

# BUTLER AREA SCHOOL DISTRICT Safety Committee

## *A G E N D A*

**April 10, 2024**

**7:30 A.M.**

**Harriger Educational  
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
  - Review current Workman's Compensation Report (Exhibit A)
  - Review current Report Of Injury forms (Exhibit B)
  - Workplace Safety Inspection Checklist (Exhibit C)
  - 4<sup>th</sup> Quarter Newsletter
  - Safety Care Training/De-Escalating Techniques (Dave Andrews/Chad Broman/Curt Springer)
- ❖ Miscellaneous Items
- ❖ Next Meeting
  - May 8, 2024



**BUTLER AREA SCHOOL DISTRICT  
WORKPLACE SAFETY COMMITTEE  
INSPECTION & MEETING MINUTES  
MARCH 13, 2024**

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ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse, and Breit Cochran  
Members Present: Anita English, Bob Plocki, and Les Zang  
Recording Secretary: Ellen Scott  
Guests Present: Dave Mariotti (BASD Maintenance)  
Guests Present Virtually: Ryan Benton (Risk Control Professional, UPMC WorkPartners)

- Les Zang opened the Safety Committee meeting and welcomed all members in attendance.
- Anita English motioned for approval of the February 14, 2024, meeting minutes with Bob Plocki seconding the motion. All safety committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang noted the installation of water sensors within the district has been completed. Les will discuss a few matters with the water sensors with Vince DeMenno, Senior Risk Control Consultant from Arthur J. Gallagher.

- From the Workplace Safety Inspection Checklist in February:

Broad Street Elementary School:

- Outdoor railings are not secure.
  - Outdoor lights do not always come on.
- Both issues have been resolved.

Center Township Elementary School:

- Outside door #16: retaining wall bricks are falling. Work order submitted.  
(This is an ongoing issue and will continually be addressed.)
- Lighting outside door #2: work order submitted to change bulb.  
(Bulb was changed but light still remained out. The light fixture will be replaced.)

Northwest Elementary School:

- Room 21: 8 chairs were damaged the weekend of 1/13/2024. The chairs have since been replaced.
- Two lights noted as out in the boys intermediate restroom have been replaced.
- The right sided railing is loose on the ramp to gym. Les Zang has his maintenance staff inspecting the railing as of the date of this meeting.
- The janitor's closet needing locked to ensure all cleaning supplies are stored properly is an ongoing concern. Les Zang noted the closet should be locked by the janitorial staff at the building.
- Room 12: the leaking toilet and sink will be addressed by the maintenance staff.
- Intermediate area boys restroom: the second urinal was leaking which resulted with water on the floor by end of the day. This has been repaired.
- Room 6: the leaking ceiling will be addressed as of the date of this meeting.
- Room 33: Les Zang noted different options are being considered to regulate the temperature in the classroom as the expense to replace the controllers would be substantial.
- Room 33: the toilet outside the room leaks and Bob Plocki will address as of the date of this meeting.
- Room 22: the fire alarm is not able to be heard and Dave Mariotti from Maintenance will check if the alarm's strobe lights in the hallway are working.

Summit Elementary School:

- Principal Chad Broman confirmed various light outages around the outside of the building have been corrected.

NEW BUSINESS:

- Bob Plocki (Maintenance) noted his resignation from the Safety Committee as an SEIU representative effective the date of this meeting. Dave Mariotti (Maintenance) was nominated to replace Bob as an SEIU representative on the Safety Committee. Anita English motioned to approve Bob's resignation and the nomination of Dave to be the SEIU representative on the Safety Committee. Chad Broman seconded the motion with all Safety Committee members in favor. The motion carried.
- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on February 14, 2024. There were three (3) reported accidents with one (1) of the accidents resulting in treatment being sought. None of the accidents resulted in loss of work time.
- Safety Committee Members reviewed the Report Of Injury forms for the three (3) accidents reported for the month. No corrective action was required for the accidents reported.
- The February, 2024, Risk Control and Safety Services Newsletter from UPMC WorkPartners was "Workplace Violence Prevention". The following were discussed in the newsletter:
  - Ways to avoid incidents of workplace violence.
  - Know the warning signs.
  - Post-incident emotions and resources.
- Breit Cochran, on behalf of various staff members, inquired of the district's plans for the solar eclipse occurring on April 8, 2024. Kristen Clouse stated the topic was discussed at the Board of School Directors meeting on Monday, March 11, 2024. Dr. Brian White will be communicating guidelines for the day to the community and through his weekly News & Notes.

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- Next Safety Committee meeting: Wednesday, April 10, 2024 @ 7:30 AM at the Administration Building.
  - Anita English motioned to adjourn the meeting and was seconded by Dave Mariotti. All members were in favor; the motion carried.