

MINUTES, February 28, 2024

MINUTES of February 28, 2024, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Rodney Bobby, Joseph Boltz, Eric DiTullio, Merle Glass, Michael Lenzi, Dr. Michael Panza, Deborah Roberson, Richard Rossi, Gary Shingleton, Patty Wilson, Dr. Wayde Killmeyer, Executive Director

Others Present: Donna Volpe, Melissa Wyllie, Maureen Werwie, Charles Sapienza, Jason Williams, Teena Sipos

- I The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. There were no items for discussion in an Executive Session.
- IV. Minutes of the January 24, 2024, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 was approved on a motion by Mr. DiTullio, seconded by Mr. Lenzi with all members present voting in favor.
- V. On a motion by Dr. Panza, seconded by Ms. Pascarella with all members present voting in favor, the agenda was approved with the following:

ADDITION: Portersville Christian School Bus Purchase under EANS II

ADDITION: Bid Awards - Summit Academy EANS II Cleaning Equipment

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. PRESENTATION OF 2023 FINANCIAL AUDIT

Cypher & Cypher

MIDWESTERN INTERMEDIATE UNIT IV, COMPREHENSIVE PLAN

Dr. David Zupsic

VIII. OLD BUSINESS

On a motion by Mr. DiTullio, seconded by Mrs. Wilson with all members present voting in favor the following policies were given a second read and adoption. **Pupils 234, and 249**

President

Secretary

IX. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Dr. Panza with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS January 1, 2024, through January 31, 2024

1.	State and Federal Programs (Fund 10)	\$ 19,472,598.60
2.	Special Education (Fund 20)	\$ 13,770,082.00
3.	Capital Projects (Fund 30)	\$ 547,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,326,725.00
5.	IU General Fund (Fund 10)	\$ 3,829,304.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 330,000.00
	TOTAL	\$ 40,464,659.60

BILLS January 1, 2024, through January 31, 2024

1.	General Fund (Fund 10)	\$ 3,942,841.30
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 1,162,105.41
	TOTAL	\$ 5,104,946.71

B. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Ms. Pascarella seconded by Mr. Bobby with all members present voting in favor, The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

President

Secretary

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IX. NEW BUSINESS (continued)

C. Request for Contract Authorization

On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

D. Resignations

On a motion by Mr. DiTullio, seconded by Mr. Bobby with all members present voting in favor, the following resignation were approved.

Special Education

Diana Lewis, Paraprofessional, effective the close of work on February 23, 2024.

Teena Sipos, Special Education Teacher, effective the close of work on June 28, 2024 due to retirement.

Jon Weatherby, Educational Consultant, effective the close of work on June 28, 2024 due to retirement.

Warehouse/Distribution

Greg Merkle, Maintenance Technician, effective the close of work on June 3, 2024 due to retirement.

E. Employment

On a motion by Mr. Bobby, seconded by Ms. Pascarella with all members present voting in favor the following person was approved for employment.

Maggie Reiser, Assistant Fiscal Manager, effective January 29, 2024 to fill the vacancy created by Rebecca Gates's resignation. Her salary will be based on \$44,000 with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.

President

Secretary

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IX. NEW BUSINESS (continued)

F. 2023-2024 Substitute

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor the following person was approved.

- Bob Kobet

G. Voluntary Transfer

On a motion by Mr. DiTullio, seconded by Mr. Bobby with all members present voting in favor, the following was approved.

It is recommended that Debi Butcherine be transferred from a 260-day Secretary/Clerk position to a 260-day Maintenance Technician position effective February 29, 2024 due to the retirement of Greg Merkle. Her salary will be based on Associate Level, Maintenance Technician, ESPA salary schedule for 2023-2024 (\$40,335.00). Benefits shall remain the same.

H. Leave

On a motion by Mr. Bobby, seconded by Ms. Pascarella with all members present voting in favor, the following was approved.

Rachel Ashley, Behavior Coach, an unpaid leave of absence from March 18, 2024 to June 27, 2024 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave.

I. Policy Review

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members voting in favor the following polices were given first read and tentative approval. **Employees 251, 301, 302, 304, 305, 307, 308, 309, 313, 314.1, 317, 317.1, 318, 319, 320, 321, 322, 323, 324, 325.**

J. Permission to Advertise for Bids

On a motion by Mr. Bobby, seconded by Mr. Lenzi with all members present voting in favor. Permission to advertise for bids for the following was approved.

- Flooring throughout the Central Office
- Workspace furniture throughout the Central Office
- Wall repairs and painting throughout the Central Office

President

Secretary

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IX. NEW BUSINESS (continued)

K. EANS II Bus Purchase

On a motion by Dr. Panza, seconded by Mr. Lenzi with all members present voting in favor the following was approved:

It is recommended that the board authorize Dr. Wayde Killmeyer as Executive Director of Midwestern Intermediate Unit IV to execute all documentation regarding the purchase, titling, registration, and agreements with regard to the purchase of two school buses under the EANS II Grant for use by Portersville Christian School.

L. Permission to Advertise for Bids

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following was approved:

Permission is requested to advertise for bids to procure windows on behalf of Summit Academy as approved under the ARP ESSER 2.5% Set Aside Neglected and Delinquent Grant.

M. Portersville Christian School Bus Purchase under EANS II

On a motion by Mr. Bobby, seconded by Mr. Lenzi with all members present voting in favor, the following was approved:

It is recommended that the Board approve the Lease Agreement between Midwestern Intermediate Unit IV and Portersville Christian School and the revised Emergency Assistance to Non-Public Schools Use of Funds Agreement (EANS II) between Portersville Christian School and Midwestern Intermediate Unit IV.

N. Bid Awards - Summit Academy EANS II Cleaning Equipment

On a motion by Mr. Bobby, seconded by Ms. Pascarella with all members present voting in favor, the following was approved:

Bids were reviewed following the advertised bid opening on February 19, 2024 for Cleaning Equipment under the EANS II Grant. It is recommended that the total bid award be made to Castle Products for \$54,226.57 pending the posting of a 5% bid bond.

X. ADJOURNMENT

On a motion by Dr. Panza, seconded by Mr. DiTullio with all members present voting in favor the meeting was adjourned.

President

Secretary