VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

January 5, 2009

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Osborne called the meeting to order at seven o'clock (7:00) p.m.

Chairman Osborne asked the members to pause for a moment of silence.

Roll Call: Present: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne

Absent: Anthony Sakalousky

Also Present: Dr. Robert Garrity, Dr. Nicholas Bodnar, Mario Fontanazza

Chairman Osborne stated the Joint Committee members had received copies of the Minutes of the December 4, 2008 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mr. Lytle, seconded by Mrs. Feroz, moved to approve the Minutes of the December 4, 2008 meeting as submitted.

Motion unanimously carried.

Mr. Sakalousky arrived at 7:02 p.m.

The Treasurer's and Secretary's Report as of January 05, 2009 and the Special Account Report as of January 5, 2009 were submitted for approval.

Mr. Seitz, seconded by Mr. Mehalic, moved to approve the Secretary's Report as of January 05, 2009 and the Special Account Report as of January 5, 2009 as submitted.

Motion unanimously carried.

A list of bills totaling $516,620.23 was submitted for approval.

Chairman Osborne asked if there were any questions.

Mr. Proper, seconded by Mrs. Feroz, moved to approve the list of bills totaling $516,620.23 as submitted.

Roll Call: Ayes: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

Under Communications, copies of the Calendar of Events for the month of January, the Monthly Enrollment Report as of 1/5/09, and the minutes from the 12/18/08 meeting of the Professional Advisory Committee were submitted for information.

A discussion began regarding the person designated to be the Right-to-Know Officer. Mr. Adams indicated that he had been directed toward this duty as Board Secretary.

Mrs. Feroz, seconded by Mrs. Woods moved to adopt a resolution to approve Pat Adams as the designated Right-to-Know Officer.

Roll Call: Ayes: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

The next item on the agenda was the approval of a conference request for Dr. Robert P. Garrity to attend the PACTA Winter Symposium on February 10-12, 2009 in Hershey, PA at a cost not to exceed $850.00. Funding – Local Budget

Mrs. Woods, seconded by Mr. Sakalousky, moved to approve the conference request as presented.

Roll Call: Ayes: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

The Adult Education spring schedule was submitted for approval.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve the Adult Education spring schedule as presented.

Roll Call: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

Chairman Osborne stated the next item on the agenda was to recommend approval of the VTC Budget for 2009-2010 as presented.

Mrs. Woods, seconded by Mr. Sakalousky, moved to approve the VTC Budget for 2009-2010 as presented.

Roll Call: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

Chairman Osborne stated the next item on the agenda was to recommend approval of the 2007-2008 audit report as presented.

Mrs. Woods, seconded by Mr. Sakalousky, moved to accept the annual audit as presented.

Roll Call: Ayes: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

Chairman Osborne requested approval of the addition to the substitute instructor list for 2008-2009.

Mrs. Woods, seconded by Mr. Lytle, moved to approve the addition to the substitute instructor list for 2008-2009 as presented.

Roll Call: Ayes: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

Chairman Osborne stated the next item on the agenda was a report on the school calendar for the 2009-2010 school year. Dr. Garrity indicated that the calendar had not been finalized and would be discussed Thursday January 8, 2009 at the Professional Advisory Committee meeting.

Dr. Garrity reviewed the Director's Activities for the period 12/5/08 – 1/5/09.

Mr. Fontanazza reviewed the Supervisor's list of activities for the period 12/5/08 – 1/5/09.

Chairman Osborne asked if there was any Old Business. Nothing was noted.

Under New Business, Mrs. Osborne requested approval of John Best as temporary long-term substitute instructor effective immediately at Step 1, column A of the collective bargaining agreement salary schedule $38,258.00 prorated for 106 teacher days.

Mr. Proper, seconded by Mrs. Woods, moved to approve John Best as temporary long-term substitute instructor effective immediately at Step 1, column A of the collective bargaining agreement salary schedule $38,258.00 prorated for 106 teacher days.

Roll Call: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

Mrs. Osborne requested approval of a conference request for Larry Baughman and Tammy Botts to attend the Attendance/Child Accounting Spring Conference in Hershey March 18 – 20, 2009 at a cost not to exceed $1,500.00. Funding – Local Budget

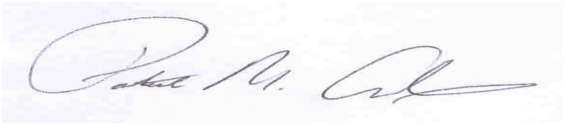
Mrs. Woods, seconded by Mrs. Feroz, moved to approve the conference request for Larry Baughman and Tammy Botts to attend the Attendance/Child Accounting Spring Conference in Hershey March 18 – 20, 2009 at a cost not to exceed $1,500.00. Funding – Local Budget

Roll Call: Patty Feroz, David Greene, Ronald Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, David Lillard, Mary Jo Osborne, Mr. Sakalousky

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mrs. Woods, the meeting adjourned at seven eighteen (7:18) p.m.

Recorded by



Patrick M. Adams
Business Manager