

Medford Community Fund Grant Application

The Medford Community Fund exists to provide private, non-profit, 501(c)3 organizations with funding for programs or capital projects that will have a real and meaningful impact on the citizens, community, and quality of life in Medford, Massachusetts.

If your organization is:

- A private organization with 501(c)3 status
- Based in Medford, Mass., and/or meeting a demonstrable need in Medford, Mass., and
- Seeking funding for a program or capital project that will improve the lives of those who live in Medford, MA.

Then we encourage you to apply for a grant from the Medford Community Fund. The deadline to apply for a 2024 Medford Community Fund Grant is April 24, 2024. If mailed, application must be postmarked or submitted online by that date. Please send hard copy applications to ssmirti@medford-ma.gov or to the Mayor's Office at Medford City Hall Room 202, 85 George P. Hassett Dr. Medford, MA 02155.

Grants will be awarded in the range of \$1,000 to \$25,000.

* Indicates required question

Application Information

1. Organization Name *

2. Tax ID Number *

3. Year Founded *

4. Business Address *

5. Phone Number *

6. Name of Executive Director / CEO *

7. Email of Executive Director / CEO

8. Primary Contact Name for Grant (if different from CEO)

9. Email of Primary Contact for Grant *

10. Number of Employees *

11. Organization's Annual Budget *

12. Organization's Annual Revenue for FY23 *

13. Organization's Annual Revenue for FY22 *

14. Organization's Annual Revenue for FY21 *

15. Grant Funding Amount Requested *

Organization Mission and Impact

16. What is your organization's Mission Statement (limit: 750 characters): *

17. Describe the need your organization seeks to meet (limit: 1,000 characters): *

18. How does your organization work to address that need (limit: 1,000 characters): *

19. Describe the population you serve (limit: 500 characters): *

20. Share some background of your organization, programs and services (limit: 1,000 characters): *

21. Share a success story that illustrates the impact your organization is having in the community: (limit: 1,000 characters) *

Grant Impact

22. Please describe the need for which funds are being requested, the problem to be solved and the gap to be filled (limit: 1,000 characters) *

23. Please describe the population you intend to serve with this program or project (children, elderly, general public, etc.) and the geographic area your project or program will serve: (limit: 750 characters) *

24. Please describe how this program or project will impact the Medford community (limit: 750 characters) *

25. Please provide a detailed description of the project budget, including materials, services, staffing, or any other budgetary items that apply (limit: 1,000 characters) *

26. Provide a concise overview of how the Medford Community Fund grant will be used (limit: 750 characters) *

27. What are the goals of the program or project for which you seek funding (limit: 750 characters) *

28. How will you measure the impact of your program or project (limit: 750 characters): *

29. How will you define success of the program or project (limit: 750 characters): *

30. How will the program or project be sustained after the Medford Community Fund grant money has been used (limit: 750 characters): *

Note

*For any grants that are \$5,000 and above, periodic progress updates will be required throughout the year to confirm impact of grant funding.

Please include with your application your organization's most recent year-end financial statements. Email the documents to ssmirti@medford-ma.gov.

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