



# MARCH 13, 2024 CSD BOD VOTING MEETING MINUTES

03/13/2024 [07:00 PM-08:00 PM] @ ASA Gymnasium

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## MARCH 13, 2024 CSD BOD VOTING MINUTES

### 1. Open of Meeting

#### Minutes

Mrs. Luckock opened the meeting at 7:00 PM.

### 2. Moment of Silence

### 3. Flag Ceremony

### 4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

### 5. Call to Order

#### Minutes

It is noted all the board members were present;

Mr. Burnham, Mr. Hall, Mr. Horne, Mrs. Luckock, Mr. Klink, Mr. McQuiston, Mr. Nader, Mr. Schaefer and Mr. Williamson.

The following administrators were present;

Mr. Sperry, Ms. Dressel, Ms. Krankota, Dr. Jardina, Mr. Kimmel, Mr. Kell and Solicitor Mrs. Harrington. Principals include Mr. Vannoy, Mr. Maskrey and Mr. Hans.

### 6. \*Visitor Recognition on Agenda Items

\*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

### 7. Approval of Agenda w/Additions

Request the Board to approve the Agenda with Additions.

**Minutes**

Mrs. Luckock announced a few changes. 21.B to strike the word "fencing" and to add 'donation" to the verbiage. Also 19.L strikes the School Psychologist and Assistant to Superintendent position.

Motion by Mr. Klink, second by Mr. Hall to approve and accept changes.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**8. Approval of Minutes**

Request the Board to approve the following Minutes, as per detailed backups on Agenda Manager;

February 7, 2024 Budget Finance Committee Meeting Minutes

February 7, 2024 CSD BOD Work Session Meeting Minutes

February 14, 2024 CSD BOD Voting Meeting Minutes

**9. Approve Treasurer Reports**

Request the Board to approve the February, 2024 Treasurers Report, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Klink, second by Mr. Hall to approve items 9, 10, 11A and 11B.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**10. BUDGET TRANSFERS**

**10.a. Approve Budget Transfers**

Request the Board to approve the Budget Transfers as per detailed backup on Agenda Manager.

## 11. FINANCIALS - BILLS

### 11.a. Approve General Fund 10 Bills in the amount of \$1,736,594.77

Approve General Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month of in the amount of \$1,736,594.77

### 11.b. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$902.79

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$902.79

## 12. INVESTMENT REPORT - as information

February, 2024 Investment Report as information as per detailed backup on Agenda Manager.

## 13. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

### 13.a. General Fund Report - Revenues/Expenditures February, 2024

### 13.b. Student Activity Fund Reports -

As information the Student Activity Fund Reports for the following-

CVMS - February 2024

### 13.c. Cyber Charter Report

### 13.d. Food Service Report - as information only.

## 14. OTHER FINANCIALS with Additions

### 14.a. Approve AEDY Contract with Bethesda Lutheran Services 2024/2025 SY

Request the Board to approve the AEDY (Alternative Education for Disruptive Youth) Act 48 Program Agreement for services contract with Bethesda Lutheran Services for the 2024/2025 school year, as per detailed backup on Agenda Manager.

### Minutes

Motion by Mr. Schaef, second by Mr. Klink to approve items 14.A through 14.F.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes  
Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes  
Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**14.b. Approve the Northwest Tri-County IU#5 2024/2025 Preliminary Budget**

Request the Board to approve the 2024/2025 Northwest Tri-County Intermediate Unit Preliminary Budget in the total amount of \$70,091,220.00 Including member district contributions of \$1,012,663.04 of which the Conneaut School District share is estimated to be \$52,503.98.

As per detailed backup on Agenda Manager.

**14.c. Approve Deputy Tax Collector**

Request the Board to approve Dorothy Gagen (current Pine Township Tax Collector) as the Deputy Tax Collector for Dawn Peters, the Linesville Borough Tax Collector, as per detailed backup on Agenda Manager.

**14.d. Approve Sick Day Bank Request**

Request the Board to approve the Sick Day Bank request, as per detailed backup on Agenda Manager.

**14.e. Approve Physician Services Agreement**

Request the Board to approve the Physician Services Agreement retroactive to February 14, 2024 through June 30, 2027, as per detailed backup on Agenda Manager.

**14.f. Approve Intent to Eliminate Position(s)**

Request the Board to approve Administrations intention to eliminate the following service professional positions as follows;

1. Intent to eliminate the Full time head cook position at Conneaut Valley Middle School currently held by Debra Welker who is retiring from the position effective June 10, 2024. Said retirement was Board approved at the February 14, 2024 board voting meeting.
2. Intent to eliminate the Part time cafeteria helper position at Conneaut Area Senior High School effective December 22, 2023. The position was held by Kristen Johnston who resigned effective December 21, 2023 and her resignation was approved by the Board at the February 14, 2024. Her resignation was received by Administration on January 26, 2024.
3. Intent to eliminate the Full time cook position at Conneaut Area Senior High School effective June 6, 2024. This position is currently held by Rebecca Hepler who is retiring effective June

5, 2024. Her retirement was approved by the Board at the February 14, 2024 voting meeting.

**14.g. Approve Academic Initiative/Academic Intramural Proposal(s)**

Request the Board to approve the following Academic Initiative/Academic Intramural Proposal, detailed backup on Agenda Manager.

**Conneaut Lake Middle School**

Donna Lucas to conduct Creative Writing League March-June, 2024 for 13 weeks 2 hours per week at \$22.50. Total Cost \$585.00. This is a new program.

Greg Dinsmore to conduct Active Club for up to 30 hours starting April 2, 2024 to May 31, 2024 at \$22.50/hour. This is a new program.

**Minutes**

Motion by Mr. Klink, second by Mr. McQuiston.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-no Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-no

**14.h. Approve Grant Application Request**

Request the Board to approve the grant application request as follows;

1. Sarah Pelc and Howard Bolte requesting to submit a grant called PA Fish and Boat Commission 2024 R3 Education Grant Guidelines and Application sourced by PA Fish and Boat for \$1,193.82. Monies to be used by the Conneaut Area Middle School for learning to fish. It is noted this grant is a required matching "In-Kind" funds. Mrs. Pelc notes they matched funds by using volunteer hours instead of receiving payment. Detailed document is as per backup on Agenda Manager.

**Minutes**

Motion by Mr. McQuiston, second by Mr. Klink to approve items 14.H through 14.J.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**14.i. Addition - Approve to Create Position(s)**

Request the Board to approve creating the following positions;

1. One Full Time Maintenance position.
2. One Full Time District Speech/Language Teacher position
3. One Full Time Autistic Support Teacher at CLES
4. One Full Time Vocational/Agricultural Teacher position at CASH.

**14.j. Addition to Agenda - Approve Proposed Private Sale of Tax Claim**

Request the Board to approve the Proposed Private Sale of tax Claim, as per detailed backup on Agenda Manager.

**15. BOARD CONCERNS**

**15.a. Correspondence -**

**15.b. Student Representatives -**

CASH Student Report

CVMS Building Report -

**15.c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative**

**Minutes**

Mr. McQuiston provided an update.

**15.d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board**

**Minutes**

Mrs. Luckock provided her update.

**15.e. Conneaut Education Association - Sue Moss, President**

**Minutes**

No report provided.

**15.f. Conneaut Education Support Personnel Association - Paul VanDusen, President**

**Minutes**

No report provided.

**15.g. Committee Reports -**

**Minutes**

Dr. Jardina provided his Curriculum Corner Report.

**16. OTHER with Addition(s)**

**16.a. 1st Reading of Policies - As Information Only.**

- Policy 127 Assessments
- Policy 137 Home Education Program
- Policy 140 Charter Schools
- Policy 103 Nondiscrimination/Discriminatory Harassment - School and Classroom Practices
- Policy 103.1 Nondiscrimination - Qualified Students with Disabilities
- Policy 218.3 Weapons
- Policy 222 Tobacco/Nicotine
- Policy 236.1 Threat Assessment
- Policy 254 Educational Opportunity for Military Children
- Policy 323 Tobacco
- Policy 351 Drug and Substance Abuse
- Policy 810 Transportation
- Policy 918 District-Wide Title 1 Parental Involvement

**16.b. Approve Pitt Concurrent Enrollment Agreement**

Request the Board to approve the University of Pittsburgh Concurrent Enrollment Agreement for Winter 2024 for the Intro to Nutrition course, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Klink, second by Mr. Hall to approve 16.B and 16.C.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaefer-yes Mr. Williamson-yes

**16.c. Addition to Agenda - Approve Donations**

Request the Board to approve donating the graduation pictures located at the Conneaut Lake Middle School and Conneaut Valley Middle School s as follows;

Conneaut Lake Middle School graduation pictures to the Conneaut Lake Historical Society

Conneaut Valley Middle School graduation pictures to the Conneaut Valley Alumni Association.

**16.d. Addition to Agenda - Approve to Waive 1st Reading and go to 2nd Reading and Adoption**

Request the Board to approve waiving the 1st Reading and move to 2nd Reading and Adoption of Policy 246 - School Wellness, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Klink, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**17. OLD BUSINESS**

**18. NEW BUSINESS**

**19. PERSONNEL with Additions**

**19.a. Approve Anderson Bus Personnel**

Request the Board to approve the Anderson Bus Personnel list, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Klink, second by Mr. McQuiston to approve 19.A. through 19.H.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**19.b. Approve Contracted Custodial Personnel**



Request the Board to approve the Contracted Custodial Personnel, as per detailed list on Agenda Manager.

**19.c. Approve ESS Substitute Listing**

Request the Board to approve the ESS substitute listing, as per detailed backup on Agenda Manager.

**19.d. Approve Support Service Personnel Intent to Retire Utilizing Special Retirement Incentive**

Request the Board to approve to accept the retirement notices, made with the intent and the purpose of accepting the Board's offer of an early retirement incentive approved by the Board at its meeting on December 13, 2023, for the following support service personnel and as per detailed backup on Agenda Manager;

1. Brenda Loucks, retirement as a full time secretary, utilizing the special retirement incentive and selecting the full time employee Option with continuation of District provided medical coverage for a period from the effective date of retirement through and including June 30, 2027. Brenda's last day of employment with the district shall be June 30, 2024.

**19.e. Approve Leave Request(s) with Change**

Request the Board to approve the following leave request(s), as per detailed backup on Agenda Manager;

1. Kelly Allen, instructional aide, 1/2 Day, General Unpaid Leave, February 27, 2024.
2. Barb Burns, instructional aide, 1 1/2 Days, General Unpaid Leave, full day on February 13, 2024 and half day on February 14, 2024.
3. Barb Burns, instructional aide, 1 Day, General Unpaid Leave, February 15, 2024.
4. Barb Burns, instructional aide, 1 Day, General Unpaid Leave, March 26, 2024.
5. Barb Burns, instructional aide, 1 Day, General Unpaid Leave, April 12, 2024.
6. Katheryn Berry, instructional aide, 1 Day, General Unpaid Leave, February 12, 2024.
7. Katheryn Berry, instructional aide, 1 Day, General Unpaid Leave, February 22, 2024.
8. Katheryn Berry, instructional aide, 1 Day, General Unpaid Leave, February 27, 2024.
9. ~~Diana Bish, office aide, 1 Day, General Unpaid Leave, March 5, 2024.~~
10. Jill Creese, instructional aide, 2 Days, General Unpaid Leave, February 20, 2024 and February 21, 2024.
11. Amy Jo Haggerty, teacher, 11 Days, FMLA, February 1, 2024 through February 15, 2024.
12. Amy Jo Haggerty, teacher, 1 1/2 Days, 1/2 Day February 28, 2024 and full day February 29, 2024.
13. Jazzmine Harris, instructional aide, 2 Days, General Unpaid Leave, February 21, 2024 and February 22, 2024.
14. Camille Kobrys, instructional aide, 1 Day, General Unpaid Leave, February 7, 2024.
15. Rebecca Juracko, instructional aide, 1 Day, General Unpaid Leave, January 19, 2024.

16. Rebecca Juracko, instructional aide, 1 Day, General Unpaid Leave, February 23, 2024.
17. Jessica Loughner, instructional aide, 1 Day, General Unpaid Leave, February 9, 2024.
18. Jessica Loughner, instructional aide, 1 Day, General Unpaid Leave, May 8, 2024.
19. Holly Luce, instructional aide, 1 Day, General Unpaid Leave, January 26, 2024.
20. Holly Luce, instructional aide, 1 Day, General Unpaid Leave, February 20, 2024.
21. Holly Luce, instructional aide, 2 Days, General Unpaid Leave, February 22, 2024 and February 23, 2024.
22. Martin Mahoney, instructional aide, 1/2 Day, General Unpaid Leave, January 23, 2024.
23. Kimberly Motzing, instructional aide, 1 Day, General Unpaid Leave, February 15, 2024.
24. Susan Morrow, instructional aide, 1 Day, General Unpaid Leave, February 2, 2024.
25. Claudia Predis, instructional aide, 1 Day, General Unpaid Leave, January 19, 2024.
26. Claudia Predis, instructional aide, 1 Day, General Unpaid Leave, March 21, 2024.
27. Jenafer Shreve, secretary, 1/2 Day, General Unpaid Leave, January 16, 2024.
28. Jenafer Shreve, secretary, 1 Day, General Unpaid Leave, January 24, 2024.
29. Kelly Steigerwald, instructional aide, 1 Day, General unpaid Leave, February 27, 2024.
30. Tessa Stein, instructional aide, 1/2 Day, General Unpaid Leave, January 23, 2024.
31. Jen Stevenson, instructional aide, 2 Days, General Unpaid Leave, February 26, 2024 and February 27, 2024.
32. Jenna White, office aide, 3 Days, General Unpaid Leave, 1/2 Day December 12, 2023; 1 Day, December 13, 2023; 1/2 Day, January 23, 2024 and 1 Day February 5, 2024.

**19.f. Approve Fund Raising Request(s) with Addition**

Request the Board to approve the following Fundraising Requests;

**Conneaut Area Senior High School**

1. Conneaut Area Friends of Music to sell Daffins candy bars at various pricing from March 14, 2024 through April 17, 2024. Proceeds to benefit the Music Department student activities, marching band expenses, etc.
2. Conneaut Area Friends of Music to host a Conneaut Jazz Cafe' to include ticket sales, food and basket raffle (adults only doing the raffle) at various pricing. Held at the Conneaut Lake Middle School and proceeds to help with Music Ensemble expenses, trips and music student ribbons and awards.
3. **Addition...** Senior Class of 2024 to sell hanging basket certificates at \$20/each from March 20, 2024 to May 15, 2024. Proceeds to help pay for graduation 2024.

**Conneaut Lake Elementary School**

1. CLES Physical Education department to host a Kids Heart Challenge looking for donations to the American Heart Association from March 18, 2024 to March 31, 2024. Proceeds the school will receive a gift card for US games and used to purchase PE equipment.

**Conneaut Valley Elementary School**

1. CVE PTO to conduct a Tips for Trips cash money and change at various amounts from March 14, 2024 to March 27, 2024. Proceeds to be used for field trips and transportation costs.
2. CVE PTO to sell Spirit ware at various pricing from March 25, 2024 to April 2, 2024. Proceeds to be used for field trips and transportation costs.
3. CVE PTO to have a carnation sale at \$2 each from April 15, 2024 to April 29, 2024. Proceeds to be used for field trips and transportation costs.

**19.g. Approve Student Activities/Field Trip Request(s)**

Request the Board to approve the following field trips/student activity trips;

**Conneaut Area Senior High School-**

1. Glenn Cameron, Elizabeth Heckman and Nichole Beebe to bring six students to participate at the Junior High District 2/IU5 Band Festival held at the CASH auditorium on April 4, 2024 and April 5, 2024. District Cost: substitutes \$591.30 and registration \$300.00. Total Cost: \$891.30.
2. Glenn Cameron and a nurse to take up to two students to the All State Wind Ensemble in Erie, PA on April 17, 2024 through April 20, 2024. District Cost: substitute \$394.20, registration \$798.00, mileage \$98.25, meals \$210.00.
3. Kaitlin Liszka to bring 24 students to the Conneaut Valley Elementary School for Ag Literacy Day on March 6, 2024. District cost: substitute \$197.00 and busing \$150.00. Total Cost: \$347.00.
4. Elizabeth Heckman to take one junior to the Western Region Orchestra at Butler High School on March 21, 2024 through March 23, 2024. District Cost: substitute \$394.20, registration \$230.00, using the district van, hotel \$255.30 and meals \$180.00. Total Cost: \$1,059.50.
5. Elizabeth Heckman and a nurse to take one or two students to the All State Concert Choir in Erie on April 17, 2024 through April 20, 2024. District Cost: substitutes \$394.20, registration \$798.00, District Van, meals \$210.00. Total Cost \$1,059.50.
6. Chloe Shade and Victoria Lipinsky to take up to 40 students to plant trees around their community on April 25, 2024. Substitute \$276.00 and busing \$193.00, **Paid for by Crawford Conservation.**
7. Chloe Shade to take 20 Envirothon students to compete in a state wide competition at French Creek/Woodcock Creek Nature Center and Stainbrook Park on May 1, 2024. District Cost: substitute \$197.00 and busing \$219.00. Total Cost: \$416.00
8. Bill Stevenson to take twelve Aeronautics students to the Titan Aircraft and PIA in Youngstown, OH on March 14, 2024. District Cost: substitute \$197.00 and busing \$272.00 Total Cost: \$469.00.

**Conneaut Lake Elementary School**

1. Barbara Vaughn, Jodie Smith, Susie Kline, Korrin Thomas, Kristen Bazylak, an instructional aide and a nurse to take the 4th grade students to the Progressive Ag Safety Program Safety Day at the Crawford County Fairgrounds May 15, 2024. District Cost: busing \$338.00.

### **Conneaut Lake Middle School**

1. Peg Jacobs, and Pam Harrison to take up to 30 7th and 8th graders to plant trees for Crawford County Conservation District on April 23, 2024 in Jamestown, Pa. **Cost reimbursed by CCCD.** Substitute \$300.00.
2. Alicia Kenny, Kyrie Proper, Jill Creese, Marissa Shipton, Asacia Davenport to take up to six students to Elevate Jump Park in Erie on March 19, 2024. District Cost: registration \$80.00, busing \$210.00 and meals \$54.00. Total Cost: \$383.90.
3. Tara Lang, Jim Lucas, Greg Dinsmore, Jacque Geer, Missy Hill, two instructional aides, Chad Wensel, Kari Iliff and Kelly Allen to take the 6th grade to Drakes Well. **No Cost to the District,** paid by The Friends of Drakes Well, Inc grant monies.
4. Tara Lang, Jim Lucas, Greg Dinsmore, Jacque Geer, two instructional aides to take the 6th grade to the Cleveland Zoo on May 24, 2024. **No Cost to the District.**
5. Shelby Meneely, Camille Kobrys, Becky Juracko, Marsha Mumford and Jazzmine Harris to take twelve to enjoy arcade, mini golf, lazer tag and lunch at Play Port, Erie PA on March 27, 2024. District Cost: registration \$216.00 and busing \$194.00. Total Cost: \$410.00

### **Conneaut Valley Middle School**

1. Sarah Pelc, Jaime Wells, Jamie Kellogg, Michelle Gould and Howard Bolte to take the 7th grade students to Acutec on May 8, 2024. District Cost: busing \$336.00.
2. Sarah Pelc, Jordan Lynn to take 18th 8th graders to Elevate Jump Park and Presque Isle on May 28, 2024. District Cost: substitute \$205.00 and busing \$210.00. **Total Cost:** \$415.00.
3. Erin Warren to take up to seven students to PMEA Jr. High District Band at CASH on Friday, April 5, 2024 and Saturday, April 6, 2024. District Cost: substitute \$205.00, registration \$350.00. Total Cost \$505.00.
4. Erin Warren to take twelve CVMS Jazz Band students to CASH on Saturday, March 23, 2024. **No Cost to the District.**
5. Jaime Wells, Sue Moss and Victor Susol to take eight students to YSU English Festival at Youngstown State University, Youngstown, Oh on April 18, 2024. District Cost: substitutes \$615.00, registration \$90.00 and bus sharing with CLMS \$349.00. Total Cost: \$1,054.00

### **19.h. Approve Supplemental Coaches for the 2023/2024 SY**

Request the Board to approve the Supplemental Coaches for 2023/2024 school year, as per detailed backup on Agenda Manager.

### **Conneaut Lake Middle School**

Andrew Grafton as Assistant Jr. High Baseball Coach

Betsy Sperry as 7th & 8th Grade Boys Assistant Volleyball Coach

Jerrod Wilson as Assistant Jr. High Baseball Coach

**19.i. Approve Professional Growth Request(s)**

Request the Board to approve the professional growth request(s) as follows;

1. Kris Barnes to attend the 2024 PMEA Annual Inservice Conference in Erie, PA on April 18, 2024 through April 20, 2024. District Cost: substitute \$394.20, registration \$190.00. Total Cost: \$584.00.
2. Donna Lucas to attend the Pennwriters 37th Annual Conference in Lancaster, PA on May 16, 2024 through May 19, 2024. District Cost: substitute \$408.00, registration \$475.00, mileage \$410.04, hotel with meals included \$411.00.
3. Corrine Morian to attend the School Refusal online webinar on March 18, 2024. District Cost: registration \$294.99.
4. Sarah Pelc to attend the NWPA School Counselor spring meeting at the IU#5 on March 5, 2024. District Cost: mileage \$28.14.
5. Sarah Pelc to attend the PA Smarts Connected Counseling Workshop Integrate Computing Now at PennWest in Edinboro, PA on March 22, 2024. District Cost: mileage: \$28.14.

**Minutes**

Motion by Mr. Klink, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-no Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-no

**19.j. Approve Volunteer Coach Request for 2023/2024 SY with Addition**

Request the Board to approve the following Volunteer Coach Requests for 2023/2024 school year;

**Conneaut Lake Middle School**

Josh Luke as Volunteer Baseball

**Addition...** Heather Hays as Volunteer 7th & 8th Grade Girls Volleyball

**Minutes**

Motion by Mr. McQuiston, second by Mr. Klink to approve 19.J. through 19.O.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**19.k. Approve Academic Initiative/Intramural Request**

Request the Board to approve the following Academic Initiative/Intramural, as per detailed backup on Agenda Manager;

**Conneaut Lake/Conneaut Valley Middle Schools**

Patricia Prebor to conduct CLMS/CVMS club Lacrosse Girls' for up to 30 hours mid March, 2024 to end of May at \$22.50. This is a new program.

**19.l. Approve Superintendent to Hire with Addition(s) and Strike**

Request the Board to approve the Superintendent to post, interview, and hire for open/posted positions and to bring names to the next regular voting meeting.

(2) PT Autistic Support at CASH

School Psychologist

~~Assistant to Superintendent/Director of Student Services~~

**Addition** Part Time Autistic Support Paraprofessional at CLMS

**Addition** Part Time One-on-One Personal care Paraprofessional @ Bethesda

**19.m. Addition to Agenda - Approve Resignation**

Request the Board to approve the following resignation, as per detailed backup on Agenda Manager.

1. Ariel Supinger, resignation as Music Teacher, effective March 4, 2024.

**19.n. Addition to Agenda - Approve Contracted Cafeteria**

Request the Board to approve the Contracted Cafeteria Personnel listing, as per detailed backup on Agenda Manager.

**19.o. Addition to Agenda - Approve Board Waiver of Unpaid Leave Disciplinary Action**

Request the Board to approve the attached Board Waiver of Unpaid Leave Disciplinary Action, per detailed backup on Agenda Manager.

**20. CURRICULUM**

**21. BUILDINGS AND GROUNDS w/additions and strikes**

**21.a. Approve Facility Use Request with Fee Waiver**

Request the board to approve the facility use requests with fee waivers as follows;

**Conneaut Area Senior High School**

1. Doug Kuhn, requestor for CASH Girls Soccer to use the soccer fields on May 11, 2024 for a Spring Soccer Tournament. Asking fees to be waived.
2. Kimberly Motzing, requesting to use the boys and girls locker rooms and gym on Sundays March through May for pickup basketball. Asking to have fees waived.

**Minutes**

Motion by Mr. McQuiston, second by Mr. Klink to approve 21.A and 21.B.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**21.b. Approve Donation of CVMS Bleachers to Albion Area Fair Association w/Addition**

Request the Board to approve the **Donation** of the CVMS away side bleachers and fencing to the Albion Area Fair Association.

**21.c. Strike - Approve Conneaut Lake Elementary School Custodial Services Extension**

Request the Board to approve Administrations recommendation and accept the Amended Agreement for Custodial Services extending the term of the current contract for a 5-year extension until the end of the 2028/2029 school year which includes a 5% increase in the first year from July 1, 2024 to June 30, 2024; and 3% increases for the next three years from July 1, 2025 to June 30, 2028

and a 2% increases from July 1, 2028 to June 30, 2029 from Lakeside Cleaning Services for Conneaut Lake Elementary School. Proposal for custodial care is:-

~~7-1-24 to 6-30-25 \$128,642.85 Security Response \$25.00/hr~~

~~7-1-25 to 6-30-26 \$132,502.13 Security Response \$25.00/hr~~

~~7-1-26 to 6-30-27 \$136,477.06 Security Response \$25.00/hr~~

~~7-1-27 to 6-30-28 \$140,571.38 Security Response \$25.00/hr~~

~~7-1-28 to 6-30-29 \$143,382.80 Security Response \$25.00/hr~~

**21.d. Strike - Approve Conneaut Lake Middle School/Conneaut Area Middle School Custodial Services Amended Agreement**

Request the Board to accept Administrations recommendation and approve the Amended Agreement for Custodial Services extending the current term until the end of the 2030/2031 school year which includes 1% increases for the last two years of the current contract from July 1, 2024 to June 30, 2026 and a 5-year extension with 2/5% increases per year from Zazado Janitorial Services for Conneaut Lake Middle School/Conneaut Area Middle School for five (5) years effective July 1, 2026 to June 30, 2031. Proposal for Custodial Care is:-

~~7-1-24 to 6-30-25 \$181,397.00 Security Response \$15.00/hr~~

~~7-1-25 to 6-30-26 \$183,211.00 Security Response \$15.00/hr~~

~~7-1-26 to 6-30-27 \$187,791.00 Security Response \$15.00/hr~~

~~7-1-27 to 6-30-28 \$192,486.00 Security Response \$15.00/hr~~

~~7-1-28 to 6-30-29 \$197,298.00 Security Response \$15.00/hr~~

~~7-1-29 to 6-30-30 \$202,230.00 Security Response \$15.00/hr~~

~~7-1-30 to 6-30-31 \$207,286.00 Security Response \$15.00/hr~~

**21.e. Strike - Approve Conneaut Area Senior High School Custodial Services Amended Agreement**

Request the Board to accept Administrations recommendation and approve the Amended Agreement for Custodial Services extending the current term until the end of the 2030/2031 school year which includes 1% increases for the last two years of the current contract from July 1, 2024 to June 30, 2026 and a 5-year extension with 2.5% increases per year from Granda Janitorial Services for Conneaut Area Senior High School for five (5) years effective July 1, 2026 to June 30, 2031. proposal for Custodial care is:-



<del>7-1-24 to 6-30-25</del>	<del>\$203,627.00</del>	<del>Security Response \$30.00/hr</del>
<del>7-1-25 to 6-30-26</del>	<del>\$205,663.00</del>	<del>Security Response \$30.00/hr</del>
<del>7-1-26 to 6-30-27</del>	<del>\$210,805.00</del>	<del>Security Response \$30.00/hr</del>
<del>7-1-27 to 6-30-28</del>	<del>\$216,075.00</del>	<del>Security Response \$30.00/hr</del>
<del>7-1-28 to 6-30-29</del>	<del>\$221,477.00</del>	<del>Security Response \$30.00/hr</del>
<del>7-1-29 to 6-30-30</del>	<del>\$227,014.00</del>	<del>Security Response \$30.00/hr</del>
<del>7-1-30 to 6-30-31</del>	<del>\$232,689.00</del>	<del>Security Response \$30.00/hr</del>

**21.f. Approve Disposal of Surplus Property, Equipment Supplies and Textbooks**

Request the Board to approve the attached Request to Dispose of broken cabinets/carts/ping pong tables, carts, COVID related equipment, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Klink, second by Mr. McQuiston to approve 21.F and 21.G.

Mr. Burnham announced he will be voting no on item 21.g as he feel it is premature.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

**21.g. Addition - Approve Real Estate RFP**

Request the Board to approve the RFP for Real Estate, as per detailed backup on Agenda Manager.

**22. TRANSPORTATION**

**22.a. Approve Revised and New Bus Routes**

Request the Board to approve the Revised and New Bus Routes, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Klink, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

## 23. \*Visitor Recognition

\*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

### Minutes

There were none.

## 24. BOARD CONCERNS

The next regular scheduled Board meeting will be;

Wednesday, April 3, 2024 Regular Work Session at the Alice Schafer Annex gym 7 PM

Wednesday, April 10, 2024 Regular Board Voting Meeting at the Alice Schafer Annex gym 7 PM

### Minutes

Mrs. Luckock announced in executive at last weeks board meeting they received an update on the real estate matter. She didn't realize it was coming therefore, it was covered last week.

Mr. Burnham asked Mr. Sperry if there has been any progress on his chainsaw wood craft safety concept. Mr. Sperry replied he has spoken to Mr. Costa and they are trying to organize something this summer or this fall. Mr. Sperry added he has two friends who work in the lumber field and as well as Allen Cark. Mr. Clark informed him there is a service that comes out of Erie which trains fireman on safety of chain saw use, but we are looking at some sort of program together to do that. He has not notified others yet but once they have date(s) and time we will talk to representatives from Stihl and Husqvarna to come and provide training. Mr. Burnham responded these are great ideas and involving emergency management and responders is also good.

## 25. EXECUTIVE SESSION

**EXECUTIVE SESSION** - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel and student matters concerns.

## 26. ADJOURNMENT

### Minutes

Motioned by Mr. Hall, second by Mr. Klink to adjourn at 7:40 pm.

**27. INFORMATION**

(Items approved by the Superintendent and submitted as information to the Board of Education).

**27.a. Facility Use Requests..... as information only.**

**Conneaut Area Senior High School**

1. CASH Spirit Club to use the restrooms and gym for a Shamrock Dance on March 16, 2024.

**Conneaut Valley Middle School**

1. Karen Shreve, requestor for Conneaut Valley Alumni Association to use the auditorium, library, kitchen and cafeteria on May 24, 2024 and May 25, 2024 for the Conneaut Valley Alumni Annual Banquet.

  
Dorothy Luckock, Board President

  
Christine Krankota, Board Secretary