VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

September 7, 2010

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Sakalousky called the meeting to order at seven fifteen (7:15) p.m.

Chairman Sakalousky asked the members to pause for a moment of silence.

Roll Call: Present: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Absent: Karen Woods, Diane Thompson, Ronald Lytle, Patty Feroz

Also Present: Mario Fontanazza, Jeffrey Clark

Chairman Sakalousky stated the Joint Committee members had received copies of the Minutes of the August 2, 2010 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Proper, seconded by Mrs. Barthen, moved to approve the Minutes of the August 2, 2010 meeting. Motion unanimously carried.

The Treasurer's and Secretary's Report as of September 7, 2010 and the Special Account Report as of September 7, 2010 were submitted for information.

Mr. Port, seconded by Mrs. Barthen, moved to approve the Treasurer's and Secretary's Report as of September 7, 2010 and the Special Account Report as of September 7, 2010. Motion unanimously carried.

A list of bills were submitted for approval as follows:
8/4 – 9/08/09 - $342,311.39

Mr. Mehalic, seconded by Mr. Proper, moved to approve for payment the lists of bills as submitted.

Chairman Sakalousky asked if there were any questions.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Under communications, Chairman Sakalousky indicated that the Minutes of the Professional Advisory Committee Meeting – 8/20/10, the Calendar of Events for September and the enrollment report were submitted as information.

The Committee called an executive session for personnel matters at 7:18 p.m.

The Committee reconvened the meeting at 7:45 p.m.

Mr. Adams explained that Adult schedule was not ready because Mrs. Miller had to complete classes that would meet the needs of the ARRA funds approved through the County of Venango. She indicated that a schedule would be ready for October.

Chairman Sakalousky asked the members to adopt a resolution to permit the Business Manager to secure the natural gas rate that is in the best interest of the school.

Mr. Proper, seconded by Mr. Seitz, moved to adopt a resolution to permit the Business Manager to secure the natural gas rate that is in the best interest of the school.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval of Zach Smith as long-term substitute replacement custodian for Scot Horn at an hourly rate of $10.00 per hour (no benefits) effective 8/16/2010.

Mr. Seitz, seconded by Mr. Port, moved to approve Zach Smith as long-term substitute replacement custodian for Scot Horn at an hourly rate of $10.00 per hour (no benefits) effective 8/16/2010.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval of Robert Fugate as full-time instructional aide effective August 30, 2010 at $11,000.00 annually for 182 days.

Mr. Mehalic, seconded by Mrs. Barthen, moved to approve Robert Fugate as full-time instructional aide effective August 30, 2010 at $11,000.00 annually for 182 days.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval to seek competitive bid or state contract purchase of a new passenger van for student transportation.

Mr. Seitz, seconded by Mr. Port, moved to approve administration to seek competitive bid or state contract purchase of a new passenger van for student transportation.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval of Adobe InDesign CS5 software for Computer Aided Drafting and Design.

Mr. Seitz, seconded by Mr. Port, moved to approve Adobe InDesign CS5 software for Computer Aided Drafting and Design.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Sakalousky requested approval of conference requests for Martin Conti to attend the Cooperative Education conference in State College on October 21-22, 2010 at a cost not to exceed $700.00 – Funding Local; Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 7-8, 2010 at a cost not to exceed $500.00 – Funding

Mrs. Barthen, seconded by Mr. Seitz, moved to approve the conference requests for Martin Conti to attend the Cooperative Education conference in State College on October 21-22, 2010 at a cost not to exceed $700.00 – Funding Local; Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 7-8, 2010 at a cost not to exceed $500.00 – Funding

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Mr. Sakalousky asked for approval of additions to the substitute instructor list for 2010-2011.

Mr. Proper, seconded by Mrs. Barthen, moved to approve the additions to the substitute instructor list for 2010-2011.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Mr. Sakalousky asked for approval of the Practical Nursing substitute instructor list for 2010-2011.

Mr. Proper, seconded by Mr. Port, moved to approve the Practical Nursing substitute instructor list for 2010-2011.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Mr. Fontanazza presented his activities for the month of August 3, 2010 and through September 7, 2010. He reported on the following:

1) Report: Technology Center staffing assignments
2) Report: Electronics will travel to Applefest to assist in electrical setup at a date and time to be determined.
3) Report: December 2010 reorganization meeting date.

Under Old Business, Chairman Sakalousky requested approval of the Strategic Plan Mid-Point Review as presented.

Mrs. Barthen, seconded by Mr. Proper, moved to approve the Strategic Plan Mid-Point Review as presented.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Under New business, Chairman Sakalousky requested permission for John Best to transfer sick days as needed to Debra Best.

Mrs. Barthen, seconded by Mr. Port, moved to approve the request of John Best to transfer sick days as needed to Debra Best.

Also under New Business, Chairman Sakalousky requested approval of the early retirement incentive for the 2010-2011 school year under the provision for annual review in the collective bargaining agreement. Qualified individuals must declare their intention by January 15, 2011, effective for June 30, 2011.

Mr. Proper, seconded by Mr. Mehalic, moved to approve the request for the early retirement incentive for the 2010-2011 school year under the provision for annual review in the collective bargaining agreement. Qualified individuals must declare their intention by January 15, 2011, effective for June 30, 2011.

Roll Call: Ayes: Mike Port, John Mehalic, Randy Seitz (via phone), Dwight Proper, Sue Barthen, Anthony Sakalousky

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mrs. Barthen , the meeting adjourned at five minutes after eight (8:05) p.m.

Recorded by



Patrick M. Adams
Business Manager

A reminder that next month's meeting will be held on **Monday, October 4, 2010.**