VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

May 2, 2011

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Proper called the meeting to order at seven o'clock. (7:00) p.m.

Chairman Proper asked the members to pause for a moment of silence.

Roll Call: Present: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Absent: Sue Barthen, Diane Thompson

Also Present: Mario Fontanazza, Ms. Karen Jez, Martin Conti, Andrew Hoffman

Mr. Lytle, seconded by Mrs. Woods, moved to approve the Minutes of the April 4, 2011 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 5/2/11 and the Special Account Report as of 5/2/11 were submitted for information.

Mrs. Woods, seconded by Mr. Sakalousky, moved to approve the Treasurer and Secretary's Report as of 5/2/11 and the Special Account Report as of 5/2/11. Motion unanimously carried.

A list of bills totaling $436,994.65 was presented for approval.

Mrs. Woods, seconded by Mr. Seitz moved to approve the list of bills totaling $436,994.65 as submitted.

Mr. Adams detailed several items on the list of bills.

Roll Call: Ayes: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 4/19/11, the Calendar of Events for the month of May and the Monthly Enrollment Reports as of 5/2/11 were submitted.

Chairman Proper introduced Mr. Martin Conti, coordinator of Cooperative Education. He discussed his program and the value it had for the students that attended the Tech Center. He then showed a PowerPoint of all the students in the Co-op program. After the presentation, he introduced Andrew Hoffman who was employed at Matric Limited. Andrew talked about his experience and was asked several questions by the Committee members.

Chairman Proper requested permission to combine the next three items, which were all conferences. Mrs. Feroz, seconded by Mrs. Woods moved to approve the conferences as presented.

a) Mario Fontanazza and Larry Baughman to attend the PACTEC conference in Lancaster on June 22 – 24, 2011 at a cost not to exceed $2,200.00 – Funding Tech Prep $1,100.00 and Local $1,100.00.
b) Jamie Dailey and a student to attend the 2010-11 State Computer Fair in Carlisle on May 23 – 24, 2011 at a cost not to exceed $350.00 – Funding local
c) Approve conference request for Cindy Jarzab to attend the Special Education Leadership conference in Bedford, PA on July 25 – 28, 2011 at a cost not to exceed $1,000.00 – Funding local

Roll Call: Ayes: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper asked the members to approve additions to the Advisory committees as presented.

Mrs. Woods, seconded by Mrs. Feroz moved to approve the additions to the Advisory committees as presented.

Roll Call: Ayes: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper asked the members to approve the additions to the Practical Nursing Substitute instructor list for 2010-2011.

Mr. Lytle, seconded by Mrs. Woods, moved to approve the additions to the Practice Nursing Substitute instructor list for 2010-2011.

Roll Call: Ayes: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper asked the members to approve a four day summer work week schedule. All 12-month staff will work four, ten hour days.

Mrs. Woods, seconded by Mr. Seitz moved to approve a four day summer work week schedule. All 12-month staff will work four, ten hour days.

Roll Call: Ayes: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper asked for approval to the changes to the Board Policy manual.

Mrs. Feroz, seconded by Mr. Sakalousky moved to approve the changes to the Board Policy manual as presented.

Roll Call: Ayes: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Chairman Proper indicated that a copy of the state audit report for the 2009 and 2010 years was provided. Mr. Adams discussed the finding as it related to bus qualifications.

Mr. Fontanazza reviewed his activities from April 5, 2011 through May 2, 2011.

Chairman Proper asked if there was any old business to discuss. None was noted.

Under new business, Chairman Proper asked for approval of the addition to the substitute instructor list.

Mrs. Woods, seconded by Mr. Port moved to approve the addition to the substitute instructor list.

Roll Call: Ayes: Patty Feroz, Mike Port, Ron Lytle, Karen Woods, John Mehalic, Randy Seitz, Dwight Proper, Anthony Sakalousky

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mrs. Woods, the meeting adjourned at seven forty (7:40) p.m.

Recorded by,



Patrick M. Adams
Secretary, Joint Committee