

**HIGH SCHOOL STUDENT REPRESENTATIVES TO THE
SCHOOL BOARD REGULATIONS**

The following regulations support the annual appointment of three (3) high school Student Representatives to the Alexandria City School Board (Board)

Terms

High school Student Representatives serve annual terms from July 1 through June 30 of the school year of their appointment, and may reapply to be considered for a second term if they are a rising senior. Student Representative at-large positions are open to rising junior and senior students of Alexandria City High School. The International Academy Student Representative position is open to a rising junior or senior International Academy student of Alexandria City High School

Students may apply at the end of their sophomore or junior year.

Role

As is feasible, Student Representatives sit at the dais during Board Meetings. As a standard agenda item, they present a report on behalf of all of the students in the division. Each report should be approximately three (3) minutes in length. Although they participate fully in agenda item discussion, Student Representatives do not vote on any issue. As representatives of the Alexandria City Public Schools (ACPS) student body, they are given the opportunity to voice their opinions and those of the student body they represent on any and all issues brought before the Board, except as precluded by law or policy.

Attendance

With the exception of prior approved absences, Student Representatives are required to attend at least 75% of regular School Board Meetings either in person or virtually.

If a Student Representative needs to miss a School Board Meeting, they should provide their report in writing to another representative, who will read the report.

Student Representatives may choose to attend any School Board Work Sessions or Special Called Meetings with full participatory, non-voting rights.

Student Representatives may leave any meeting at their discretion after 9:00 pm due to school work obligations.

If a Student Representative fails to maintain the required 75% participation at regular Board Meetings, the position will be re-opened for the selection of a replacement representative.

Selection Process

All applications are reviewed by a Student Representative Selection Committee (SRSC) at

- 47 Alexandria City High School. The committee’s membership may include:
- 48 ● Any Superintendent’s Student Leadership Committee (SSLC) member and its middle
 - 49 school liaisons;
 - 50 ● Any Alexandria City High School club president;
 - 51 ● Any Alexandria City High School class president;
 - 52 ● The Alexandria City High School Student Government Association (SGA) President;
 - 53 ● The current International Academy Student Representative to the School Board; and
 - 54 ● The current senior Student Representative to the School Board (who will serve as the SRSC
 - 55 Chair).

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57 The SRSC solicits applications from rising juniors and seniors each spring. Applications are

58 submitted via the online form, located on the ACPS web page, and are due in early spring of each

59 year. The submission deadline is posted with the online application.

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61 The SRSC selects the five most qualified at-large applicants, two most qualified International

62 Academy applicants and submits their applications to the Superintendent for screening prior to

63 review by Board leadership. The Board Chair and Vice Chair (or designees) conduct in-person

64 interviews with the screened applicants, and recommend the two (2) best qualified at-large

65 applicants and one (1) best qualified International Academy applicant to the full Board for

66 approval.

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68 Among other factors, students who serve as Student Representatives to the School Board are

69 chosen based on evidence of exemplary character, high personal standards of conduct, and

70 adherence to school policies and regulations.

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72 **Appointment**

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74 Appointments for the upcoming year are made by Board vote at a Board Meeting prior to the end

75 of the school year.

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77 After appointment, the Board Chair and Vice Chair oversee the induction process for the Student

78 Representatives, which includes a review of *Roberts Rules of Order*, ACPS policies and protocols,

79 and related information.

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- 82 Established: June 18, 2015
 - 83 Revised: April 6, 2018
 - 84 Revised: April 17, 2018
 - 85 Revised: April 4, 2019
 - 86 Revised: May 23, 2019
 - 87 Amended: April 11, 2024

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90 Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-86.1.

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92 Cross Refs.: BBBB Student Representatives to the School Board