

Adopted: 12-13-07

Lakeview School District Policy 302

Revised: 9-17-12

Revised 2012

## **302 SUPERINTENDENT**

### **I. PURPOSE**

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

### **II. GENERAL STATEMENT OF POLICY**

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

### **III. GENERAL RESPONSIBILITIES**

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

**Legal References:** Minn. Stat. § 123B.143 (Superintendent)

**Cross References:** Lakeview School District Policy 202 (School Board Officers)  
Lakeview School District Policy 208 (Development, Adoption, and Implementation of Policies)  
Lakeview School District Policy 214 (Out-of-State Travel by School Board Members)  
Lakeview School District Policy 301 (School District Administration)  
Lakeview School District Policy 303 (Superintendent Selection)

Lakeview School District Policy 304 (Superintendent Contract, Duties, and Evaluation)  
Lakeview School District Policy 305 (Policy Implementation)  
Lakeview School District Policy 306 (Administrator Code of Ethics)  
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Lakeview School District Policy 412 (Expense Reimbursement)  
Lakeview School District Policy 510 (School Activities)  
Lakeview School District Policy 513 (Student Promotion, Retention, and Program Design)  
Lakeview School District Policy 602 (Organization of School Calendar and School Day)  
Lakeview School District Policy 605 (Alternative Programs)  
Lakeview School District Policy 701 (Establishment and Adoption of School District Budget)  
Lakeview School District Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)  
Lakeview School District Policy 802 (Disposition of Obsolete Equipment and Material)  
Lakeview School District Policy 903 (Visitors to School District Buildings and Sites)  
Lakeview School District Policy 905 (Advertising)  
MSBA Service Manual, Chapter 3, Superintendent of Schools