VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

August 2, 2010

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technical Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Sakalousky called the meeting to order at seven o'clock (7:00) p.m.

Chairman Sakalousky asked the members to pause for a moment of silence.

Roll Call: Present: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Absent: Mike Port

Also Present: Mario Fontanazza

Chairman Sakalousky stated the Joint Committee members had received copies of the Minutes of the July 6, 2010 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Lytle, moved to approve the Minutes of the July 6, 2010 meeting.

Roll Call: Ayes: Patty Feroz, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky

Nayes: None.

Abstentions: Ronald Lytle, Diane Thompson, Karen Woods, Dwight Proper, motion carried.

The Treasurer's and Secretary's Report as of June 30, 2010 and August 2, 2010 and the Special Account Report as of June 30, 2010 were submitted for information.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve the Treasurer's and Secretary's Report as of June 30, 2010 and August 2, 2010 and the Special Account Report as of June 30, 2010. Motion unanimously carried.

A list of bills was submitted for approval as follows:
6/3 – 6/30/10 - $ 866,492.95
7/1 – 8/02/10 - $ 553,350.86

Mr. Proper, seconded by Mrs. Woods, moved to approve for payment the lists of bills as submitted.

Chairman Sakalousky asked if there were any questions. Mr. Adams explained that the descriptions were not appropriate because he did not realize that editing was required prior to running the reports and he had entered the bills in substitution of Mrs. Confer, who was out on medical leave. He then went on to explain several bills in detail and answered questions of the Committee members.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 7/22/10 were presented as information.

Mr. Fontanazza described the content of the meeting and indicated that after meeting with the Superintendents, it was his recommendation to do as follows:

a) Move John Warren from Venango Tech Center Building Construction to VisionQuest Building Construction after the resignation of Matthew McMullen and not replacing Mr. Warren's position at the Tech Center.
b) Temporarily leave the Principal position vacant because it was not a very good time of year to find a replacement.

Mr. Adams distributed a sheet detailing the cost savings in making these position changes. This sheet includes the July recommendation not to replace the Auto Technology instructor position vacated by Mr. Conti after he assumed the Co-op position. Mr. Fontanazza then recommended adding an additional instructional aide to assist with these changes.

Chairman Sakalousky stated the next item on the agenda was requesting permission for Pat Adams, Larry Baughman, Carol Miller and Jeannette Slater to attend the annual PACTA workshop on September 28th and 29th, 2010 in State College at a cost not to exceed $1,700 – Funding - local

Mrs. Woods, seconded by Mrs. Feroz, moved to approve permission for Pat Adams, Larry Baughman, Carol Miller and Jeannette Slater to attend the annual PACTA workshop on September 28th and 29th 2010 in State College at a cost not to exceed $1,700 – Funding - local

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested permission for Mario Fontanazza to attend the CTE New Directors Academy on August 16th and 17th, 2010 in State College at a cost not to exceed $800.00 – Funding - local

Mr. Proper, seconded by Mrs. Woods, moved to approve permission for Mario Fontanazza to attend the CTE New Directors Academy on August 16th and 17th, 2010 in State College at a cost not to exceed $800.00 – Funding - local

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested permission for Robert Moore to attend the International Manufacturing Technology Show (IMTS) in Chicago, September 16 – 18, 2010 at a cost not to exceed $1,700.00 – funding local

Mrs. Woods, seconded by Mr. Seitz, moved to approve permission for Robert Moore to attend the International Manufacturing Technology Show (IMTS) in Chicago, September 16 – 18, 2010 at a cost not to exceed $1,700.00 – funding local

Mr. Adams explained the relevance of this show to provide an ongoing update of machining equipment and the necessity for being able to be aware of changes in this equipment for the classroom curriculum. Mr. Seitz indicated that he would like to get information to allow him to send an employee as well.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval of the 2009-2010 budget transfers as presented.

Mr. Mehalic, seconded by Mrs. Woods moved to approve 2009-2010 budget transfers as presented.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested the members accept the resignation of Matthew McMullen as Building Construction Technology instructor – VisionQuest, effective July 31, 2010 and assign John Warren, current Building Construction Technology instructor at the Tech Center, as replacement at VisionQuest and not fill the slot vacated at the Tech Center.

Mrs. Woods, seconded by Mr. Seitz moved to accept the resignation of Matthew McMullen as Building Construction Technology instructor – VisionQuest, effective July 31, 2010 and assign John Warren, current Building Construction Technology instructor at the Tech Center, as replacement at VisionQuest and not fill the slot vacated at the Tech Center.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval of textbooks for the following area:

a. Culinary Arts – Culinary Concepts Student Guide and Student Workbook 1st edition, developed by the Multistate Academic and Vocational Curriculum Consortium, Inc.

Mrs. Woods, seconded by Mr. Seitz moved to approve the textbook as submitted.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky asked for approval of the bus contracts for the 2010-2011 school year as presented.

Mrs. Woods, seconded by Mr. Sakalousky moved to approve the bus contracts for the 2010-2011 school year as presented.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval of the substitute instructor list for 2010-2011.

Mrs. Feroz, seconded by Mrs. Woods moved to approve the substitute instructor list for 2010-2011.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

The next item on the agenda was a review of the Director's Activities from 7/7/10 – 8/2/10.

Chairman Sakalousky asked if there was any Old Business.

None was noted.

Under New Business Chairman Sakalousky asked to approve a stipend of $10,000.00 for the Director to perform the duties of both the Director and Principal for the 2010-2011 school year.

Mr. Seitz, seconded by Mrs. Woods moved to approve a stipend of $10,000.00 for the Director to perform the duties of both the Director and Principal for the 2010-2011 school year.

Some discussion ensued regarding the wording of this motion and an executive session was called at 8:02 p.m. for personnel matters.

The meeting resumed at 8:07 p.m.

Mrs. Woods, seconded by Mr. Seitz, moved to amend the previous motion to be as follows: approve $1,000.00 per month for the Director to assume the responsibilities of the Principal not to exceed $10,000.00 for the 2010-2011 school year effective August 2nd, 2010.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky asked to approve advertising for the position of an instructional aide for the 2010-2011 school year.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve advertising for the position of an instructional aide for the 2010-2011 school year.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mrs. Woods, the meeting adjourned at eight - twelve (8:12) p.m.

Recorded by



Patrick M. Adams
Secretary, Joint Committee

A reminder that next month's meeting will be held on **Tuesday, September 7, 2010.**