrounds after-hours for recreational use, which will include routine cleanings and disinfecting all high-touch areas.
- Socially distanced physical, tactile and mobility exercises/activities will continue to take place.
- In-person and virtual learning environments will continue to follow social, academic, and behavioral guidelines. These guidelines will be supported by district policies and procedures.
- As highlighted in the *Social and Emotional Wellness* section of this guide, counselors will be available to classroom students in both group and individual settings.
- PreK-2 students will be permitted to have a snack during in-person sessions. Snack time will take place outside or in a well-ventilated area. Please refer to the *Face Coverings and Handwashing* section of this guide for handwashing procedures.
  - In order to minimize foot traffic in and out of the buildings throughout the school day, it is imperative that students' snacks are not forgotten at home.

## Attendance

- Hybrid (In-person Days)
  - Teachers will take the attendance of students on any day where students are assigned in-person instruction under the Hybrid Learning Model.
  - If a child is absent for assigned in-person instruction, but working virtually, please follow traditional virtual attendance procedures (below).
  - Please contact your child(ren)'s main office if your child(ren) is/are sick and unable to attend in-person learning. They may work virtually, but attendance must be logged.
- Virtual
  - Please make sure that you or your child(ren), depending on age-appropriateness, verify his/her/their attendance each morning before 9:00 a.m.  
<https://tinyurl.com/NA-DailyAttendance>

## Materials

- Students will have individual work areas to retrieve and store supplies.
- Students in grades PreK-5 may be asked to bring a Chromebook/laptop as per teacher discretion. **PreK-5 students WILL NOT bring any Chromebook/laptop to in-person learning until notified by the classroom teacher.**
- All students in grades 6-12 with school-issued Chromebook/laptop must bring that device with them to school fully charged. Any student utilizing a personal Chromebook or laptop should make sure that the device is charged and clearly labeled.
  - A limited number of carrying cases for Chromebooks are currently available. More information will be provided in the coming weeks.
- Shared classroom libraries and the Media Center will not be open for unrestricted use. Our Library Media Specialist and teachers will provide students with individual books based on their interests, needs, and abilities.
- Materials will not be shared (e.g. calculators).

## Restroom & Water Fountain Use

- Students with in-classroom bathrooms will primarily use those facilities on a daily basis, with handwashing procedures in place.
- Please refer to the *Face Coverings & Handwashing* section of this guide for more details about handwashing procedures.
- Students using hallway bathrooms must adhere to all social distancing guidelines.
- Students will not be permitted to drink directly from water fountains. Students are encouraged to bring a water bottle from home that is clearly labeled. Water bottles will be on-site, if needed.
- Upgraded sink faucets, where appropriate.

## **School Meals**

- Hybrid Learning Model
  - On days where students are in-person, “Grab and Go” lunch and the next day’s breakfast will be available at dismissal at each child’s school.
  - On days where students are virtual, “Grab and Go” lunch and the next day’s breakfast will be available from 11:00 a.m. – 1:00 p.m. at the NAHS cafeteria.
- Virtual Learner
  - “Grab and Go” lunch and the next day’s breakfast will be available from 11:00 a.m. – 1:00 p.m. on the following days: school days (Monday – Friday) at the NAHS cafeteria.
- Wednesday
  - “Grab and Go” lunch and the next day’s breakfast will be available from 11:00 a.m. – 1:00 p.m. on the following days: school days (Monday – Friday) at the NAHS cafeteria.

## **Public Health Recommendations for K-12 Schools**

Please see updated recommendations for COVID19 Public Health Recommendations for schools:

[https://www.state.nj.us/health/cd/documents/topics/NCOV/RecommendationsForLocalHealthDepts\\_K12Schools.pdf](https://www.state.nj.us/health/cd/documents/topics/NCOV/RecommendationsForLocalHealthDepts_K12Schools.pdf)



### WELCOME BACK

### Example of Classrooms



Shields strategically placed, as needed.

### Signage



### Stanchions



We're committed to the well-being of our students and staff.



## WELCOME BACK



YT-1 Infrared Thermometer



Counterstrike Electrostatic Sprayers –  
Misting surface disinfecting system  
with EPA approved Bioesque Botanical  
Disinfectant Solution



Foaming Alcohol Hand Sanitizer  
Dispensers – 80% Alcohol  
Antiseptic



Micro-Dot 1 Minute Wipes –  
Sani-Cloth Extra Large Surface  
Area Disinfecting Wipes



*We're committed to the well-being of our students and staff.*