

CRAVEN COUNTY SCHOOLS FORMS REQUEST



(Forms on this list are county-wide. If you need school-specific forms, please submit a Print Shop Request Form online) <https://forms.office.com/r/zEdcafzu7X>

Name _____ School _____ Date _____

QUANTITY

- _____ Absence Report
- _____ Bus Discipline Referral
- _____ Campus Pass Pads
- _____ Change of Address Form
- _____ Cumulative Folder
- _____ Daily/Monthly Time Sheet
- _____ Discipline Referral
- _____ Enrollment Information
- _____ Enrollment Information (Spanish)
- _____ Fixed Asset Acquisition
- _____ Fixed Asset Disposition
- _____ Injury Report
- _____ Parental Agreement Form
- _____ K-2 Literacy Assessment (Profile Card)
- _____ Monthly Inspection Form
- _____ Monthly Fire Drill Report
- _____ Monthly School Sanitation Report
- _____ Monthly Travel Report
- _____ CCS Parking Passes (Groups of 25)
- _____ Photograph Card
- _____ Receipt Books
- _____ Reimbursement of Travel

QUANTITY

- _____ Report Card Covers
- _____ Report to Treasurer
- _____ Request for Student Records
- _____ Smoking Policy
- _____ While You Were Out Pads

Certificates

- _____ Certificate of Award
- _____ Certificate of Appreciation
- _____ Certificate of Honor (Principal's List)
- _____ Certificate of Honor (Honor Roll)
- _____ Perfect Attendance Certificate
- _____ Terrific Kids Certificate

Any Nurse or Health related forms should be requested through Luanne Mack or Melody Howell.

Please Fax this form to the Print Shop at 252-514-6327 or email to ashley.whitford@cravenk12.org
printshop@cravenk12.org