Hudson Middle School

ADVANCED ABSENCE NOTICE

NAME_____ GRADE _____ STUDENT ID #_____

DATE(S) STUDENT WILL BE ABSENT FROM CLASS_____

REASON FOR ABSENCE_____

PARENT/GUARDIAN'S SIGNATURE_____

Absence from the classroom presents a major obstacle to effective student learning. When students are absent, they miss not only the information given, but also the interaction which adds to the overall learning experience. The activities which occur in a classroom can never be totally replicated in "make-up" work. Having the student in class on a regular basis is imperative if teachers and schools are to be held accountable for the end result.

HMS only accepts 10 parent excusals per year and absences MUST follow Board policy on reasonable excuses outlined in Board Policy 5200.

By signing this form, the student has made the proper arrangements with the following teachers for the completion of work missed and set a due date on which the work will be handed in.

It is mutually understood that the sole responsibility for the completion of the Advanced Absence Notice and the make-up of classroom work belongs to the student.

PERIOD	SUBJECT	MAKE-UP DATE	TEACHER'S SIGNATURE
1			
2			
3			
4			
5			
6			
7			
8			
9			

NOTE: These days missed due to advanced absence are NOT exempt from the Hudson Middle School Attendance Policy. Therefore, a student should be aware of his/her attendance record and how this absence will affect that record.

*****Please return to Attendance Office when complete*****