VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

December 9, 2010

The annual reorganization meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Sakalousky called the meeting to order at three minutes past seven o'clock (7:03) p.m.

Mr. Sakalousky asked the members to pause for a moment of silence.

Roll Call: Present: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Absent: Randy Seitz, Dwight Proper, Michael Port

Also Present: Mr. Mario Fontanazza, Ms. Karen Jez, Cindy Cornelius, Carol Miller

Mrs. Woods, seconded by Mrs. Barthen, moved to nominate Patty Feroz as Temporary Chairman of the Joint Committee.

The motion unanimously carried.

Temporary Chairman Feroz stated that nominations were open for Chairman of the Joint Committee.

Mr. Lytle nominated Dwight Proper as Chairman of the Joint Committee.

The motion unanimously carried.

Temporary Chairman Feroz stated that nominations were open for Vice Chairman of the Joint Committee.

Mrs. Woods nominated John Mehalic as Vice Chairman of the Joint Committee.

The motion unanimously carried.

In the absence of Mr. Proper, Mr. Mehalic took the Chair.

Vice Chairman Mehalic stated that nominations were open for Treasurer of the Joint Committee.

Mrs. Woods moved to nominate Diane Thompson as Treasurer of the Joint Committee.

The motion unanimously carried.

Vice Chairman Mehalic stated the following meeting schedule for 2011 for the Joint Committee was presented:

Monday, January 3, 2011	Monday, July 5, 2011
Monday, February 7, 2011	Monday, August 1, 2011
Monday, March 7, 2011	Tuesday, September 6, 2011
Wednesday, April 4, 2011	Monday, October 3, 2011
Monday, May 2, 2011	Monday, November 7, 2011
Monday, June 6, 2011	Thursday, December 8, 2011

Mrs. Woods, seconded by Mr. Sakalousky, moved to adopt the 2011 Joint Committee Schedule as presented.

The motion unanimously carried.

Vice Chairman Mehalic stated the next item on the agenda was the appointment of the Solicitor for the Joint Committee for 2011. He stated that the recommendation is for the Knox, McLaughlin, Gornall & Sennett law firm at a rate for general solicitor of $125.00 an hour with no retainer.

Mrs. Thompson, seconded by Mr. Lytle, moved to appoint Knox, McLaughlin, Gornall & Sennett law firm at a rate for general solicitor of $125.00 an hour with no retainer.

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, John Mehalic, Sue Barthen

Nayes: Karen Woods, motion carried.

Vice Chairman Mehalic stated the Joint Committee members had received copies of the Minutes of the November 1, 2010 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Lytle, seconded by Mrs. Woods, moved to approve the Minutes of the November 1, 2010 meeting as submitted.

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of December 9, 2010 were submitted for information.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve the Treasurer's and Secretary's Report as of December 9, 2010 and the Special Account Report as of December 9, 2010. Motion unanimously carried.

A list of bills totaling $829,971.12 was presented for approval.

Vice Chairman Mehalic asked if there were any questions.

Mrs. Woods, seconded by Mr. Sakalousky moved to approve the list of bills totaling $829,971.12 as presented.

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee Meeting minutes for 11/24/10, the Calendar of Events for the month of December and the Monthly Enrollment Report as of 12/09/10 were submitted.

During the context of the information Mr. Fontanazza was covering, he referred to the budget meetings that he and Mr. Adams had attended with the Superintendents and Business Managers. During these meetings it was discussed that there were available monies in the 2010-2011 budget that were freed up from personnel changes and could be reallocated by budget transfer. As a result, Mr. Adams, in coordination with Mrs. Slater, developed a proposal to implement virtual servers and workstations during the current year at a cost estimated to be approximately $80,000.00. Mr. Adams explained that all of this software and equipment was available via state contract and could be ordered immediately. Mr. Adams also indicated that he would be able to eliminate $29,500.00 from the proposed 2011-2012 budget as a result of implementing the virtual environment if it were approved by the Joint Committee.

Mrs. Woods, seconded by Mrs. Feroz moved to approve the funds necessary to implement virtual servers and workstations with funds released by personnel changes in the current 2010-2011 budget.

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Nayes: None, motion carried.

Vice Chairman Mehalic requested approval of the agreement with Melissa Rippey to perform student applications for financial aid in the Practical Nursing program.

Mrs. Woods, seconded by Mrs. Thompson moved to approve the agreement with Melissa Rippey to perform student applications for financial aid in the Practical Nursing program.

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Nayes: None, motion carried.

Vice Chairman Mehalic requested approval of a conference request for Pat Adams to attend the PASBO conference March 16 – 18, 2011 in Pittsburgh at a cost not to exceed $650.00. Funding – Local

Mrs. Woods, seconded by Mrs. Feroz moved to approve Pat Adams to attend the PASBO conference March 16 – 18, 2011 in Pittsburgh at a cost not to exceed $650.00. Funding – Local

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Nayes: None, motion carried.

Vice Chairman Mehalic requested approval of a conference request for Larry Baughman and Tammy Botts to attend the Attendance/Child Accounting Professional conference in Hershey from March 9 – 11, 2011 at a cost not to exceed $1,600.00. Funding – Local

Mrs. Woods, seconded by Mrs. Feroz moved to approve the conference request for Larry Baughman and Tammy Botts to attend the Attendance/Child Accounting Professional conference in Hershey from March 9 – 11, 2011 at a cost not to exceed $1,600.00. Funding – Local

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Nayes: None, motion carried.

Vice Chairman Mehalic requested approval of a conference request for Jeannette Slater and Rosemary Conti to attend the PA Educational Technology Expo and Conference in Hershey from February 13 – 16, 2011 at a cost not to exceed $2,000.00. Funding – STEM Grant.

Mrs. Woods, seconded by Mrs. Thompson moved to approve the conference request for Jeannette Slater and Rosemary Conti to attend the PA Educational Technology Expo and Conference in Hershey from February 13 – 16, 2011 at a cost not to exceed $2,000.00. Funding – STEM Grant.

Roll Call: Ayes: Anthony Sakalousky, Patty Feroz, Ronald Lytle, Diane Thompson, Karen Woods, John Mehalic, Sue Barthen

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 11/2/10 through 12/09/10.

Mr. Adams gave a report on the 2011-2012 proposed budget. He presented a bar graph that indicated the nature of the increases and decreases. He also gave a narrative review with enrollment data to support the bar graph and mentioned that the members would have this information for review and would approve this at the January 2011 meeting.

Vice Chairman Mehalic asked if there was any old business. None was noted.

Under New Business, Vice Chairman Mehalic welcomed Mrs. Miller and Mrs. Cornelius of the adult programs. They had come to report on the use of the ARRA monies received from the County of Venango. They each provided a report that detailed the use of their funds and how this greatly benefited their programs.

Upon motion by Mrs. Woods, seconded by Mrs. Thompson, the meeting adjourned at seven fifty-seven (7:57) p.m.

Recorded by



Patrick M. Adams
Secretary, Joint Committee