**VENANGO TECHNOLOGY CENTER**
**JOINT COMMITTEE**
**1 Vo-Tech Drive**
**Oil City, Pennsylvania 16301**

# MINUTES

**November 2, 2009**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301.

At 7:15 p.m., because there was a lack of a quorum, the members in attendance decided to discuss the informational items as there was a member on the way to the meeting.

Dr. Garrity and Dr. Bodnar discussed the meeting of the Professional Advisory Committee Meeting on 10/29/09.

The calendar of events for November and the monthly enrollment report were presented as information.

Mr. Adams discussed the report for Joint Committee Membership. He described how the number of school members were determined and related this to the quota that each school could send.

Mr. Adams also indicated that the Chief School Administrator for 2010 would be Mr. Jeffrey Clark, Superintendent of Valley Grove Schools.

A report for the National Council Licensure Examination taken by Practical Nursing students from the 2008-2009 school year was presented. All students taking the examination passed this exam.

Dr. Garrity reviewed his activities from 10/6/09 – 11/2/09.

Mr. Fontanaza reviewed his activities from 10/6/09 – 11/2/09.

Mr. Adams indicated that a meeting date needed to be discussed for December 2009 reorganization. Dr. Bodnar suggested either Wednesday December 9th or Thursday December 10th, 2009.

Mr. Adams introduced Joy Strain from O'Polka & Company to present the 2008-2009 local audit report. She indicated that the reports issued gave an unqualified opinion or clean opinion on the financial presentation for 2008-2009. She discussed the various reports and statements and indicated that if there were any further questions she could be contacted independently to go over any items.

At 7:30 p.m. the Committee went into executive session to discuss personnel matters.

The members reconvened the meeting at 7:45 p.m.

Chairman Osborne called the meeting to order at forty-five minutes past seven o'clock (7:45) p.m.

Chairman Osborne asked the members to pause for a moment of silence.

**Roll Call**: Present: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Absent: Karen Woods, Dwight Proper, David Greene, John Mehalic

Also Present: Dr. Robert Garrity, Mario Fontanazza, Dr. Nicholas Bodnar

Chairman Osborne stated the Joint Committee members had received copies of the Minutes of the October 5, 2009 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mrs. Feroz, seconded by Mr. Lytle, moved to approve the Minutes of the October 5, 2009 meeting as submitted.

**Roll Call:** Ayes: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of October 31, 2009 and the Special Account Report as of October 31, 2009 were submitted for information.

Mr. Seitz, seconded by Mr. Lytle, moved to approve the Treasurer's and Secretary's Report as of October 31, 2009 and the Special Account Report as of October 31, 2009. Motion unanimously carried.

A list of bills totaling $692,149.99 was submitted for approval.

Chairman Osborne asked if there were any questions.

Mrs. Feroz, seconded by Mr. Lytle, moved to approve the list of bills totaling $692,149.99 as submitted.

**Roll Call:** Ayes: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: None, motion carried.

Mr. Adams presented the Final report for 2008-2009.

Mr. Seitz, seconded by Mr. Lytle, moved to approve the Final report for 2008-2009 as presented.

**Roll Call:** Ayes: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: None, motion carried.

Chairman Osborne asked for approval of the 2008-2009 audit report as presented by Joy Strain of O'Polka & Company.

Mr. Sakalousky, seconded by Mr. Lytle moved to table this item until the December, 2009 meeting.

**Roll Call:** Ayes: Ronald Lytle, Anthony Sakalousky

Nayes: Patty Feroz, Randy Seitz, David Lillard, Mary Jo Osborne motion failed.

Mr. Seitz, seconded by Mrs. Feroz moved to approve the 2008-2009 audit report as presented by Joy Strain of O'Polka & Company.

**Roll Call:** Ayes: Patty Feroz, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: Ronald Lytle, Anthony Sakalousky motion carried.

Chairman Osborne requested approval of a conference request for Robert Garrity to attend the Priority Literacy Training to School Teams (SREB) Workshop at Central Westmoreland CTC on November 9-10, 2009 – Funding Perkins at a cost not to exceed $425.00.

Mrs. Feroz, seconded by Mr. Lytle, moved to approve the conference request for Robert Garrity to attend the Priority Literacy Training to School Teams (SREB) Workshop at Central Westmoreland CTC on November 9-10, 2009 – Funding Perkins at a cost not to exceed $425.00

**Roll Call:** Ayes: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: None, motion carried.

Chairman Osborne requested approval of the additions to substitute instructor list.

Mr. Sakalousky, seconded by Mr. Lytle, moved to approve the additions to substitute instructor list as presented.

**Roll Call:** Ayes: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: None, motion carried.

Chairman Osborne asked if there was any Old Business. None was noted.

Under New Business, Chairman Osborne requested approval of the reorganization meeting date for Thursday December 10, 2009.

Mr. Lytle, seconded by Mr. Sakalousky, moved to approve the reorganization meeting date for Thursday December 10, 2009.

**Roll Call:** Ayes: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: None, motion carried.

Also under New Business, Chairman Osborne requested permission for Larry Baughman to attend the Integrated Learning Conference in State College on November 2 - 4, 2009 at no cost to the Center – Funding – Tech Prep.

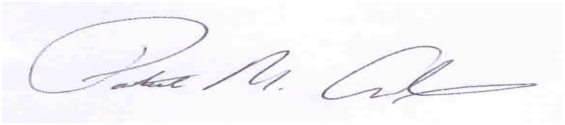
Mr. Seitz, seconded by Mr. Lytle moved to approve Larry Baughman to attend the Integrated Learning Conference in State College on November 2 - 4, 2009 at no cost to the Center – Funding – Tech Prep.

**Roll Call:** Ayes: Patty Feroz, Ronald Lytle, Anthony Sakalousky, Randy Seitz, David Lillard, Mary Jo Osborne

Nayes: None, motion carried.

Upon motion by Mr. Sakalousky, seconded by Mr. Lytle, the meeting adjourned at seven fifty-nine (7:59) p.m.

Recorded by



Patrick M. Adams
Business Manager