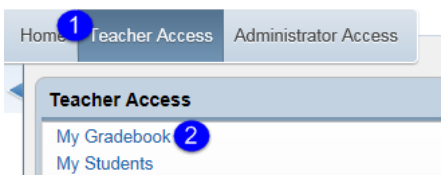
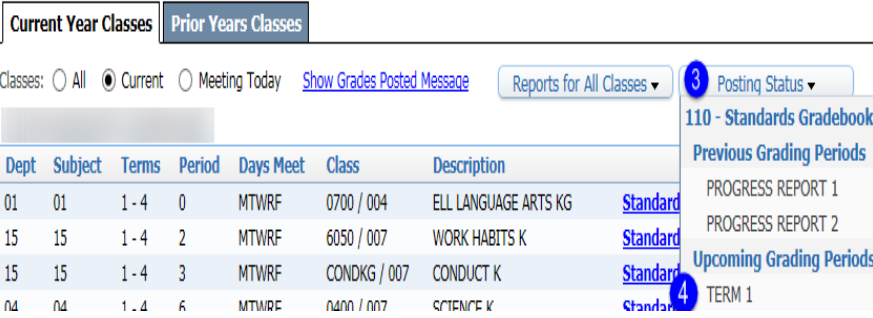
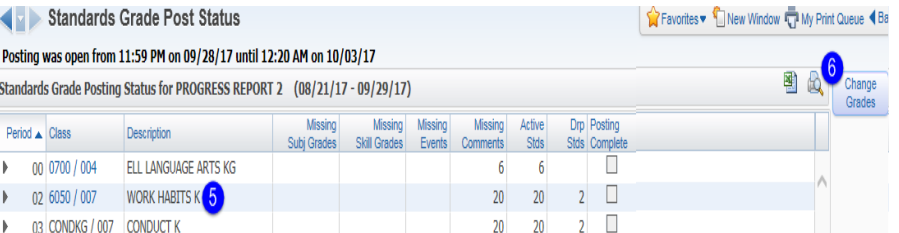
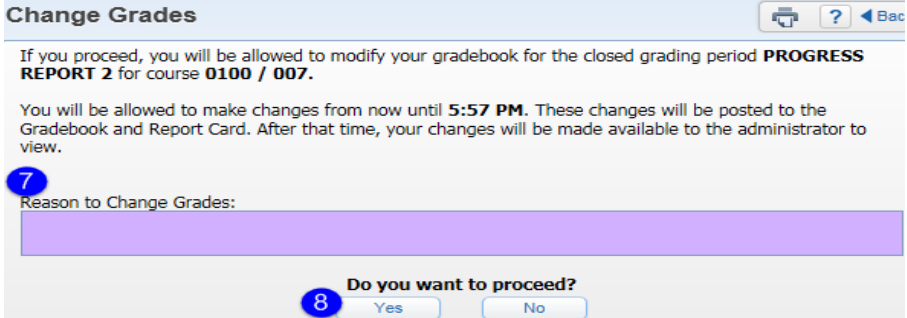
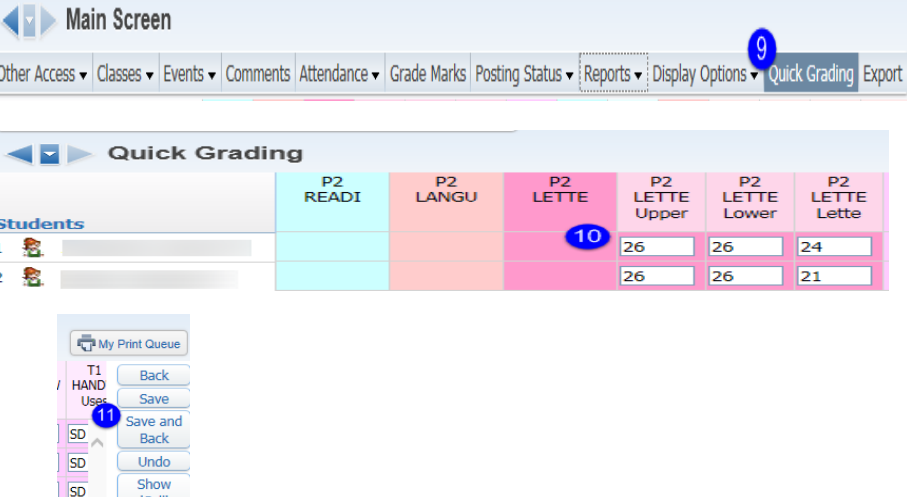
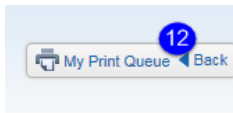


Request for Grade Change Standards GB for Term Grades Only

<ol style="list-style-type: none"> 1. Teacher Access 2. My Gradebook 	
<ol style="list-style-type: none"> 3. Click on Posting Status Dropdown 4. Select Term for Grade Change 	
<ol style="list-style-type: none"> 5. Highlight the class for the changes to be made 6. Select Change Grades 	
<ol style="list-style-type: none"> 7. Enter the reason for Grade Change 8. Click yes 	
<p>Make sure the Term for the Request is displaying in your GB. Go to Display Options tab top right – Select Grade Period display and place a check in the Term needed for correction.</p>	
<ol style="list-style-type: none"> 9. Select Quick Grading 10. Enter the updated grade for the Skill 11. Click Save and Back 	

12. Then click Back to close gradebook



13. Click on Complete Grade Changes

Standards Grade Post Status

Posting was open from 11:59 PM on 09/28/17 until 12:20 AM on 10/03/17

Standards Grade Posting Status for PROGRESS REPORT 2 (08/21/17 - 09/29/17)

Period	Class	Description	Missing Subj Grades	Missing Skill Grades	Missing Events	Missing Comments	Active Stds	Drp Stds	Posting Complete
nn	0700 / 004	FIL I LANG/LANG ARTS KG					6	6	

Complete Grade Changes

14. Select Yes to close the gradebook for that particular Term

Complete Grade Changes

If you proceed, the temporary window for changes to this gradebook will be closed.

Do you want to proceed?

Yes No