



KETTERING CITY SCHOOL DISTRICT PAYROLL CALENDAR FOR 2024-2025

<u>PAY DATE</u>		<u>PAY CODE #</u>	<u>PAY PERIOD</u> 12 MONTH EMPLOYEES, SUBSTITUTES, TEMPORARY EMPLOYEES	<u>DATE PAYROLL DUE IN TREASURER'S OFFICE **</u>
9/13/24	Fri	1	August 19 - September 1	August 30 Fri (end of day)**
9/27/24	Fri	2	September 2 - September 15	September 16 Mon
10/11/24	Fri	3	September 16 - September 29	September 30 Mon
10/25/24	Fri	4	September 30 - October 13	October 14 Mon
11/08/24	Fri	5	October 14 - October 27	October 28 Mon
11/22/24	Fri	6	October 28 - November 10	November 11 Mon
12/06/24	Fri	7	November 11 - November 24	November 25 Mon
			<u>Schools Only</u>	
12/20/24	Fri	8	November 25 - December 8	<u>November 22 Fri (end of day)**</u> December 6 Fri (end of day)**
1/03/25	Fri	9	December 9 - December 22	December 20 Fri (end of day)**
1/17/25	Fri	10	December 23 - January 5	January 6 Mon
1/31/25	Fri	11	January 6 - January 19	January 17 Fri (end of day)**
2/14/25	Fri	12	January 20 - February 2	February 3 Mon
2/28/25	Fri	13	February 3 - February 16	February 14 Fri (end of day)**
3/14/25	Fri	14	February 17 - March 2	March 3 Mon
3/28/25	Fri	15	March 3 - March 16	March 17 Mon
4/11/25	Fri	16	March 17 - March 30	March 31 Mon
			<u>Schools Only</u>	
4/25/25	Fri	17	March 31 - April 13	<u>March 21 Fri (end of day)**</u> April 14 Mon
5/09/25	Fri	18	April 14 - April 27	April 28 Mon
5/23/25	Fri	19	April 28 - May 11	May 12 Mon
6/06/25	Fri	20	May 12 - May 25	May 23 Fri (end of day)**
6/20/25	Fri	21	May 26 - June 8	June 9 Mon
7/03/25	Thur	22	June 9 - June 22	June 23 Mon
7/18/25	Fri	23	June 23 - July 6	July 7 Mon
8/01/25	Fri	24	July 7 - July 20	July 21 Mon
8/15/25	Fri	25	July 21 - August 3	August 4 Mon
8/29/25	Fri	26	August 4 - August 17	August 18 Mon

****PAYROLL REQUISITIONS MUST BE RECEIVED IN THE PAYROLL OFFICE ON OR BEFORE DUE DATES.**