

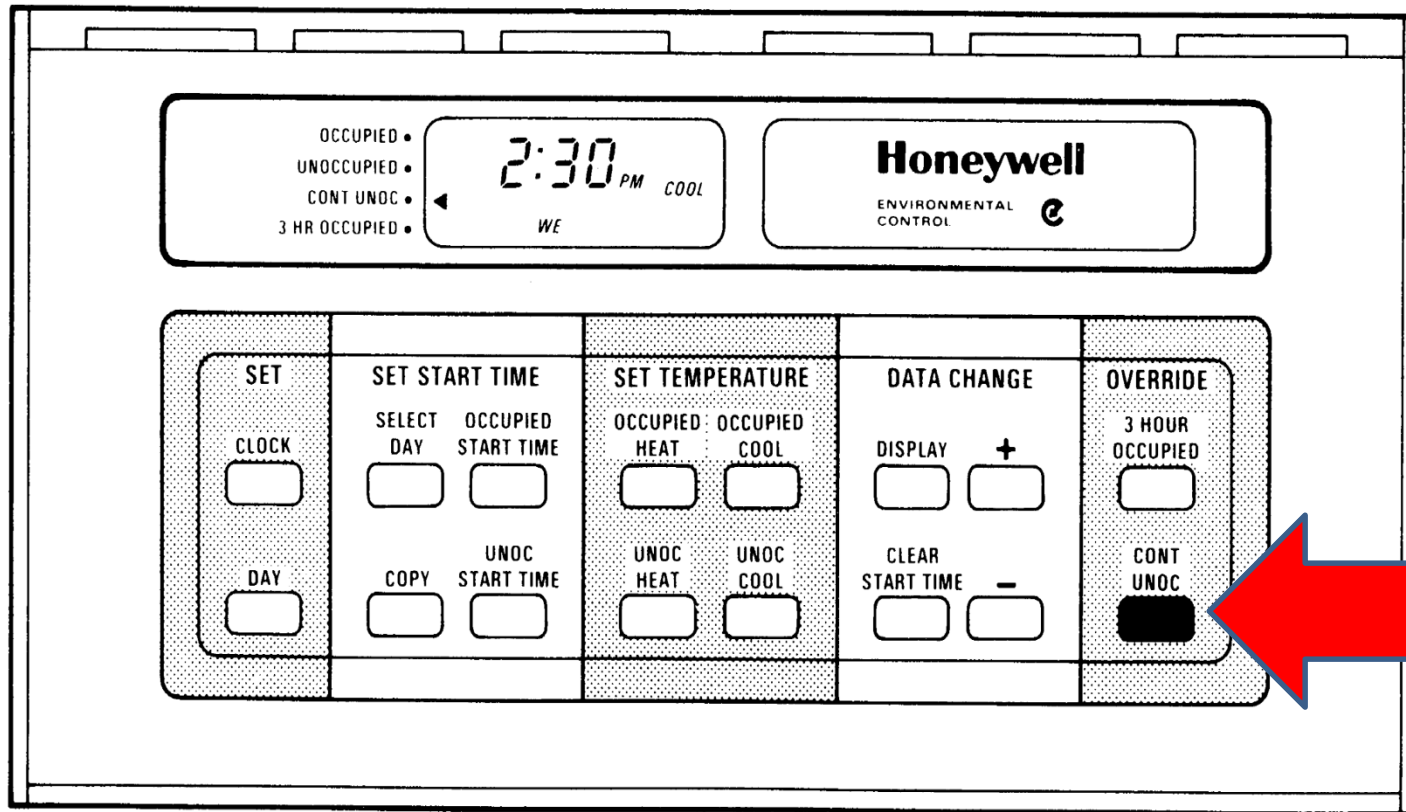
Energy Management

Thermostat Setback

This PowerPoint shows the appropriate way to setback a thermostat for the holiday.

Please email us any questions you might have.

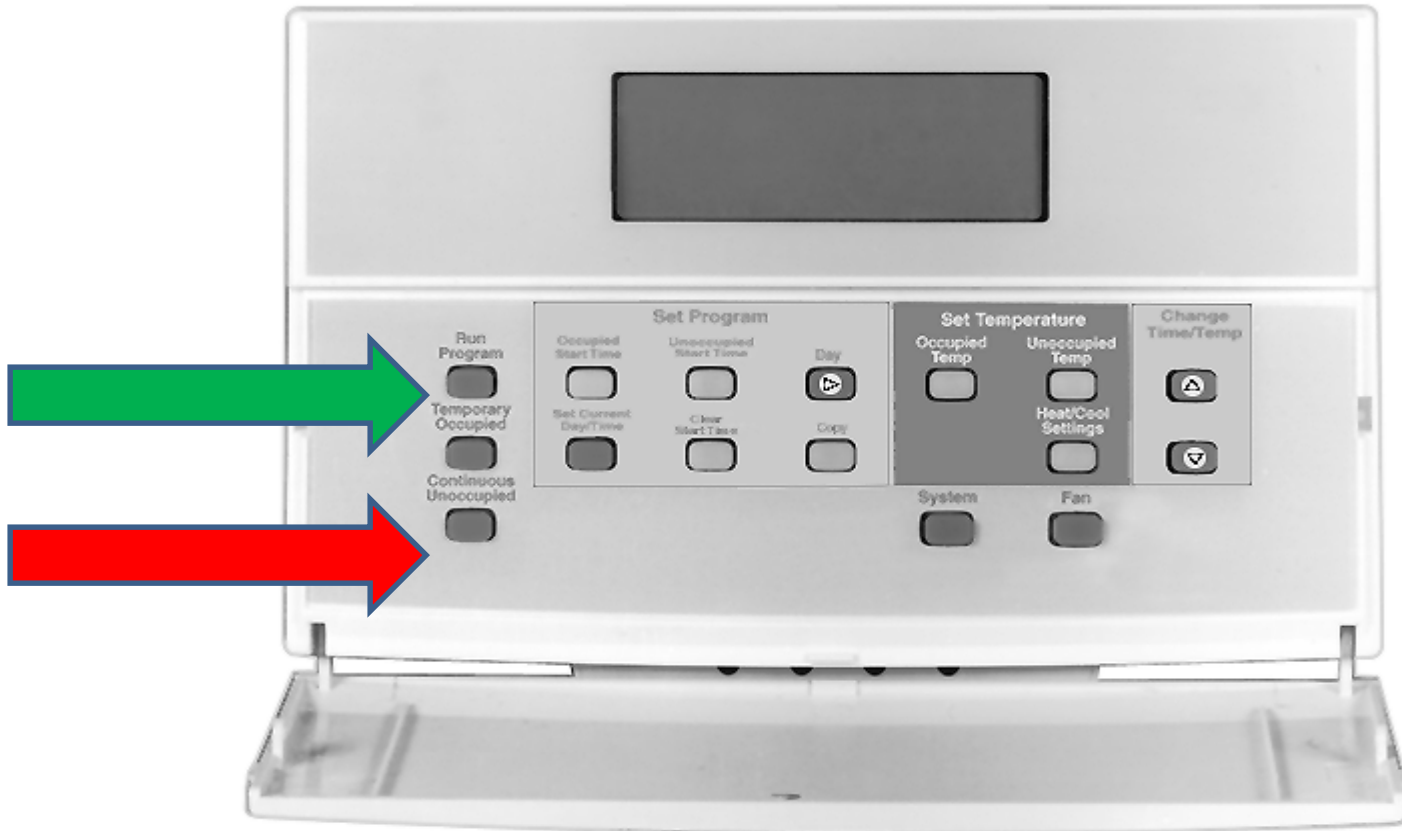
“Old” 7300



KEY USED FOR CONTINUOUS UNOCCUPIED OVERRIDE

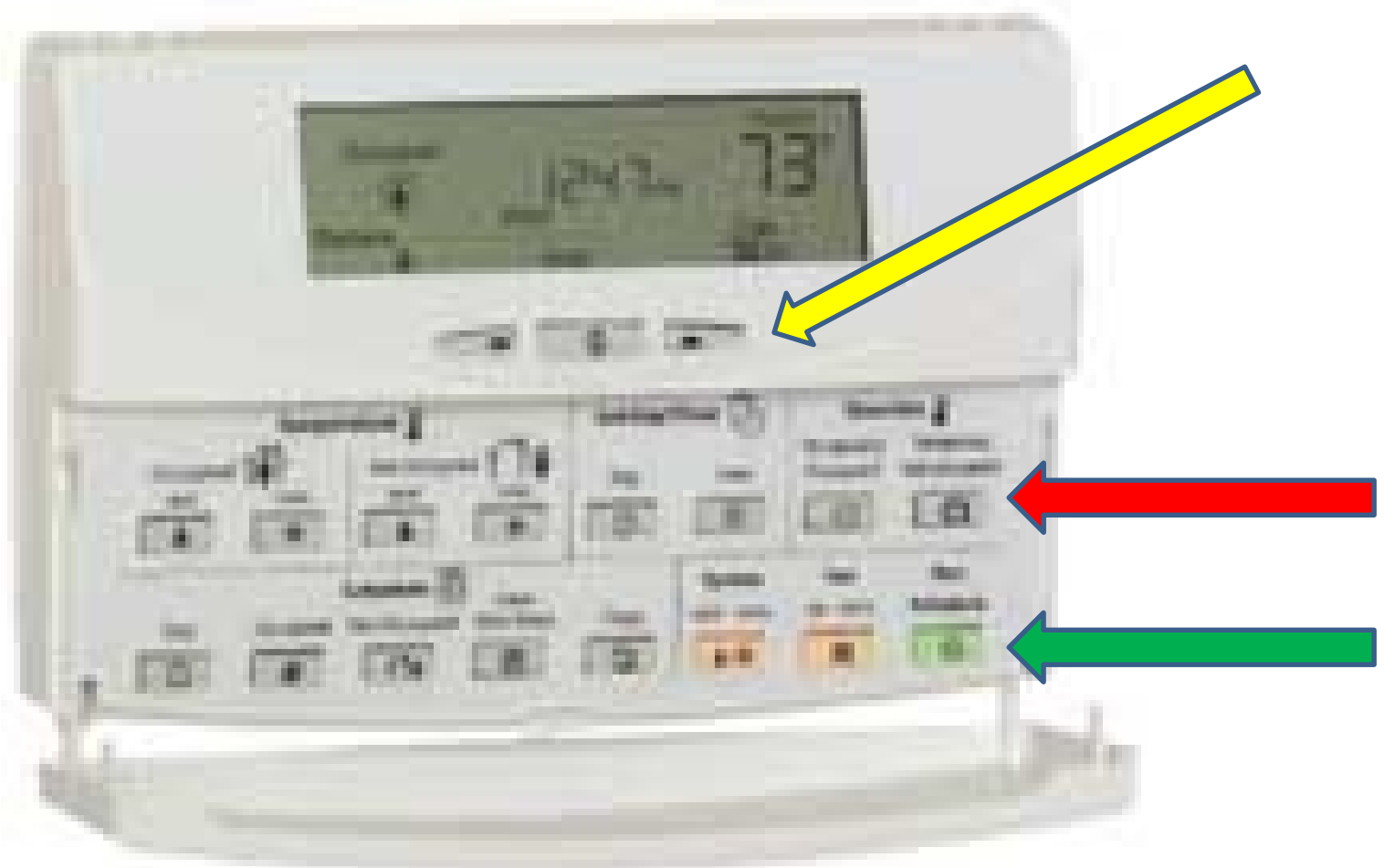
Press the “CONT UNOC” key to place the thermostat on HOLD for holiday periods. Press the same button again to return the thermostat to it’s normal program.

“New” 7300



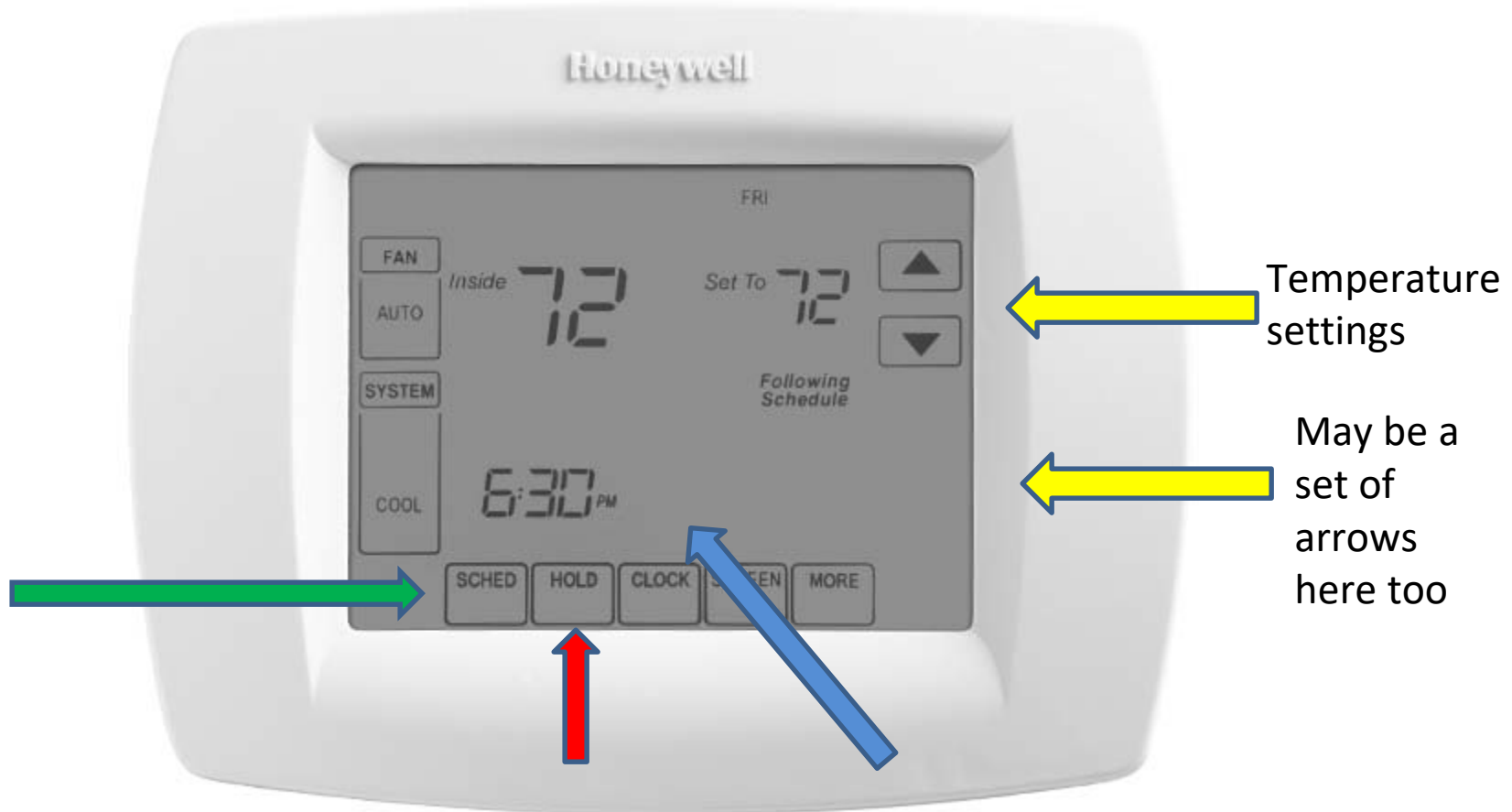
Press the “CONTINUOUS UNOCCUPIED” button (red arrow) to place the thermostat on HOLD for holiday period. **When you return from the HOLIDAY**, press the “RUN PROGRAM button (green arrow) to return the thermostat to it’s normal program.

7351



Press the “TEMPORARY NOT OCCUPIED” button (red arrow), then use the UP ARROW (yellow arrow) to place the thermostat on **HOLD for the number of days needed.** When you return from the **HOLIDAY**, press the “RUN SCHEDULE” button (green arrow) to return the thermostat to its normal program.

8000



- 1) Press the “HOLD” button **twice** (red arrow) then use the arrow keys that appear (blue arrow) to set the number of days the thermostat will HOLD for holiday period.
- 2) Set the temperature to 55 (heat) and 85 (cool) using the arrow keys on the right.
- 3) **When you return from the HOLIDAY**, press the “SCHEDULE” button (green arrow) to return the thermostat to it’s normal program, if needed.

8320



- 1) Touch **MENU**. Arrow down to **Holiday Mode**.
- 2) Select **Holiday Mode** to display **Temperature While Away**. (**Heat 55/Cool 85**)
- 3) Touch **Next** to select return date.
- 4) Review the settings and touch **Done** to save them.



The thermostats pictured above are on our District's Energy Management Controls. Your Energy Manager will set these back through his computer for the holiday.

Other Thermostats

If you have any other type of thermostat and do not know how to turn it off for the break, PLEASE send us an email.