VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

April 6, 2009

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Osborne called the meeting to order at two minutes after seven. (7:02) p.m.

Chairman Osborne asked the members to pause for a moment of silence.

Roll Call: Present: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Absent: Patty Feroz

Also Present: Dr. Robert Garrity, Dr. Nicholas Bodnar

Mrs. Woods, seconded by Mr. Mehalic, moved to approve the Minutes of the March 2, 2009 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 3/31/09 and the Special Account Report as of 3/31/09 were submitted for information.

A list of bills totaling $678,376.63 was presented for approval.

Mrs. Woods, seconded by Mr. Seitz moved to approve Secretary's Report as of 3/31/09 and the list of bills totaling $678,376.63 as submitted.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 4/02/09, the Calendar of Events for the month of April and the Monthly Enrollment Reports as of 4/6/09 were submitted.

Mrs. Osborne requested the next five agenda items, which are all conference requests, be included in one motion:

a) Action: Permission for Cindy Cornelius to attend Pennsylvania Association of Practical Nursing Administrators (PAPNA) Conference in Lewisburg, PA on May 7 – 8, 2009 at a cost not to exceed $550.00 – Funding – Practical Nursing
b) Action: Permission for Carol Miller to attend the Career and Technical Education Adult/Continuing Education Coordinators Spring Workshop in State College, May 14 – 15, 2009 at a cost not to exceed $500.00 – Funding Adult Education
c) Action: Permission for Tim Lyons to attend the Advanced PLC Programming – Allen-Bradley ControlLogix in Jeffersonville Indiana, July 6-10, 2009 at a cost not to exceed $1,300.00 – Funding Local

d) Action: Permission for Laurie Rogers to attend the Spring New Choices/New Options In-service, hosted by PDE, Labor and Industry and Women Work on May 4th-5th, 2009 at the Hotel Hershey at a cost not to exceed $1,100.00 – Funding New Choices

e) Action: Permission for Laurie Rogers to attend the Pennsylvania Women Work Board Meeting and Harrisburg Leadership Day hosted by Pennsylvania Women Work and Labor and Industry April 27-28, 2009, Harrisburg PA at a cost not to exceed $650.00 – Funding New Choices

Mr. Mehalic, seconded by Mr. Proper moved to approve combining the five conference requests as one action item.

Roll Call: Ayes: John Mehalic, Mary Jo Osborne, Dwight Proper, Ronald Lytle, David Lillard, Anthony Sakalousky, Karen Woods, David Greene, Patty Feroz

Nayes: None, motion carried.

Mr. Seitz, seconded by Mrs. Woods moved to approve the conference requests as presented.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Mrs. Osborne requested Adoption of Resolution 2009 4-1 approving RBC Capital Markets Corporation and Knox McLaughlin Gornall & Sennett P.C. as underwriter and bond counsel, respectively for the bond issue to finance the Energy Savings Project. Also, Public Financial Management, Inc. shall be retained to provide financial advisory services for the Tech Center in connection with the bond issue.

Mr. Proper, seconded by Mrs. Woods moved to adopt Resolution 2009 4-1 as presented.

Mrs. Osborne requested Adoption of Resolution 2009 4-2 declaring official intent to use Bond Financing for the acquisition of equipment and installation for the Energy Savings Project.

Mrs. Woods, seconded by Mr. Seitz moved to adopt Resolution 2009 4-2 as presented.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Chairman Osborne requested approval of Kylie Harris as full-time instructor for the Practical Nursing program at the Warren location effective July 1, 2009, at step 1, Column 2 of the collective bargaining agreement for 204 days prorated at a salary of $44,042 annually.

Mr. Mehalic, seconded by Mrs. Woods moved to approve Kylie Harris as full-time instructor for the Practical Nursing program at the Warren location effective July 1, 2009, at step 1, Column 2 of the collective bargaining agreement for 204 days prorated at a salary of $44,042 annually.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Chairman Osborne asked the members to approve additions to Advisory Committees.

Mrs. Woods, seconded by Mr. Greene moved to approve the additions to Advisory Committees as presented.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Chairman Osborne asked the members to approve additions to the Practical Nursing Substitute instructor list for 2008-2009 as presented.

Mrs. Woods, seconded by Mr. Proper moved to approve the additions the Practical Nursing Substitute instructor list for 2008-2009 as presented.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Chairman Osborne asked the members to approve the list of budget transfers as presented.

Mr. Mehalic, seconded by Mr. Lytle moved to approve the list of budget transfers as presented.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Chairman Osborne indicated that Sections 200 and 300 of the School Policy Manual have been distributed for review and approval at next months meeting.

Dr. Garrity reviewed his activities and the Principal's from March 3, 2009 through April 6, 2009.

Chairman Osborne asked if there was any New Business. None was noted.

Chairman Osborne stated that under old business approval was requested for Section 100 of the School Policy Manual.

Mrs. Woods, seconded by Mr. Sakalousky moved to approve Section 100 of the School Policy Manual as presented.

Roll Call: Ayes: John Mehalic, Dwight Proper, Ronald Lytle, Anthony Sakalousky, David Greene, David Lillard, Mary Jo Osborne, Karen Woods, Randy Seitz

Nayes: None, motion carried.

Upon motion by Mr. Mehalic seconded by Mrs. Woods, the meeting adjourned at seven twenty-five (7:25) p.m.

Recorded by



Patrick M. Adams
Secretary, Joint Committee