

1 **CHILD ABUSE AND NEGLECT REPORTING**

2
3 **Reporting Requirement**

4
5 Every employee of Alexandria City School Board (Board), who in their professional or official
6 capacity, has reason to suspect that a child is an abused or neglected child, in compliance with the
7 Code of Virginia § 63.2-1509 et seq. shall immediately report the matter to:

- 8
9 ● the local department of social services where the child resides or where the abuse or neglect is
10 believed to have occurred;
11 ● the Virginia Department of Social Services toll-free child abuse and neglect hotline; or
12 ● the person in charge of the school or department, or their designee, who shall make the report
13 forthwith to the local or state agency. The person making the report to the local or state agency
14 must notify the person making the initial report when the report of suspected abuse or neglect
15 is made to the local or state agency, and of the name of the individual receiving the report, and
16 must forward any communication resulting from the report, including any information about
17 any actions taken regarding the report, to the person who made the initial report.
18

19 **Notice of Reporting Requirement**

20
21 The Board posts in each school a notice that:

- 22
23 ● any teacher or other person employed at that school who has reason to suspect that a child is
24 an abused or neglected child, including any child who may be abandoned, is required to report
25 such suspected cases of child abuse or neglect to local or state social services agencies or the
26 person in charge of the relevant school or their designee.
27 ● all persons required to report cases of suspected child abuse or neglect are immune from civil
28 or criminal liability or administrative penalty or sanction on account of such reports unless
29 such person has acted in bad faith or with malicious purpose. The notice shall also include the
30 Virginia Department of Social Services' toll-free child abuse and neglect hot line.
31

32 The Superintendent shall publish regulations on this matter and ensure that all school employees
33 are reminded of the policy and regulations annually.
34

35 **Complaints of Abuse and Neglect**

36
37 The Board and the local Department of Social Services have adopted a written interagency
38 agreement as a protocol for investigating child abuse and neglect reports, including reports of
39 sexual abuse of a student. The interagency agreement is based on recommended procedures for
40 conducting investigations developed by the Departments of Education and Social Services. The
41 Board reports substantial modifications of the agreement to the Virginia Board of Education.
42
43

44 Adopted: December 5, 1996
45 Amended: June 15, 2004
46 Amended: June 12, 2008

47 Amended: November 13, 2014

48 Amended: April 11, 2024

49

50

51 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:7.A, 22.1291.3, 63.2-1509,

52 63.2-1511.

53

54 Cross Refs.: INTERAGENCY AGREEMENT BETWEEN THE CITY OF ALEXANDRIA, A

55 MUNICIPAL CORPORATION OF VIRGINIA DEPARTMENT OF

56 COMMUNITY AND HUMAN SERVICES AND THE ALEXANDRIA CITY

57 SCHOOL BOARD d/b/a ALEXANDRIA CITY PUBLIC SCHOOLS

58

59 GBA/JFHA Sexual Harassment/Harassment Based On Race, National Origin,

60 Disability, Religion, Age, Gender, Gender Identity, Gender

61 Expression, And Sexual Orientation/Hostile Work Environment

62 GBLA Third Party Complaints Against Employees