

Bylaws of the Board

Quorum

Four (4) members of the Board of Education shall constitute a quorum.

Bylaw adopted by the Board:
Bylaw revised:

May 27, 1999
March 28, 2024

MARLBOROUGH PUBLIC SCHOOLS
Marlborough, Connecticut

Bylaws of the Board

Order of Business

The order of business shall be at the discretion of the Chairperson and should include the following items:

1. Call to Order
2. Pledge of Allegiance
3. Celebrations
4. Public Comment
5. Approval of the Minutes, Personnel Actions, Monthly Financial Report, Monthly Enrollment Report
6. Sub-Committee Reports
7. Chairperson Report
8. Superintendent/Administrative Team Report
9. Information Items
10. Action Items
11. Discussion Items
12. Adjournment

Bylaws of the Board

Order of Business

Consent Agenda

To make more efficient use of meeting time, the Board of Education authorizes the use of a consent agenda as part of its regular meeting agenda. The consent agenda will condense the routine business of the Board (e.g., approving Board minutes, reviewing monthly expenses) into either a single motion or several categorical motions.

The consent agenda will be prepared by the Superintendent of Schools in consultation with the Chairperson of the Board.

Items on a consent agenda will not be discussed prior to action. However, if any Board member believes that any item on the consent agenda requires discussion, that Board member may remove the item from the consent agenda merely by requesting same. The exempted item then moves to the regular agenda, and the Board may take action as it deems appropriate. All non-exempted items will be moved, seconded, and voted upon either in one motion or in several categorical motions without discussion.

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Parliamentary Procedures

Rules of Order

Unless otherwise provided in the Board of Education's policies, the Board of Education shall conduct all meetings in accordance with Robert's Rules of Order, Newly Revised.

Legal Reference: Connecticut General Statutes

1-21 Meetings of government agencies

Bylaws of the Board

Recording of Votes

The minutes of Board of Education meetings shall reflect how each Board of Education member voted upon each motion made.

Legal Reference: Connecticut General Statutes

10-21 Meetings of government agencies

Bylaw adopted by the Board: May 27, 1999

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