

**PROOF OF RESIDENCY REQUIRED DOCUMENTATION**

At least three (3) items of identification from the lists below must be presented as evidence of residency in the District. At least one (1) must be from Category I and at least two (2) documents must be from Category II.

Proof of residency documents must be submitted in addition to the **Certificate of Residence Form**. All documents must be submitted to the student’s assigned building.

Category I (One Document)	Category II (Two Documents)
<ul style="list-style-type: none"> <li>• Home ownership title or deed, or current mortgage statement with proof of last month’s payment (e.g., cancelled check or statement)</li> <li>• Most recent property tax bill and proof of payment (e.g., cancelled check or Form 1098)</li> <li>• Apartment lease (signed and dated with lessee of the unit listed) or affidavit from landlord in lieu of lease, <u>and</u> proof of last month’s payment (e.g., cancelled check or receipts)</li> </ul>	<ul style="list-style-type: none"> <li>• Current Illinois driver’s license</li> <li>• Current Illinois voter registration card</li> <li>• Current vehicle registration</li> <li>• Current home / apartment insurance policy</li> <li>• Current public aid card</li> <li>• Most recent gas, electric, and/or water bill (within last 3 months)</li> </ul>

\* *P.O. Box address is insufficient as proof of residency.*

\* *Telephone and cable bills are not accepted as proof of residency.*

If a student is living with an individual other than the student’s parent(s)/guardian(s), the District will require the parent(s)/guardian(s) of the student to complete Affidavits of Residency and produce additional proof of legal residency. If the student and his/her parent(s)/guardian(s) reside with a family member or other individual, the person who owns or rents the residence must complete the Student Residency Affidavit.

In addition, the District’s Executive Director of Finance and Operations or designee may request to meet with the parent(s)/guardian(s), and the other individual(s) with whom the student and/or parent(s)/guardian(s) are living, to review the documentation submitted and determine what additional documentation needs to be completed and/or provided in order to establish residency in the District.