VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

September 6, 2011

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Proper called the meeting to order at seven o'clock (7:00) p.m.

Chairman Proper asked the members to pause for a moment of silence.

Chairman Proper asked the members to stand for the pledge of allegiance.

Roll Call: Present: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Absent: Karen Woods

Also Present: Mario Fontanazza, Karen Jez

Chairman Proper stated the Joint Committee members had received copies of the Minutes of the August 1, 2011 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Thompson, seconded by Mr. Seitz, moved to approve the Minutes of the August 1, 2011 meeting. Motion unanimously carried.

The Treasurer's and Secretary's Report as of September 6, 2011 was submitted for information.

Mr. Seitz, seconded by Mr. Port, moved to approve the Treasurer's and Secretary's Report as of September 6, 2011as submitted. Motion unanimously carried.

A list of bills were submitted for approval as follows:
8/4 – 9/08/09 - $322,727.70

Mr. Seitz, seconded by Mr. Port, moved to approve for payment the lists of bills as submitted.

Chairman Proper asked if there were any questions.

Roll Call: Ayes Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Under communications, Chairman Proper indicated that the Minutes of the Professional Advisory Committee Meeting – 9/01/11, the Calendar of Events for September and the enrollment report were submitted as information. Mr. Fontanazza mentioned the high enrollment in Welding. He said that the PAC discussed the analysis of an additional wing or site for Welding. Mr. Seitz mentioned that he had a 26,000 square foot facility in Reno that he could show us that may be adequate for this expansion. He offered to give those at the Tech Center a tour of the facility.

Chairman Proper requested approval of the Adult Evening School Fall Schedule for the 2011-2012 school year.

Mrs. Barthen, seconded by Mr. Mehalic, moved to approve the Adult Evening School Fall Schedule for the 2011-2012 school year.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Chairman Proper requested approval of the revision to Board Policy 331 – Job related expenses.

Mr. Mehalic, seconded by Mrs. Feroz, moved to approve the revision to Board Policy 331 – Job related expenses as presented.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Chairman Proper requested approval of the Occupational Advisory Committee members for 2011-2012.

Mr. Sakalousky, seconded by Mrs. Feroz, moved to approve of the Occupational Advisory Committee members for 2011-2012.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Chairman Proper requested approval of a tuition increase for Practical Nursing for the 2012-2013 school year.

Mr. Lytle, seconded by Mr. Sakalousky, moved to approve the tuition increase for Practical Nursing for the 2012-2013 school year.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Chairman Proper requested approval of conference requests as follows: for Rosemary Conti and Larry Baughman to attend the Integrated Learning Confernce in State College on November 13-16, 2011 at a cost not to exceed $1,600.00 – Funding Local; Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 6-7, 2011 at a cost not to exceed $500.00 – Funding Practical Nursing; Approve Mario Fontanazza to attend the PACTA Special Education PIL in State College on September 13-14, 2011 at a cost not to exceed $500.00 – Funding Local; Approve Steve Beers, Karen Strawbridge, Paul Strawbridge, Curt

Crawford to attend the Professional Learning Community conference in State College on November 9, 2011 at a cost not to exceed $1,300.00 – Funding Local; Approve request for Karen Strawbridge to attend the AVTEC conference in Carlisle on October 16-17, 2011 at a cost not to exceed $900.00 – Funding Local

Mrs. Barthen, seconded by Mr. Port, moved to approve the conference requests as submitted.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Chairman Proper requested approval of the Practical Nursing substitute instructor list for 2011-2012.

Mr. Lytle, seconded by Mr. Port, moved to approve the Practical Nursing substitute instructor list for 2011-2012.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Mr. Fontanazza presented his activities for the period August 2, 2011 and through September 6, 2011.

Chairman Proper asked if there was any Old Business. None was noted.

Under New business, Chairman Proper requested approval of the additions to the substitute instructor list for 2011-12.

Mr. Seitz, seconded by Mr. Port, moved to approve the additions to the substitute instructor list for 2011-12.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Also under New Business, Chairman Proper requested approval of the list of equipment for disposal.

Mr. Seitz, seconded by Mrs. Barthen, moved to approve the list of equipment for disposal as presented.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Also under New Business, Chairman Proper requested approval of Christine Ditz as part-time administrative assistant at the Practical Nursing site in Warren at an annual salary of $7,245.00 with no more than single benefits. Additional benefits may be purchased at cost to the employee.

Mr. Seitz, seconded by Mrs. Feroz, moved to approve Christine Ditz as part-time administrative assistant at the Practical Nursing site in Warren at an annual salary of $7,245.00 with no more than single benefits. Additional benefits may be purchased at cost to the employee.

Roll Call: Ayes: Patty Feroz, Mike Port, Ronald Lytle, Diane Thompson, John Mehalic, Randy Seitz, Sue Barthen, Anthony Sakalousky, Dwight Proper

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mr. Port, the meeting adjourned at seven thirty-five (7:35) p.m.

Recorded by



Patrick M. Adams
Business Manager

A reminder that next month's meeting will be held on **Monday, October 3, 2011.**