

# S1 and S2 Failing Grade Verification for Semester Classes

Go to Teacher Access – My Gradebook

- Select to display ALL Gradebooks
- Click on the Reports for All Classes dropdown menu
- Gradebook
- Choose Grade Sheet Report

## My Gradebook

Current Year Classes Prior Years Classes

Classes:  All  Current  Meeting Today [Show Grades Posted Message](#)

Dept	Subject	Terms	Period	Days Meet	Class	Des
01	01	1 - 2	2	MTWRF	0144PA / 001	AP C
01	01	3 - 4	2	MTWRF	0144PB / 001	AP C
01	01	1 - 2	3	MTWRF	01200A / 001	ENG
01	01	3 - 4	3	MTWRF	01200B / 001	ENG
01	01	1 - 2	5	MTWRF	01200A / 002	ENG
01	01	3 - 4	5	MTWRF	01200B / 002	ENG
01	01	1 - 2	6	MTWRF	01200A / NH3	ENG

Reports for All Classes Pg

001 - Secondary Gradebook

Attendance

Summary Report by Class

**Gradebook**

Grade Sheet Report

Assignment Listing - By Student

Missing Assignments

Email Progress Report

View Emailed Reports

- Add a new Template – Name the Report as “S1 and S2 Failing Grade Verification Report” and Save

Print

Export to Excel

**5** Add a new Template

Rename Template

Modify parameters of Template

- Choose to Display Grades and Assignments for Date Range. Use the first day of school as the Start and the last day of school as the End
- Options –
  - Show Student Name
  - Show Student ID
  - Term Options – Show Term Grade Marks
  - Don't Show at All – Assignment Legend
  - Show None – Special Codes
- Save

## Grade Sheet

Select Parameters for Grade Sheet Report

**100 - S1 and S2 Failing Grade Verification Report**

Assignments

Display Grades and Assignments for Term

Display Grades and Assignments for Date Range

Current Term: 01/18/2019 - 04/26/2019

Start: Aug 20 Mon, Aug 20 2019

End: May 24 Fri, May 24 2019

Options

<p>Student Options:</p> <p><input checked="" type="checkbox"/> Show Student Name</p> <p><input checked="" type="checkbox"/> Show Student ID</p> <p>Sort Students:</p> <p><input checked="" type="radio"/> Use Gradebook Sort Order</p> <p><input type="radio"/> Random</p>	<p>Assignment Options:</p> <p><input type="checkbox"/> Show Assignments</p> <p><input type="checkbox"/> Show Max Score</p> <p><input type="checkbox"/> Show Average Score</p> <p><input type="checkbox"/> Show Absent Indicator</p> <p>Assignment Legend Options:</p> <p><input type="radio"/> Show at Bottom of Each Page</p> <p><input type="radio"/> Show on Separate Page</p> <p><input checked="" type="radio"/> Don't Show at All</p>	<p>Term Options:</p> <p><input checked="" type="checkbox"/> Show Term Grade Marks</p> <p><input type="checkbox"/> Show Term Grade Percent</p> <p>Special Code Options:</p> <p><input type="radio"/> Show All</p> <p><input type="radio"/> Show as Gradebook</p> <p><input checked="" type="radio"/> Show None</p> <p>Other Display Options:</p> <p>Font Size: 14</p> <p><input type="checkbox"/> Show Signature Line</p>
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Save

Undo

Back

- Select the Report Template
- Export to Excel

Seq #	Report Template Name
80	Failure Report 10 11 17
<b>100</b>	<b>S1 and S2 Failing Grade Verification Report</b>
900	Curr Term;No ID;Assign;Max;Ave;Term Marks;%;1
910	Curr Term;No ID;Assign;Max;Ave;Term Marks;%;1
920	Curr Term;No ID;Assign;Max;Ave;Term Marks;%;1
930	Curr Term;No ID;Assign;Legend-Sep Pg;10 Font;N
940	Curr Term;No ID;Assign;Legend-Sep Pg;12 Font;N
950	Curr Term;No ID;Assian;Leaend-Sep Pa;14 Font;N

Print

Export to Excel

Add a new Template

Rename Template

Modify parameters of Template

Delete Template

Clone Template

Select Different Classes

Teachers are able to review students that failed or is failing the current Semester. This report is a great tool to determine if the student's grades will grade average to a passing grade for the year.

Teacher: MEGAN PELC				
Course: 01200A / ENGLISH 2				
				S1
	Last Name	First Name	ID	Grade
01	Austin-McClain	Chloe	698946	72
02	Baker	Bailey	675396	84
03	Baker	Ethan	691885	50
04	Bradley	Kulbi	672251	77
05	Cook	Destiny	675643	77
06	Flores	Grace	681252	76
07	Flores	Joshua	673515	85
08	Friend	John	674191	72
09	Garrett	Alexander	673112	90
Teacher: MEGAN PELC				
Course: 01200B / ENGLISH 2				
				S2
	Last Name	First Name	ID	Grade
01	Austin-McClain	Chloe	698946	39
02	Baker	Bailey	675396	79
03	Beasley	Shelby	678280	88
04	Flores	Joshua	673515	85
05	Friend	John	674191	46
06	Garrett	Alexander	673112	80