

March 11, 2024
Conewago Valley Board Meeting

The regular meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:31 p.m. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller and Mr. William Getz. Absent was: Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Asst. Superintendent Dr. Brad Sterner, Principals Mr. Christopher Cobb, Mrs. Christine McLaughlin, Mr. Drew Little, Mr. Josh Schaffer and Dr. Christopher Bowman. Also present were Mr. Doug Wherley, Mr. Matthew Muller, Mrs. Lorrie Hrycek, Dr. Stephanie Corbin, Dr. Charles Trovato and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Sauter made a motion, seconded by Mrs. Swope to approve the committee of the whole minutes of February 5, 2024 meeting, the February 12, 2024 regular meeting minutes of the Board of Directors and the February 13 and 20, 2024 meetings of the Committee of the Whole Personnel and Finance. By voice vote, the motion was carried.

Mr. Flickinger congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Getz made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$2,135,792.94	
Deposits	8,619,597.00	
Withdrawals	<u>5,487,078.88</u>	
Balance 3/1/24		\$5,268,311.06

PSDLAF Flex CD

Previous Balance	\$21,055,419.69	
Deposits	99,065.62	
Withdrawals	<u>3,566,566.88</u>	
Balance 3/1/24		\$17,587,918.43

PSDLAF Bond 2019

Previous Balance	\$148,471.07	
Deposit	610.69	
Withdrawals	<u>0.00</u>	
Balance 3/1/24		\$149,081.76

PSDLAF Bond 2023

Previous Balance	\$12,858,076.79	
Deposit	6,445.09	
Withdrawals	<u>103,370.14</u>	
Balance 3/1/24		\$12,761,151.74

PSDLAF Capital Reserves

Previous Balance	\$1,589,238.03	
Deposits	6,574.34	
Withdrawals	<u>0.00</u>	
Balance 3/1/24		\$1,595,812.37

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-nay; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Getz made a motion, seconded by Mr. Meckley to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10009700 to #10009834. Pay Wires #8000000518 to #8000000528. ACH Debits #9000040486 to #9000041509. The total amount of the General Fund items paid is \$4,637,999.42. Capital Reserve no invoices were paid. Food Service invoices to include Checks #50001359 to #50001382. Total Food Service fund payments in the amount of \$78,332.09 were paid. Construction Bond 2023 invoice was paid to include Check #45000605 in the amount of \$103,370.14.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend acceptance of the annual local audit for the 2022-2023 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.
4. **(Finance)** Recommend acceptance of the sealcoating and crack filling of 118,000 square feet at the New Oxford High and Middle School complex, low bid of \$41,000.00, utilizing capital reserve funds.
5. **(Finance)** Recommend approval of Resolution #133 - Adopting Schedule No. 2003818010 to the Master Lease with Apple, Inc. dated July 1, 2015.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-nay; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Swope to:

1. ***(Ways & Means/Curriculum)*** Recommend approval of the contracted services between Laurel Life and Conewago Valley School District for the 2024-2025 school year at a total cost of \$579,960.00.

Laurel Life CVSD ISS Agreement
Laurel Life NOHS Transition Classroom
Laurel Life NOMS Transition Classroom

2. ***(Ways & Means/Curriculum)*** Recommend approval of Felicitas Hutzler from Germany as a foreign exchange student for the 2024-2025 school year. (Host parent: Christine Herbert)
3. ***(Ways & Means/Curriculum)*** Recommend approval of Clémence Picard from France as a foreign exchange student for the 2024-2025 school year. (Host parent: Benjamin Neiderer)
4. ***(Ways & Means/Curriculum)*** Recommend approval of Federico Venturini from Italy as a foreign exchange student for the 2024-2025 school year. (Host parent: Benjamin Neiderer)
5. ***(Ways & Means/Curriculum)*** Recommend approval of amending the members of the Conewago Valley School District Comprehensive Planning Steering Committee Members for 2025-2028.

Adding:

Tara Bolton - NOHS - Parent

6. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests						
Building	Last Name	First Name	Date	Title	Place	Cost to District
CTE	Ulsh	Jennifer	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
CVIS	Fett	Tommi	3/20/2034	MTSS Leadership Series (Multi Tiered System of Supports)	LIU 12	\$151.25
CVIS	Crabbs	Melissa	3/20/2024	MTSS Leadership Series (Multi Tiered System of Supports)	LIU 12	\$151.25
CVIS	Ingalsbe	Michael	4/9/2024	Science - Shared Waters Workshop	Keystone Kid Space, York, PA	\$151.25

CVIS	Ruffner	Sarah	4/9/2024	Science - Shared Waters Workshop	Keystone Kid Space, York, PA	\$174.77
CVIS	Yingling	Megan	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
CVIS	Guiher	Susan	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
NOE	Yaukey	Katie	4/9/2024	Science Shared Waters Workshop	Keystone Kid Space, York, PA	\$174.77
NOE	Costello	Rachel	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
NOE	Shearer	Jennifer	4/9/2024	Science Shared Waters Workshop	Keystone Kid Space, York, PA	\$151.25
NOHS	Bowman	David	4/18/2024	PMEA All-State In-Service Conference	Erie, PA	\$981.34

7. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOMS	Schaffer	Josh	8th	5/16/2024	8th Grade End of Year Trip	Hickory Falls. Hanover, PA	\$0.00
NOHS	Kraus	Gene	10th - 12th	4/27/2024	Varsity Club Officer Trip	The MET, NYC	\$0.00
NOHS	Beeman	John	9th & 10th	4/18 - 4/19, 2024	PMEA All-State Modern Band Showcase	Erie, PA	\$647.90
NOHS	Little	Drew	10th & 11th	2/28/2024	Hanover Auto Team - Career Shadow	Hanover	\$3.17

8. *(Ways & Means/Curriculum)* The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated March 7, 2024.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Stephanie Spaide, health and physical education teacher at New Oxford High School, effective June 12, 2024.
2. **(Personnel)** Recommend acceptance for the resignation of Julie Sterner, life skills support instructional aide at New Oxford Middle School, effective at the end of the day on February 23, 2024. Julie will be staying on as event staff.
3. **(Personnel)** Recommend acceptance for the resignation of Megan Waltersdorff, instructional aide at New Oxford Elementary School, effective at the end of the day on May 24, 2024.
4. **(Personnel)** Recommend acceptance for the resignation of Jennifer L. Shearer, math curriculum leader (K-3 - New Oxford Elementary School), effective February 26, 2024.
5. **(Personnel)** Recommend amending the following advisors for the remainder of the 23-24 school year:
 - Kristyn Cales - 100% FFA Advisor to 50% FFA advisor effective February 13, 2024.
 - Kelly Kuhn - 50% FFA Advisor effective February 13, 2024.
6. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Abigail Wynne from PCA at New Oxford Elementary School to PCA at Conewago Township Elementary School, effective February 20, 2024, with no change in pay.
7. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Jennifer Miller, first grade teacher at New Oxford Elementary School, such leave to begin March 29, 2024 and extend through the end of the 2023-2024 school year, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of Jennifer L. Shearer as the Media K-12 Curriculum Leader, retroactive to February 26, 2024.
9. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors for the remainder of the 2023-2024 school term, pending having completed all training and received certifications.

Brandi Cole (retro 2/28/24)
Damiana Melendez (retro 2/27/24)

Amy Eash (retro 2/28/24)
Kristen Schmidt (retro 2/23/24)

Damiana Melendez (retro 2/27/24)

Kristen Schmidt (retro 2/23/24)

- 10. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>SPRING POSITION</u>	<u>STIPEND</u>
Shawn Miller	Girls Soccer Head Coach	\$3,945.00

- 11. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Andrew Casher

- 12. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Brown, Steven	Childers, Amanda	Colvin, William
Evans, Jennifer	Faust, Matthew	Fleming, Vickie
Grimes, Melissa	Hossler, Amy	Rippeon, Heather

- 13. **(Personnel)** Recommend acceptance for the resignation of Madison Melton, instructional aide (PCA) at New Oxford Elementary School, effective at the end of the day on May 24, 2024.

- 14. **(Personnel)** Recommend acceptance for the resignation of Lauren Forshey, orchestra teacher at Conewago Valley Intermediate School, effective at the end of the day on May 24, 2024.

- 15. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Tara Wood, reading specialist at Conewago Valley Intermediate School, such leave to begin September 9, 2024 and extend through November 29, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.

- 16. **(Personnel)** Recommend employment of Kayla Pratt as a personal care aide at Conewago Valley Intermediate School, (Category: Full-time school-term) at the wage established in Addendum A*(Range 3a), effective March 18, 2024, pending having met all required Federal, State, and local hiring regulations.

- 17. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Cartzendafner, Jeffrey
Olewiler, Benjamin
Salazar, Louis

Dusseau, Nathaniel
Olewiler, Kara
Small, Carrie

Mauston, Kristen
Pritchett, Mikayla

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-nay; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-(items 1-9, 11-18) aye (item 10) nay and Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for the New Oxford Football Team with Jason Warner as representative, to use the New Oxford High School Cafeteria on Saturday, March 23, 2024 from 6:00 am to 11:00 am, for a Colonials Football Pancake Breakfast, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval for Conewago Valley Junior Baseball with Kevin Strawsbaugh as representative, to use the New Oxford Middle School outdoor baseball fields A, B, and C, beginning on Tuesday, March 19, 2024 and ending on July 31, 2024 from 4:00 pm to 9:00 pm on weekdays, on Saturdays from 8:00 am to 9:00 pm, and Sundays from 1:00 pm to 7:00 pm for the Conewago Valley Junior Baseball 2024 Spring Baseball Season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Flames Softball with BJ Wilke as representative, to use the New Oxford High School softball field from Thursday, March 21, 2024 through August 1, 2024 daily from 5:30 pm to 8:30 pm, for the Flames Softball Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Twins Baseball with Jeremiah Gollin as representative, to use the New Oxford High School baseball field, beginning on Tuesday, May 28, 2024 and ending August 6, 2024 from 6:00 pm to 8:30 pm on Tuesdays and Thursdays, and on Sundays from 1:00 pm to 6:00 pm for the South Penn Baseball Season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. **(Property & Supplies/ Use of Facilities)** Recommend approval for the New Oxford Football Team with Jason Warner as representative, to use the New Oxford High School

Stadium from 8:00 am to 2:00 pm on Saturday, June 1, 2024 (with set up on Friday, May 31st and stadium locked if possible overnight) for The Lineman's Challenge, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Band Boosters with Shawn Campopiano as representative, to use the New Oxford High School stadium, (cafeteria for inclement weather only), campus fields, and parking lots on Saturday, September 14, 2024, from 12:45 pm to 11:00 pm for the Colonial Classic Marching Band Competition, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Band Boosters with Shawn Campopiano as representative, to use the New Oxford High School Stadium, (cafeteria, gymnasium, and music classroom 618 for inclement weather only), and parking lots, Conewago Valley Intermediate School indoor restrooms, and parking lots, and from 8:00 am to 11:00 pm on Saturday, November 2, 2024 for the Cavalcade of Bands Championships, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Thanksgiving Day Community Turkey Trot with Angelina Piraino as representative, to use the New Oxford Elementary School cafeteria and parking lot on Thursday November 28, 2024 from 6:00 am to 12:00 pm for the Thanksgiving Day Community 5K Turkey Trot, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 8:33 p.m.

Respectfully submitted,



Lori Duncan
Secretary