VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

January 3, 2011

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Proper called the meeting to order at seven o'clock (7:00) p.m.

Chairman Proper asked the members to pause for a moment of silence.

Roll Call: Present: Patty Feroz, Michael Port, Ronald Lytle, Diane Thompson, Karen Woods, Randy Seitz, Dwight Proper, Anthony Sakalousky

Absent: John Mehalic, Sue Barthen

Also Present: Mario Fontanazza, Ms. Karen Jez

Chairman Proper stated the Joint Committee members had received copies of the Minutes of the December 9, 2010 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve the Minutes of the December 9, 2010 meeting as submitted.

Motion unanimously carried.

The Treasurer's and Secretary's Report as of January 3, 2011 and the Special Account Report as of January 3, 2011 were submitted for approval.

Mrs. Woods, seconded by Mr. Sakalousky, moved to approve the Secretary's Report as of January 3, 2011 and the Special Account Report as of January 3, 2011 as submitted.

Motion unanimously carried.

A list of bills totaling $338,073.63 was submitted for approval.

Chairman Proper asked if there were any questions.

Mrs. Woods, seconded by Mr. Port, moved to approve the list of bills totaling $338,073.63 as submitted.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, Diane Thompson, Karen Woods, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Under Communications, copies of the Calendar of Events for the month of January, the Monthly Enrollment Report as of 1/3/11, and the minutes from the 12/17/10 meeting of the Professional Advisory Committee were submitted for information.

The next item on the agenda was the approval of the Adult Evening School Schedule for Spring 2011.

Mrs. Woods, seconded by Mr. Lytle, moved to approve the Adult Evening School Schedule for Spring 2011.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, Diane Thompson, Karen Woods, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

The next item on the agenda was a request for approval of Travis Crate to attend the Certified Weld Examiner training in Pittsburgh, January 30 – February 5, 2011at a cost not to exceed $3,900.00 – Funding Local.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve Travis Crate to attend the Certified Weld Examiner training in Pittsburgh, January 30 – February 5, 2011at a cost not to exceed $3,900.00 – Funding Local.

Mr. Fontanazza answered some questions regarding how this would benefit the school and also that this was budgeted as it was becoming necessary to offer certifications as part of the programs we offer at the Tech Center.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, Diane Thompson, Karen Woods, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper requested approval for Leigh Paskie to attend the PAACE conference in State College, March 14th – 16th, 2011 at a cost not to exceed $500.00 – Funding GED.

Mrs. Feroz, seconded by Mrs. Woods, moved to approve Leigh Paskie to attend the PAACE conference in State College, March 14th – 16th, 2011 at a cost not to exceed $500.00 – Funding GED.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, Diane Thompson, Karen Woods, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper stated the next item on the agenda was to approve the VTC Budget for 2011-2012 as presented.

Mr. Adams recapped the budget and discussed the personnel changes. He also indicated that the budget was adjusted for the change he made to remove $29,500.00 due to approving the virtual computer environment in December 2010.

Mrs. Woods, seconded by Mr. Sakalousky, moved to approve the VTC Budget for 2011-2012 as presented with the exception of the change Mr. Adams made for removing $29,500.00 due to approving the virtual server environment in December 2010.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, Diane Thompson, Karen Woods, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper stated the next item on the agenda was a report on the tentative school calendar for the 2011-2012 school year. Mr. Fontanazza and Ms. Jez indicated that the calendar had not been finalized and would be discussed by the Professional Advisory Committee and brought back to the Joint Committee in March 2011.

Mr. Fontanazza reviewed the Director's Activities for the period 12/10/10 – 1/3/11.

Chairman Proper asked if there was any New Business. None was noted.

Under new business, Chairman Proper requested approval of Jeff Brunton as substitute instructor in all areas pending clearances.

Mrs. Woods, seconded by Mr. Port, moved to approve Jeff Brunton as substitute instructor in all areas pending clearances.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, Diane Thompson, Karen Woods, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Mr. Port, the meeting adjourned at seven-thirty (7:30) p.m.

Recorded by



Patrick M. Adams
Business Manager