

MEMORANDUM OF UNDERSTANDING

Planning Periods for Elementary School Certified Employees (K-6)

The purpose of this Memorandum of Understanding (“MOU”) is to memorialize the understanding reached between the Board of Education of Yorkville School District No. 115 (“Board” or “District”) and the Yorkville Education Association, IEA-NEA (the “Association”), (collectively the “Parties”), concerning the planning periods for elementary school certified employees, only, for any school year that consists of a 4-day block schedule rotation.

The Board and the Association are Parties to a 2022-2026 Collective Bargaining Agreement (“CBA”). The Parties understand that Article IX, Section 14.C, addresses the planning periods for elementary school certified employees for a 5-day schedule rotation. The Parties desire to clarify the expectation for planning periods for elementary school certified employees, only, in school years where the District uses a 4-day block schedule rotation, such as the 2023-2024 school year.

To that end, in an attempt to maintain reasonable equity amongst positions, student contact will be approximately 305 minutes per day for full-time elementary school employees and for full-time elementary school positions not adhering to specific class schedules, except that on flex days (days where classroom teachers do not have Art, ILT, or Music), student contact time will be approximately 330 minutes per day. This averages the weekly student contact minutes to 311.25 and 315 (for weeks where the eligible employee has two flex days in a week).

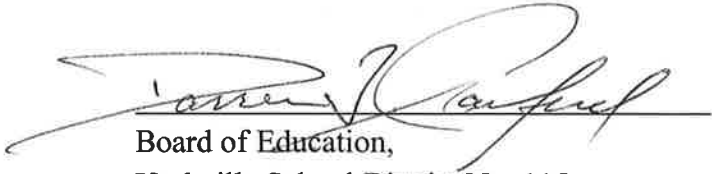
In a 4-day block schedule rotation school year, any full-time elementary school employee who has a flex day shall be provided an additional 20 minutes of preparation time (“planning time”) for use on that flex day such that in one week, the eligible employee will have been given 320 minutes of planning time.

The Parties recognize that Article IX Section 3 regarding AM/PM Supervision governs supervisory duty assignments and that assignments pursuant to Article IX Section 3 of the CBA, the time spent implementing the supervisory duty assignment is still applicable and required.

Any AM/PM supervision assigned beyond the supervisory duty schedule assigned pursuant to Article IX Section 3, would be considered contact minutes.

Unless specifically noted herein, the remaining terms or provisions of Article IX Section 14.C shall apply.

Reviewed and agreed to this 29th day of August, 2023, as a complete statement of the Parties’ understanding with respect to this mutual agreement.



Board of Education,
Yorkville School District No. 115

10/16/23

Date



Yorkville Education Association,
IEA-NEA

8/29/23

Date